

**Office of the Chief Electoral Officer, Odisha****NIB (Notice Inviting Bids)**NIB No: **8807**/ElecDate: **31-12-2025**

Sealed Single Stage Two-envelopes unconditional online Bids are invited on e-Proc website/portal on behalf of the Office of the CEO, Odisha for the short-listing of Print Service Provider(s)(PSP) and/or Hologram manufacturer & supplier for rate contract for the items as listed below up to **5.00 PM of 30.01.2026**.

Sl.No	Name of Work	Scope of Work and Other Specifications	Average Annual Quantity of EPIC / Hologram Kits required (including annual Revision and Continuous Updation process)	Average Annual Estimated Procurement Cost in Rs.	Price of Bidding Document (Rs.) (Non-refundable)	Amount of EMD (Rs.) (Refundable)	Validity Period of bid	Place of Delivery
1.	Printing & Supply of Personalized Colour PVC Electors Photo Identity Cards (EPIC) with high security Hologram (hot stamped) supplied by the designated vendor	As mentioned in the bid/ECI guidelines	30,00,000 units (Approx.)	Rs.3,00,00,000/- (approx.)	Rs.1000 0/-	<b>Rs.4,00,000/-</b>	180 Days	FOR destination: at the stores of concerned DEOs & Collector
2.	"Manufacture & Supply of holograms for PVC Electors Photo Identity Cards (EPIC)"	As mentioned in the bid/ECI guidelines	30,00,000 units (Approx.)	Rs.34,50,000/- (approx.)	Rs.1000 0/-	<b>Rs.35,000/-</b>	180 Days	Office of Chief Electoral Officer, Odisha

1. Price and/or purchase preference as per Instructions to Bidders shall be admissible in the evaluation and award of Contract.
2. The bid is for a Rate Contract for short-listing of suppliers for the above mentioned items.
3. The Bidders may enclose the specifications, catalogue, and other product characteristics offered. They shall also include details on their backup services offered, warranties, etc.
4. The complete Bidding Document, including the Conditions of Contract, evaluation and qualification criteria and procedure, Bidding forms, designs, specifications, delivery schedule, etc. can be seen and downloaded from the website (<https://www.tendersodisha.gov.in> and <https://ceoodisha.nic.in>).
5. Bids, duly signed on all pages (as mentioned in the bid document) and serially numbered, should be submitted electronically on <https://www.tendersodisha.gov.in> by following the electronic Bid submission procedure as specified on the portal.
6. **For Printing and Supply of personalized colour PVC Electors Photo Identity Cards:**
  - a. Bid Document Fee of Rs.10,000/- (Rupees Ten Thousand) only will be submitted through online mode before 30.01.2026 at 05.00PM.
  - b. EMD amounting to Rs.4.00 Lakh (Rupees Four Lakh) only (refundable) will be submitted through online mode before 30.01.2026 at 05.00PM.
7. **For manufacture and supply of holograms for PVC Electors Photo Identity Cards:**
  - a. Bid Document Fee of Rs.10,000/-(Rupees Ten Thousand) only will be submitted through online mode before 30.01.2026 at 05.00PM.
  - b. EMD amounting to Rs.35,000/-(Rupees Thirty Five Thousand) only (refundable) will be submitted through online mode before 30.01.2026 at 05.00PM.
8. Bids received after the specified time and date shall not be accepted. Off-line bids shall not be entertained.
9. Bids have been invited electronically, the procedure for submission of Bids, including payment of Bidding Document, Bid Security i.e EMD etc. shall be as provided on the State e-Procurement Portal <https://www.tendersodisha.gov.in>.
10. The Technical bids/Pre-qualification bids shall be opened on **03.02.2026 at 03.30 PM** in the office of CEO, Odisha.
11. The procuring Entity is not bound to accept the lowest Bid and may reject any or all Bids without assigning any reason thereof.

12. The Bidders shall have to submit/upload a valid 'GST' registration and 'GST' return of last year and the 'PAN' issued by the Income Tax Department.


**13. For Printing and Supply of personalized colour PVC Electors Photo Identity Cards:**

a. The Service Provider is required to sort the received data **booth-wise and constituency wise**. This is to ensure grouping together of all the Cards meant for delivery to **one location**. Thereafter, the consignment of EPIC in envelope with EPIC kit **except voter guide** inside will be delivered to concerned DEOs & Collectors. Detailed address of offices of 30 (thirty) DEOs & Collectors will be intimated to the Service Provider in due course. The DEOs & Collectors will keep record of the receipt and send the consignment to the EROs-cum-Sub-Collectors concerned who in turn will send it to the concerned post offices for delivery through the speed post and maintain records also for reconciliation and furnishing of certificate to DEOs & Collectors and CEO, Odisha. Samples of the EPIC will be collected by the DEOs & Collectors for testing in a competent government laboratory. Direction of the Commission vide letter No.- 491/ECI/LET/FUNC/SVEEP-III/EPIC/ENVELOPE/2021 dated 14.10.2021, 23/EPIC Security/2021-ERS dated 18.01.2022, 23/INST/2024-ERS dated. 05.02.2024 and 23/INST/2025-ERS dated. 18.06.2025 should be followed scrupulously by the Service Provider.

**14. For manufacture and supply of holograms for PVC Electors Photo Identity Cards:**

a. The vendor is expected to understand the directions issued by the ECI vide its letters No.-23/EPIC Security/ 2021-ERS dated 05.10.2021, 23/ID/2021-ERS dated 22.06.2021, 491/ECI/ LET/FUNC/SVEEP-III/EPIC/ENVELOPE/2021 dated 14.10.2021, 23/ID/2021-ERS dated 17.01.2022 and 23/EPIC Security/2021 ERS dated 18.01.2022.

15. To participate in the online bidding process, bidders must procure a Digital Signature Certificate (Type III) as per Information Technology Act-2000 to digitally sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, Safecrypt, Ncode etc. Bidders who already have a valid Digital Signature Certificate (DSC) need not procure a new DSC.

  
Additional Chief Electoral Officer-cum-  
Special Secretary to Govt.  
O/o the CEO, Odisha  
Unit-V, Behind Lok Seva Bhavan,  
Bhubaneswar-751001