

OFFICE OF THE DEPUTY DIRECTOR RESEARCH
Research Development & Quality Promotion (R&B)
UNIT-IV, SACHIVALAY MARG, ODISHA, BHUBANESWAR

Bid Identification No. 03/DDR /2023-24
Tender Call Notice No.3/ 2023-24 for hiring of vehicle

No. Lab-E-466/2023-24/

672

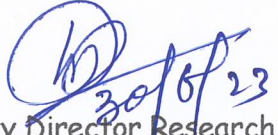
/ Dated

30/6/23

Sealed tenders are invited from interested reputed Travel Agencies/Tour operators or private individuals for providing Four numbers of Petrol-driven vehicle (TUV300 /Bolero/ Ertiga or equivalent) including driver on monthly rent basis in conformity with Clauses of Detail Tender Call Notice, Terms and Conditions for Hiring of Vehicles in the prescribed Application format (General Information for Hiring Vehicles), which can be downloaded from Government website www.odisha.gov.in from 11.00 A.M. of dt.07.07.2023 up to 4.30 P.M. of dt.20.07.2023.

Sl. No.	Name of the Work	Estimated amount per year in RS.
1	Hiring of private vehicle for official and inspection use of the Superintending Engineer, R.D. &Q.P. (R&B), Bhubaneswar.	4,38,960.00
2	Hiring of private vehicle for official and inspection use for the Central Laboratory, Bhubaneswar.	4,38,960.00
3	Hiring of private vehicle for official and inspection use for the Zonal Laboratory, Khurdha.	4,38,960.00
4	Hiring of private vehicle for official and inspection use for the Zonal Laboratory, Puri.	4,38,960.00

Sealed tenders in the prescribed Application format with relevant documents in complete shape alongwith a Demand Draft for an amount of Rs.100/- (Rupees one hundred) only (Non-refundable) in favour of Deputy Director Research, R.D.&Q.P. (R&B), Bhubaneswar towards the cost of tender papers should reach the undersigned on or before 5.00 P.M. of dt.20.07.2023 and shall be opened on the next day (dt.21.07.2023) at 11.30 A.M. in presence of the tenderers or their authorized representatives, if any .


Deputy Director Research
R.D. &Q.P. (R&B), Bhubaneswar

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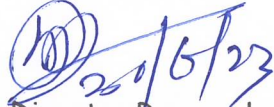
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Deputy Director Research
R.D. &Q.P. (R&B), Bhubaneswar

Memo No./ 673 (2) Dt. 30/6/23

Copy with copy of Tender Call Notice (in duplicate) forwarded to the Deputy Director (Advertisement) & Deputy Secretary to Government, I.& P.R. Department, Odisha, Bhubaneswar with a request to get the Tender Call Notice published in two Nos. of local Odiadaily newspapers at an early date.

Complimentary copy of the newspapers containing the Tender Call Notice may be sent to this office for reference & record.

Encl: Tender Call Notice


20/6/23


Memo No./

674

Dt. 30/6/23

Copy to the Head, State Portal Group, I.T. Center, Department of Electronic & Information Technology, Odisha, Bhubaneswar with a request to display the Tender Call Notice with Tender documents in the website of Government of Odisha till 4.30 P.M. of dt.20.07.2023. The copy of Tender Call Notice and Tender documents are enclosed for the purpose.

Encl: Tender Call Notice
& tender documents



Deputy Director Research
R.D. & Q.P. (R&B), Bhubaneswar.

Memo No. /

675 (4)

Dt. 30/6/23

Copy submitted to Engineer-in-Chief (Civil), Odisha/Engineer-in-Chief (Designs), Odisha/Engineer-in-Chief-cum-MD, OB&CC /F.A.-cum-Addl. Secretary to Government, Works Department, Odisha for favour of kind information and publicity.



Deputy Director Research
R.D. & Q.P. (R&B), Bhubaneswar.

Memo No.

676 (7)

Dt. 30/6/23

Copy submitted to Chief Engineer (Buildings), Odisha/Chief Engineer, (D.P.I. & Roads), Odisha/Chief Engineer, (R.D. & Q.P. (R&B)), Odisha/Chief Engineer (World Bank Projects) / Chief Engineer-cum-Chief Manager (Technical), State Procurement Cell/ Chief Engineer (N.H.) / Chief Engineer-cum-OSD (Buildings) for favour of kind information and publicity.



Deputy Director Research
R.D. & Q.P. (R&B), Bhubaneswar.

Memo No./

677 (13)

Dt. 30/6/23

Copy submitted to the Collector, Khordha/Deputy Commissioner of Police, Bhubaneswar/Additional District Magistrate, Bhubaneswar/ all Executive Engineers, Quality Control (R&B) Divisions under Chief Engineer, RD&QP(R&B) Odisha, Bhubaneswar/Executive Engineer, Bhubaneswar(R&B) Division No. I/II/III/IV/ V for information and publicity.

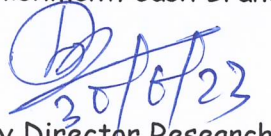

Deputy Director Research
R.D. & Q.P. (R&B), Bhubaneswar.

Memo No./

678 (7)

Dt. 30/6/23

Copy to Research Officer- I/ II/Junior Engineer/Notice Board/Establishment/Cash Branch/Quotation File of this office.


Deputy Director Research
R.D. & Q.P. (R&B), Bhubaneswar.

**OFFICE OF THE DEPUTY DIRECTOR RESEARCH
Research Development & Quality Promotion (R&B)
UNIT-IV, SACHIVALAYMARG, ODISHA, BHUBANESWAR**

DETAIL TENDER CALL NOTICE

Sealed tenders in the prescribed Application format are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing Petrol-driven vehicle (TUV300 /Bolero/ Ertigaor equivalent) including driver, which shall conform to the Terms & Conditions for Hiring of Vehicles (Annexure-I) for official and inspection use on monthly rent basis.

1. The vehicle must be in roadworthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc., which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well-behaved, gentle and obedient in nature.
4. A sum of Rs.5,000/- shall be deposited by the intending bidders/tenderers in shape of Fixed Deposit Receipt, Account Payee Bank Draft, Term Deposit Receipt /National Savings Certificate pledged in favour of Deputy Director Research, R.D.&Q.P. (R&B), Bhubaneswar and submitted along with the tender as Security Deposit. After completion of Tender process, the amount will be refunded to unsuccessful bidders/tenderers.
5. The monthly rate of hire charge excluding fuel and lubricants should be quoted separately in the prescribed Application Format (General Information for Hiring Vehicles-Annexure-II).
6. The vehicle must achieve a fuel efficiency of at least 10kms. per litre.
7. The details of the Make and year of manufacture of the vehicle, Registration Number, mileage (Kms. covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the Application Format (General Information for Hiring Vehicles - Annexure-II).
8. The Tender complete in all respect should reach the undersigned on or before 5.00P.M. of dt.20.07.2023 and shall be opened on the next day(dt.21.07.2023) at 11.30A.M. in presence of the bidders/tenderers or their authorized representatives, if any.

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9. The Bidder should enclose the tender documents in an envelope and seal it properly before dropping the same in the tender box. The name of the work should be written clearly on the top of the envelope.
10. If the Bidder wants to participate in all the four number of works, he has to drop four individual Bids in separate sealed covers.
11. The prescribed Application Format (General Information for Hiring Vehicles) and Terms and Conditions for Hiring of Vehicle can be downloaded from Government of Odisha website www.odisha.gov.in from 11.00 A.M. of dt.07.07.2023 up to 4.30P.M. of dt.20.07.2023. *The applicant/tenderer shall furnish a Demand Draft for an amount of Rs.100/- (Rupees one hundred) only (non-refundable) drawn in favour of Deputy Director Research, R.D.&Q.P. (R&B), Bhubaneswar towards the cost of Tender papers along with the application/tender.*
12. Tender Call Notice can be cancelled at any time without assigning any reasons thereof.



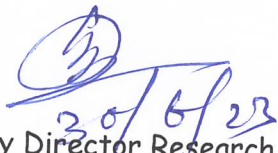
Deputy Director Research
R.D. &Q.P. (R&B), Bhubaneswar

TERMS AND CONDITIONS FOR HIRING OF VEHICLES.

The following terms & conditions must be fulfilled by the successful bidder/tenderer for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid Motor Vehicle documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Proof of up-to-date tax payment etc. and Driving License of the driver available all the time. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall not be responsible for all such litigations.
2. The hire charge to be paid on monthly basis is final, but does not include cost of petrol, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential, Coolant, Tires & Tubes and Battery etc. will be borne by the bidder/tenderer.
3. It shall be the responsibility of the bidder/tenderer to provide a good driver and the salary of the driver shall be borne by the owner/tenderer.
4. In case of breakdown for reasons whatsoever, a replacement vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder/tenderer.
5. In case the vehicle does not report regularly, the authority will be at liberty to terminate the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of the hirer for No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of Petrol (as per actual) and lubricants (as per Government norms) of selected bidder/tenderer will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service- provider/tenderer and subject to the availability of funds and no advance payment will be made.

9. The vehicle shall not be normally more than 3 years old from the initial registration and the vehicle shall be in good running condition during the period of contract. However, in no case vehicles older than 5 years shall be used.
10. If the services are found to be unsatisfactory, the client/hirer can give one month notice and terminate the agreement.
11. In case the service provider/tenderer intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and termination of agreement.
12. The Agreement can be extended for another one year at the discretion of the client / hirer.
13. If the bidder/tenderer violates any of the terms of Contract/Agreement, Government shall forfeit the entire amount of Security Deposit.


20/6/23
Deputy Director Research
R.D. &Q.P.(R&B), Bhubaneswar

GENERAL INFORMATION FOR HIRING VEHICLE

1	Name of the work:	
2	Registration No. of Vehicle: (Copy of Registration Certificate should be enclosed)	
3	Type of Vehicle (AC/ Non- AC):	
4	Year of Manufacture:	
5	Model:	
6	Date of Registration:	
7	Name & complete address of the owner of vehicle/tenderer:	
8	Fitness Certificate validity: (Copy of Fitness Certificate should be enclosed)	
9	Permit validity: (Copy of Permit document should be enclosed)	
10	Insurance validity: (Copy of Insurance document should be enclosed)	
11	Name/ Address of the Driver:	
12	Driving License (D.L.) No. & Validity of the D.L. of the Driver: (Copy of Driving license should be enclosed)	
13	Proposed hire charge of the Vehicle per month excluding fuel cost:	
14	Rate of fuel consumption /Mileage per litre:	
15	Contact Number of the Service provider/tenderer Mobile : Telephone :	

"Certified that I have read all the terms and condition carefully and I shall abide by them. The information submitted above is true to the best of my knowledge and belief".

Seal and signature of the Tenderer