

**GOVERNMENT OF ODISHA
PLANNING & CONVERGENCE DEPARTMENT**

No. 1804 /P., Bhubaneswar dated 31/01/2024
PC-CONV-CONV-0001-2023

ADDENDUM

Sub: Request for Proposal: "Selection of Consultancy Agency for "Establishment of Programme Management Unit (PMU) at State level for DMF under Planning and Convergence Department".

Ref: RFP No: 01-DMF-2024/PC-CONV-CONV-0001-2023, Date of Issue: 8th January, 2024

In response to the pre-proposal meeting held on Dt. 24.01.2024 at 11.30 AM on the above subject, the following modifications are recommended to be made on the following clauses of the Request for Proposal.

Sl. No.	RFP Document (Section/ Page Number)	Existing Provision	Modifications												
1.	Section 2: Earnest Money Deposit, Clause No. 4, Page 13	The bidder must furnish, as part of the technical proposal, an Earnest Money Deposit (EMD) amounting to Rs. 7,50,000/- (Rupees Seven Lakh and Fifty Thousand Only) in shape of DD/BC from any Scheduled Commercial Bank in favour of "DDO-cum-Deputy Secretary to Government, Planning & Convergence Department" payable at Bhubaneswar. The EMD of unsuccessful bidders shall be refunded within 1 month from the date of award of Contract.	The bidder must furnish, as part of the technical proposal, an Earnest Money Deposit (EMD) amounting to Rs. 7,50,000/- (Rupees Seven Lakh and Fifty Thousand Only) in shape of DD/BC from any Scheduled Commercial Bank in favour of "DDO-cum-Deputy Secretary to Government, Planning & Convergence Department" payable at Bhubaneswar. The EMD of unsuccessful bidders shall be refunded within 1 month from the date of award of Contract. However, bid security (also known as earnest money) is to be obtained from the bidders except Micro and Small Enterprises (MSEs) and start-ups following Rule- 212 (i) on Bid Security prescribed under Odisha General Financial Rules, 2023.												
2.	Section 2: Evaluation of proposal, Clause No. 10, Technical Evaluation (2 nd Stage), Page 16	<table border="1" style="width: 100%;"> <tr> <td style="width: 80%;">CVs of the Professionals- (Team Leader and Monitoring & Evaluation Expert, MIS Expert and Data Analyst (Qualification & Experience)</td> <td style="width: 20%; text-align: center;">50</td> </tr> </table>	CVs of the Professionals- (Team Leader and Monitoring & Evaluation Expert, MIS Expert and Data Analyst (Qualification & Experience)	50	<table border="1" style="width: 100%;"> <tr> <th colspan="2" style="text-align: center;">CVs of the Professionals</th> </tr> <tr> <th style="text-align: center;">Key professional/ expert</th> <th style="text-align: center;">Maximum mark</th> </tr> <tr> <td style="text-align: center;">Team Leader and Monitoring & Evaluation Expert</td> <td style="text-align: center;">20</td> </tr> <tr> <td style="text-align: center;">MIS Expert</td> <td style="text-align: center;">15</td> </tr> <tr> <td style="text-align: center;">Data Analyst</td> <td style="text-align: center;">15</td> </tr> </table>	CVs of the Professionals		Key professional/ expert	Maximum mark	Team Leader and Monitoring & Evaluation Expert	20	MIS Expert	15	Data Analyst	15
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3.	Section 2: Submission of Proposal, Clause 8 (i), Page No. 14	<p><u>Technical Proposal (PART – A) (Original) & (PART –B) (Original + 1 Copy + Soft Copy in word format in CD):</u> The envelope containing technical proposal (Part-A) and (Part-B) shall be SEALED AND SUPERSCRIBED as “Technical Proposal – Selection of Consultancy Agency for Establishment of Programme Management Unit (PMU) at State Level for DMF under Planning & Convergence Department”. Two different parts, i.e. Part-A and Part-B should be bound together and furnished inside one envelope. The duly filled-in technical proposal submission forms, soft copy in Word format in CD (Part-B) along with all the supportive documents and information have to be furnished as part of technical proposal as per the requirement</p>	<p><u>Technical Proposal (PART – A) (Original) & (PART –B) (Original + 1 Copy + Soft Copy in both PDF and Word format in CD/ pendrive):</u> The envelope containing technical proposal (Part-A) and (Part-B) shall be SEALED AND SUPERSCRIBED as “Technical Proposal – Selection of Consultancy Agency for Establishment of Programme Management Unit (PMU) at State Level for DMF under Planning & Convergence Department”. Two different parts, i.e. Part-A and Part-B should be bound together and furnished inside one envelope. The duly filled-in technical proposal submission forms, soft copy in both PDF and Word format in CD/ pendrive (Part-B) along with all the supportive documents and information have to be furnished as part of technical proposal as per the requirement</p>
4.	Section 2, Replacement of Key Personnel, Clause -28, Page No. 22-23	<p>Change in Key Resources within the lock in period will attract a <u>penalty of 10%</u> of the contract value, except in unavoidable cases which will be decided as such by the client.</p>	<p>Change in Key Resources within the lock in period will attract a <u>penalty of 5 %</u> of the contract value, except in unavoidable cases which will be decided as such by the client.</p>

5.	Limitation of Liability	Not mentioned in RFP	<p>To be inserted in Section 2 as follows-</p> <p><u>32. Limitation of Liability:</u></p> <p>Notwithstanding anything to the contrary elsewhere contained in this or any other contract between the parties, neither party shall, in any event, be liable for (i) any indirect, special, punitive, exemplary, speculative or consequential damages, including, but not limited to, any loss of use, loss of data, business interruption, and loss of income or profits, irrespective of whether it had an advance notice of the possibility of any such damages; or (ii) damage, relating to any claim that arose more than one year before institution of adversarial proceedings thereon.</p> <p>If the Parties wish to limit or to partially exclude the Consultant's liability to the "Client", they should note that, to be acceptable to the Employer, any limitation of the Consultants' liability should at the very least be reasonably related to (a) the damages the Consultants' might potentially cause to the "Client", (b) the Consultant's ability to pay compensation using their own assets and reasonably obtainable insurance coverage. The Consultant's liability should not be limited to less than the total payments to be made to the Consultant under this contract for remuneration, reimbursable expenses, overhead charges and service charges. A statement to the effect that the Consultant is liable only for the re-performance of faulty services is not acceptable to the Client. Also, the Consultant liability should never be limited for loss or damage caused by the Consultant's gross negligence or willful misconduct.</p>
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6.	Bidder Data Sheet, Serial No.: 8,9,10,11 Page-5	8.	Last Date and Time for submission of Proposal	16.02.2024 upto 5.00 PM	8.	Last Date and Time for submission of Proposal	23.02.2024 upto 5.00 PM																
		9.	Date of opening of Technical Proposal	19.02.2024 at 11.30 AM	9.	Date of opening of Technical Proposal	26.02.2024 at 11.30 AM																
		10.	Date of Technical Presentation	04.03.2024	10.	Date of Technical Presentation	12.03.2024																
		11.	Date of opening of Financial Proposal	04.03.2024	11.	Date of opening of Financial Proposal	12.03.2024																
7.	Section 2: Information to the Bidder, Clause No- 3, Page 11, Pre-Qualification /Eligibility Criteria	The bidder should not have been blacklisted by the Central Government/ any State Government or their agencies in India.		The bidder should not have been blacklisted by the Central Government/ any State Government or their agencies in India as on the date of submission of the bid.																			
8.	Section 2: Evaluation of proposal, Clause No. 10, Technical Evaluation (2 nd Stage), Page 16	<table border="1"> <tr> <td>Agency Average Turn Over from Consultancy in last three years (Rs 50 crore to Rs 500 crore=5 marks, and Above Rs 500 crore+ 10 marks)</td> <td>10</td> </tr> </table>		Agency Average Turn Over from Consultancy in last three years (Rs 50 crore to Rs 500 crore=5 marks, and Above Rs 500 crore+ 10 marks)	10	Agency Average Turn Over from Consultancy in last three years <table border="1"> <thead> <tr> <th>Average turnover in last three years (Rs. In crores)</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>50 – less than 100</td> <td>5</td> </tr> <tr> <td>More than or equal to 100 - less than 200</td> <td>6</td> </tr> <tr> <td>More than or equal to 200- less than 300</td> <td>7</td> </tr> <tr> <td>More than or equal to 300- less than 400</td> <td>8</td> </tr> <tr> <td>More than or equal to 400- less than 500</td> <td>9</td> </tr> <tr> <td>More than 500</td> <td>10</td> </tr> </tbody> </table>				Average turnover in last three years (Rs. In crores)	Marks	50 – less than 100	5	More than or equal to 100 - less than 200	6	More than or equal to 200- less than 300	7	More than or equal to 300- less than 400	8	More than or equal to 400- less than 500	9	More than 500	10
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9	Section 2: Performance Bank Guarantee: (PBG), Clause No. 12, Page 19	Within 7 days of notifying the acceptance of proposal for the award of Contract, the qualified bidder shall have to furnish a Performance Bank Guarantee amounting to 10% of the contract value from a Scheduled Commercial Bank situated in Bhubaneswar in favour of “ DDO cum Deputy Secretary to Government, Planning & Convergence Department ”, as per the format at Annexure-III , for a period of three months beyond the entire contract period (i.e. PBG must be valid from the date of effectiveness of the		Within 7 days of notifying the acceptance of proposal for the award of Contract, the qualified bidder shall have to furnish a Performance Bank Guarantee amounting to 10% of the contract value from a Scheduled Commercial Bank situated in Bhubaneswar in favour of “ DDO cum Deputy Secretary to Government, Planning & Convergence Department ”, as per the format at Annexure-III , for a period of three months beyond the entire contract period (i.e. PBG must be valid from the date of effectiveness of the contract to a period of 3 months beyond																			

		<p>contract to a period of 3 months beyond the contract period) as its commitment to perform services under the contract. Failure to comply with the requirements shall constitute sufficient grounds for the forfeiture of the PBG. The PBG shall be released immediately after three months of expiry of Contract provided there is no breach of Contract on the part of the qualified bidder. No interest shall be paid on the PBG.</p>	<p>the contract period) as its commitment to perform services under the contract. Failure to comply with the requirements shall constitute sufficient grounds for the forfeiture of the PBG. The PBG shall be released immediately after three months of expiry of Contract provided there is no breach of Contract on the part of the qualified bidder. No interest shall be paid on the PBG. However, Micro and Small Enterprises (MSEs) and start-ups are allowed concessional payment of performance security @ 25% of performance security prescribed for normal bidders following Rule- 213 (iii) on Performance Security prescribed under Odisha General Financial Rules, 2023.</p>
10	<p>Section 2: Validity of the Proposal, Clause No. 5, Page 13</p>	<p>Proposals shall remain valid for a period of 120 (One Twenty) Days from the date of opening of the technical proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the Contract within the bid validity period. The bid validity period may be extended on mutual consent.</p>	<p>Proposals shall remain valid for a period of 180 (One hundred and eighty) Days from the date of opening of the technical proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the Contract within the bid validity period. The bid validity period may be extended on mutual consent.</p>

The clarifications of the Client to queries addressed during the pre-bid meeting are attached as **Annexure-I** for information of all concerned. The provisions of the RFP stated elsewhere stands altered to the extent of the modifications as per the above addendum. All other terms and conditions of the RFP will remain unchanged.


Additional Secretary to Government

Memo No. 1805 /P.,

Dated 31/1/2024

Copy with soft copies of the addendum notice is forwarded to The Head, State Portal Group, Odisha State Secretariat, Annex Building, Bhubaneswar to be published on Dt. 31.01.2024 in the home page of Planning & Convergence Department website Site <https://pc.odisha.gov.in> under "Latest News" and "TENDER & ADVT." under the title by name "**ADDENDUM-REQUEST FOR PROPOSAL- SELECTION OF CONSULTANCY AGENCY FOR ESTABLISHMENT OF PROGRAMME MANAGEMENT UNIT (PMU) AT STATE LEVEL FOR DISTRICT MINERAL FOUNDATION (DMF) UNDER PLANNING & CONVERGENCE DEPARTMENT**". She/He is also requested to publish the clarifications and notices related to this RFP from time to time.


Additional Secretary to Government

Memo No. 1806 /P.,

Dated 31/1/2024

Copy with soft copies of the addendum notice is forwarded to IMU Section, Planning & Convergence Department to place the notice on Dt. 31.01.2024 in the home page of Planning & Convergence Department website <https://pc.odisha.gov.in> under "Latest News" and "TENDER & ADVT." under the title by name "**ADDENDUM NOTICE- REQUEST FOR PROPOSAL- SELECTION OF CONSULTANCY AGENCY FOR ESTABLISHMENT OF PROGRAMME MANAGEMENT UNIT (PMU) AT STATE LEVEL FOR DISTRICT MINERAL FOUNDATION (DMF) UNDER PLANNING & CONVERGENCE DEPARTMENT**".


Additional Secretary to Government

Annexure-I

Request for Proposal: Selection of Consultancy Agency for “Establishment of Programme Management Unit (PMU) at State level for DMF under Planning and Convergence Department”.

RFP No: 01-DMF-2024/PC-CONV-CONV-0001-2023,

Date of Issue of RFP: 8th January, 2024

Pre-Proposal Clarification

Sl. No.	Details of Pre-bid queries	Clarification
1	Change in the amount of EMD	As per the existing terms and conditions of RFP. However, addendum is issued.
2	Request to increase/ decrease in annual turnover	As per the existing terms and conditions of RFP
3	3 “similar projects” for monitoring and management of major schemes / projects during the last 5 years mentioned in proposal. The requests received for adding Construction Supervision/ Project Management Consultancy/ General Consultant/ Programme Management Consultants (PgMC), PDMC and PMC/ retainership assignment	As per the existing terms and conditions of RFP
4	Bid evaluation parameters for Key professionals/Experts	Addendum is issued.
5	Desired experience and capping of remuneration range- modification to thereof	As per the existing terms and conditions of RFP
6	Bidder should have been in business of providing consulting services for at least 10 years	As per the existing terms and conditions of RFP
7	Exemption of bid processing fee for MSME firms	As per the existing terms and conditions of RFP
8	Incidental expenses on travel and outside boarding	As per the existing terms and conditions of RFP
9	Disclaimer/ Acceptance Criteria/ Liquidated Damage	As per the existing terms and conditions of RFP
10	Scope of work of Experts	As per the existing terms and conditions of RFP
11	Performance Bank Guarantee	As per the existing terms and conditions of RFP. However, Addendum is issued.
12	Evaluation process (Change request to 80:20) Change in Evaluation method	As per the existing terms and conditions of RFP
13	Replacement of key professionals (penalty)	Addendum is issued.

14	Governing Law and reduction in penalty clause etc	As per the existing terms and conditions of RFP
15	Penalty on failure on bidder part to furnish deliverables	As per the existing terms and conditions of RFP
16	Replacement period to increase to more than 15 days and lock in period	As per the existing terms and conditions of RFP
17	Limited Liability	Insertion is issued in the notification of Addendum
18	Submission of soft copy of the Technical proposal in PDF Format	Addendum is issued
19	CV write up restriction (3 pages)	As per the existing terms and conditions of RFP
20	Signing of contract within 7 days of issuance of offer letter	As per the existing terms and conditions of RFP
21	Last date and time for submission of proposal	23.02.2024 upto 5.00 PM by Speed Post/ Registered Post only
22	The bidder should not have been blacklisted	Insertion is issued in the notification of Addendum
23	Annual increase on the contracted fee rates for each expert	As per the existing terms and conditions of RFP
24	Provision of required resources as and when required on pro-rata basis	As per the existing terms and conditions of RFP
25	Submission of technical presentation with technical proposal	No
26	Any other task assigned by Planning & Convergence Department	Incidental and related to DMF
27	Pre proposal meeting through video conferencing	All the queries received by due date are considered for response
28	Evaluation of average annual turnover from consultancy in last three years	Addendum is issued
29	Average annual turnover of more than Rs. 50.00 Cr from consulting business running PMU	As per the existing terms and conditions of RFP