

Queries and Clarifications made during Pre-BID meeting for the RFP: Engagement of Consultant / Agency for USHA (Urban Slum Household Area) Survey and facilitation in the process of Land Rights in five Municipal Corporation on dtd 13.07.2022 at 3.30 P.M in the conference Hall of JAGA Mission.

Ref RFP No. 562/JAGA published on dtd 05.07.2022.

The pre-bid meeting was held in the conference Hall of JAGA Mission on the date and Time as scheduled above. The queries raised by the representatives of bidders and accordingly clarifications are made as follows:

| Sr No | Section | Query Raised by Bidder | Response |
|-------|--|--|---|
| 1 | 2.1.3-The bidder shall have experience of conducting digital survey and bio metric for any government programme (at least 1 project) in urban/rural sector involving consultancy fees for a minimum value of Rs. 01 Cr. (Documentary evidence in form of work order and completion certificate to be submitted in last five years) | Agency understands that digital survey experience or biometric survey experience would be considered. Kindly Confirm | Digital survey is 'paper-less' survey. It is carried out in a hand-held device through a software application. Digital survey and biometric survey experience is required in one project for qualification. |
| 2 | 2.1.4- The bidder should have minimum 80 numbers of technical manpower with qualification as graduates and above, in their payroll as on 31.03.2022, which has to be duly | Surveys are typically conducted by researchers who operate as freelancers. The agency has an empanelled pool of field researchers who are engaged for specific projects. Kindly confirm if such empanelled | The clause stands revised to - minimum 80 numbers of technical manpower with qualification as graduates and above, in their payroll on any month during last 12 months from 31-03-2022. Refer Corrigendum no 1. |

2

| | | | |
|---|---|---|--|
| | certified by the bidder | manpower would be considered | |
| 3 | Appendix-1, Section E- Key personnel Details. CV to be enclosed | Do CVs of the proposed 80 surveyors have to be submitted | There is no need to provide CVs of 80 surveyors. Survey Agency to submit a statement giving name, qualification of the surveyors duly certified by Director/owner of the company. |
| 4 | Annexure IV, Section 1- A component Consultant appointed by the government authorities in the respective areas (Municipal Corporations) will conduct a detailed end-to end slum household level USHA survey in the digital mode with the biometric authentication and facilitate in the process for conferring land rights to eligible families. Such household survey data has to be maintained on software application for retrieval and analysis | Survey data is typically maintained on a server. Kindly confirm if software application refers to a server | Digital survey is carried out in a hand-held device through a software which will be developed by the technical agency. The technical agency is responsible for maintaining the data fed through the application. |
| 5 | Annexure IV, Section 2, C- Organising door-to-door survey as per USHA format and sharing accurate data through online platform | Would the survey agency be required to develop the data collection tools/formats or would these be provided by the client | The survey agencies will be provided with software application which is compatible with handheld devices. The Handheld devices will be arranged by Survey Agency. The format for data entry will provided through the application. |

| | | | |
|---|--|--|---|
| 6 | <p>Scope of work and services Section 7 - Amount to be released to Consultant/Agency</p> <ol style="list-style-type: none"> 1. 10% of the rate offered 2. 30% of the offered rate 3. 30% of the offered rate 4. 20% of the rate offered 5. 10% of the rate offered | <p>Agency would request for revision of payments terms as follows:</p> <ol style="list-style-type: none"> 1. Milestone 1: 20% of the rate offered 2. Milestone 2: 35% of the rate offered 3. Milestone 3: 35% of the rate offered 4. Milestone 4: 5% of the rate offered 5. Milestone 5: 5% of the rate offered | <p>No change in RFP condition</p> |
| 7 | <p>2. 1.3-The bidder shall have experience of conducting digital survey and bio metric for any government programme (at least 1 project) in urban/rural sector involving consultancy fees for a minimum value of Rs. 01 Cr. (Documentary evidence in form of work order and completion certificate to be submitted in last five years)</p> | <p>What technologies would be considered as Digital survey? (GIS Mapping, CAPL based survey, Geo tagging etc whether can be considered as digital survey)</p> | <p>The agency should have experience in working with the any component of digital survey that can include GIS mapping, geo-tagging, bio-metric survey, etc.</p> |
| 8 | <p>NA</p> | <p>Whether all three packages will be implemented simultaneously. Whether key personnel for one package can be utilised for another package</p> | <p>Yes, all three packages will be implemented simultaneously. No, key personnel for one package cannot be utilised for another package. If the agency has applied for 2 packages, they should have different key personnel nominated for both the package.</p> |

2

| | | | |
|----|---|---|--|
| 9 | Annexure IV: Clause 7: Fee for carrying out all activities as per this TOR will be 350/- per household surveyed. (GST to be paid extra as applicable) | Whether the Rs. 350/- is inclusive or exclusive of taxes If the cost of HH is capped at Rs. 350/- then the financial proposal is predictable- Please clarify. Whether this cost (Rs. 350/-) also inclusive of Admin, Contingency, and overhead expenses | 1. Rs. 350/- per household is the limit specified. 2. This is inclusive of all taxes (Admin, Contingency, overhead etc.) except GST, which shall be paid extra as applicable. |
| 10 | NA | Whether drone will be provided by client or consultancy firm has to procure it. Whether the cost of equipment to be procured for the project is inclusive 350/- | Drone survey will be carried out by the technical agencies. This does not come under the scope of survey agency |
| 11 | Annexure IV: Clause 3: Scope of work/Services- Table-2 | The timeline mentioned is very strict. Keeping the manual intervention to carryout various activities as defined in the RFP will take time. Hence relaxation, may be provided in timeline | 1. Overall the door-to-door survey should be completed within 6 months to continue with next set of 4 deliverables mentioned in the scope of work for survey agency. 2. The agency, depending on the requirement of work can deploy manpower as per requirement to meet the schedule of completion of survey in 6 months 3. The illustrated table in the RFP is prepared based on tentative survey assessment of 1 slum. |
| 12 | NA | Within how many days after signing of the contract, the key personnel need to be deployed | Within 15 days from the date of signing of the agreement, the personnel need to be deployed by the survey agency |
| 13 | Notice of inviting proposal, Paragraph No. 2 | The Contract will be valid for 24 months | The contract will be valid for 24 months. If any deliverable gets extended up to 24 months, the agency has to carry out the |

| | | | |
|----|---|---|--|
| | | | same. |
| 14 | Annexure IV: Clause :7- Fee Payable, Payment Schedule and Milestone- Bullet No. 5-Proposal on the technical proficiency, problem solving methodologies, baseline impact and innovation | The marks for technical proposal and technical presentation have been clubbed together. Please clarify how marking will be done for approach and methodology and technical presentation | There is a technical proposal and presentation which carries 30 marks. The agency has to make a technical presentation on methodology and approach Infront of the committee for which they will be evaluated based on write-up submitted in technical proposal & in presentation. |
| 15 | Appendix-I: Format for submission of technical proposal for all three packages, Information on experience of digital survey projects 2. Experience of one project on digital and bio-metric survey with contract value more than 1 crore in urban/rural sector in the last 5 yrs 3. Experience of project on digital survey with contract value more than 1 crore in Urban/Rural sector in the last 5 years | Kindly clarify the difference between table no. 2 & 3 | 1. For meeting the eligibility, at least one project with both digital & bio-metric survey, contract value more than 1 crore in last 5 years is required. 2. For evaluation & marking of similar project, with digital survey experience, with bio-metric or without bio-metric will be considered. |

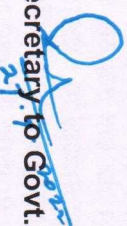
2

| | | | |
|----|--|---|---|
| | | <p>We have manpower as desired in the RFP however, all manpower may or may not have proficiency in local language, considering our presence in Pan India. The evaluation criteria mention requirement of local language. It is requested if the condition of proficiency in local language during the evaluation process may be relaxed. Manpower- appropriate to the program would definitely be selected post qualifying the bid.</p> | <p>Sr No 4- Minimum qualification of team- sub point iii- Command in communication & interaction skills (in local language) is changed to - desirable. Please refer Corrigendum -1</p> |
| 16 | <p>2. Purpose: b. Orientation Capacity building of enumerators and mobilization of SDAs and slum residents</p> | <p>Formation and notification post identification of representatives from all slums, is this complete?</p> | <p>Each slum has one SDA that is already formed. Enumerators will be provided with the contact details of the SDA representatives, with who the enumerators will co-ordinately and expedite the work</p> |
| 17 | <p>Scope of Work / Services: Slum List</p> | <p>Is this scope for notified slums only?</p> | <p>There is no such consideration like notified or non-notified slums. The slum list will be provided by the concerned ULB/ Corporation and the surveyor has to carry out the survey for the same.</p> |
| 18 | <p>Scope of Work/ Services: Verification by SDAs</p> | <p>Kindly specify if this would be on hard copy or through the dashboard already integrated in the work flow?</p> | <p>Verification (with SDA concurrence) should be done both ways. The SDA will pass a resolution confirming and validating that the process is completed. After the resolution is passed, it will be scanned and updated in the dashboard and the physical copy will be submitted to the ULB for their reference</p> |

| | | | |
|----|--|--|---|
| 19 | Scope of Work/Services: Meeting with SDA and slum residents to orient on Jaga Mission, Survey process and Land Rights eligibility, Orientation of SDA on its roles and responsibilities during Land Rights process | If the SDAs do not agree to their participation or role, then their process | If the enumerators will face any kind of complexities in the field related to SDAs or slums dwellers, the ULB will help in mediating the process and solving the issue |
| 20 | Scope of work/services: Stickering of HHs | What kind of stickers? Kindly clarify | Template, preparation & Stickers will be provided by the ULBs to the survey agency. Surveyor has to fill the sticker and number the household as per the defined process. |
| 21 | Scope of work/services: Accurate biometric authentication, legible and clear document upload | Which Government agency to take responsibility for periodic QC of this? | The ULBs will take the responsibility as the nodal agency for quality check. The ULB will confirm the CMC that the quality has been met, then the CMC would further recommend for the payment release |
| 22 | Collection of documents as per USHA survey requirement: Aadhaar is mandate | 1. What is to be done for slum dwellers without Aadhaar? Is there a cut-off date for procuring Aadhaar? Because the name of the beneficiary will be as per Aadhaar. 2. What will be the treatment of rented dwellers? | 1. The survey agency with the SDAs has to play a key role in mobilising the Aadhaar for the beneficiaries, whose Aadhaar is missing. 2. Survey will be conducted for every household residing in the slum. |
| 23 | Scope of work/services: Marks proposed structures in consultation with SDA. Handover the re-layout/fair map to TA | Before handover, approval process? | Once the survey is conducted, the layout map will be submitted to the ULB. The ULB is the final authority to state if any revision is required which is the re-layout. The survey agency in consultation with the SDA after directions from ULB will prepare the re-layout map. |

| | | | |
|----|---|---|---|
| 24 | <p>Scope of Work/Services: Integration of USHA data with revenue information and computation of area: Digital copies of the base map will be used in a GIS to integrate the enumerated, non-spatial household information with the spatial information contained on the base map itself and other spatial information</p> | Whose area needs to be computed? | <p>Survey agency will be responsible for collecting the area of the occupied land of the surveyed household, through the process that will be defined under the software that is developed.</p> |
| 25 | Payment Schedule and milestones | <p>If 6 months is allotted for survey, it is requested that 2nd and 3rd payment of 60% total be broken down into 4 payments of 15 % each to ensure better funding of projects</p> | No change in RFP condition |
| 26 | NA | Provision of infrastructure like office spaces? | <p>The survey agency should have their own office spaces. For meeting with other officials, a space would be provided by ULB.</p> |

| | | | |
|----|--|---|--|
| 27 | Sr no 2- Eligible Bidder, 2.2 Financial Capacity, Clause 2.2.1, Page 3 | <p>It is asked that the agency must have an average turnover of at least 05.00 Crore during the three financial years (2018-19, 2019-20 and 2020-21)</p> <p>Our company has carried out similar project in impact evaluation sector so we request you to take into consideration that in the past two years due to corona pandemic, business all over the world have suffered specially the ones related to consultancy sector. Hence, we request you to kindly consider changing the average annual turnover from Rs. 5 Crs to Rs. 4 Crs for more competitiveness. So that many more companies may participate in the bidding process.</p> | No change in RFP condition |
| 28 | Sr no 2- Eligible Bidder, 2.2 Financial Capacity, Clause 2.2.4, Page 3 | <p>The bidder should have minimum 80 numbers of technical manpower with qualification as graduate and above, in their payroll as on 31-03-2022.</p> <p>We have a field team of around 100 but they are working with us on a volume/target basis, so we request you to consider it as part of our technical manpower.</p> | Please refer the response in Sl. No -2 |


 Additional Secretary to Govt., JAGA Mission