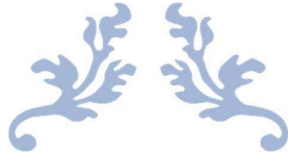


Request for Proposal



Selection of a firm for Preparation of DPR, RFP, Bid Evaluation & Onboarding Support to Odisha Computer Application Centre (OCAC) for developing Odisha Semiconductor and ESDM Park

RFP REF. No.: OCAC-IFITP-IP-0009-2023-24048



ODISHA COMPUTER APPLICATION CENTRE

[TECHNICAL DIRECTORATE OF E&IT DEPARTMENT, GOVERNMENT OF ODISHA]

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1. Glossary of Terms

DPR	Detailed Project Report
EMD	Earnest Money Deposit
GST	Goods and Services Tax
OCAC	Odisha Computer Application Center
OSD	Original Software Developer
PBG	Performance Bank Guarantee
QCBS	Quality & Cost Based Selection
RFP	Request for Proposal

2. Fact Sheet

Sl#	Item	Description
a)	Project Title	Selection of a firm for preparation of (a) Detailed Project Report on the modalities and technical and financial feasibility of Odisha Semiconductor and ESDM Park; and (b) Request for Proposal (RFP) for inviting applications from eligible organizations for developing Odisha Semiconductor and ESDM Park; and for providing (c) bid evaluation and onboarding support to Odisha Computer Application Centre (OCAC)
b)	Name of Purchaser	Odisha Computer Application Center (OCAC)
c)	Contact Person, Address and Email	General Manager (Admin) Plot No. N-1/7-D, Acharya Vihar, RRL Post Office, Bhubaneswar Odisha - 751013; gm_ocac@ocac.in
d)	RFP Document Fees	Rs 2000 inclusive of GST @ 12% (Rupees two thousand only)
e)	Earnest Money Deposit	Rs 40,000/- (Rupees forty thousand only)
f)	Selection Method	QCBS (70% Weightage on Technical and 30% Weightage on Commercial Evaluation)
g)	Last date for submission of queries by Bidders	18 th March 2024 till 11.00 am
h)	Pre-bid Meeting	19 th March 2024 at 4.00 pm
i)	Pre-bid clarifications by OCAC (if any)	22 nd March 2024
j)	Last date and time for receipt of proposals from Bidders	3 rd April 2024 till 11.00 am
k)	Date and time for opening of Technical Proposals	3 rd April 2024 at 3.30 pm
l)	Date and time for Technical Presentation only for bidder who are declared qualified as per Clause 7.1 of the bid document	5 th April 2024 at 11.30 am
m)	Date and time for opening of Commercial Bids	11 th April 2024 at 11.30 am (Online)
n)	Bid Validity Period	180 Days
o)	Project Term	1 year

3. Request for Proposal

Sealed proposals are invited from eligible, reputed firms/companies/agencies/ associations for preparing a Detailed Project Report on the modalities of Odisha Semiconductor and ESDM Park to be built by an entity/ developer in partnership with the Government of Odisha. The successful bidder shall also prepare a Request for Proposal (RFP) for inviting applications from entities/developers for building Odisha Semiconductor and ESDM Park. The information the bidder must encapsulate in the Detailed Project Report (DPR) along with its other responsibilities such as preparation of the RFP are enumerated in the Scope of Work section of this document. This invitation to bid is open to all bidders meeting the minimum eligibility criteria as mentioned in this RFP Document.

4. Structure of the RFP

This RFP document consists of the following:

- a) Project Background and objectives
- b) Scope of Work
- c) Instruction to Bidders
- d) Criteria for Evaluation
- e) Selection
- f) Project Schedule and Timeline
- g) Payment Terms
- h) Formats for Bid response

5. Background Information

5.1 Basic Information

OCAC, the Technical Directorate of E&IT Department, Government of Odisha invites responses (“Tenders”) to this Request for Proposals (“RFP”) from reputed organizations (“Bidders”) for selection of a firm/ company/ agency/ association for preparing a Detailed Project Report on the modalities of Odisha Semiconductor and ESDM Park to be built by an entity/ developer in partnership with the Government of Odisha and for preparing a Request for Proposal (RFP) for inviting applications from entities/developers for building Odisha Semiconductor and ESDM Park as described in the “Scope of Work” of this RFP.

Proposals must be received not later than time, date and venue mentioned in the Fact Sheet. Proposals that are received late will not be considered in this selection process.

OCAC will award the contract to the successful bidder whose proposal has been determined as the best value proposal based on Technical and Financial evaluation criteria and accepted by the Tender Accepting Authority.

5.2 Project Background

5.2.1 About OCAC

The Department of Electronics & Information Technology is the nodal department for Government of Odisha in the matters of IT, ITES, ESDM, Semiconductors and Communication. The department plays a vital role in formulating and implementing policy matters in Information Technology, ITES,

Electronics and Telecom; promotion of Odisha as an ultimate ICT destination for investment and facilitating ICT industries; assisting other department for effective e-Governance and capacity building; Promotion of ICT based education in the State.

Odisha Computer Application Centre (OCAC), the Technical Directorate of Electronics & Information Technology Department, Government of Odisha, has evolved through years as a pioneer deploying in IT and e-Governance solutions. It has contributed significantly to the steady growth of IT in the state. It helps IT to reach the common citizen so as to narrow down the Digital Divide and widespread applications of IT in establishing a system where the citizens are receiving good governance in addition to ensuring speed of decisions from a transparent Government through an effective e- Governance System.

5.2.2 Project Profile

To complement the national vision of developing indigenous capabilities in the semiconductor domain, Government of Odisha is taking a range of initiatives. The government has notified Odisha Semiconductor Manufacturing and Fabless Policy 2023 to provide dedicated incentives to both fab and fabless units. Additionally, the government is launching the O-Chip program as an attempt to institutionally address the difficulties experienced by the Indian fabless ecosystem. It has been conceptualized as a one-stop shop for Indian fabless product companies and start-ups where they can be provided a state-of-the-art infrastructure, solutions to ease business operations, and a credible connect to mentors, industry, and financial institutions.

As part of this comprehensive strategy, the government now envisions development of Odisha Semiconductor and ESDM Park which will house companies from the entirety of the semiconductor and electronics (ESDM) value chain. The park will be a well-developed and well-connected industrial space with all relevant infrastructure required for various types of semiconductor ecosystem units along with residential, educational, healthcare, and commercial facilities in the vicinity.

The park should be conceptualized as an end-to-end electronics and semiconductor complex which will host a startup incubation centre, a product development training centre, university satellite centres, IC substrates and PCB manufacturing units, OSATs, electronics manufacturing and system integration units, IC fabrication units, display fab units, compound semiconductors units, electronic components units, connectors, cables, and peripherals manufacturing units, reliability and certification labs, among others.

Hsinchu Science Park in Taiwan can serve as one of the references for Odisha Semiconductor and ESDM Park. Hsinchu Science Park setup in 1980 to attract global companies and talent in the electronics and semiconductor domain, the park has grown to become one of the largest global hubs for chip R&D and manufacturing.

5.2.3 Scope of Work

OCAC seeks a firm with expertise in semiconductor and ESDM park development to undertake the following indicative scope of work:

- 1) Prepare a Detailed Project Report (DPR) for the establishment of Odisha Semiconductor and ESDM Park. Perform the following tasks and include their details in the report:
 - a) Conduct a global benchmarking study to identify best practices in semiconductor and ESDM park development.
 - b) Analyze the semiconductor industry landscape to determine the park's strategic positioning.
 - c) Recommend a governance and organizational structure for the park's management and operations.
 - d) Develop a detailed land use plan considering environmental and sustainability standards.
 - e) Design an infrastructure blueprint that includes power, water, and waste management systems.
 - f) Assess the technology needs and specify the equipment and facilities required for semiconductor manufacturing.
 - g) Prepare comprehensive financial models, including cost estimates, funding options, and revenue projections.
 - h) Formulate an incentives and subsidies strategy to attract investors and businesses to the park.
 - i) Create a talent acquisition and development plan to ensure a skilled workforce for the park.
 - j) Propose a supply chain and logistics framework for the efficient operation of the park.
 - k) Define the park's value proposition to position it as a competitive destination for semiconductor companies.
 - l) Establish a risk management plan to mitigate potential challenges during the park's development and operation.
 - m) Outline a marketing and branding strategy to promote the park globally.
 - n) Prepare a phased implementation roadmap with clear milestones and timelines.
 - o) Design a monitoring and evaluation mechanism to track the progress and impact of the park.
 - p) Integrate smart city concepts and digital infrastructure into the park's planning
 - q) Facilitate stakeholder engagement sessions to align the park's development with industry needs.
 - r) The following points need to be covered in the DPR: a) Problem to be addressed through park development, aims and objectives of the park, strategy for park creation/ development, target beneficiaries, legal framework, environment related assessment, disaster resilience assessment, alignment with Sustainable Goals, gender and child sensitivity, regional balance focus, technology adoption, management structure, financial details and projections including Internal Rate of Return/ Economic Rate of Return, time frame, cost benefit analysis, risk analysis, outcomes and KPIs, evaluation mechanism, and executive summary
- 2) Develop a comprehensive RFP document to solicit and select a semiconductor and ESDM park development partner.
- 3) Provide post-RFP support including bid evaluation, contract negotiation, and project kick-off to OCAC in selecting the park development partner.
- 4) Once the implementing partner for the park is selected, update the DPR in consultation with stakeholders – government and implementing partner.

6. Instruction to the Bidders

6.1 General

- a) While efforts have been made to provide comprehensive and accurate background information, requirements and specifications, Bidders must form their own conclusions about the requirements. Also, bidders may wish to consult their own legal advisers in relation to this RFP.
- b) All information supplied by Bidders may be treated as contractually binding on the Bidders, on successful award of the assignment by OCAC on the basis of this RFP.
- c) No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of OCAC. Any notification of preferred Bidder status by OCAC shall not give rise to any enforceable rights by the Bidder. OCAC may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of OCAC.
- d) This RFP supersedes and replaces any previous public documentation and communications, and Bidders should place no reliance and dependence on such communications.

6.2 Compliant Proposals/ Completeness of Response

- a) Bidders are advised to study all instructions, forms, terms, requirements and other information in the RFP documents carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.
- b) Failure to comply with the requirements of this paragraph may render the Proposal non-compliant and the Proposal may be rejected. Bidders must:
 - Include all documentation specified in this RFP.
 - Follow the format of this RFP and respond to each element in the order as set out in this RFP.
 - Comply with all requirements as set out within this RFP.

6.3 Pre-Bid Meeting and Clarifications

6.3.1 Pre-Bid conference

- a) OCAC shall hold a pre-bid meeting with the prospective bidders on 19th March 2024 at 4.00 pm in VC Mode (through Microsoft Teams).
- b) The queries for the pre-bid meeting may be sent by email to gm_ocac@ocac.in with copy to sudipta.s@semt.gov.in on or before 18th March 2024 till 11:00 am. Any query after the date and time specified above will not be entertained by OCAC.
- c) An online meeting link will be provided to the bidders through email sufficiently before the bid meeting.
- d) The Bidders should submit their queries in writing in the format specified below (in MS-Excel only) prior to attending the pre-bid meeting. OCAC shall not be responsible for queries received by it in any other format.

Sl#	RFP Document Reference(s) (Clause & Page Number(s))	Content of RFP requiring Clarification(s)	Points of Clarification

- e) OCAC shall not be responsible for any Bidders' queries received by it in any other format. Any requests for clarifications post the indicated date and time mentioned will not be entertained by OCAC.

6.3.2 Responses to Pre-Bid Queries and Issue of Corrigendum

- a) The Nodal officer notified by OCAC will endeavor to provide timely response to all queries. However, OCAC neither makes representation or warranty as to the completeness or accuracy of any response made in good faith, nor does OCAC undertake to answer all the queries that have been posed by the Bidders.
- b) At any time prior to the last date for receipt of bids, OCAC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the RFP document by corrigenda and/or addenda.
- c) The Corrigendum (if any) and clarifications to the queries from all Bidders will be posted on www.ocac.in, www.odisha.gov.in and enivida.odisha.gov.in
- d) Any such corrigenda and/or addenda shall be deemed to be incorporated into this RFP.
- e) In order to provide prospective Bidders reasonable time for taking the corrigenda and/or addenda into account, OCAC may, at its discretion, extend the last date for the receipt of Proposals.

6.4 Key Requirements of the Bid

6.4.1 Right to Terminate the Process

- a) OCAC may terminate the RFP process at any time and without assigning any reason. OCAC makes no commitment, express or implied, that this process will result in a business transaction with anyone.
- b) This RFP does not constitute an offer by OCAC. The Bidder's participation in this process may result in OCAC selecting the Bidder to engage towards execution of the contract.

6.4.2 RFP Document Fees

The bidder must furnish along with its bid required bid processing fee amounting to ₹ 2,000 inclusive of GST @ 12% (Two thousand) in shape of DD in favour of Odisha Computer Application Centre (OCAC), drawn in any scheduled commercial bank and payable at Bhubaneswar failing which the bid will be rejected. The fee may be paid through electronic mode to the following account:

Bank A/c No.: 149311100000195
Payee Name: Odisha Computer Application Center

Bank Name & Branch: Union Bank of India, Acharya Vihar, Bhubaneswar
Account Type: Savings
IFSC: UBIN0814938

Also, the fees may be paid online on e-Nivida portal through e-Payment Gateway.

6.4.3 Earnest Money Deposit

- a) Bidders shall submit, along with their Bids, EMD of Rs. 40,000/- (Rupees forty thousand) only in the shape of Demand Draft OR Bank Guarantee (in the format specified in Clause 9.1.4) issued by any scheduled bank in favor of Odisha Computer Application Centre” payable at Bhubaneswar, and should be valid for 90 days from the due date of the tender / RFP. The EMD should be submitted in the General Bid.
- b) EMD of all unsuccessful bidders would be refunded by OCAC within 60 days of the bidder being notified as being unsuccessful. The EMD, for the amount mentioned above, of successful bidder would be returned upon submission of Performance Bank Guarantee.
- c) The EMD amount is interest free and will be refundable to the unsuccessful bidders without any accrued interest on it.
- d) The bid / proposal submitted without EMD, mentioned above, will be summarily rejected.
- e) The EMD may be forfeited:
 - If a Bidder withdraws the Proposal or increases the quoted prices after opening of the Proposal and during the Bid validity period or its extended period, if any.
 - In case of a successful Bidder, if the Bidder fails to sign the Agreement in accordance with Terms & Conditions (including timelines for execution of the Agreement) of this RFP or fails to furnish Performance Bank Guarantee in accordance with the Terms & Conditions (including timelines for furnishing Performance Bank Guarantee)
 - If a Bidder withdraws its bid during the period of bid validity.
 - During the Bid process, if a Bidder indulges in any act that would jeopardize or unnecessarily delay the process of bid evaluation and finalization.
 - If a Bidder has been found to have indulged in any suppression of facts, furnishing of fraudulent statement, misconduct, or other dishonest or other ethically improper activity, in relation to this RFP.
 - If a Bidder’s proposal contains deviations, conditional offers and partial offers.

6.5 Submission of Proposal

6.5.1 Instructions to Bidders for Online Bid Submission

e-Nivida is a complete process of e-Tendering, from publishing of tenders online, inviting online bids, evaluation and award of contract using the system. The instructions given below are meant to assist the bidders in registering on e-Nivida Portal and submitting their bid online on the portal.

More information useful for submitting online bids on the e-Nivida Portal may be obtained at: <https://enivida.odisha.gov.in>

6.5.2 Guidelines for Registration

- a) Bidders are required to enroll themselves on the e-Nivida Portal <https://enivida.odisha.gov.in> or click on the link “Bidder Enrolment” available on the home page by paying Registration Fees of Rs. 2,500/- + Applicable GST.
- b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidders.
- d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/ TCS /nCode/ eMudhra etc.), with their profile.
- e) Only valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- f) Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC/e-Token.
- g) The scanned copies of all original documents should be uploaded in pdf format on e-tender portal.
- h) After completion of registration payment, bidders need to send their acknowledgement copy on our help desk mail id odishaenivida@gmail.com for activation of the account.

6.5.3 Searching for Tender Documents

- a) There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters.
- b) Once the bidders have selected the tenders they are interested in, then they can pay the Tender fee and processing fee (NOT REFUNDABLE) by net-banking / Debit/ Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee tenders will be moved to the respective ‘requested’ Tab. This would enable the e- tender Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

6.5.4 Preparation of Bids

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
- c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid Original documents may be scanned with 100 dpi with Colour option which helps in reducing size of the scanned document.
- d) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard

documents (e.g. PAN card copy, GST, Annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Documents” available to them to upload such documents.

- e) These documents may be directly submitted from the “My Documents” area while submitting a bid and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process. Already uploaded documents in this section will be displayed. Click “New” to upload new documents.

6.5.5 Submission of Bids

- a) Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document as a token of acceptance of the terms and conditions laid down by Department.
- c) Bidder has to select the payment option as per the tender document to pay the tender fee/ Tender Processing fee and EMD as applicable and enter details of the instrument.
- d) In case of BG bidder should prepare the BG as per the instructions specified in the tender document. The BG in original should be posted/couriered/given in person to the concerned official before the Online Opening of Financial Bid. In case of non-receipt of BG amount in original by the said time, the uploaded bid will be summarily rejected.
- e) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the yellow colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- f) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- g) The uploaded bid documents become readable only after the tender opening by the authorized bid openers.
- h) Upon the successful and timely submission of bid click “Complete” (i.e. after clicking “Submit” in the portal), the portal will give a successful Tender submission acknowledgement and a bid summary will be displayed with the unique id and date and time of submission of the bid with all other relevant details.
- i) The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.

6.5.6 Clarifications on using e-Nivida Portal

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

- b) Any queries relating to the process of online bid submission or queries relating to e-tender Portal in general may be directed to the Helpdesk Support.
- c) Please feel free to contact e-Nivida Helpdesk (as given below) for any query related to e-tendering.

Phone No.: 011-49606060

Email id: odishaenivida@gmail.com

6.5.7 Tender Validity

Proposals shall remain valid for a period of 180 Days from the date of opening of the pre-qualification and technical proposals. OCAC reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent, if felt necessary.

6.5.8 Submission and Opening of Proposals

- a) The bidders should submit their responses as per format given in this RFP in the following manner:
 - i) Response to Pre-Qualification Criteria (Cover-1)
 - ii) Technical Proposal (Cover-2)
 - iii) Commercial Proposal (Cover-3)
- b) Please Note that Prices should not be indicated in the Pre-Qualification Response or Technical Proposal but should only be indicated in the Commercial Proposal.
- c) The Response to Pre-Qualification criteria, Technical Proposal and Commercial Proposal (as mentioned in previous paragraph) should be submitted through online mode in e-Nivida Portal.

The Proposals submitted up to 3rd April 2024 till 11.00 pm will be opened on 5th April 2024 at 11:30 am by Proposal Evaluation Committee, in presence of those Bidders or their representatives who may be authorized by the bidder to be present at the time of opening.

6.5.9 Late Bids

- a) The eNivida portal does not allow submission of bids after due date and time. Hence, the bidders are advised to submit their bids much before the prescribed date and time.
- b) The bids submitted by any other means like physical submission / telex / telegram/ fax / e-mail etc. except online in eNivida Portal shall not be considered. No correspondence will be entertained on this matter.
- c) OCAC reserves the right to modify and amend any of the above-stipulated condition/criterion depending upon project priorities and need vis-à-vis urgent commitments.

6.5.10 Proposal Preparations Costs

The bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings or discussions or presentations, preparation of Proposal, in

providing any additional information required by OCAC to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process.

OCAC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

6.5.11 Language

The Proposal should be filled by the Bidder in English language only. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by Bidders. For purposes of interpretation of the Proposal, English translation shall govern.

6.5.12 Acceptance and Rejection of Bids

OCAC reserves the right to reject in full or part, any or all bids without assigning any reason thereof. OCAC reserves the right to assess the Bidder's capability and capacity. The decision of OCAC shall be final and binding. Bid should be free of overwriting. All measures, correction or addition must be clearly written both in words and figures and attested. Offers not submitted in prescribed manner or submitted after due date and time are liable to rejection.

6.6 Evaluation Process

- a) OCAC will constitute a Proposal Evaluation Committee to evaluate the responses of the bidders.
- b) The Proposal Evaluation Committee constituted by OCAC shall evaluate the responses to RFP and all supporting documents/documentary evidence. Inability to submit requisite supporting documents/documentary evidence, may lead to rejection of the bid.
- c) The decision of Proposal Evaluation Committee in evaluation of responses to the RFP shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the Committee.
- d) The Proposal Evaluation Committee may ask for meetings with the Bidders to seek clarifications on their proposals, if required.
- e) The Proposal Evaluation Committee reserves the right to reject any or all proposals on the basis of any deviations.
- f) Each of the responses shall be evaluated as per the criteria and requirements specified in this RFP.
- g) Initial bid scrutiny will be held, and incomplete details as given below will be treated as nonresponsive if proposals are:
 - 1) Not submitted as specified in the RFP document
 - 2) Received without the Letter of Authorization (Power of Attorney)
 - 3) Found with suppression of details
 - 4) Found with incomplete information, subjective, conditional offers and partial offers submitted
 - 5) Submitted without the documents requested in checklist
 - 6) Submitted with lesser validity period
 - 7) All responsive Bids will be considered for further processing as below:

7. Criteria for Evaluation

Bidders who satisfy the Pre-Qualification criteria mentioned below will be eligible for next stage of evaluation. Technical Proposal and Commercial Proposal of Bidders who do not meet the Pre-Qualification criteria will not be opened in the portal.

The technical score of all the bidders would be calculated as per the criteria mentioned below. Bidders who achieve at least **70 Marks** or more in the technical evaluation would be eligible for the next stage, i.e. Commercial Bid opening.

Bidders should submit supporting documentary evidence in absence of which their proposals will be summarily rejected.

7.1 Pre-Qualification Criteria

S.No	Basic Requirement	Specific Requirement	Documents Required
a)	Legal Entity	Responding bidder should be: <ul style="list-style-type: none"> - Registered as a company/ LLP under companies Act, 1956/2013 or Partnerships Firm registered under LLP Act, 2008 - Registered with Goods and Services Tax Network (GSTN) and - Organization in operation for a minimum of last seven (7) years as on date of bid submission 	<ul style="list-style-type: none"> - Copy of Certificate of Incorporation/ Registration in India - Copy of the work order/ completion certificate as documentary proof of 7 years in operation - Copy of GST registration certificate
b)	Sales Turnover	Average sales turnover of the bidder must be at least Rs 2.00 crores in the last three financial years ending on 31 st March 2023.	<ul style="list-style-type: none"> - Copy of audited Profit and Loss Statement Or - Certificate from the Statutory Auditor
c)	Net Worth	The bidder must have <ul style="list-style-type: none"> a) a positive net worth in any two of the last three financial years ending on 31st March 2023 b) made profit in any two of the last three financial years ending on 31st March 2023. 	<ul style="list-style-type: none"> - Certificate from the statutory auditor
d)	Manpower	The bidder must have at least 5 full time professional resources on its payroll and access to consultants and advisors with adequate expertise in Semiconductors and Electronics on the date of submission of the bid	<ul style="list-style-type: none"> - Copy of the latest EPF deposit challan or declaration from HR
e)	Technical Capability	The bidder should have successfully prepared a minimum of 3 DPRs in the Semiconductor and Hitech Electronics Projects and have a sound understanding of the needs of semiconductor companies in the last 5 years.	<ul style="list-style-type: none"> - Purchase Order/ Work Order - Sign off copy/ Satisfactory working certificate/ payment invoice

f)	Blacklisting	The bidder and their promoters and/ or senior management must not currently be under declaration of ineligibility for corrupt and fraudulent practices or blacklisted/ debarred by Central Government or any State Government organization/ department/ PSU in India directly or through any other partner or invested institutions at the time of submission of the bid.	- Self-declaration in this regard by the authorized signatory of the bidder on the company letterhead (as per template provided in this RFP document)
g)	Power of Attorney for Authorized Signatory	The bidder shall submit Power of Attorney, duly authorizing the person signing the documents to sign on behalf of the bidder and thereby binding on the bidder	Power of Attorney Document
h)	RFP Document Fees	Rs 1500/- inclusive of GST @12% (Rupees one thousand and five hundred only)	In shape of bank draft or online transfer. Details under clause no. 6.4.2
i)	Earnest Money Deposit	Rs 40,000 (Rupees forty thousand). Details under clause no. 6.4.3	In shape of bank draft or bank guarantee (in the format specified in the RFP)
j)	Certifications	ISO 9000 family certificate is desirable	Copy of certificate issued by the accredited organization

7.2 Technical Evaluation Criteria

Technical proposal of those bidders will be opened and evaluated who qualify the Pre-Qualification criteria. The Evaluation Committee will evaluate the Technical Proposals based on technical evaluation criterion as provided below:

S.No	Criteria	Basis for Evaluation	Maximum Marks	Documents to be Submitted
1)	Relevant Experience	<p>Minimum Eligibility: The bidder should have successfully prepared a minimum of 3 DPRs in the Semiconductor and Hitech Electronics Projects and have a sound understanding of the needs of Semiconductor companies in the last 5 years.</p> <p>5 points for each extra DPR up to 5 DPRs</p> <p>International entities can also apply directly or with Indian partners.</p>	25	Completion certificates/ Work Order. Besides supporting documents like endorsements from clients.
2	Relevant Personnel (two)	<p>Resource-1 one full-time resource with expertise in Semiconductor DPR/ technical feasibility - electronics/ semiconductors/ CoEs (B.Tech/B.E. or above in Electronics/ Electronics and Communication/ equivalent discipline)- with 10+ years of experience</p> <p>Master's degree in Electronics or related field: 2.5 marks Direct work experience in fab or fabless industry: 5 marks Any publication in electronics/ semiconductor domain in a leading journal: 2.5 marks Any patent in electronics/ semiconductor domain: 2.5 marks Affiliation with associations such as IEEE or other similar bodies: 2.5 marks</p> <p>Resource-2 One full time resource with expertise in project funding and financial analysis (CA/CPA/ACCA/MBA finance) with 4+ years of experience: Direct work experience in fab or fabless industry: 5 marks Any publication in finance/ accounting/ related area in digital or print media: 2.5 marks</p>	25	CVs of the personnel

3	Approach and Methodology	<p>It needs to comprehensively address the elements of the scope of work. Marks will be awarded for:</p> <ul style="list-style-type: none"> • Adequately highlighting the understanding of the scope of project (5 marks) • Approach/strategy to carry out the analyses/studies required for preparation of the DPR as outlined in 5.2.3.1 (10 marks) • Innovative ideas suggested for incorporating into the DPR beyond the scope of work outlined in 5.2.3 (5 marks) • Approach/strategy for carrying out the tasks required under 5.2.3.3 (5 marks) 	25	Approach and Methodology Document as part of the bid
4	Presentation on Approach and Methodology and Response to Queries	<p>It needs to comprehensively address the elements of the scope of work and address the queries of the committee</p> <ul style="list-style-type: none"> • Presentation and delivery (5 marks) • Addressing the requirements of the scope of work (10 marks) • Responses to questions asked/ clarification(s) sought (10 marks) 	25	

7.3 Evaluation of Commercial Bids

- a) The Commercial Bids of technically qualified bidders (i.e. Bidders with at least 70 Marks or more in Technical Evaluation) will be opened on the prescribed date in the presence of bidder representatives.
- b) Only fixed price financial bids indicating total price for all the deliverables and services specified in this bid document will be considered.
- c) Any conditional bid would be rejected.
- d) Errors & Rectification: Arithmetical errors will be rectified on the following basis: “If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the bidder does not accept the correction of error, its bid will be rejected”.
- e) If there is no price quoted for certain material or service, the bid shall be declared as disqualified.
- f) In the event that there are 2 or more bidders having the same value in commercial bid, the bidder securing highest technical score will be adjudicated as “Best responsive bid” for award of the Project.
- g) The bidder with lowest qualifying financial bid (L1) will be awarded 100% score. Financial score for other bidders will be evaluated using the following formula:

$$Fn = \left\{ \left(\frac{\text{Financial Bid of L1}}{\text{Financial Bid of Bidder}} \right) * 100 \right\} \%$$

7.4 Final Evaluation of Bids

- a) The technical and financial evaluation scores secured by each bidder will be added using weightages of 70% and 30% respectively to compute composite score. The composite score will be computed as under:
- b) $B_n = 70\% * T_n + 30\% * F_n$
- c) The bidder securing highest composite score will be adjudicated as most responsive bidder for award of project.
- d) Composite score of the Bidders for the bid shall be worked out as under:

Bidder Name	Technical Score (B)	Financial Score (C)	Weighted Technical Score: D=(70% of B)	Weighted Financial Score: E=(30% of C)	Composite Score: F=(D+E)

8. Selection

8.1 Award Criteria

OCAC will award the Contract to the successful bidder whose proposal has scored the highest composite score and would consider it as substantially responsive as per the process outlined above.

8.2 Right to Accept Any Proposal and to Reject Any or All Proposal(s)

OCAC reserves the right to accept or reject any proposal, and to annul the tendering process/ public procurement process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for OCAC action.

8.3 Purchaser’s Procurement Rights

Without incurring any liability, whatsoever to the affected bidder or bidders, the Purchaser reserves the right to:

- a) Amend, modify, or cancel this tender and to reject any or all proposals without assigning any reason.
- b) Change any of the scheduled dates stated in this tender.
- c) Reject proposals that fail to meet the tender requirements.
- d) Exclude any of the module(s)
- e) Remove any of the items at the time of placement of order.
- f) Increase or decrease no. of resources supplied under this project.
- g) Should the Purchaser be unsuccessful in negotiating a contract with the selected bidder, the Purchaser will begin contract negotiations with the next best value bidder in order to serve the best interest.
- h) Make typographical correction or correct computational errors to proposals
- i) Request bidders to clarify their proposal

8.4 Notification of Award

Prior to the expiration of the proposal validity period, OCAC will notify the successful bidder in writing or by fax or email, that its proposal has been accepted. In case the tendering process/public

procurement process has not been completed within the stipulated period, OCAC may like to request the bidders to extend the validity period of the bid.

The notification of award will constitute formation of the Contract. Upon the successful bidder's furnishing of Performance Bank Guarantee (PBG), OCAC will notify each unsuccessful bidder and return their EMD.

8.5 Contract Finalization and Award

OCAC may also like to reduce or increase the quantity of any item in the Scope of Work defined in RFP. Accordingly, total contract value may change on the basis of rates defined in the financial proposal.

8.6 Performance Guarantee

- a) OCAC will require the selected bidder to provide a Performance Bank Guarantee (PBG), within 15 days from the date of notification of award.
- b) PBG would be 10 % of the cost of the pay-out and should be valid for three months beyond the end of the contract.
- c) The selected bidder shall be responsible for extending the validity date and claim period of the Performance Guarantee as and when it is due on account of non- completion of the service during the work order period.
- d) In case the selected bidder fails to submit performance guarantee within the time stipulated, OCAC at its discretion may cancel the order placed on the selected bidder and/or forfeit the EMD after giving prior written notice to rectify the same.
- e) OCAC shall invoke the performance guarantee in case the selected bidder fails to discharge their contractual con during the period or OCAC incurs any damages due to bidder's negligence in carrying out the project implementation as per the agreed terms & conditions.

8.7 Signing of Contract

After OCAC notifies the successful bidder that its proposal has been accepted, OCAC shall enter into a contract with the successful bidder (prime bidder in case of consortium), incorporating all clauses, pre-bid clarifications and proposal of the bidder.

8.8 Failure to Agree with the Terms and Conditions of the RFP

Failure of the successful bidder to agree with the draft legal agreement and Terms & Conditions of the RFP shall constitute sufficient grounds for the annulment of award, in which event OCAC may call for new proposals from the interested bidders. In such a case, OCAC shall invoke the PBG of successful bidder.

8.9 Expected Timeline and Payments

The total duration for preparation of the Draft Detailed Project Report, Final Detailed Project Report, and Request for Proposal shall be 20 weeks.

The schedule for completing the deliverables shall be determined by the maximum number of [days/weeks/months] from the effective date of the agreement. Time schedule and payment details for important milestones are given below:

Milestones and Deliverables	Target Completion Period (Tn= T0 + n months)	Payment	Remarks
Tender Award	T0		Award of tender to the selected bidder and issuance of LoI
Agreement	T0.5 months		Completion of Agreement signing and award of Purchase Order
Draft Detailed Project Report (DPR)	T3 months	30% of the payment will be released after submission of the Draft DPR	Draft DPR to be prepared in accordance with the scope of work
Final Detailed Project Report (DPR)	T4 months	30% of the payment will be released after submission of the Final DPR which incorporates the feedback shared on the draft DPR	Final DPR to be submitted after incorporation of comments received from OCAC
Request for Proposal (RFP)	T5 months	Additional 30% of the payment will be released on submitting the RFP to be issued for selecting the partner for Odisha Semiconductor and ESDM Park	Request for Approval (RFP) to be prepared in accordance with the contents of the final DPR to select the partner for development of Odisha Semiconductor and ESDM Park
Bid Evaluation and Vendor Onboarding Support	Between months T6.5-T8	Last 10% of the payment will be made after receiving support in the evaluation of bids and the finalization of the partner for Odisha Semiconductor and ESDM Park development	The firm/company/agency shall provide support to OCAC in evaluation of the bids received and the onboarding of the partner for Odisha Semiconductor and ESDM Park development

Note:- All the payments will be made to the successful bidder in Indian Rupees only. Payments will be made after thirty (30) days of receiving the invoice subject to approval from competent authority. The Invoice has to be raised in the name of ODISHA COMPUTER APPLICATION CENTRE, OCAC Building, Acharya Vihar Square, Bhubaneswar-751013, Odisha, India. Tax shall be shown extra by the Selected Bidder in their invoices for the items applicable.

The same shall be paid by OCAC as per actual after verification. Similarly, if there is any tax savings, the same shall be reduced from the payable amount. In case of any new incidence of tax or any change in existing tax rates taking place during the Agreement Period, that shall be borne and payable by OCAC over and above the agreed price for each item as may be applicable as per the Invoice raised by either Party/Member of the on OCAC. Similarly, any reduction in taxes shall be to the benefit of OCAC. All invoices produced to OCAC for payment should be with TAX invoice.

9. Formats for Response

9.1 Pre-Qualification Bid Formats

9.1.1 FORM PQ-1: Cover Letter (To be submitted on the Letterhead of Bidder)

To

The General Manager (Admin), Odisha Computer Application Centre,
N-1/7-D, Acharya Vihar, P.O. RRL, Bhubaneswar - 751013.

Sub: ...

Ref: RFP No. OCAC-IFITP-IP-0009-2023-24048 dated 13 Mar 2024

Madam/Sir,

I, the undersigned, offer to provide the services for the proposed assignment in respect to your RFP No. OCAC-IF&ITP-... dated.... We hereby submit our proposal which includes the pre-qualification proposal, technical proposal and commercial proposal, sealed under separate envelopes. Our proposal will be valid for acceptance up to 180 Days and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

All the information and statements made in our proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. If negotiations are held during the period of validity of the proposal, I undertake to negotiate on the basis of proposal submitted by us. Our proposal is binding upon us and subject to the modifications resulting from contract negotiations.

I have examined all the information as provided in your Request for Proposal (RFP) and offer to undertake the service described in accordance with the conditions and requirements of the selection process. I agree to bear all costs incurred by us in connection with the preparation and submission of this proposal and to bear any further pre-contract costs. In case, any provisions of this RFP/ ToR/Scope including of our technical and financial proposal are found to be deviated, then you shall have rights to reject our proposal. I confirm that, I have the authority to submit the proposal and to clarify any details on its behalf.

I understand you are not bound to accept any proposal you receive.

Yours faithfully, (Authorized Signatory)
Name, Designation & Contact No. and Seal

9.1.2 FORM PQ-2: Bidder's Organization (General Details)

(To be submitted on the Letterhead of Bidder)

Sl#	Information	Details
a)	Name of Bidder	
b)	Registered Address of Bidder	
c)	Address for Communication	
d)	Name, Designation and Address of the contact person to whom all references shall be made regarding this RFP	
e)	Mobile no. of contact person:	
f)	E-mail address of contact person:	
g)	GST Number of the Firm	
h)	PAN No. of the firm	

Yours faithfully,
(Authorized Signatory) Name, Designation & Contact No.
Seal

9.1.3 FORM PQ-3: Acceptance of Terms and Conditions

(To be submitted on the Letterhead of Bidder)

To
The General Manager (Admin), Odisha Computer Application Centre,
N-1/7-D, Acharya Vihar P.O. RRL, Bhubaneswar - 751013.

Sub:

Ref: OCAC-IFITP-IP-0009-2023-24048 dated 13 Mar 2024

Madam/Sir,

I have carefully and thoroughly gone through the Terms & Conditions along with scope of work contained in the RFP No. OCAC-IF&ITP-.... dated ... regarding RFP for preparation of (a) Detailed Project Report on the modalities and technical and financial feasibility of Odisha Semiconductor and ESDM Park; and (b) Request for Proposal (RFP) for inviting applications from eligible organizations for developing Odisha Semiconductor and ESDM Park; and for providing (c) bid evaluation and onboarding support to Odisha Computer Application Centre (OCAC).

I declare that all the provisions/clauses including scope of work of this RFP are acceptable to our company. I further certify that I am an authorized signatory of the company and I am, therefore, competent to make this declaration.

Yours faithfully,
(Authorized Signatory) Name, Designation & Contact No.
Seal

9.1.4 FORM PQ-4: Project Citation Format

a)	Project Name:	
b)	Value of Contract/ Work Order (In INR):	
c)	Name of the Client:	
d)	Project Location:	
e)	Contact person of the client with address, phone and e-mail:	
f)	Project Duration:	
g)	Start Date (month/year): Completion Date (month/year):	
h)	Status of assignment: Completed / Ongoing (if it is ongoing, level of completion)	
i)	Narrative description of the project with scope:	
j)	List of Services provided by your firm/company:	

9.1.5 FORM PQ-5: Bank Guarantee Template

To

The General Manager (Admin)

Odisha Computer Application Centre

(Technical Directorate of E & IT Dept, Govt. of Odisha) N-1/7-D, Acharya Vihar P.O. - RRL,
Bhubaneswar - 751013

Whereas <<Name of the bidder>> (hereinafter called 'the Bidder') has submitted the bid for Submission of RFP No. OCAC-IFITP-IP-0009-2023-24048 dated 13 Mar 2024 for Selection of a firm/company/agency <<Project Name as per RFP>> (hereinafter called "the Bid") to OCAC.

Know all men by these presents that we <<Name of the Bidder>> having our office at <<Address>> (hereinafter called "the Bank") are bound unto the <<Nodal Agency>> (hereinafter called "the Purchaser") in the sum of Rs. <<Amount in figures>> (Rupees <<Amount in words>> only) for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this <<Date>>

The conditions of this obligation are:

- a) If the Bidder having its bid withdrawn during the period of bid validity specified by the Bidder on the Bid Form; or
- b) If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of validity of bid
 - I. Withdraws his participation from the bid during the period of validity of bid document; or
 - II. Fails or refuses to participate in the subsequent Tender process after having been short listed.

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to <<insert date>> and including <<extra time over and above mandated in the RFP>> from the last date of submission and any demand in respect thereof should reach the Bank not later than the above date.

NOTWITHSTANDING ANYTHING CONTAINED HEREIN:

- a) Our liability under this Bank Guarantee shall not exceed Rs. <<Amount in figures>> (Rupees <<Amount in words>> only)
- b) This Bank Guarantee shall be valid up to <<insert date>>
- c) It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this Bank Guarantee that we receive a valid written claim or demand for payment under this Bank Guarantee on or before <<insert date>>) failing which our liability under the guarantee will automatically cease.

Yours faithfully,

(Authorized Signatory) Name, Designation & Contact No.

Seal

9.1.6 FORM PQ-7: Format for Non-blacklisting Declaration
(To be submitted on the Letterhead of Bidder)

To
The General Manager (Admin),
Odisha Computer Application Centre,
N-1/7-D, Acharya Vihar P.O. RRL, Bhubaneswar - 751013.

Sub: Non-Blacklisting declaration in connection with RFP No: OCAC-IFITP-IP-0009-2023-24048 dated 13
Mar 2024

Madam/Sir,

This is to notify you that our <<Name of the Firm/Company/Organization>> is not declared ineligible for corrupt and fraudulent practices or blacklisted/debarred by Central Government or any State Government organization / department / PSU in India at the time of submission of the bid.

Yours faithfully,
(Authorized Signatory)
Name, Designation & Contact No.
Seal

9.2 Technical Bid

9.2.1 FORM TECH-1: Structure of the Technical Component

Section – A: Bidder Information

1.1 Bidder's Value Proposition in the electronics/ semiconductor domain

Section – B: Bidder's Experience

2.1 Snapshot of the bidder's experiences in the electronics and semiconductor domain and DPR preparation

2.2 Select credentials related to work in electronics and semiconductor domain

2.3 Select credentials related to electronics and semiconductor DPRs and comprehensive reports

Section – C: Description of Approach, Methodology, and Work Plan

3.1 Understanding of the Scope of Work

3.2 Approach to this Assignment

3.3 Detailed Methodology

3.4 Work Plan

3.5 Organization and Staffing

Annexure 1 – Curriculum Vitae of Proposed Key Personnel

Annexure 2 – Work Schedule

9.2.2 FORM TECH-2: Format of Curriculum Vitae

1	Name of the Organization				
2	Name of Staff				
3	Date of Birth				
4	Nationality				
5	Education	Degree	Specialization	College/ University	Year
6	Professional Certifications				
7	Training & Publications				
8	Countries of Work Experience				
9	Languages	Language			
			Speaking	Reading	Writing
10	Employment Record (starting with the current employment)	Name of Organization		Position Held	Duration
11	Summary of experience				
12	Master's degree in electronics or a related field	Y/N with Details			
13	Direct work experience in the fab or fabless industry	Y/N with Details			
14	Publication(s) (as described in Clause 7.2 Technical Evaluation Criteria Table S.No 2)	Y/N with Link(s)			
15	Patent in electronics/ semiconductor domain	Y/N/NA with Details			
16	Affiliation with associations such as IEEE or similar bodies	Y/N/NA with Details			
17	Work Undertaken that Best Illustrates the Required Professional Experience				
Name of assignment of project: Year: Location: Client: Position held: Activities Performed: <ul style="list-style-type: none"> • A 					

- B

Name of assignment of project:

Year:

Location:

Client:

Position held:

Activities Performed:

- A
- B

Name of assignment of project:

Year:

Location:

Organization:

Position held:

Activities Performed:

9.3 Financial Bid

9.3.1 FORM FIN-1: Financial Bid Covering Letter

(To be submitted on the Letterhead of Bidder)

To

The General Manager (Admin), Odisha Computer Application Centre,
N-1/7-D, Acharya Vihar P.O. RRL,
Bhubaneswar - 751013.

Sub:

Ref: RFP No: OCAC-IFITP-IP-0009-2023-24048 dated 13 Mar 2024

Madam/Sir,

I /We, the undersigned, offer to provide the service for

Ref: RFP No: OCAC-IFITP-IP-0009-2023-24048 dated 13 Mar 2024 and our Pre-Qualification, Technical and Financial Proposals. Our attached Financial Proposal is for the sum of <<Amount in words and figures>> exclusive of all applicable taxes and duties.

a) BID PRICE

We declare that our Bid Price is for the entire scope of the work as specified in the RFP. These prices are indicated in the Financial Bid as part of this RFP response. In case there is substantial difference between the component wise price approved by OCAC and the price quoted by the bidder, OCAC will have the rights to ask the bidder to realign their prices without impacting the total bid price. We hereby agree to submit our offer accordingly.

b) PERFORMANCE BANK GUARANTEE

We hereby declare that in case the contract is awarded to us, we shall submit the Performance Bank Guarantee as specified in this RFP document.

We understand you are not bound to accept any Proposal you receive. We hereby declare that our Proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of our knowledge and belief.

We understand that our proposal is binding on us and that you are not bound to accept any proposal you receive.

Yours faithfully,
(Authorized Signatory)
Name, Designation & Contact No. and Seal

9.3.2 Form FIN-2: Financial Quote (Break-up)

Ref. No. OCAC-IFITP-IP-0009-2023-24048 dated 13 Mar 2024

Sl#	Items	Qty	Amount in INR
a)	Detailed Project Report (DPR)	1 unit	
b)	Request for Proposal (RFP)	1 unit	
c)	Bid Evaluation and Onboarding Support	1.5 months	
d)	Man-day Quote (for extra support, if required)		
	Resource -1 as defined in Clause 7.2 (Sl no. 2 of table)		
	Resource -2 as defined in Clause 7.2 (Sl no. 2 of table)		

Financial bid of bidder = (a+b+c)