



GOVERNMENT OF ODISHA

**REQUEST FOR PROPOSAL (RFP)
FOR SELECTION OF CONSULTANCY FIRM
TO PROVIDE
PROJECT MANAGEMENT SUPPORT
TO**

**COMMERCE & TRANSPORT (COM) DEPARTMENT/
DIRECTORATE OF PORTS AND INLAND WATER
TRANSPORT, ODISHA/
ODISHA MARITIME BOARD**



**DIRECTORATE OF PORTS AND INLAND WATER TRANSPORT
ODISHA, BHUBANESWAR**



**Directorate of Ports & Inland Water Transport,
Paribahan Bhawan(2nd Floor), A.G. Square,
Unit-II, Ashok Nagar, Bhubaneswar-9**

Phone-0674-2390355, Fax-0674-2396885, Email: - portsniwt.od@nic.in

**REQUEST FOR PROPOSAL (RFP) FOR
SELECTION OF CONSULTANCY FIRM TO PROVIDE PROJECT
MANAGEMENT SUPPORT TO COMMERCE & TRANSPORT (COM)
DEPARTMENT/ DIRECTORATE OF PORTS AND INLAND WATER
TRANSPORT, ODISHA/ ODISHA MARITIME BOARD**

NO. 3495 / DATE 07.12.2023

The Director, Ports and Inland Water Transport, Odisha, Bhubaneswar invites Offline Single Cover Request for Proposal (RFP) from eligible Consultancy Firms for providing **Project Management Support** to Commerce & Transport (Com) Department/ Directorate of Ports and Inland Water Transport, Odisha, Bhubaneswar/ Odisha Maritime Board.


The Consultancy Firm with prior experience in similar nature of work may participate in it who will provide **Project Management Support** as per Terms of Reference (ToR). The Consultancy Firm who wish to participate shall deposit the RFP Cost for an amount of **Rs.2,000/- (Rupees Two Thousand) only in shape of Demand Draft** from any Scheduled/ Nationalized Bank & **EMD for Rs.15,000/- (Rupees Fifteen Thousand) only** in shape of Term Deposit from any Nationalised/ Scheduled Bank/ National Savings Certificate (NSC) drawn in favour of **Establishment Officer, Directorate of Ports and Inland Water Transport, Odisha, Bhubaneswar payable at Bhubaneswar**. The RFP & ToR is available in the website of Government of Odisha: <https://odisha.gov.in/important-links/advertisement> or can be collected from the Directorate from **13.12.2023 to 27.12.2023 upto 03.00 P.M.**. The last date for receipt of RFP is **27.12.2023 upto 03.00 P.M.** and will be opened on the same day at **03.30 P.M.** in the office of the undersigned. The selection of the consultant will be done on the basis of **Quality cum Cost Based Scoring System**. Any addendum/corrigendum made for this assignment will be hosted in the above website only.

The Authority reserves the right to cancel any or all bids without assigning any reason thereof. The authority, in no way shall be responsible for any postal/courier delay.


Director
Ports & IWT, Odisha
07/12/2023


Memo No. 3496 /Dated 07.12.2023,

Copy forwarded to the Deputy Director (Advertisement), I&PR Department, Odisha, Bhubaneswar for kind information with a request to publish the notice in 1(One) leading Odia Daily and 1 (One) English National Daily News Paper on or before 13.12.2023 for wide circulation. .


Director
Ports & IWT, Odisha

Memo No. 3497 /Dated 07.12.2023 /

Copy forwarded to the Head State Portal Group, IT Centre, Department of Information and Technology, Odisha, Bhubaneswar with a request to display the RFP upto 27.12.2023 in the Website of Government of Odisha i.e, <https://odisha.gov.in/important-links/advertisement> for wide circulation.


Director
Ports & IWT, Odisha

Memo No. 3498 /Dated 07.12.2023 /

Copy forwarded to the Director, Printing Stationary and Publication, Government of Odisha, Madhupatana, Cuttack-10 for information and necessary action. He is requested to arrange for publication in next issue of Odisha Gazette.


Director
Ports & IWT, Odisha

Memo No. 3499 /Dated 07.12.2023 /

Copy submitted to the Additional Secretary, Commerce & Transport (Com.) Department, Government of Odisha, Bhubaneswar for information.


Director
Ports & IWT, Odisha


Memo No. 3500 (4) /Dated 07.12.2023 /

Copy forwarded to the Executive Engineer (Civil), Ports & IWT, South Division, Berhampur/ Executive Engineer (Mech), Ports & IWT, North Division, Cuttack/ Executive Engineer, Fishery Engineering Division, Bhubaneswar/ Principal, Crew Training Institute, Chandabali for information and wide circulation.


Director
Ports & IWT, Odisha

Memo No. 3501 (2) /Dated 07.12.2023 /

Copy forwarded to the Estimator/ Establishment Officer of this Directorate for information and necessary action.


Director
Ports & IWT, Odisha

Memo No. 3502 (2) /Dated 07.12.2023 /

Copy to Office Notice Board for wide circulation/ Guard File for record and reference.


Director
Ports & IWT, Odisha

TERMS OF REFERENCE (TOR)

01. Introduction:

The Directorate of Ports and Inland Water Transport with its headquarters at Bhubaneswar was formed under the administrative control of Commerce & Transport (Com) Department vide Resolution No.10153/Com, Dtd.27.11.2006 for better management of Port and Inland Water Transport. The Odisha Maritime Board was established vide Notification COM-PORT-MISC-0033-2019-3322, Dtd. 23.08.2022 to act as the nodal agency for the holistic maritime development of the state of Odisha. The Odisha Port Policy 2022 has been released in December 2022, where the maritime development vision for the State has been highlighted.

02. Objective:

The Project Management Agency will work in tandem with the existing Departmental and Odisha Maritime Board staff with focus on monitoring and evaluation of new and existing projects and create a robust database for all the projects undertaken by the department/Board. The selected applicant shall provide the required personnel as listed under Section 4 of this document, who will work directly under the Department/ Directorate/ Maritime Board and shall be responsible, amongst others, for services listed below.

03. Scope of Work:

3.1. Representation Support in Key Meetings with various agencies including but not limited to Sagarmala Scheme, Ministry of Ports, Shipping & Waterways and Inland Waterways Authority of India etc.

- ❖ Project Documentation
- ❖ Liaising and other support for interactions
 - Continuous support to the Client throughout the discussions
 - Development of support material, if required
- ❖ Representation on behalf of Client in key meetings both on-site and in-situ

3.2. Infrastructure Development Support

- ❖ Identification of new infrastructure projects and formulation of implementation strategy – mode of development, financing, timelines, etc.
- ❖ Assist in filing for required statutory clearances related to State developed Maritime projects
- ❖ Evaluation of infrastructure project designs and plans
- ❖ Assist in standardization of designs and models for maritime infrastructures to be developed by Government of Odisha (GoO)/ Odisha Maritime Board (OMB)
- ❖ Assistance in implementation of identified infrastructure projects
- ❖ Developing a shelf of projects, for submission to Govt. of India under different schemes.
- ❖ Design a post implementation strategy for Operation & Maintenance of State funded projects

3.3. Event Co-ordination

- ❖ Coordinating with various stakeholders leading to and during events such as Road shows, Summits, etc.
 - Government Authorities
 - Consultants
 - Investors
 - Agencies
- ❖ Drafting Collateral templates
- ❖ Drafting Letters, Memos, Speeches, etc.
- ❖ Identifying key discussion topics to be brought up during the Summit
- ❖ Setting up meetings and appointments for the Department.
- ❖ Any other assistance as may be required.

3.4. Investment promotion and investor facilitation

- ❖ Provide technical assistance in identification of maritime projects to attract private sector investments and creating a shelf of investable projects.
- ❖ Assist in organizing road shows and investor outreach initiatives to attract maritime sector investments.
- ❖ Provide handholding support in maritime sector proposals appraisal and institutionalizing the project facilitation framework till implementation, including PPP advisory
- ❖ Provide knowledge support in implementation of various maritime promotion campaigns to be implemented in coordination with other media/PR agencies, including IT support

3.5. Procurement and PPP transaction advisory support for Projects.

- ❖ Provide bid process management support in development and operations of various maritime projects in the State on PPP mode and procurement activities covering scope such as:
 - Support in Feasibility assessment
 - Support in PPP options structuring
 - Support in Bid documents preparation
 - Assistance in bid process till the signing of concession agreement

3.6. Media and Marketing Support

- ❖ Development of knowledge and marketing collaterals
- ❖ Pre & Post event follow up for Maritime events including Summits, Conferences, etc.
- ❖ Development of case studies and success stories from the State

04. Key Personnel for the PMA:

The selected Firm would provide the following personnel to be deployed at Commerce & Transport Department /Directorate of Ports and Inland Water Transport, Odisha/Odisha Maritime Board Office, Bhubaneswar.

Type of resource	Nature of requirement	No of professionals required	Eligibility/Experience required
Managing Consultant	Available for a minimum of 30 working days in a year at Bhubaneswar	1	MBA/M.Plan with 10 years of Experience along with experience in working with other State Maritime Boards in the country
Senior Consultant	Available for a minimum of 120 working days in a year at Bhubaneswar	1	MBA/M.Plan with experience in working with other State Maritime Boards in the country
Consultants	Full Time	2	MBA/M.Plan/B.Tech./B.Plan/B.Arch

05. Contract Validity

The contract of the Consultancy Firm will be for a period of **2 (Two) Years** and can be **extended for a further period of 1 (One) Year** depending upon the requirement on the same terms and conditions. There will be no conflict of interest of this assignment with any other assignment or transaction contracted with Commerce & Transport Department /Directorate of Ports and Inland Water Transport, Odisha/ Odisha Maritime Board, Bhubaneswar.

06. Payment Terms

The Consultant should raise the monthly bill as per the approved rate to the Director, Ports & IWT, Odisha / Odisha Maritime Board on completion of each month.

06.1. Consultancy Fee

Based on the actual performance /achievements made over the agreed scope of works as mentioned in **Clause- 3**, monthly payment will be made to the Consultant.

06.2. Taxes & Duties

GST as applicable due on the charges for the services being provided by Consultant would be deducted at source by the paying authority from each payment.

06.3. Travel and Accommodation Expenses

All travel and accommodation expenses for the Consultant on account of official visits may be arranged by the Directorate, Ports & IWT, Odisha / Odisha Maritime Board OR may be reimbursed on actual basis (on submission of Tax Invoices), subject to prior permission from the Directorate, Ports & IWT, Odisha / Odisha Maritime Board.

06.4 Additional Scope

The Commerce & Transport Department / Directorate, Ports & IWT, Odisha / Odisha Maritime Board may assign additional work to the Consultants as a part of this contract, with additional fees agreed upon by both the parties.

07. Confidentiality

The deliverables, reports and other works of the Consultant for this assignment including all studies and other materials, contributions shall be the property of the Director of Ports, Government of Odisha, Commerce & Transport Department and the Odisha Maritime Board. The Consultant will not have any right on such materials including data. The Consultant shall keep all work and services carried out for this assignment entirely confidential and not to use, publish or make known, without the written approval. However, the foregoing obligations of confidentiality and secrecy and non-use shall not apply to any information that was in Consultant's possession prior to commencement of work or which is or shall become available to the public in the form of printed information.

08. Minimum Eligibility Criteria:

To be eligible, a Bidder shall fulfil the following conditions of eligibility:

- The bidder must be a company u/s 2 of Companies Act 2013.
- **Technical Capacity:** For demonstrating technical capacity, the Bidder shall, from 01.01.2013, up to the Bid Due Date, have completed consultancy services for **at least Two (2)** projects related to Ports, Inland Waterways, Jetties, Harbours, Marinas, Ferry Lines, Passenger Terminals or other allied Infrastructure sector undertaken for any State/ Central government / International Clients with minimum project cost of INR 1.00 Crore per project.
- **Financial Capacity:** The Bidder shall have a minimum average turnover (the "Financial Capacity") of **Rs. 1 Crore (Rupees One Crore Only)** for last three financial years, calculated at the close of the preceding financial year i.e., FY 2022-23 duly certified by a Chartered Accountant having **Unique Document Identification Number (UDIN)** Number.
- The bidder should not have been blacklisted/ terminated by any State/ Central government in the last 5 (Five) financial years.

09. Selection Criteria

- i. The selection of the Consultant shall be based on the **Quality cum Cost Based Scoring System.**
- ii. The Technical Scoring Criteria is as follows:

Technical Scoring Criteria			
S. No.	Parameter	Criteria	Maximum Marks
1	Firm Experience	Number of Consultancy Projects undertaken for State/Central Government/International clients related to Ports, Inland Waterways, Jetties, Harbours, Marinas, Ferry services or Passenger Terminals or other allied Infrastructure sector undertaken since 01.01.2013. (5 marks per project) Work Order / Completion Certificate from the Client has to be submitted.	20
		Experience of serving as Project Management Unit/Agency: Maritime Board Clients – 5 marks per project Port Authority Clients – 2 marks per project Other Clients - 1 marks per project Letter of Award / Completion Certificate from the Client has to be submitted as a proof	30
2	Team Composition	Managing Consultant (1) - 7 marks - 10 years of experience - 5 marks - For each year of advising a State Maritime Board - 1 mark (max 2 marks) - Should be available for a <u>minimum of 30 working days in a year</u> at Bhubaneswar and should be available for all key meetings in person at Bhubaneswar Senior Consultant (1) - 5 marks - Each year of experience - 1 mark (max 3 marks) - For each year of advising a State Maritime Board - 1 mark (max 2 marks) - Should be available for a <u>minimum of 120 working days in a year</u> at Bhubaneswar and should be available for all key meetings in person at Bhubaneswar Consultant (2) - 4 marks each - Each year of experience - 1 mark (max 2 marks for each consultant) - For each year of advising a State Maritime Board - 1 mark (max 2 marks for each consultant) - Consultants shall be <u>based full time</u> and should be <u>available for all working days at Bhubaneswar office</u> - Fluent in Odia, English & Hindi language (Reading, Writing and Speaking)	20
3	Presentation	Presentation on Approach & Methodology to be adopted	30
Total Score (TS)			100

- iii. The selection of the Consultant shall be based on the Technical Qualification and Lowest Price (L₁) Quoted by the Bidder.
- iv. The Bidders scoring **at least 50 marks** in the Technical Scoring shall be considered for Financial Opening.
- v. The Financial Bid of the Bidders scoring **less than 50%** in technical qualification criteria will not be opened
- vi. The selection of the Consultant shall be based on the fulfilling the Technical Qualification and **Lowest Price (L₁)** quoted by the Consultancy Firms.
- vii. If the **L₁** Firm does not technically qualify or does not turn up execution of agreement after finalization of the RFP, the **L₂** Firm who fulfils the Technical Qualification called for signing of agreement for the above work subject to condition that the **L₂** firm negotiates at par with the quoted rate by the L₁ Firm, otherwise the RFP will be cancelled.

10. Bid Submission:

- i Preparation of Tender documents
Tender document shall consist of both 1) Technical Proposal and 2) Financial Proposal.
- ii In preparing the Technical Proposal, bidders are expected to examine the documents comprising these Tender in detail.
- iii The Technical proposal should be submitted as per the information using the attached Technical Bid Format I and II. The intending bidders **should also submit the following necessary documents** apart from technical bid format I and II. All these technical documents have to be submitted in sealed envelope clearly mentioning the RFP number with in the specified date and venue as mentioned in the table of schedule of date and information mentioned earlier.
 - (a) Non-refundable document cost of **Rs.2,000/- (Rupees Two Thousand) only in shape of Demand Draft** from any Scheduled/ Nationalized Bank drawn in favour of Establishment Officer, Directorate of Ports and Inland Water Transport, Odisha, Bhubaneswar payable at Bhubaneswar.

(b) Earnest Money Deposit (EMD)

- EMD in shape of Term Deposit from any Nationalised/ Scheduled Bank/ National Savings Certificate (NSC) duly pledged in favour of Establishment Officer, Directorate of Ports and Inland Water Transport, Odisha, Bhubaneswar payable at Bhubaneswar for **Rs.15,000/- (Rupees Fifteen Thousand) only**, failing which the bids will not be considered
- EMD of unsuccessful bidder will be returned as promptly as possible after the expiry of the period of proposal validity or execution of Agreement with the Director, Ports and Inland Water Transport, Odisha, Bhubaneswar by the successful Bidder whichever is earlier. No interest will be paid on EMD.

The EMD may be forfeited:

- (a) if a Bidder withdraws its proposal during the period of validity of the proposal
- (b) in case of a successful bidder, if the bidder fails to execute the work assigned.

(c) Company Registration certificates

(d) Audited Balance Sheet and Profit & Loss Account for the preceding three years duly certified by a Chartered Accountant having **Unique Document Identification Number (UDIN) Number.**

(e) Service Tax / GST Clearance Certificate for the preceding three years

(g) Income Tax Clearance Certificate for the preceding three years

(h) Completion Certificates/work orders of similar types of works done since 01.01.2013

(i) Copy of PAN Card

(j) Financial Bid

The agency shall quote lump sum fees excluding GST for consultancy charges for the project as per **Financial Bid Format-I**

(k) The bidder is expected to examine carefully all instructions, conditions of contract, forms, terms and specifications, forms in the Bid Document. Failure to comply with the requirements of Bid Documents shall be at the bidder's own risk. Bids which are not substantially responsive to the requirement so the Bid Documents, shall be rejected.

(l) Currencies of Bid
The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees

11. Indemnity

The selected Agency shall indemnify Commerce & Transport Department /Directorate of Ports and Inland Water Transport, Odisha/ Odisha Maritime Board, against all claims, losses and damages at any time on account of the infringement of any or all the rights, whether such claims arise in respect of service or use and for any direct loss or damage caused to the Commerce & Transport Department /Directorate of Ports and Inland Water Transport, Odisha/ Odisha Maritime Board.

12. Force Majeure

Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the Terms of Reference), if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earthquake and other acts of God as well as War, Military operation, Blockade, Acts or Actions of State Authorities or any other circumstances beyond the party's control.

14. Validity of Proposal

Proposals shall remain valid for 90 (Ninety) Days from the last date of bid submission

15. Agreement:

The selected firm has to sign an agreement with the Director, Ports and Inland Water Transport, Odisha, Bhubaneswar, Govt. of Odisha / CEO, Odisha Maritime Board.

16. Right to Termination

- (a) Commerce & Transport Department /Directorate of Ports and Inland Water Transport, Odisha/ Odisha Maritime Board, Bhubaneswar reserves the right to terminate the Agreement, if it is found that the performance of the consultant is not satisfactory at any point of time during the period of the contract.
- (b) Commerce & Transport Department Director, Ports and Inland Water Transport, Odisha/ Odisha Maritime Board, Bhubaneswar, may ask for replacement of any member of the Consultant in case of non- satisfactory performance. In such case, the team member should be replaced within 7 days by the firm.
- (c) Either party can terminate the agreement by giving one month written notice.

17. Right to accept / reject any applications

Commerce & Transport Department /Directorate of Ports and Inland Water Transport, Odisha/ Odisha Maritime Board reserves the right, without any obligation or liability, to accept or reject any or all the proposals at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the term and condition at any time, without assigning any reason whatsoever.

18. Disputes

All legal disputes are subject to the jurisdiction of Bhubaneswar courts only.

19. Award of Consultancy

After selection, a Letter of Acceptance (the “LOA”) shall be issued, in duplicate, by Directorate of Ports and Inland Water Transport, Odisha/ Odisha Maritime Board, Bhubaneswar to the Selected Applicant and the Selected Applicant shall, within 7 (seven) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof.

20. Execution of Agreement

After acknowledgement of the LOA as aforesaid by the Selected Applicant, the Agreement will be executed with Director, Ports and Inland Water Transport, Odisha/ CEO, Odisha Maritime Board within a period of 15 (Fifteen) days from the date of issuance of LOA.

21. Commencement of Assignment

The Consultant shall commence the Services within Seven (7) days from the date of signing of the Agreement.

22. BIDDING PROCEDURE

(i) Bidders are requested to download the RFP Document from the **website** <https://odisha.gov.in/important-links/advertisement> or can be collected from Directorate, Ports and Inland Water Transport, Odisha, Bhubaneswar during office hours in all working days.

(ii) Bidders are requested to submit their Bid in the following address through Speed Post/ Registered Post/ Courier/ by Hand.

**Directorate of Ports and Inland Water Transport,
Paribahan Bhawan (2nd Floor), A.G. Square,
Unit-II, Ashok Nagar, Bhubaneswar-751009
Phone: -0674-2390355/59, Fax-0674-2396885
Email: - portsniwt.od@nic.in**

The Director, Ports and Inland Water Transport, Odisha, Bhubaneswar will not be held responsible for any postal/Courier delay. No Bid will be entertained after due date and time of submission.

(iii) The last date for receipt of the bid is **27.12.2023 upto 03.00 PM**. The Bid will be submitted in the above address on or before the due date and time.

(iv) The **RFP** shall be opened on the same day **at 03.30 P.M.** by the undersigned in the Directorate, Ports and Inland Water Transport, Odisha, Bhubaneswar in presence of bidders or their authorised representatives who wish to attend. Bidders who participated in the bid can witness the opening of bid. If the office happens to be closed on the date of opening of Bids as specified, the bids will be opened on the next working day at the same venue.

(v) Any Addendum / Corrigendum / Notice etc. for this assignment issued by Directorate of Ports and Inland Water Transport, Odisha, Bhubaneswar will be hosted only in the **website** <https://odisha.gov.in/important-links/avertisement>

(vi) **The authority reserves the right to reject any or all bids without assigning any reason thereof.**

TECHNICAL BID FORMAT-I

(To be furnished with Technical Proposal. To be submitted on the letter head of the company)

1. With reference to your tender number.....dated....., I/We, having examined the tender documents and understood its contents, hereby submit my/our application.
2. I/ We acknowledge that Commerce & Transport Department /Directorate of Ports and Inland Water Transport, Odisha/ Odisha Maritime Board will be relying on the information provided and the documents accompanying such application by us and we certify that all information provided and in Annexes are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such application are true copies/ certified copies of their respective originals.
3. I/ We shall make available to the Commerce & Transport Department /Directorate of Ports and Inland Water Transport, Odisha/ Odisha Maritime Board any additional information it may find necessary or require supplementing or authenticate this application.
4. I/ We certify that in the preceding 5 financial years, we have not been terminated/ black listed by any state government/ central government authorities.
5. I/ We satisfy the selection criteria and meets all the requirements as specified in the tender document and am/ are qualified to apply.
6. I/We agree and undertake to abide by all the terms and conditions of the tender document
7. Other particulars:
 - a. Name of the Company/Firm
 - b. Year Established
 - c. Objective of Company/Firm
 - d. Address of Office
 - e. PAN No.
 - f. GST No.
 - g. Telephone No./ Fax No.
 - h. Email Address

8. Name of the Central/ State Govt. Department/PSU to whom the bidder has provided similar Services, if any:

- | | |
|-------|------|
| (i) | (ii) |
| (iii) | (iv) |
| (v) | (vi) |

9. Brief Description of background of the firm for this assignment

10. No. of years of proven experience of providing similar services

Dated this _____ day of _____ 2023

Signature of Authorized Signatory

Name & Designation

Company/Firm Seal

TECHNICAL BID FORMAT-II
(To be furnished with Technical Proposal)
Format of CV

1. Proposed Position:
2. Name of Firm:
3. Name of Staff:
4. Date of Birth:
5. Nationality:
6. Education:

S.No	Degree/Diploma	University/Institute	Date of completion

7. Membership of Professional Associations:
8. Other Training:
9. Countries of Work Experience:
10. Languages

Language	Reading			Writing			Speaking		
	Good	Fair	Poor	Good	Fair	Poor	Good	Fair	Poor
Odia									
English									
Hindi									

11. Employment Record

From [Year]: To [Year]:
Employer:
Positions held:

12. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned

Name of assignment or project: _____

Year: _____

Location: _____

Client: _____

Main project features: _____

Positions held: _____

Activities performed: _____

FINANCIAL BID FORMAT-II

To

**The Director,
Ports and Inland Water Transport,
Odisha, Bhubaneswar.**

Sub:- Financial Bid for selection of Consultancy Firms for providing Project Management Support to Commerce & Transport (Com) Department/ Directorate of Ports and Inland Water Transport, Odisha, Bhubaneswar/ Odisha Maritime Board.

Dear Sir,

We, the undersigned, offer to provide the consultancy services for the above assignment in accordance with the TOR. Our Financial Quotation are as follows:

Sl. No.	Item	Lump-sum Profession Fees (in Indian Rupees) excluding GST
(1)	(2)	(3)
01.	Providing Project Management Support to Commerce & Transport (Com) Department/ Directorate of Ports and Inland Water Transport, Odisha, Bhubaneswar/ Odisha Maritime Board	Rs. (Figure) Words:

The Financial Quotation is without any condition

Signature and Seal of the

Party_____

Name :-

Designation :-

Company/Firm :-

Date :-

*TDS will be deducted as per Income Tax Rules.

Note:- The applicant should quote lump-sum professional fee for Consultancy services exclusive of all applicable taxes, duties. **Taxes and duties should be indicated separately.**