



**GOVERNMENT OF ODISHA
OFFICE OF THE SUPERINTENDING ENGINEER
KENDRAPARA (R&B) DIV-II**

E -mail:- eerandbdivn2kpd@gmail.com

**Quotation Call Notice for hiring of vehicle
Quotation call notice .01/ 2026-27**

No. 2581

/ Dated 20.05.2026

Sealed quotation are invited from interested reputed Travel Agencies/Tour operators or private individuals for providing three numbers of Diesel/Petrol-driven vehicle one of each (Bolero/ Scorpio or equivalent) **preferably BS-VI Compliant vehicle** including driver on monthly rent basis in conformity with Clauses of Detail Quotation Call Notice, Terms and Conditions for Hiring of Vehicles in the prescribed Application format (General Information for Hiring Vehicles), which can be downloaded from Government website www.odisha.gov.in from **10.00 A.M. of dt.25.05.2026 up to 1.00P.M.of dt.04.06.2026**.

Sl. No.	Name of the Work	Name of Vehicle	Estimated amount per month in RS. (Excluding GST)	Remarks
1	Hiring of one number of private vehicle for official and inspection use of the Superintending Engineer, Kendrapara (R&B) Division-II, Kendrapara.	Scorpio	Rs. 37,200.00 Per month	As per Finance Deptt. Memo no. 15836 dt- 27.05.2025
2	Hiring of one number of private vehicle for official and inspection use of the Asst. Executive Engineer, Kendrapara (R&B) Sub Division-II, Kendrapara	Bolero	Rs. 37,200.00 Per month	As per Finance Deptt. Memo no. 15836 dt- 27.05.2025
3	Hiring of one number of private vehicle for official and inspection use of the Asst. Executive Engineer, Patkura (R&B) Sub Division	Bolero	Rs. 37,200.00 Per month	As per Finance Deptt. Memo no. 15836 dt- 27.05.2025

Sealed tenders in the prescribed Application format with relevant documents in complete shape should reach the undersigned on or **before 1.00 P.M. of dt. 04.06.2026** and shall be opened on **dt. 05.06.2026 at 11. 00A.M.** in presence of the tenderers/quotationers or their authorized representatives, if any. The quotationer/tender should have a valid and active GST registration. Quotation Call Notice can be cancelled at any time without assigning any reasons thereof.

S/d- Er. R.jena/20.05.2026

Addl. Chief Engineer
Kendrapara (R&B) Div-II

Copy with copy of Tender Call Notice (in duplicate) forwarded to the Deputy Director (Advertisement) & Deputy Secretary to Government, I.& P.R. Department, Odisha, Bhubaneswar with a request to get the Tender Call Notice published in **two Nos. of local Odia** dailynewspapers at an early date.

Complimentary copy of the newspapers containing the Tender Call Notice may be sent to this office for reference & record.

Encl: Tender Call Notice

S/d- Er. R.jena/20.05.2026
Addl. Chief Engineer
Kendrapara (R&B) Div-II

Memo No. 2583

/Dt. 20.05.2026

Copy submitted to the Head, State Portal Group, I.T. Center, Department of Electronic & Information Technology, Odisha, Bhubaneswar with a request to display the Tender Call Notice with Tender documents in the website of Government of Odisha **till 1.00 P.M. of dt.25.05. 2025.** The copy of Tender Call Notice and Tender documents are enclosed for the purpose.

Encl: Tender Call Notice
& tender documents

S/d- Er. R.jena/20.05.2026
Addl. Chief Engineer
Kendrapara (R&B) Div-II.

Memo No. 2584

Dt. 20.05.2026

Copy submitted to Engineer-in-chief-cum-special secretary, Works department Government of Odisha/Copy submitted to Engineer-in-Chief (Civil-Cum- roads), Odisha/ Engineer-in-Chief (DPQ) , Odisha/Engineer-in-Chief (Designs),Odisha/ Engineer-in-Chief , Rural Works , Odisha/ Engineer-in-Chief, Water Resource, Odisha/ Engineer-in-Chief-cum-MD, OB&CC for favour of kind information and publicity.

S/d- Er. R.jena/20.05.2026
Addl. Chief Engineer
Kendrapara (R&B) Div-II.

Memo No. 2585

Dt. 20.05.2026

Copy submitted to Chief Engineer, R.D.& Q.P.(R&B), Odisha /Chief Engineer Buildings-I, Odisha/ Chief Engineer Buildings-II, Odisha/ Chief Engineer, Roads-I, Odisha /Chief Engineer Roads-II, / Chief Engineer- (bridges), Odisha /Chief Engineer, , PI & P/ Chief Engineer (N.H.) / Chief Engineer-, Design for favour of kind information and publicity.

S/d- Er. R.jena/20.05.2026
Addl. Chief Engineer
Kendrapara (R&B) Div-II

Memo No. 2586

Dt. 20.05.2026

Copy submitted to all chief Construction Engineer under (R&B)/ all chief Construction Engineer under Rural works, / all chief Construction Engineer under National Highway for information and publicity.

S/d- Er. R.jena/20.05.2026
Addl. Chief Engineer
Kendrapara (R&B) Div-II

Memo No.2587

Dt. 20.05.2026

Copy submitted to all Addl. Chief Engineers/Executive Engineers, under (R&B) Divisions & Quality Control (R&B) Divisions under Chief Engineer, RD&QP (R&B) wings, Works department, Odisha/ all Addl. Chief Engineers/Executive Engineers, Rural Works Divisions, under Rural Development, Odisha for information and publicity.

S/d- Er. R.jena/20.05.2026

Addl. Chief Engineer
Kendrapara (R&B) Div-II

Memo No. 2588

Dt. 20.05.2026

Copy to All Sub-divisional Officer/Notice Board/Establishment/Cash Branch/ Quotation File of this office.

S/d- Er. R.jena/20.05.2026

Addl. Chief Engineer
Kendrapara (R&B) Div-II

TERMS AND CONDITIONS FOR HIRING OF VEHICLES.

The following terms & conditions must be fulfilled by the successful bidder/tenderer for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid Motor Vehicle documents such as :- **valid Registration Certificate, Pollution Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Valid GST Registration, Proof of up-to-date tax payment etc.** and Driving License of the driver available all the time.
2. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall not be responsible for all such litigations.
3. The hire charge to be paid on monthly basis is final, but does not include cost of fuel, which is to be paid separately basing on actual consumption as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential, Coolant, Tires& Tubes and Battery etc. will be borne by the bidder/tenderer.
4. It shall be the responsibility of the bidder/tenderer to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder/tenderer.
6. In case the vehicle does not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of the hirer .No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel as per actual (as per Government norms) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service- provider/tenderer and subject to the availability of funds with the heirer. The agency is not entitled to claim any interest on the pending bills due to delay in payment of bills and no advance payment will be made.
10. The vehicle shall not be normally more than 3 years old from the initial registration and the vehicle shall be in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client/hirer can give one-month notice and terminate the agreement.
12. In case the service provider/tenderer intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to give one-month notice before such withdrawal of service and termination of agreement.

13. The Agreement can be extended for another one year at the discretion of the client/hirer.
14. If the bidder/tenderer violates any of the terms of Contract/Agreement, Government shall forfeit the entire amount of Security Deposit.

S/d- Er. R.jena/20.05.2026
Addl. Chief Engineer
Kendrapara (R&B) Div-II

GENERAL INFORMATION FOR HIRING VEHICLE

1	Name of Work	
2	Name& Contact number of the service provider	
3	Complete Address	
4	GST Number:	
5	Bank Account Number and IFSC Code:	
6	Registration Number of Vehicle (Copy of Registration Certificate should be enclosed)	
7	Year of Manufacture	
8	Make and Model	
9	Date of Registration	
10	Fitness Certificate validity: (Copy of Fitness Certificate should be enclosed)	
11	Pollution Certificate Validity (Copy of Pollution Certificate should be enclosed)	
12	Permit Validity Copy of Permit document should be enclosed)	
13	Insurance validity: (Copy of Insurance document should be enclosed)	
14	: Name/ Address of the Driver:	
15	Driving License (D.L.) No. & Validity of the D.L. of the Driver: (Copy of Driving license should be enclosed)	
16	Proposed hire charge of the Vehicle per month excluding fuel cost	
17	Rate of fuel consumption /Mileage per litre:	

18	Name & complete address of the owner of Vehicle	
19	Contact Number of Driver	

" Certified that I have read all the terms and conditions carefully and I shall abide them. The information submitted above is true to the best of my knowledge and belief".

Seal and signature of the Tenderer



Annexure-I

**GOVERNMENT OF ODISHA
OFFICE OF THE SUPERINTENDING ENGINEER
KENDRAPARA (R&B) DIV-II
KENDRAPARA**

Email ID:- eerandbdivn2kpd@gmail.com

DETAIL QUOTATION CALL NOTICE

Sealed Quotations in the prescribed Application format are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing Diesel/Petrol-driven vehicle (Bolero/Scorpio or equivalent)preferably **BS-VI Compliant** Vehicle including driver, which shall conform to the Terms & Conditions for Hiring of Vehicles (Annexure-A) for official and inspection use in **O/o the Superintending Engineer, Kendrapara (R&B) Div-II** on monthly rent basis.

1. The service provider shall have a **valid GST** registration to participate in the tendering.
2. The vehicle must be in roadworthy condition, shall not be more than 3 years old from the date of initial registration and must have **valid Registration Certificate, Insurance Certificate, pollution certificate, Fitness Certificate, valid Contract Carriage Permit, Valid GST Registration, & proof of Up- to-date tax payment etc.**, which are mandatory for plying of vehicle.
3. The Driver of the vehicle must have a valid Driving License for driving light transport Passenger vehicle and should be sufficiently experienced in driving transport/passenger.
4. The Driver should be well-behaved, gentle and obedient in nature.
5. A sum of Rs. 2,000/- shall be deposited by the intending bidders/tenderers in shape of Fixed Deposit Receipt, Account Payee Bank Draft, Term Deposit Receipt /National Savings Certificate pledged in favour of Superintending Engineer, Kendrapara (R&B) Div-II and submitted along with the quotation/ tender as EMD. After completion of Tender process, EMD shall be refunded to unsuccessful bidders/tenderers.
6. The monthly rate of hire charge, excluding GST and fuel should be quoted separately in the prescribed application format, General Information (Annexure-B) .
7. The vehicle must achieve a fuel efficiency of at least 10 kms. Per litre
8. The details of the Make and year of manufacture of the vehicle, Registration Number, mileage (Kms. Covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender. (Annexure-B)
9. The quotation completed in all respect should reach the undersigned on or before **1.00 P.M. dt. 04.06.2026** shall be opened on **dt. 05.06.2026 at 11.00 A.M.** in presence of the bidder/tenderers or their authorized representatives, if any.
10. The quotationer should enclose the tender documents in an envelope and sealed it properly before dropping in the same in the tender box. The name of the work should written clearly on the top of the envelope.
11. If the quotationer wants to participate in the two numbers of work, he has to drop two individual quotations along with two individual EMD in separated sealed covers and the name of the work for two numbers of individual quotations should be written clearly on the top of the envelop.
12. The Application Form of quotation/ tender containing General Information for Hiring Vehicles and Terms and Conditions for Hiring of Vehicle can be downloaded from Government of Odisha Government website www.odisha.gov.in from 10.00 A.M. of dt. 25.05.2026 up to

1.00 P.M. of dt. 04.06.2026 shall be opened on dt.05.06.2026 at 11.00A.M. in presence of the bidder/tender or their authorized representative if any.

13. No cost is required to be submitted towards quotation and tender paper cost.

14. Quotation Call Notice can be cancelled at any time without assigning any reasons thereof.

S/d- Er. R.jena/20.05.2026

Addl. Chief Engineer
Kendrapara (R&B) Div-II