

**Government of Odisha
MSME Department**

Expression of Interest (EoI) for Empanelment of G.I Consultants
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1. Expression of Interest (EoI) is hereby invited from competent individuals for empanelment as GI Consultants of MSME Department to perform various types of work related to Geographical Indication matters vis-à-vis local products of Odisha.
2. The scope of work encompasses **collecting data from authentic sources, preparing relevant literature, documenting the history of local products, organizing seminars and workshops, engaging with the consultative committee, coordinating with officials at both the Directorate and field levels, presenting at various forums, filing applications, and obtaining GI certificates** for both Part-A and Part-B. Part-B registration will be undertaken at an appropriate time in accordance with GI registration norms.
3. General Terms & Conditions
 - a. Eligibility: Applicant must be a resident of Odisha and be proficient in Odia and English languages. He/She should have knowledge of Odisha's history, culture, geography, and local products. He/She must have successfully completed at least one (01) assignment on GI Registration in last five years. Relevant self-attested copies of documents supporting the above claim should be furnished.
 - b. EoI Process: Applicants shall submit the EoIs in a sealed envelope by 5 PM of 16.08.2024 through Courier/Speed Post/Registered Post, in the address given below. Name and address of the applicant should be mentioned on the envelope. Language of application as well as supporting documents shall be English. It should contain the forms (Schedule A, B, C, and D), attested copy of Aadhar card, PAN card and last (03) three years' Income Tax Returns (ITR) of the applicant and copy of Work Order along with status in respect of execution of 01 (one) assignment for GI Registration work. Applications received beyond the deadline shall not be considered.
 - c. Remuneration: Negotiable

Address: Kharavel Bhawan, Gopabandhu Marg, Keshari Nagar
Bhubaneswar – 751001

Principal Secretary
MSME Department

1. SCHEDULE– A

DECLARATION

Date

To,

Principal Secretary to the Government
Micro, Small & Medium Enterprises Department
Kharavel Bhawan, Gopabandhu Marg, Keshari Nagar
Bhubaneswar – 751001

Subject: Empanelment of Individual Consultant for Geographical Indication (GI) registration of local products of Odisha

Sir,

1. With reference to the EoI for Selection of individual consultant for taking up G.I Registration work of products of Odisha dated, I/we hereby submit my/our offer for the captioned assignment. The offer is unconditional and unqualified.
2. All information provided in the offer and in the schedules are true and correct.
3. I acknowledge the right of the Authority to reject our offer without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
4. I certify that in the last 03 (three) years, I have neither failed to perform on any contract, as evidenced by imposition of a penalty or a judicial pronouncement or arbitration award, nor been expelled from any project or contract nor have had any contract terminated for breach on my part.
5. I certify that I have not been barred by Government of Odisha (GoO), or any other State Government in India (SG) or Government of India (GoI), or any of the Agency (ies) of GoO/SG/GoI from participating in their projects.
6. I do not have any conflict of interest in accordance the EoI Document.
7. I have not directly or indirectly or through an agent engaged or indulged in any corrupt, fraudulent or restrictive practice in respect of any assignment issued by or any agreement entered into with the Authority or any other public sector enterprise or any Government, Central or State.
8. I understand that the Department may cancel the Selection Process at any time without incurring any liability to any of the parties.
9. I certify that I have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which makes us ineligible to undertake the captioned assignment.
10. I have studied the EoI Document carefully and also understood the scope of the assignment. I understand that I shall have no claim, right or title arising out of any documents or information provided to us by the Authority in respect of any matter arising out of or relating to the Selection process including the award of assignment.
11. I agree and undertake to abide by all the terms and conditions of the EoI Document/ Declaration.

Yours sincerely,

Name of the Applicant: _____

Name of Firm (if any): _____

Address: _____

Applicant's signature
or
Signature of Authorised Signatory

2. SCHEDULE – B
DETAILS OF APPLICANT

- (a) Name:
- (b) Company/Firm (If Any):
- (c) Address along with Pin code:
- (d) Telephone number:
- (e) E-mail address:
- (f) Fax number:
- (g) Mobile number:
- (h) PAN Number:
- (i) Aadhar Number:

Applicant's Signature/Signature of
Authorized Signatory

3. SCHEDULE- C

Experience of Consultant: Applicants are advised to submit work order of similar kind of assignment.

Sl. No	Assignment Name	Client	Description of Services	Start Date	End Date	Contract Value/Remuneration

4. SCHEDULE – D

Describe your expertise as per the scope of work and explain why you should be empanelled as GI consultant.