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SYS-SEB-MISCS-0001-2024-3961 /SYS,

**Dated: 30/01/2024**

*Request for Empanelment of Event Management Agencies for DSYS,  
Government of Odisha*

**Corrigendum - 3**

Taking consideration of suggestions received by the Sports and Youth Services Department, Government of Odisha to the queries of the bidders, the original SYS-SEB-MISCS-0001-2024-1281/SYS, Dated: 11/01/2024, is hereby modified to the extent of following points. The corrigendum so adopted, shall be considered to be part of the RFP.

**Joint Secretary to Government**  
**Sports & Youth Services Department**

**Corrigendum on Request for Empanelment of Event Management Agencies for DSYS, Government of Odisha**

Sl. No	RFP Ref No		Original Clause		Query	Response / Modified Clause	
1	G	Financial Capacity	Eligibility Criteria	19	<p>The Agency must have a minimum average annual turnover (INR) as mentioned below:</p> <ul style="list-style-type: none"> <li>• Category A: Rs 25 Cr &amp; above</li> <li>• Category B: Rs 10 Cr &amp; above</li> <li>• Category C: Rs 2 Cr &amp; above</li> </ul> <p>from event management activities for any of the three of the previous five financial years ending FY 2022-23.</p>	<p>Average turnover - Need clarity on Average turnover of the agency if the agency's turnover is Nil or zero in 3 years out of the previous 5 years but average of 3 years out of 5 years is more than eligibility. Will it be a valid bid? And considered for evaluation.?</p>	<p>The Agency must have a minimum average annual turnover (INR) as mentioned below:</p> <ul style="list-style-type: none"> <li>• Category A: Rs 10 Cr &amp; above</li> <li>• Category B: Rs 5 Cr &amp; above</li> <li>• Category C: Rs 2 Cr &amp; above</li> </ul> <p>from event management activities for any of the three of the previous five financial years ending FY 2022-23.</p>
2	H	Presentation	Evaluation Criteria	21	<p>3. Presentation (of responsive bids as per pre-qualification criteria) on Approach and methodology for the assignment including the assessment of the relevant skills and experience of the team for the assignment.</p> <p>3.1 Event management plan and Innovation/Creativity/best practices in delivery of the event</p> <p>3.2 General approach &amp; methodology and quality of deployment of manpower</p>	<p>What needs to be showcased in presentation apart from previous experience (credentials)?</p>	<p>RFP conditions shall prevail.</p>

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3	G	Financial Capacity	Eligibility Criteria	19	<p>The Agency must have a minimum average annual turnover (INR) as mentioned below:</p> <ul style="list-style-type: none"> <li>Category A: Rs 25 Cr &amp; above</li> <li>Category B: Rs 10 Cr &amp; above</li> <li>Category C: Rs 2 Cr &amp; above from event management activities for any of the three of the previous five financial years ending FY 2022-23.</li> </ul>	<p>We kindly request a reconsideration of the annual turnover criteria for Category A. Is it possible to adjust the requirement to a turnover of 10 crores and above? This adjustment would provide more inclusivity for qualified bidders and potentially enhance competition while still ensuring financial stability.</p>	<p>Please refer to the response provided in Sl. No 1</p>
4	D	8	EMD	9	<p>As per the Government of India guidelines, Rule 170 of GFR, Startups recognized by the Department for Promotion of Industry and Internal Trade (DPIIT) and Micro and Small Enterprises as per the Department for MSME are exempt from depositing EMD in Govt.</p>	<p>Being an MSME member, we kindly request the inclusion of a clause providing exceptions from tender fees and Earnest Money Deposit (EMD) for eligible MSMEs. This aligns with the government's emphasis on promoting MSME participation and fostering a more inclusive bidding environment.</p>	<p>RFP conditions shall prevail.</p>
5	G	Technical Ability	Eligibility Criteria	19	<p>The bidders must have undertaken and delivered at least 5 relevant Event Management Projects of National or International repute in terms of payments (INR) received in last three years as mentioned below category wise:</p> <p>Category A - Single event workorder of Rs 1 Crore in the last 3 years</p> <p>Category B - Single event workorder of Rs 50 lakhs in the last 3 years</p> <p>Category C - Single event</p>	<p>In the clause specifying that bidders must have undertaken and delivered at least 5 relevant Event Management Projects of National or International repute in terms of payments received in the last three years, we request consideration for extending the timeframe to the last 5 years. The impact of the COVID-19 pandemic has significantly limited opportunities for event management firms over the past two years, and extending the period would provide a fair assessment of capabilities.</p>	<p>The clause has been modified as below:</p> <p>The bidders must have undertaken and delivered at least 5 relevant Event Management Projects of National or International repute in terms of payments (INR) received in last <b>five (5)</b> years as mentioned below category wise:</p> <p><b>Category A</b> - Single event workorder of Rs 1 Crore in the last 5 years</p>

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				<p>workorder of Rs 25 lakhs in the last 3 years.</p> <p>Please note, relevant projects of National or International repute to be considered for evaluation of event management are as follows:</p> <ul style="list-style-type: none"> <li>• Sports Events</li> <li>• Award Ceremonies</li> <li>• Business Summits / Conferences / Seminars</li> <li>• Youth Services Events</li> <li>• Cultural Events</li> </ul> <p><b>Note:</b> Social Events like private parties, marriages, etc. shall not be considered for evaluation</p>		<p><b>Category B</b> - Single event workorder of Rs 50 lakhs in the last 5 years</p> <p><b>Category C</b> - Single event workorder of Rs 20 lakhs in the last 5 years.</p>
6				<p>Relevant work orders / completion certificates to be submitted.</p>	<p>In cases where we were unable to secure a work order from a previous organization, could we provide Invoice, payment proof or obtain certification from a Chartered Accountant (CA) certifying the receipt of payment from the client against a particular project/event? This would enable a more comprehensive evaluation of our experience and financial standing.</p>	<p>The RFP clause is modified as below:</p> <p>Relevant work orders / completion certificates / Certificates duly attested by CA/Statutory Auditor to be submitted.</p>
7	D	8	EMD	9 <p>As per the Government of India guidelines, Rule 170 of GFR, Startups recognized by the Department for Promotion of Industry and Internal Trade (DPIIT) and Micro and Small Enterprises as per the Department for MSME are exempt from depositing EMD in Govt.</p>	<p>Exemption of Tender Fee &amp; EMD and bid eligibility criteria for MSME agencies</p>	<p>RFP conditions shall prevail.</p>

Sl. No	RFP Ref No		Original Clause		Query	Response / Modified Clause	
8	G	Financial Capacity	Eligibility Criteria	19	The Agency must have a minimum average annual turnover (INR) as mentioned below: Category A: Rs 25 Cr & above Category B: Rs 10 Cr & above Category C: Rs 2 Cr & above from event management activities for any of the three of the previous five financial years ending FY 2022-23	The Agency must have a minimum average annual turnover (INR) as mentioned below: Category A: Rs 10 Cr & above Category B: Rs 5 Cr & above Category C: Rs 2 Cr & above from event management activities for any of the three of the previous five financial years ending FY 2022-23.	Please refer to the response provided in Sl. No 1
9	H	Financial Strength	Evaluation Criteria – Category A	21	Average Turnover of the Agency in last three years <ul style="list-style-type: none"> <li>• &gt;25 Cr to &lt;= 50 Cr – 10 marks</li> <li>• &gt;50 Cr to &lt;= 75 Cr – 15 marks</li> <li>• &gt;75 Cr to &lt;= 100 Cr – 20 marks</li> <li>• &gt;100 Cr to &lt;= 125 Cr – 25 marks</li> <li>• More than Rs 125 crores – 30 marks</li> </ul>	Average Turnover of the Agency in last three years <ul style="list-style-type: none"> <li>• &gt; 10 Cr to &lt;= 12.5 Cr – 10 marks</li> <li>• &gt;12.5 Cr to &lt;= 15 Cr – 15 marks</li> <li>• &gt;15 Cr to &lt;= 17.5 Cr – 20 marks</li> <li>• &gt;17.5 Cr to &lt;= 20 Cr – 25 marks</li> <li>• More than Rs 20 crores – 30 marks</li> </ul>	The clause has been modified as below:  <b>Minimum Average Annual Turnover of the Agency in any three of the last five financial years ending FY 22-23.</b>  <ul style="list-style-type: none"> <li>• &gt;10 Cr to &lt;= 12.5 Cr – 10 marks</li> <li>• &gt;12.5 Cr to &lt;= 15 Cr – 15 marks</li> <li>• &gt;15 Cr to &lt;= 17.5 Cr – 20 marks</li> <li>• &gt;17.5 Cr to &lt;= 20 Cr – 25 marks</li> <li>• More than Rs 20 crores – 30 marks</li> </ul>
10	H	Financial Strength	Evaluation Criteria – Category B	22	Average Turnover of the Agency in last three years <ul style="list-style-type: none"> <li>• 10 cr to &lt;= 12.5 cr – 10 marks</li> <li>• 12.5 cr to &lt;= 15 cr – 15 marks</li> <li>• 15 cr to &lt;= 17.5 cr – 20 marks</li> <li>• 17.5 cr to &lt;= 20 cr – 25 marks</li> <li>• 20 cr and above – 30 marks</li> </ul>		The clause has been modified as below:  <b>Minimum Average Annual Turnover of the Agency in any three of the last five financial years ending FY 22-23.</b>  <ul style="list-style-type: none"> <li>• 5 Cr to &lt;= 7.5 Cr – 10 marks</li> <li>• 7.5 Cr to &lt;= 10 Cr – 15 marks</li> </ul>

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						<ul style="list-style-type: none"> <li>• 10 Cr to &lt;= 12.5 Cr – 20 marks</li> <li>• 12.5 Cr to &lt;= 15 Cr – 25 marks</li> <li>• 15 Cr and above – 30 marks</li> </ul>
11	H	Financial Strength	Evaluation Criteria – Category C	23	<p>Average Turnover of the Agency in last three years</p> <ul style="list-style-type: none"> <li>• 2 cr to &lt;= 2.5 Cr – 10 marks</li> <li>• 2.5cr to &lt;=3 cr – 15 marks</li> <li>• 3 cr to &lt;= 3.5 cr – 20 marks</li> <li>• 3.5cr to &lt;=4 cr – 25 marks</li> <li>• 4 cr and above– 30 marks</li> </ul>	<p>The clause has been modified as below:</p> <p><b>Minimum Average Annual Turnover of the Agency in any three of the last five financial years ending FY 22-23.</b></p> <ul style="list-style-type: none"> <li>• 2 Cr to &lt;= 2.5 Cr– 10 marks</li> <li>• 2.5 Cr to &lt;= 3 Cr– 15 marks</li> <li>• 3 Cr to &lt;= 3.5 Cr – 20 marks</li> <li>• 3.5 Cr to &lt;=4 Cr– 25 marks</li> <li>• 4 Cr and above– 30 marks</li> </ul>
12	E	11.2	Instruction to Bidders	14	<p>Technical Bid: Bidders shall have to submit their Technical Bid on the e-procurement portal of the Government of Odisha. The Technical Bid should consist of clear and legible scanned copies of all the required documents and should be submitted within the Bid Due Date, as indicated in the Schedule for the Tender. The Technical Bid shall contain no information on the Price Bid of the Bidder.</p>	<p>Kindly confirm whether the Technical Bid should be submitted both online and offline or only online?</p> <p>Online only in the e - procurement portal.</p>
13	H	2	Evaluation Criteria – Category A	21	<p>No of International / National Events with Work Order value of 1cr or more</p> <ul style="list-style-type: none"> <li>• One work order – 10 marks</li> <li>• Two work orders– 15 marks</li> <li>• Three work orders– 20 marks</li> <li>• Four work orders – 25 marks</li> <li>• Five or more work orders - 30 marks</li> </ul>	<p>Instead of a single work order of 1 CR, if the Department can consider multiple work orders consolidating to 1 cr. In one year.</p> <p>The clause has been modified as below:</p> <p>No of International / National Events with <b>Work Order value</b></p>

Sl. No	RFP Ref No		Original Clause			Query	Response / Modified Clause
							<p>of 1cr or more in the last 5 years</p> <ul style="list-style-type: none"> <li>• One work order – 10 marks</li> <li>• Two work orders– 15 marks</li> <li>• Three work orders– 20 marks</li> <li>• Four work orders – 25 marks</li> <li>• Five or more work orders - 30 marks</li> </ul>
14	H	2	Evaluation Criteria – Category B	22	<p>No of International / National Events with Work Order value of 50 lakhs or more</p> <ul style="list-style-type: none"> <li>• One work order – 10 marks</li> <li>• Two work orders– 15 marks</li> <li>• Three work orders– 20 marks</li> <li>• Four work orders – 25 marks</li> <li>• Five or more work orders - 30 marks</li> </ul>	<p>Instead of a single work order of 1 CR, if the Department can consider multiple work orders consolidating to 1 cr. In one year.</p>	<p>The clause has been modified as below:</p> <p>No of International / National Events with <b>Work Order value of 50 lakhs or more in the last 5 years</b></p> <ul style="list-style-type: none"> <li>• One work order – 10 marks</li> <li>• Two work orders– 15 marks</li> <li>• Three work orders– 20 marks</li> <li>• Four work orders – 25 marks</li> </ul> <p>Five or more work orders - 30 marks</p>
15	H	2	Evaluation Criteria - Category C	23	<p>No of International / National Events with Work Order value of 25 lakhs or more</p> <ul style="list-style-type: none"> <li>• One work order – 10 marks</li> <li>• Two work orders– 15 marks</li> <li>• Three work orders– 20 marks</li> <li>• Four work orders – 25 marks</li> <li>• Five or more work orders - 30 marks</li> </ul>	<p>Instead of a single work order of 1 CR, if the Department can consider multiple work orders consolidating to 1 cr. In one year.</p>	<p>The clause has been modified as below:</p> <p>No of International / National Events with <b>Work Order value of 20 lakhs or more in the last 5 years</b></p> <ul style="list-style-type: none"> <li>• One work order – 10 marks</li> <li>• Two work orders– 15 marks</li> <li>• Three work orders– 20 marks</li> <li>• Four work orders – 25 marks</li> <li>• Five or more work orders - 30</li> </ul>

Sl. No	RFP Ref No		Original Clause			Query	Response / Modified Clause
							marks
16	H	3	Evaluation Criteria	21	<ul style="list-style-type: none"> <li>Event management plan &amp; Innovation/Creativity/best practices in delivery of the event</li> <li>General approach &amp; methodology and quality of deployment of manpower</li> </ul>	On page 21, you mentioned point 3/3.1/3.2. Can you explain in detail what is expected to present in approach and methodology as no scope of work is shared in the bid document.	RFP conditions shall prevail.
17	H	3	Evaluation Criteria – Category B	22	<p>Average Turnover of the Agency in last three years</p> <ul style="list-style-type: none"> <li>10 cr to &lt;= 12.5 cr – 10 marks</li> <li>12.5 cr to &lt;= 15 cr – 15 marks</li> <li>15 cr to &lt;= 17.5 cr – 20 marks</li> <li>17.5 cr to &lt;= 20 cr – 25 marks</li> <li>20 cr and above – 30 marks</li> </ul>	Average turnover for the last 3 years as asked may pls be redone to "any 3 years out of 5" for consideration as 2019-2021 had been largely impacted by the pandemic.	Please refer to the response provided in Sl. No 10
18	H	2	Evaluation Criteria	22	<p>No of International / National Events with Work Order value of 1cr or more</p> <ul style="list-style-type: none"> <li>One work order – 10 marks</li> <li>Two work orders– 15 marks</li> <li>Three work orders– 20 marks</li> <li>Four work orders – 25 marks</li> <li>Five or more work orders - 30 marks</li> </ul>	The tenure for consideration of WO under the prescribed categories may pls be for "5 years"	Please refer to the response provided in Sl.No 14



Sl. No	RFP Ref No		Original Clause		Query	Response / Modified Clause
19	G	3	Financial Capacity	19	The Agency must have a minimum average annual turnover (INR) as mentioned below: Category A: Rs 25 Cr & above Category B: Rs 10 Cr & above Category C: Rs 2 Cr & above from event management activities for any of the three of the previous five financial years ending FY 2022-23.	Please refer to the response provided in Sl. No 1
20	G	1	Criteria	19	The bidder should be a company registered in India under the Companies Act, 1956 or 2013 or a Partnership Firm registered under the Limited Liability Partnership Act of 2008 or under Indian Partnership Act of 1932 or a Proprietorship Firm.  The bidder must be necessarily registered and existing in India.	The clause has been modified as below:  The bidder should be a company registered in India under the Companies Act, 1956 or 2013 or a Partnership Firm registered under the Limited Liability Partnership Act of 2008 or under Indian Partnership Act of 1932 or a Proprietorship Firm.  The bidder for Category A & B must be necessarily registered and existing in India.  <b>The bidder for Category C must be necessarily registered and existing in Odisha.</b>