

# GOVERNMENT OF ODISHA

## INDUSTRIES DEPARTMENT

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### TENDER CALL NOTICE

No-IND-OE-APPN-0001-2021 Bid Reference No. 4891 /I,  
Dated...10.7.2024

1. Bids in sealed cover are invited from reputed and experienced manpower service provider for providing services of 1(one)no .of Driver for 1 year as per the guidelines contained in Finance Department Office Memorandum No.37323 dated.30/11/2018 for Industries Department at Khraavel Bhawan,Bhubaneswar. The details of bidding process are as follows:-

2 The due date and time of submission of the bid is 11.30 A.M of 20.7.2024. which will be opened immediately after closure of the deadline.

3 Bidders are required to submit the bids in sealed cover super scribed "Bid for outsourcing of services of Driver "must reach the undersigned by **Speed Post/Registered Post/Courier only**.

4 .The bid documents must contain the financial implications as per Finance Department Circular No.30722 dated 6 /11/2021 read with GA& PG Deptt.Resolution No.7982 dated 7.3.2024.The employer's contribution towards EPF and ESI for Personnel outsourced through Service Provider will be reimbursed over and above the amount of consolidated remuneration subject to satisfactory proof of such contribution made . .

5(a) The total contract value for the Year for the period of contract except GST shall be paid. In case of increase by Government of Odisha, together with ancillary implication like EPF, ESI etc., will be paid extra.

b) No other terms and conditions put forth by Service Provider shall be considered for acceptance during the contract period. However, the above terms of payment against the claimed bills shall be subject to deduction of Non-performance .

#### **6.Terms of Payment :**

a) [ Industries Department will make payment on the basis of monthly bills furnished'by the Service Provider duly certified by Designated Officer for the purpose by



first week of subsequent month for the services rendered for the previous month and payments will be made within 10 days from the date of submission of bills.

**b) Security Deposit:** The Service Provider shall have to deposit an amount of @10% of the Annual contract value in shape of

Performance Bank Guarantee in favour of DDO-cum-Under Secretary to Govt. Industries Department]. This will be treated as Security Deposit and shall be refunded after successful completion of the contract. It shall not carry any interest.

After finalisation of the bid the Agreement shall be executed between Under Secretary to Government (OE), Industries Department, Kharavel Bhawan, Bhubaneswar and the Service Provider accordingly.

Complete address for submission of bid is Under Secretary to Government (OE), Industries Department, Kharavel Bhawan, Bhubaneswar.

Sri S.K Nayak, OAS(SS)

Special Secretary to Government

Memo No. 4892 /I, Dated the 10/7/2024

Copy forwarded to the DDO-cum-Under Secretary to Government, Industries Department for information and necessary action.

*Jellu*  
10/7/2024  
Under Secretary to Government

Memo No. 4893 /I, Dated the 10/7/2024

Copy forwarded to the Notice Board of Industries Department for wide publicity / Five Spare Copies to OE Section for information and necessary action.

*Jellu*  
10/7/2024  
Under Secretary to Government

Memo No. 4894 /I, Dated the 10/7/2024

Copy forwarded to the Head, State Portal Group, IT Centre, Lok Seva Bhawan, Bhubaneswar (e-mail- [tenderorissa@gmail.com](mailto:tenderorissa@gmail.com)) for floating the tender call notice on the Government of Odisha website for wide publicity.

*Jellu*  
10/7/2024  
Under Secretary to Government