

**Government of Odisha
General Administration & Public Grievance Department**

No. GAD-COOD-CORDS-0008/2014 (O)- 16773 /Gen, Dtd. 11.06.2024

From

Sri Debabrata Mallick, OAS
Additional Secretary to Government

To

All Additional Chief Secretaries to Government
All Principal Secretaries to Government
All Commissioner-cum- Secretaries to Government
All Special Secretaries to Government
All Revenue Divisional Commissioners
Vice-Chancellors of all Universities
All Collectors
The Secretary, OLA, Bhubaneswar

Sub: **Recommendation of names of the persons who have rendered distinguished services in various fields for Padma Awards, 2025.**

Madam/Sir,

In inviting a reference to the subject cited supra, I am directed to enclose herewith a copy of the D.O. letter No. 1/22/2024-Public dated 29.04.2024 of the Joint Secretary, Ministry of Home Affairs, Government of India and to request that recommendation of names of the eminent persons who have rendered distinguished services in various fields may kindly be furnished to this Department in the enclosed format for Padma Awards, 2025. The duly filled applications in English language only as per the enclosed Proforma (**Soft copy in MS Word format only**) received through the E-mail id: gadpadmaawards@gmail.com latest by **15.07.2024** from the date of issue of this letter shall be placed for consideration in the selection process prior to recommendation to the MoHA, GOI. For more details you may kindly visit the website www.padmaawards.gov.in.


This may kindly be treated as **URGENT**.

Yours faithfully


Additional Secretary to Government

Memo No. 16774 /Gen; Dtd. 11.06.2024

Copy along with the enclosures forwarded to the PS. to Hon'ble Chief Minister, Odisha / PS. to all Hon'ble Ministers for kind information.


11.06.2024

Additional Secretary to Government

Memo No. 16775 /Gen; Dtd. 11.06.2024


Copy forwarded to the OSD to the Chief Secretary, Odisha / Pr. PS. to the Additional Chief Secretary to Govt., GA & PG Department for kind information of the Chief Secretary, Odisha / Additional Chief Secretary to Govt., GA & PG Department respectively.


11.06.2024

Additional Secretary to Government

Memo No. 16776 /Gen; Dt. 11.06.2024

Copy along with the enclosures forwarded to all Branch Officers, G.A. & P.G. Department / DG, G.A. & P.G. (Vig.) Department, Cuttack / DG, GAA, Bhubaneswar / Commissioner, CDI, Bhubaneswar / Secretary, OPSC, Cuttack / Secretary, OSSC, Bhubaneswar / Secretary, OSSC Bhubaneswar / Secretary, Lokayukta, Odisha, Bhubaneswar / Nodal Officer, OAT, Bhubaneswar / Rent Officer, G.A.&P.G. (Rent) Department for information and necessary action.


11.06.2024

Additional Secretary to Government

PADMA AWARDS 2025

1. Nomination Details (In English, MS Word format)

i. Award *-	Padma Shri / Padma Bhushan / Padma Vibhushan	[Choose any one]
ii. Field (Area of Excellence)*-	Art/ Civil Service/ Literature & Education/ Medicine/ Public Affairs/ Science & Engineering/ Social Work/ Sports/ Trade & Industry/ Others	[Choose any one]
If "Others", please specify.		[Max. 50 characters]
iii. Sub field, if any –		[Max. 50 characters]

2. Details about the Applicant (In English, MS Word format)

i. Title*–	Shri / Sushri / Ms. / Smt. / Kumari / Dr. / Prof. / Mr. / Mrs. / Other	[Max. 50 characters]
If "Others", please specify.		
ii. Name *-		
iii. Name of *-	Father / Mother / Guardian / Spouse	[Choose any one]
Please mention		
iv. Date of Birth*–	DD - MM - YYYY	
v. Gender *-	Female / Male / Transgender	[Choose any one]
vi. Religion *-	Hindu/ Muslim/ Christian/ Sikh/ Jain/ Buddhism/ Parsi/ Others	[Choose any one]
If "Others", please specify.		
vii. Category	General / OBC / SC / ST	[Choose any one]
viii. Mobile No *-		
ix. Email Id-		
x. Nationality *-	Foreigner / Indian / Non Resident Indian (NRI) / Overseas Citizen of India (OCI) / Person of Indian Origin (PIO)	[Choose any one]

3. Where does the person live (In English, MS Word format)

i. Country *-	
ii. State / UT *-	
iii. District *-	
iv. Address *-	

4. Brief Write-up/Citation on the work done by the person being nominated *

(Min. 100 characters and Max. 800 words or 5000 characters)

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5. Significant contribution made by the person *

(Min. 60 characters and Max. 500 words or 3000 characters)

6. Number of years working in the field* -

7. Impact/Outcome of the work done by the person *

(Min. 50 characters and Max. 400 words or 2500 characters)

8. Provide a 4-line brief on why does the person deserve a PADMA Award*

(Max. 60 words or 600 characters)

9. Any other relevant information

(Max. 300 words or 2000 characters)

10. If the person received PADMA Awards earlier, then its details:

Sl. No.	Award Category * (Padma Shri / Padma Bhushan / Padma Vibhushan)	Year of Award*

11. If the person received any other significant Awards before, then its details:

Award Name*	Year of Award *	Field	Level of Award* (International / National / State / Others)	Awarding Body
1	2	3	4	5

12. Attach the necessary documents separately in the below mentioned format:

(File size should be less than 10 MB)

1. Photograph of the Nominee (jpg / jpeg / png) *

2. Other Supporting Document (pdf)

N.B.:

- i. The (*) marked fields are mandatory.
- ii. The application incomplete in any respect or not adhered to the format shall liable to be rejected.
- iii. The applications shall be sent in MS Word format through E-mail id: gadpadmaawards@gmail.com