



Government of Odisha
Housing and Urban Development Department

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No.HUD-OE-OM-0001-2021-242/HUD, Dated. 04.01.2024

TENDER CALL NOTICE

Sealed tenders/quotations on plain paper/ letter pad are invited by the undersigned from the local authorized Dealers/ Suppliers and Registered Firms having their own office/ shop at Bhubaneswar only, with valid GST Registration No., Income Tax clearance up to last assessment year/ copy of the last year return filed before the Income Tax Authorities, Valid PAN and **EMD of Rs. 3000/- in shape of account payee demand draft, fixed deposit receipt, banker's cheque, bank guarantee from any of the commercial banks in an acceptable form drawn in favour of Under Secretary to Government, H & UD Department** for supply of Computer Consumable items and Cartridges for official use in Housing and Urban Development Department.

The tender complete in all respect should reach before the undersigned on or before **25.01.2024** by **2.00 P.M** and the received tenders will be opened on the same day **at 4.00 P.M** in the presence of the Tenderer or their authorized representative, if they so desire. In case this day is declared a Holiday for any reason, the quotations will be received and opened on the next working day at the scheduled time.

The list of computer consumable items and Cartridges is attached at **Annexure-A**. The tender will valid **for one year** from the date of acceptance. The incomplete tender or tenders received after the scheduled date and time shall be rejected.

The undersigned reserves the right to reject all or any tender received without assigning any reason thereof.

Sayak
04.01.24

Under Secretary to Government

Memo No. 243 /HUD, Bhubaneswar Dated. 04.01.2024

Copy forwarded to the Head State Portal Group, I.T. Centre, Department of I.T. North Annex of the Secretariat, Bhubaneswar (Email- tenderorissa@gmail.com/ T.A.S.U. Cell & Issue Section of this Department with a request to up load the notice on Government website (www.urbanodisha.gov.in) of the Department.

Sayak
04.01.24

Under Secretary to Government

Memo No. 244 /HUD, Bhubaneswar Dated. 04.01.2024

Copy forwarded to all Departments of Government of Odisha for information and necessary action.

They are requested to display this notice on their Notice Board.

Sayan
04.01.24

Under Secretary to Government

Memo No. 245 /HUD, Bhubaneswar Dated. 04.01.2024

Copy forwarded to the P.S. to Additional Secretary to Govt. (OE Section)/P.S. to F.A.-cum-Additional Secretary to Govt / Joint Secretary to Govt. (OE Section: Purchase & Maintenance)/ O.E. Section of H & U.D. Department for kind information.

Sayan
04.01.24

Under Secretary to Government

Memo No. 246 /HUD, Bhubaneswar Dated. 04.01.2024

Copy forwarded to the Chief Receptionist, Lokaseva Bhawan / Additional DCP, Sectt. Security, Lokaseva Bhawan / Security Officer, Kharavel Bhawan for information and necessary action.

It is requested to allow the Tenderers to enter into the Kharavel Bhawan Premises on the Schedule date.

Sayan
04.01.24

Under Secretary to Government

Memo No. 247 /HUD, Bhubaneswar Dated. 04.01.2024

Copy forwarded to **Information and Public Relation Department** with a request to take necessary steps for publication of this Tender Call Notice at least in two Odia Daily Newspapers for wide circulation latest by date 10.01.2024. Further, it is requested to reflect the Department website address i.e. www.urbanodisha.gov.in in the concerned newspapers.

Sayan
04.01.24

Under Secretary to Government

Annexure-A

Sl No	Item
1	Pendrive
2	Mouse
3	Computer Keyboard
4	Computer Keyboard cleaning brush
5	Laser Cartridge HP-12A
6	Laser Cartridge HP-36A
7	Laser Cartridge HP-51A
8	Laser Cartridge HP-78A
9	Laser Cartridge HP-88A
10	Samsung Cartridge 116L
11	Logitech Key Board & Mouse Combo
12	HP Cartridge 410A
13	HP Cartridge 204A
14	Web Cam
15	HP Cartridge 110A
16	HP Cartridge 77A

Sauk
04.01.24

Under Secretary To Government