



**Government of Odisha**  
**ODISHA-SAI, REGIONAL BADMINTON ACADEMY**  
**Sahidnagar, Bhubaneswar**  
**Email: odishasairba@gmail.com,**  
**Phone No-0674-3510220**

No. \_\_\_\_\_ / RBA

Dt

Web site address-[department.sportsodisha.gov.in](http://department.sportsodisha.gov.in)  
PHONE:- 0674-2543044/ 3510220

**Tender Document**  
**FOR SUPPLY OF**  
**“YONEX AS-30, AS-5, AS-2, AS-10, AS-50 FEATHER SHUTTLE COCKS”**  
**Odisha-SAI, Regional Badminton Academy,**  
**Sahidnagar, Bhubaneswar.**

**TENDER NO.....**

**(To be filled by the office)**



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Tender form for “YONEX AS-30, AS-5, AS-10, AS-2 & AS-50 Feather Shuttle Cocks”

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**TENDER CALL NOTICE**

Sealed tenders are invited from the reputed firms / suppliers, / authorized dealer for supply of the following items to Odisha-AI, Regional Badminton Academy, Shaheed Nagar, Bhubaneswar

Schedule No.	Brief Description of Sports Kit	Bidding documents cost (Rs.)
01	Supply of Yonex feather Shuttle Cocks	500

2.(i) Date of Sale of Bidding Document	From 15.07.2023 to 30.07.2023 11:00 hrs to 16:30 hrs
(ii) Place of Sale of Bidding Documents	Odisha-SAI, Regional Badminton Academy, Saheed Nagar, Bhubaneswar 751009
(iii) Closing date & time for receipt of Bid	30.07.2023 at 15:30 hrs
(iv) Time and date of opening of Technical Bid	30.07.2023 at 15.30 hrs
Financial Bid	30.07.2023 16.00 hrs
(v) Validity period of tender paper	One Year from the date of finalization of tender.

Tender Form and other details shall be obtained from the office on all working days (except on Saturdays & Sundays) from 15.07.2023 to 30.07.2023 (up to 11:30 A.M. on 30.07.2023) against payment of Rs.500/- as tender cost.

The tender documents are also available on website department.sportsodisha.gov.in and the same may be downloaded. **The cost of the tender forms shall be paid by means of Demand Draft for Rs. 500/- drawn in favour of Director , Odisha-SAI, Regional Badminton Academy , Saheed Nagar, Bhubaneswar while submission of the bid for those who download the document.**

An amount of Rs.20,000/- (Rupees Twenty Thousand only) should be deposited as EMD along with the tender as per Annexure I of the tender document. The technical specifications of required sports kit are detailed in Annexure – II of the tender documents. Undersigned reserves the right to accept or reject any or all tenders without assigning any reasons thereof.

Sd-  
Director  
Odisha Sai-Regional Badminton Academy



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**TENDER DOCUMENTS FOR SUPPLYU OF YONEX FEATHER SHUTTLE COCKS**

Last date of receipt of Tender :

Date & Time of Opening of Tender

Technical Bid

Financial Bid

Cost of Tender Form

Sealed items wise tender are invited by Odisha-SAI, Regional Badminton Academy, Saheed Nagar, Bhubaneswar, Sports & Y.S Deptt. From the reputed manufactures/ authorized dealers for supply of Yonex AS-30/ AS-5/AS-2/AS-10/AS-50 feathers shuttle cocks

1. Name of the Firms
2. Full Postal address with Tel No.
3. Fax No.
4. Email Address
5. Web site address

Signature of the bidder with seal

**GENERAL TERMS & CONDITIONS FOR SUPPLY OF YONEX FEATHER  
SHUTTLECOCKS**

1. The tender shall be submitted in four separately sealed envelope addressed to the Director , Odisha-SAI, RBA & Jt. Secretary to Govt. Sports & Y.S Deptt., Odisha-SAI, Regional Badminton Academy, Saheed Nagar, Bhubaneswar as under:-

**ENVELOPE 'A' :**

This envelope should contain the crossed demand draft/pay order of any nationalized scheduled Bank towards Earnest Money Deposit (EMD) for an amount of Rs. 20,000/- Rupees Twenty Thousand only)in favor of Director , Odisha-SAI Regional Badminton Academy payable at Bhubaneswar. Those who downloaded the tender document, crossed demand draft/pay order of any nationalized schedules bank for a sum of Rs.500/- to be enclosed as additional charge. Details of EMD are to be filled in Annexure-I and placed along with EMD.

**ENVELOPE 'B'**

This envelope should contain Technical Bid as per **Annexure-II**

**ENVELOPE 'C'**

This envelope should contain the financial Bid as per Proforma at **Annexure- III**. The item for which rates quoted should have the minimum technical specification. The rate/commercial/ Technical offer of the firm will remain unchanged till the date of acceptance of tender

2. **Procedure for submission:-**

Sealed envelope A, B & C are to be placed in a single bigger cover which should also be sealed and duly super scribed "TENDER FOR SUPPLYING SHUTTLE COCKS" on the top left corner of the envelope which should also have name and address of the bidder. The sealed envelope should be deposited in the Tender box placed in the office of Director, Odisha SAI-Regional Badminton Academy, Saheed Nagar, Bhubaneswar. up to 15:00 hrs on 15.07.2023. Those who send the tender document by post, have to ensure that the documents are reached on or before the prescribed time & date. The Director & Jt. Secretary to Govt. Sports & Y.S, Bhubaneswar will not take any responsibility on delay of document under any circumstance.

3. Financial Bid of only those tenderers will be opened, who have been declared technically qualified by the committee decided by the Authority
4. The tenderer should sign on each page of the tender/documents.
5. Late/Vague/conditional/incomplete/not confirming to the laid down procedure bids in any respect will be rejected.
6. The tender documents are neither transferable nor the cost of tender document is refundable under any circumstances.

7. The issuing of tender documents shall not constitute that the tenderers are automatically qualified.
8. Even after approval, if information/facts submitted by a tenderer are found misleading/incorrect/false etc., OSRBA reserves the right to disapprove an item  
(s) for the current/future contract or may impose penalties as it deemed fit.  
  
Non compliance of any of the terms of tender and future instructions by, OSRBA,BBSR will also warrant above penalties.
9. Tenderers are required to quote for only one of its best and economical items. **Merely quoting the lowest rate shall not be the criteria for selection of the supplier, quality of items shall also be considered.**
10. All tenderers will mention technical details and specification of item with supporting documents such as brochure, photo if necessary.
11. All tenderers are required to mention the product name and brand name on item only in financial bid.
12. Bid received without Earnest Money/Sample of quoted items/conditional or in complete having cuttings or over writing is liable to be rejected.
13. In case of doubt in material, the expenditure on testing of material will be borne by the tenderer.
14. The rate quoted should be inclusive of all statutory levies, taxes, packing, forwarding and for delivery at the premises of Odisha SAI-RBA, BBSR.
15. The Earnest Money of the unsuccessful tender(s) would be refunded through RTGS within 30 days after finalizing of tender and no interest would be paid on the amount of earnest money. The EMD of the successful tenderer for which no Interest will be paid by OSRBA, BBSR and same will be refunded after six months from date of supply on the satisfaction of OSRBA, BBSR. However, in case the supplies are not found as per approved samples the Earnest money of successful bidder will be forfeited.
16. The successful bidder should supply the items strictly as per the quantity, quality and the specifications mentioned in the tender and supply order
17. The successful tenderers will give an Affidavit certifying that the quality of goods quoted in the tender are correct and the concerned party is liable to pay damage out of the EMD in case of any defect. The Centre In-Charge, OSRBA, BBSR may impose penalty as deemed fit and will have the right to make recovery from EMD or to make deduction from the bill.
18. Material indented should be supplied in full quantity within stipulated time. In case of delay in supply/non supply/shot supply/poor quality or any other complaint, OSRBA reserves the right to adjust extra liabilities from the Earnest money/Security Money, disapprove a brand/all brand or may take any other action as deemed fit.
19. OSRBA will have the right to buy Shuttle Cocks as per sample approved.

20. In case of delay in supply by the stipulated date OSRBA reserves the right of imposing L.D. penalty @ 5% of the value of Supply Order subject to maximum 10% of the total cost of supply order.
21. No advance payment will be made at any cost.
22. Payment will be released by OSRBA after satisfactory supply and receipt of goods in good condition supply as per supply order/ approved sample. The duly filled authorization letter for release of payment thorough core banking / RTGS must be submitted.
23. The manufacturer/supplier should be able to give minimum guarantee of six months in case of all the items for material manufacturing defects, and undertake to replace defective products at no extra cost within a month of the defect being brought to notice of the manufacturer/ supplier.
24. The Director, OSRBA, BBSR reserves the right to reject any tender.
25. In case of differences arising in the terms and conditions of the tender documents with the firm (s) the decision of Odisha SAI-RBA shall prevail.
26. It must be noted that this is just an enquiry and does not amount to any commitment on the part of OSRBA, BBSR to order any of all products offered. The decision of OSRBA, BBSR in this regard would be final and be entirely at its discretion.
27. Latest copy of valid PAN CARD, GST/Sales Tax/Work Contract Registration Certificate from concerned Authorities of the State.
28. These are only proposed draft terms and conditions and can be modified, changed or added to at the time of finally concluding and signing the agreement.

#### **DECLARATION**

1. I have read and understood all the terms & conditions of the Tender and hereby undertake to abide by the same.
2. The information given in the technical bid by the undersigned is correct.

**SEAL AND SIGNATURE OF THE BIDDER WITH ADDRESS**



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Form for submission of EMD (in Envelope-A)

EMD to be deposited Rs. 20,000/-

1	Name of the Firm/ Agency	:	
2.	Name of the Proprietor		
3.	Address of the Firm		
4	Vat/ Sales Tax NO. / GSTIN NO/ PAN No		
5	Name of the nationalized bank Demand Draft NO. Date		
6	Amount of EMD		
7	Details of amount remitted against cost of tender documents (Receipt number & date in case of direct payment in the office or details of the Demand Draft and date for those who downloaded tender documents )	:	

Note :- The firm downloaded the tender documents from web site shall deposit a D.D for Rs. 500/- as the cost of tender document.

Signature of the bidder with address and Seal



ANNEXURE-II

FORM FOR SUBMISSION OF TECHNICAL BID (in Envelope-B)

To

Director,  
Odisha SAI-RBA, Bhubaneswar

1. Name of Firm/Bidder :
2. Name of the proprietor/Partner :
3. Address :
4. Phone/No/Fax No/E-mail/web site address
5. PAN No.(attach photo copy) :
6. TIN/GST Registration No(Attach a photo copy) :
7. Attach Income Tax Return for the last two financial years
8. Following documents are enclosed
  - 8.1 Copy of Balance Sheet for last three years duly certified with seal & address by Chartered Accountants.
  - 8.2 Annual Turnover for last three years duly certified with seal & address by Chartered Accountants.
  - 8.3 Documentary proof regarding manufacturer/Authorized distributor/agent
  - 8.4 Experience in the field of business (mention number of years) credentials.
  - 8.5 Attach declaration regarding supply of Shuttlecocks for a period of 01 year from the date of acceptance of bid on quoted rates.
  - 8.6 The duly filled authorization letter for release of payment thorough core banking/RTGS must be submitted.
  - 8.7 Detail of clients to whom the sports kit was supplied for the last two years and copy of award letters with telephone no. of the client. (two highest value sales
  - 8.8 Details of EMD
    - a) Name of bank
    - b) Bank Draft No. & Date
    - c) Amount
  - 8.9 In case tender document downloaded details of
    - a) Name of bank
    - b) Bank Draft No. & Date
    - c)Amount
  - 8.10 Details of Samples submitted (to be filled in on Annexure-IV)

Date:

SIGNATURE OF THE BIDDER (Name in Block letters)

WITH ADDRESS AND SEAL



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Financial BID (in Envelope-C)

1.	Name of the Firm/ Agency	
2.	Name of the Proprietor/ Partner	
3	Address of the Firm with Telephone Number of Contact person	
4	Email/ Web- Site address	

Rate quoted

YONEX AS-30, AS-5 / AS-2 / AS-10/ AS-50 feather shuttle cocks

Sl.No	Items	Specifications	Brand name	Unit	Unit Rate	Quantity	Amount	Remarks
1								
2								
3								

# Note :- Price should be inclusive of all taxes / freight etc.

Commercial Terms

We hereby under take that no extra charges on my account will be claimed except as mention above

We here by under take to strictly abide the commercial and other terms a laid down in the tender

NAME IN BLOCK LETTER

SEAL OF THE TENDERER

BIDDER SIGNATURE