REQUEST FOR PROPOSAL(RFP)

FOR

ENGAGEMENT OF SYSTEM INTEGRATORS FOR HIRING OF OPERATOR/SUPERVISOR FOR AADHAAR ENROLMENT AND RELATED ACTIVITIES IN ODISHA AS PER "IN-HOUSE" MODEL OF UIDAI.

RFP REF NO- OCAC-NEGP-UIDAI-0002-2018-23055

ODISHA COMPUTER APPLICATION CENTRE

[TECHNICAL DIRECTORATE OF E&IT DEPARTMENT, GOVT. OF ODISHA]OCAC BUILDING, ACHARYA VIHAR SQUARE,

BHUBANESWAR, ODISHA, INDIA – 751013

WEB : www.ocac.in,

PH : 0674-2567295/2567283 FAX : 0674-2567842

Table of Contents

1. Fact Sheet

Sl. #	Item	Description
1	Project Title	Engagement of System Integrators for hiring of Operator/Supervisor for Aadhaar Enrolment & related Activities in Odisha as per "In-House" model of UIDAI.
2	Name of Purchaser	Odisha Computer Application Centre
3	Contact Person, Address and Email	General Manager (Admin) Plot No. N-1/7-D, Acharya Vihar, RRL Post Office, Bhubaneswar, Odisha – 751013, gm_ocac@ocac.in
4	Date of Publication	18/07/2023 (www.enivida.odisha.gov.in, www.ocac.in & www.odisha.gov.in)
5	Selection Method	Tenders for this contract will be assessed in accordance with Least Cost Selection (LCS i.e. L1) system. Financial bid of those bidders who qualify in General-cum-Technical Bid shall be opened. **Joint Venture or Sub-Contracting or Consortium is not allowed.**
6	Last date for submission of queries by Bidders	24/07/2023,5 PM
7	Pre-bid Meeting	25/07/2023, 12 Noon
9	Last date and time for receipt of proposals from Bidders	09/08/2023, 11 AM in e-Nivida Portal (https://enivida.odisha.gov.in)
10	Opening of Prequalification & Technical Proposals	09/08/2023, 11.30 AM
12	Opening of Commercial Bids	To be notified later
13	Bid Validity Period	180 Days
14	Project Term	60 Months
15	RFP Document Fees	₹ 11,200 including 12% GST
16	EMD	₹ 10,00,000/-

2. Notice Inviting Tender (RFP)

2.1 OCAC invites bids from eligible bidder which is valid for minimum 180 days from bid submission end date as mentioned in pre-qualification-cum-technical criteria for "Engagement of System Integrators for hiring of Operator/Supervisor for Aadhaar Enrolment & related Activities in Odisha as per "In-House" model of UIDAI".

2.2 RFP documents may be downloaded from OCAC Website: (www.ocac.in) or Govt. of Odisha web portal (www.odisha.gov.in).

2.3 Not more than one bid shall be submitted by one Bidder.

2.4 This 'Invitation to Bid' is non-transferable under any circumstances.

2.5 Bidder who has downloaded the RFP from the OCAC Website: (www.ocac.in) and Govt. of Odisha web portal (www.odisha.gov.in) shall not tamper/modify the RFP form including downloaded price bid template in any manner. In case if the same is found to be tampered /modified in any manner, bid will be completely rejected and EMD would be forfeited and Bidder is liable to be banned from doing business with OCAC.

2.6 This 'Invitation to Bid' is extended only to System Integrator, confirming the eligibility criteria prescribed at pre-qualification-cum-technical criteria for undertaking demographic and biometric data collection for enrolment of residents and for providing other Aadhaar related services.

2.7 The Bidder has to submit the details about their presence in the districts.

2.8 The bids must be submitted electronically at e-Nivida Portal.

2.9 OCAC reserves the right to reject any or all the Bids in whole or part, prior to signing of the Contract, without assigning any reasons.

3. Structure of the RFP

The Request for Proposal (RFP) consists of the following:

a. Invitation to Bid

b. Instructions to Bidders

c. Scope of Work, Deliverables and SLA

d. General and Special Conditions of Contract

e. Annexures

4. Introduction:

4.1 Odisha Computer Application Centre (OCAC), the Technical Directorate of Electronics & Information Technology (E&IT) Department, Government of Odisha, has evolved through years as a Centre of excellence in IT solutions and e-Governance. It has contributed significantly to the steady growth of IT in the state. It helps IT to reach the common citizen so as to narrow down the Digital Divide and widespread applications of IT in establishing a system where the citizens are receiving good governance in addition to ensuring speed of decisions from a transparent Government through an effective e-Governance System.

4.2 Odisha Computer Application Centre (OCAC), Technical Directorate of E & IT Department, Government of Odisha, in the capacity of Register –cum– Enrolment Agency (EA) of UIDAI invites proposals for "Engagement of System Integrators for hiring of Operator/Supervisor for Aadhaar Enrolment & related Activities in Odisha as per "In-House" model of UIDAI". Detailed Scope of Work and services expected from the agencies are provided in the Section 8 - Scope of Work in the RFP document.

4.3 This RFP is called for deployment of manpower by System Integrators for Aadhaar enrolment/updation.

4.4 The UIDAI is mandated to issue unique numbers (Aadhaar numbers) to every resident in the country. The UIDAI has been issuing Aadhaar numbers since the launch of project on 29th September, 2010 and more than 137 crore Aadhaar have been issued. E & IT Department has been declared as the nodal department for all Aadhaar related matters for the state of Odisha. OCAC has been appointed as the one of the Registrars for Aadhaar enrolment in Odisha. Till Date, nearly 4.38 Cr. residents of Odisha have already been issued the Aadhaar numbers.

4.5 Aadhaar number is a 12-digit random number issued by UIDAI to the Indian residents. Aadhaar number is unique and robust enough to eliminate duplicates and fake identities and may be used as a basis/primary identifier to roll out several Government welfare schemes and programs for effective service delivery thereby promoting transparency and

good governance. This is the only program of its kind globally, wherein a state-of-the-art digital and online Id is being provided free of cost at such a large scale to people and has the potential to change the way service delivery functions in the country.

4.6 Enabling Aadhaar for various services makes it essential to ensure that the resident information stored in the Central Identification Data Repository (CIDR) is accurate, relevant and up-to-date. Corresponding to changes in a resident's life events, movement to newer locations etc., demographic data such as resident's name, address, mobile number etc. are expected to change through the course of time. The biometric information may also require update with life progression, such as children completing 5/15 years of age, changes in appearance due to age progression, wearing-out of fingerprints, etc.

4.7 UIDAI provides facility to residents to update their data in CIDR from time to time and ensure that CIDR is up-to-date & accurate always. In view of the same and to further strengthen the quality aspects of the Aadhaar data, UIDAI has engaged an agency to undertake the quality check of the residents Aadhaar data.

4.8 As per the process for Aadhaar enrolment and any related update in the Aadhaar data, residents are required to submit documents which include PoI/PoA/DoB/PoR. Irrespective of the type of enrolment, the documents are scanned and attached to the request for enrolment or update.

4.9 In this context, OCAC, the Registrar - cum- Enrollment Agency, shall engage SIs for carrying out the various functions and activities related to Aadhaar enrolment such as undertaking collection of demographic and biometric data for Aadhaar enrolment and any other data required by the Registrar.

4.10 Broadly the EC will be required to be set up in the premises of a Govt. Offices which is easily accessible to public however, exact site of EC will be finalized by the District Administration and OCAC.

4.11 The SIs shall also do enrolments in camp mode, if required as per the direction of District Administration and OCAC.

5. Instructions to the Bidders

5.1. Definitions

5.1.1 "Applicable Law" means the laws and any other instruments having the force of law in India.

5.1.2 "System Integrator (SI) or Service Provider (SP)" means the successful bidder(s) who has (ve) to provide services to OCAC under the scope of this Bid/Contract.

5.1.3 "Bidder" means the entity bidding for the services under the Contract.

5.1.4 "Contract" means the Agreement entered into between the Purchaser and the Service Providers, together with the contract documents referred to there in, including all the attachments, appendices, annexure, and all documents incorporated by reference therein.

5.1.5 "Contract Price" means the price to be paid for the performance of the Services, in accordance with discovered price, subject to such additions and adjustments thereto or deductions there from, as may be made pursuant to the Contract.

5.1.6 "Confidential Information" means any information disclosed to or by any Party to this Contract and includes any information in relation to the Parties, a third party including any such information that may come to the knowledge of the Parties hereto/Bidder"s team by virtue of this Contract that: is by its nature confidential or by the circumstances in which it is disclosed confidential and/or is designated by the disclosing Party as confidential or identified in terms connoting its confidentiality; but does not include information which is or becomes public knowledge other than by a breach of this Contract.

5.1.7 "Effective Date" means the date on which this Contract comes into force.

5.1.8 "EC" means Aadhaar Enrolment Centre where Aadhaar enrolment activities are carried out.

5.1.9 "GC" mean these General Conditions of Contract.

5.1.10 "Government" means the Government of Indian & Government of Odisha.

5.1.11 "In writing" means communication in written form with proof of receipt.

5.1.12 "Instructions to Bidders" (Section 5 of the RFP) means the document which provides interested Bidders with all information needed to prepare their bids. This document also details out the eligibility criteria and process for the selection of the Service Provider

5.1.13 "Party" means the Purchaser or the Service Provider, as the case may be, and "Parties" means both of them.

5.1.14 "Personnel" means persons hired by the Bidder and assigned to the performance of the Services or any part thereof.

5.1.15 "Purchaser" means Odisha Computer Application Centre (OCAC), with which the selected Bidder signs the Contract for the Services.

5.1.16 "Resident" means normal resident of India.

5.1.17 "SC" means the Special Conditions of Contract by which the GC may be amended or supplemented.

5.1.18 "Services" means the work to be performed by the SI pursuant to this Contract, as described in Scope of Work at Section- III of RFP hereto.

5.1.19 SI means "System Integrator" who will execute the contract as per scope of work.

5.1.20 SP means "Service Provider" who will execute the contract as per scope of work.

5.1.21 Scope of Work" (SoW) means the Section III of the RFP which explains the objectives, scope of work, activities, tasks to be performed, respective responsibilities of the Purchaser and the Service Provider. It also includes the Service Level Agreement (SLA).

5.1.22 "SLA" refers to Service Level Agreement as defined under the Scope of Work section in the RFP.

5.1.23 "Standard Contract" means the Section-10.7 of the RFP which provides the standard contract agreement to be signed between the Purchaser and the selected SI.

5.1.24 "Site" means the facilities approved by OCAC / District Administration for the purposes of the Contract wherein the operations/services as specified in the "Scope of Work" are to be provided/carried out

5.1.25 System Integrator (SI)/Service Provider (SP): "All SIs / SPs" means the bidder who chooses to match the "Discovered Rate" as per the process prescribed in Section-6- "Selection Process" and declared as such by OCAC.

5.1.26 "UIDAI" means Unique Identification Authority of India.

5.1.27 "Verifier" means a person who does the verification of documents carried/submitted by the resident as prescribed by UIDAI in Enrolment/ Update form for the purpose. Verifier to verify the details filled in Enrolment/ Update form with the originals and put a signature.

5.1.28 "Screener" means a person who performs a pre-verification of the documents carried by the resident and will ensure that resident has brought correct type of/legible documents for the services requested

5.1.29 "Day" means Govt. of Odisha working day.

5.2. General

5.2.1 While every effort has been made to provide comprehensive and accurate background information, requirements and specifications, Bidders must form their own conclusions about the solution needed to meet requirements. Also, bidders may wish to consult their own legal advisers in relation to this RFP.

5.2.2 All information supplied by Bidders may be treated as contractually binding on the Bidders, on successful award of the assignment by OCAC on the basis of this RFP.

5.2.3 No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of OCAC. Any notification of preferred Bidder status by OCAC shall not give rise to any enforceable rights by the Bidder. OCAC may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of OCAC.

5.2.4 This RFP supersedes and replaces any previous public documentation and communications, and Bidders should place no reliance and dependence on such

communications.

5.3. Compliant Proposals and Completeness of Response

5.3.1 Bidders are advised to study all instructions, forms, terms, requirements and other information in the RFP documents carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.

5.3.2 Failure to comply with the requirements set out in this RFP may render the Proposal noncompliant and the Proposal may be rejected. Bidders must:

i) Include all documentation specified in this RFP;

ii) Follow the format of this RFP and respond to each element in the order as set out in this RFP;

iii) Comply with all requirements as set out within this RFP;

5.4. Code of Integrity

No official of a procuring entity or a bidder shall act in contravention of the codes which includes:

5.4.1 Prohibition of

a. making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.

b. Any omission, or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained or an obligation avoided.

c. any collusion, bid rigging or anticompetitive behavior that may impair the transparency, fairness and the progress of the procurement process.

d. improper use of information provided by the procuring entity to the bidder with an intent to gain unfair advantage in the procurement process or for personal gain.

e. any financial or business transactions between the bidder and any official of the procuring entity related to tender or execution process of contract; which can affect the decision of the procuring entity directly or indirectly.

f. any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.

g. obstruction of any investigation or auditing of a procurement process.

h. making false declaration or providing false information for participation in a tender process or to secure a contract;

5.4.2 Disclosure of conflict of interest.

5.4.3 Disclosure by the bidder of any previous transgressions made in respect of the provisions of sub-clause (a) with any entity in any country during the last three years or of being debarred by any other procuring entity.

In case of any reported violations, the procuring entity, after giving a reasonable opportunity of being heard, concludes that a bidder or prospective bidder, as the case may be, has contravened the code of integrity, may take appropriate measures.

5.5. Consortium/ Joint Venture

Consortium/ Joint Venture is not allowed for this bid.

5.6. Bid Validity

The Bid must be valid for 180 days from the last date of bid submission.

5.7. Tenure of Contract

5.7.1 The Contract shall be in force for **Five (5) years** subject to adherence to timelines/time frame and as per the Terms and Conditions of the Contract.

5.7.2 The contract shall be given subject to compliance by the SI of all the extant laws of the land, including renewal of registration of its license under Contract labour Act etc. and other applicable laws.

5.7.3 **Termination of the contract:** Notwithstanding the allocation of work during the Contract periodand/or tenure of Contract, OCAC, without prejudice or liability, reserves the right to terminate the contract.

5.8. Pre-Bid Meeting and Clarifications

5.8.1. Pre-Bid Meeting

The Bidder shall be deemed to have carefully examined the Terms & Conditions, Scope of work, Service levels, Specifications, and Schedules of this RFP. If the Bidder has any doubt as to the meaning of any part of these conditions or of the specifications, the Bidder shall submit the queries in given format and participate in the pre-bid meeting as per the schedule specified in this RFP. The purpose of the meeting is to provide Bidders with any clarifications regarding the RFP. It will also provide each Bidder with an opportunity to seek clarifications regarding any aspect of the RFP.

5.8.1.1 OCAC shall hold a pre-bid meeting with the prospective bidders on 25/07/2023 at 12 Noon at OCAC VC Room.

5.8.1.2 The Bidders will have to ensure that their queries for Pre-Bid meeting should reach to General Manager (Admin) only by email to gm_ocac@ocac.in (with a copy to subrat.mohanty@ocac.in and kumar.pritam@ocac.in) on or before 24/07/2023, 5 PM.

5.8.1.3 The representatives of Bidders (restricted to three persons) may attend the Pre-bid meeting. Link will be provided to the interested bidders on request.

5.8.1.4 The queries should necessarily be submitted in the following format (Soft copy in MS Word or MS Excel file to be attached):

Sl#	RFP Document Reference(s) (Section & Page Number(s))	Content of RFP requiring Clarification(s)	Points of clarification

5.8.1.5 OCAC shall not be responsible for ensuring receipt of the bidders' queries. Any requests for clarifications post the indicated date and time may not be entertained by OCAC.

5.8.2. Responses to Pre-Bid Queries and Issue of Corrigendum

5.8.2.1 The Nodal Officer notified by the OCAC will endeavor to provide timely response to all queries. However, OCAC neither makes representation or warranty as to the completeness or accuracy of any response made in good faith, nor does OCAC undertake to answer all the queries that have been posed by the bidders.

5.8.2.2 At any time prior to the last date for receipt of bids, OCAC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the RFP Document by a corrigendum.

5.8.2.3 The Corrigendum (if any) & clarifications to the queries from all bidders will be posted on **www.enivida.odisha.gov.in, www.ocac.in & www.odisha.gov.in**.

5.8.2.4 Any such corrigendum shall be deemed to be incorporated into this RFP.

5.8.2.5 In order to provide prospective Bidders reasonable time for taking the corrigendum into account, OCAC may, at its discretion, extend the last date for the receipt of Proposals.

5.9. Key Requirements of the Bid

5.9.1. Right to Terminate the Process

5.9.1.1 OCAC may terminate the RFP process at any time and without assigning any reason. OCAC makes no commitments, express or implied, that this process will result in a business transaction with anyone.

5.9.1.2 This RFP does not constitute an offer by OCAC. The bidder's participation in this process may result OCAC selecting the bidder to engage towards execution of the contract.

5.9.2. RFP Document Fees

5.9.2.1 RFP document can be downloaded from www.enivida.odisha.gov.in, www.ocac.in & www.odisha.gov.in. The bidders are required to pay the document Fee of ₹11,200/- (including GST 12%) electronically through e-Nivida portal.

5.9.2.2 Proposals received without or with inadequate RFP Document fees shall be rejected.

5.9.3. Earnest Money Deposit (EMD)

5.9.3.1 An EMD of the value @ ₹10,00,000/- must be paid electronically through e-Nivida portal.

5.9.3.2 Bid not accompanied by EMD shall be rejected as non- responsive.

5.9.3.3 No interest shall be payable by the Purchaser for the sum deposited as Earnest Money Deposit.

5.9.3.4 The EMD of the unsuccessful bidders would be returned within 30 days of signing of the

contract.

5.9.4. Forfeiture of EMD

The EMD shall be forfeited by the Purchaser in the following events:

5.9.4.1 If Bid is withdrawn during the validity period or any extension agreed by the Bidder thereof.

5.9.4.2 If the Bid is varied or modified in a manner not acceptable to the Purchaser after opening of Bid during the validity period or any extension thereof.

5.9.4.3 If the Bidder tries to influence the evaluation process.

5.9.4.4 If the Bidder/s selected as SI chose to withdraw the Bid before the finalization process.

5.9.4.5 If the successful bidder fails to sign the contract or the performance guarantee is not submitted within the time specified

5.9.5.   Proposal Preparation Costs

The bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/ discussions/ presentations, preparation of proposal, in providing any additional information required by OCAC to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process.

OCAC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

5.9.6.   Language

The Proposal should be filled by the Bidder in English language only. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Bidders. For purposes of interpretation of the Proposal, the English translation shall govern.

5.9.7.   Submission of Proposals

5.9.7.1.   General Instruction to Bidders

i.   The bidders should submit their responses as follows:

a.   Response to Pre-Qualification Criterion

b.   Technical Proposal

c.   Financial Proposal

ii.   The Response to Pre-Qualification criterion, Technical Proposal and Financial Proposal (as mentioned in previous paragraph) should be submitted through online mode in e-Nivida Portal.

iii.   Please Note that Prices should not be indicated in the Pre-Qualification Proposal or Technical Proposal but should only be indicated in the financial proposal.

iv.   The proposal/ bid shall contain no interlineations or overwriting, except as necessary to correct errors made by the bidder itself. Any such corrections must be initiated by the person (or persons) who sign(s) the proposals.

v.   In case of any discrepancy observed by OCAC in the contents of the uploaded bid documents due to improper scanning or not in readable format or verification of authenticity of the scanned documents, OCAC may ask the bidder for resubmission of such documents.

5.9.7.2.   Instruction to Bidders for Online Bid Submission

e-Nivida is a complete process of e-Tendering, from publishing of tenders online, inviting online bids, evaluation and award of contract using the system. The instructions given below are meant to assist the bidders in registering on e-Nivida Portal and submitting their bid online on the portal.

More information useful for submitting online bids on the e-Nivida Portal may be obtained at: https://enivida.odisha.gov.in.

5.9.7.3.   Guidelines for Registration

i.   Bidders are required to enrol themselves on the eNivida Portal

https://enivida.odisha.gov.in or click on the link "Bidder Enrolment" available on the home page by paying Registration Fees of ₹2,950/- inclusive of Applicable GST.

ii. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

iii. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidders.

iv. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/ nCode/ eMudhra etc.), with their profile.

v. Only valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

vi. Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.

vii. The scanned copies of all original documents should be uploaded in pdf format on e-tender portal.

viii. After completion of registration payment, bidders need to send their acknowledgement copy on our help desk mail id: odishaenivida@gmail.com for activation of the account.

5.9.7.4. Searching for Tender Documents

i. There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters.

ii. Once the bidders have selected the tenders they are interested in, then they can pay the Tender fee and processing fee (NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee tenders will be moved to the respective 'requested' Tab. This would enable the e- tender Portal to intimate the bidders

through SMS / e-mail in case there is any corrigendum issued to the tender document.

5.9.7.5.   Preparation of Bids

i.   Bidder should take into account any corrigendum published on the tender document before submitting their bids.

ii.   Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.

iii.   Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid Original documents may be scanned with 100 dpi with Colour option which helps in reducing size of the scanned document.

iv.   To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST, Annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Documents" available to them to upload such documents.

v.   These documents may be directly submitted from the "My Documents" area while submitting a bid and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process. Already uploaded documents in this section will be displayed. Click "New" to upload new documents.

5.9.7.6.   Submission of Bids

i.   Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

ii.   The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document as a token of acceptance of the terms and conditions laid down by Department.

iii.   Bidder has to select the payment option as per the tender document to pay the tender fee / Tender Processing fee & EMD as applicable and enter details of the

instrument.

iv. In case of BG bidder should prepare the BG as per the instructions specified in the tender document. The BG in original should be posted/couriered/given in person to the concerned official before the Online Opening of Financial Bid. In case of non-receipt of BG amount in original by the said time, the uploaded bid will be summarily rejected.

v. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the yellow Coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

vi. The server time (which is displayed on the bidders' dashboard of eNinida Platform) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

vii. The uploaded bid documents become readable only after the tender opening by the authorized bid openers.

viii. Upon the successful and timely submission of bid click "Complete" (i.e. after Clicking "Submit" in the portal), the portal will give a successful Tender submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.

ix. The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.

5.9.7.7. Clarifications on using e-Nivida Portal

i. Any queries relating to the tender document and the terms and conditions contained

therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

ii.   Any queries relating to the process of online bid submission or queries relating to e-tender Portal in general may be directed to the Helpdesk Support. Please feel free to contact e-Nivida Helpdesk (as given below) for any query related to e-tendering.

iii.   Phone No.: 011-49606060/ Nos. available at www.enivida.odisha.gov.in

Mail id: odishaenivida@gmail.com

5.9.8.   Late Bids

5.9.8.1   Bidder needs to submit the bids in electronic mode only, hence the date & time of submission of bids will be in sync with the date & time of the server of the e-Nivida portal. Bidder need to plan well in advance to submit the bids in due time.

5.9.8.2   The bids submitted physically or by telex/ telegram/ fax/ e-mail etc. shall not be considered. No correspondence will be entertained on this matter.

5.9.8.3   OCAC shall not be responsible for non-submission/delay in submission of bids due to any technical glitches in the eNivida portal.   It is the responsibility of the bidder to ensure submission of bid much prior to the deadline and report the issues (If any) in the help desk for resolution, so as to avoid last minute rush.

5.9.8.4   OCAC reserves the right to modify and amend any of the above-stipulated condition / criterion depending upon project priorities vis-à-vis urgent commitments.

5.9.9.   Evaluation Process

5.9.1.1   OCAC will constitute a Proposal Evaluation Committee to evaluate the responses of the bidders

5.9.1.2   The Proposal Evaluation Committee constituted by OCAC shall evaluate the responses to the RFP and all supporting documents / documentary evidence. Inability to submit requisite supporting documents / documentary evidence, may lead to rejection of the bid.

5.9.1.3   The decision of the Proposal Evaluation Committee in the evaluation of responses to the

RFP shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the Committee.

5.9.1.4 The Proposal Evaluation Committee may ask for meetings with the Bidders to seek clarifications on their proposals, if required.

5.9.1.5 The Proposal Evaluation Committee reserves the right to reject any or all proposals on the basis of any deviations.

5.9.1.6 Each of the responses shall be evaluated as per the criteria and requirements specified in this RFP.

5.9.10. Tender Opening

The Proposals submitted up to 09/08/2023 by 11 AM will be opened on 09/08/2023 at 11.30 AM electronically by Proposal Evaluation Committee. The representatives of the bidders submitted the bids may request through email to gm_ocac@ocac.in (with a copy to subrat.mohanty@ocac.in and kumar.pritam@ocac.in) to share the VC link enclosing the identity card or a letter of authority from the tendering firms.

5.9.11. Tender Validity

The offer submitted by the bidders should be valid for minimum period of 180 days from the date of submission of Tender. However, validity of the price bid of selected bidder will be for entire contract period as mentioned in the RFP and the extension period, if any.

5.9.12. Deviations

5.9.12.1 The Bidder may provide deviation to the contents of the RFP document in the format prescribed format in this RFP (Clause 10.6).

5.9.12.2 The Proposal evaluation committee would evaluate and classify them as "material deviation" or "non-material deviation". In case of material deviation, the committee may decide to "monetize" the value of the deviations, which will be added to the price bid submitted by the Bidder OR declare the bid as non-responsive.

5.9.12.3 The Bidders would be informed on the committee's decision on the deviation, prior to the announcement of technical scores. The Bidders would not be allowed to withdraw the deviations submitted without the prior consent of the Purchaser.

5.9.12.4 In case of non-material deviations, the deviations would form a part of the proposal & subsequent agreement.

5.9.12.5 OCAC have the right to accept or reject any deviation(s) furnished by the bidder. The decision of OCAC in such case is final.

5.9.13. Tender Evaluation

5.9.13.1 Initial Bid scrutiny will be held and incomplete details as given below will be treated as nonresponsive if Proposals:

   a. are not submitted as specified in the RFP document.

   b. are found with suppression of details.

   c. with incomplete information, subjective, conditional offers and partial offers submitted.

   d. submitted without the documents requested in the checklist.

   e.   with lesser validity period.

5.9.13.2 All responsive Bids will be considered for further processing as below:

OCAC will prepare a list of responsive bidders, who comply with all the Terms and Conditions of the Tender. All eligible bids will be considered for further evaluation by a committee according to the Evaluation process defined in this RFP document. The decision of the Committee will be final in this regard.

6.   Criteria for Evaluation

Tenders for this contract will be assessed in accordance with Least Cost Selection (LCS i.e. L1) system.

All bids will primarily be evaluated based on Prequalification Criteria. The Proposal Evaluation Committee will carry out a detailed evaluation of the proposals, only those who qualify all Prequalification criteria, in order to determine whether the technical aspects are in accordance with the requirements set forth in the RFP Documents. To reach such a determination, the Proposal Evaluation Committee will examine and compare the technical aspect of the proposals based on information provided by the bidder, taking into account the following factors:

1. Overall completeness and compliance with the requirement

2. Proposed solution, work-plan and methodology to demonstrate that the bidder will achieve the performance standards within the time frame described in RFP documents

3. Any other relevant factors, if any, listed in RFP document or the OCAC deems necessary or prudent to take into consideration

To facilitate the technical proposal evaluation, the Pre-qualification criteria and Technical criteria laid down along with the assigned weights have been presented in subsequent sections. The marking scheme presented here is an indication of the relative importance of the evaluation criteria. Technical Bids of only the successful pre-qualifiers will be opened for evaluation and bidders securing more than 70% marks in the technical evaluation will only be considered for further financial bid evaluation. Bids or Tenders which don't secure the minimum specified technical score will be considered technically non-responsive and hence disqualified from being considered for financial evaluation.

6.1. Pre-Qualification Criteria (General-cum-Technical)

Only competent agencies meeting the respective pre-qualification requirement stated hereunder shall be prequalified for the project. **Consortium / Joint Venture is not allowed**.

Commercial bids of only the successful pre-qualifiers will be opened for evaluation.

Clause No.	Basic Requirement	Specific Requirements	Documents Required
6.1.1	Legal Entity	1.The bidder must be a Company registered under the Companies Act, 1956/2013 or Partnership Act 1952 or Limited Liability Partnership Act 2008. 2.The bidder must have been in operation for a period of at least 5 (five) years as on 31st March 2023.	• Copy of Certificate of Incorporation/ Registration. • Any documentary evidence against operation for last 5 years such as work order etc.
6.1.2	Statutory Registrations	Bidder shall have valid registration with: 1. Employees Provident Fund (EPF) 2. ESIC 3. GST in Odisha. 4. PAN	• Copy of certificates. (In case the bidder do not have GST registration in Odisha, then the bidder should furnish a declaration to furnish Odisha GST within 3 months from award of

Clause No.	Basic Requirement	Specific Requirements	Documents Required
			contract)
6.1.3	Business Experience	Bidder should be in operation for at least 5 (Five) financial years as on 31st March 2023.	• Copy of the work order/completion certificate as documentary proof of 5 years in operation
6.1.4	Average Annual Turnover	Annual average Turnover during last three financial years ending on 31st March 2023 should be minimum of Rs. 5 Crores and out of which at least ₹2 crore from Aadhaar enrolment and related activities.	• Certificate from the statutory auditor / Chartered Accountant. (This certificate must clearly mention the turnover of bidder as well as turnover on account of Aadhaar enrolment activities.)
6.1.5	Net Worth	The net worth of the bidder in the last three financial years, ending on 31st March 2023 should be positive.	• Certificate from the statutory auditor / Chartered Accountant.
6.1.6	Presence in Odisha (Manpower)	1. The bidder should have presence in Odisha with at least 50 employees in its payroll. 2. The bidder should have at least 150 UIDAI certified technical manpower with experience to provide Aadhaar enrolment service.	a. A Self Certified letter by authorized signatory & latest EPF Challan (any month during last 6 months) b. Declaration with Operator Details with UIDAI Certificate number and Certificate issued by any Registrar of UIDAI (must be issued within last 6 months w.e.f. 31.07.2023) mentioning the no of manpower.
6.1.7	Knowledge of Aadhaar Enrolment and its ecosystem	1. The bidder (or its subsidiary company/partner) should have prior experience as an Enrolment Agency of UIDAI and must have generated at least 50 Lakhs Aadhaar throughout India. It includes subsidiary of the parent firm. 2. The bidder should not be one of	a. Relevant proof must be submitted. (Details must be available in https://eaportal.uidai.gov.in/uidwebportal/dashboard.do) b. Copy of certificate from the State Registrar.

Clause No.	Basic Requirement	Specific Requirements	Documents Required
		the registrar appointed by UIDAI for Aadhaar Enrolment. 3. The bidder should have prior experience for at least 3 years as a manpower outsourcing agency/ System Integrator for Aadhaar enrolment activities under any State Registrar under UIDAI throughout India.	c. In case the subsidiary company/partner of the bidder was empanelled as enrollment agency of bidder, documentary evidence against the relationship must be submitted
6.1.8	Blacklisting	1. Responding Firm/ Company must not be under a declaration of ineligibility for corrupt or fraudulent practices and must not be blacklisted/debarred by any State Govt./ Central Govt., for any reason, at the time of bid submission. 2. Bidders should not have been blacklisted in the past by UIDAI.	Self declaration.
6.1.9	Fee	Bidder shall pay the following: • RFP Document Fee • EMD	• Document fee: ₹11,200/- (Incl. GST) to be paid through e-Nivida Portal • EMD of ₹10,00,000/- may be paid either though e-Nivida Portal
6.1.10	Acceptance of Terms & Conditions	The bidder must submit the declaration	Declaration in the prescribed format

6.2. Evaluation of Commercial bids

6.2.1 It is envisaged to engage 4 to 6 "SIs" for the work. However, in case of more number of eligibile bidders participating in the bid, OCAC reserves the right to limit the number of SIs.

6.2.2 Errors & Rectification: Arithmetical errors will be rectified on the following basis: "If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected accordingly. If there is a discrepancy between words and figures, the amount

in words will prevail".

6.2.3   Evaluation of commercial bid will be done on following manner:

a.   One "Successful new Aadhaar Generation" shall mean Aadhaar number being generated in CIDR against the "Enrolment ID" i.e; a 12-digit Aadhaar number is issued by UIDAI to the resident.

b.   One "Successful Mandatory biometric update" shall mean update being done in CIDR against the "Update Request Number" for a resident aged between ">5 to <7" years and ">15 to <17" years.

c.   "All other enrolments" means the "Update Requests" made for any updation in the Aadhaar apart from what stated above in Clause: 6.2.3.a & 6.2.3.b i.e; all demographic updates such as resident's name, address, mobile number etc. and / or biometric updates and/or document update made by a resident at the enrolment centre. The status of enrolment in CIDR will not be taken into consideration in this case.

6.2.4   Bidders are required to consider following conditions before quoting the bidding price:

a.   OCAC / EA's Administrative Cost for an enrolment will be: between "30% to 35%" of cost/fee (inclusive tax) to be "received from UIDAI" or "collected from residents" against an enrolment.

b.   In case, the quoted cost inclusive of taxes exceeds the limit, OCAC reserves the right either to reject the bid or to ceil the cost to: 30% of cost/fee (inclusive tax) to be "received from UIDAI" or "collected from residents" against an enrolment.

c.   In case, the quoted cost inclusive of taxes falls behind the limit, OCAC reserves the right either to reject the bid or to ceil the cost to: 35% of cost/fee (inclusive tax) to be "received from UIDAI" or "collected from residents" against an enrolment.

d.   In case of revision, "UIDAI revises the enrolment rates" or "Govt. revises the tax rates" during the period of contract, the rates finalized in the tendering process will be increased/decreased proportionately.

6.2.5   The bidder with lowest bid (**Grand Total of FORM FIN - Commercial Proposal Format**) will be considered as L1 bid and all others also declared as L2, L3….

6.2.6 The lowest rate against individual price components, received from all the qualified bidder will be treated as the "**Discovered Rate**".

6.2.7 Once the "Discovered Rate" is identified, all the bidders L1, L2, L3…. will be given rights to match the discovered rate to receive an order for carrying out the services.

6.2.8 In case, any bidder at L1, L2, L3, L4…… is unable to match the discovered rate, the option shall be passed to the next bidder, till one more successful bidder emerges, offering the service at the discovered rate.

7.   Appointment of Service Provider

7.1. Award Criteria

OCAC will award the Contract to the successful bidders whose proposal has been determined to be substantially responsive and has been determined as the most responsive bids as per the process outlined above.

7.2. Right to Accept Any Proposal & Reject Any / All Proposal(s)

OCAC reserves the right to accept or reject any proposal, and to annul the tendering process / Public procurement process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for such action.

7.3. Purchaser's Procurement Rights

Without incurring any liability, whatsoever to the affected bidder or bidders, the Purchaser reserves the right to:

a.   Amend, modify, or cancel this tender and to reject any or all proposals without assigning any reason.

b.   Change any of the scheduled dates stated in this tender.

c.   Reject proposals that fail to meet the tender requirements.

d.   Exclude any of the module(s)

e.   Remove any of the items at the time of placement of order.

f.   Increase or decrease no. of resources supplied under this project.

g.   Should the Purchaser be unsuccessful in negotiating a contract with the selected bidder, the Purchaser will begin contract negotiations with the next best value bidder in order to serve the best interest.

h.   Make typographical correction or correct computational errors to proposals

i.   Request bidders to clarify their proposal.

7.4. Notification of Award

7.4.1 Prior to the expiry of the validity period, OCAC will notify the successful bidders in writing or by fax or email (in shape of issuing Letter of Intent), that its proposal has been accepted. In case the tendering process / public procurement process has not been completed within the stipulated period, OCAC may like to request the bidders to extend the validity period of the bid.

7.4.2 The notification of award will constitute the formation of the contract. Upon the successful bidder's furnishing of Performance Bank Guarantee, OCAC will notify each unsuccessful bidder and return their EMD (if any).

7.5. Contract Finalization and Award

OCAC shall reserve the right to negotiate with the bidder(s). On this basis the contract agreement would be finalized for award & signing.

7.6. Signing of Contract

After OCAC notifies the successful bidders that its proposal has been accepted, OCAC shall issue purchase order and enter into a contract with the successful bidders taking into account the relevant clauses of RFP, pre-bid clarifications, Corrigenda, the proposal of the bidder in addition to other agreed clauses. Service Agreement (SA) would be signed for entire project period & value

7.7. Performance Guarantee

7.7.1. Enrolment Infrastructure Security Fee

7.7.1.1 The selected Bidders shall be required to furnish the minimum Performance Bank Guarantee of ₹50,00,000/- (as Enrolment Infrastructure Security Fee) in the form of

an unconditional and irrevocable Bank Guarantee from a scheduled commercial bank in India in favor of "Odisha Computer Application Centre", Bhubaneswar. PBG should be valid for 90 days beyond the contract end date.

7.7.1.2 OCAC will require the selected bidder to provide a Performance Bank Guarantee (PBG), within 15 days from the date of notification of award.

7.7.1.3 The selected bidder shall be responsible for extending the validity date and claim period of the Performance Guarantee as and when it is due on account of non-completion of the service during the work order period.

7.7.1.4 In case the selected bidder fails to submit performance guarantee within the time stipulated, OCAC at its discretion may cancel the order placed on the selected bidder and/or initiate action, after giving prior written notice to rectify the same.

7.7.1.5 OCAC shall invoke the PBG in case the selected bidder fails to discharge their contractual obligations during the period or OCAC incurs any damages due to bidder's negligence in carrying out the project implementation as per the agreed terms & conditions.

7.7.2. Pre-Enrolment Security Fee

7.7.2.1 The selected Bidders shall be required transfer "Pre-Enrolment Security Fee" @ ₹50,000/- per new kit (about 2 year old) or @₹10,000/- per old kit (more than 2 year old) or ₹5,000/- per Tab.

7.7.2.2 In case there is allocation of additional kits the Service Provider shall transfer additional fee proportional to the increase.

7.7.2.3 In case OCAC assigned a kit/tab for PEC at any of the locations at farlong areas (including LWE districts), OCAC may relax the bidder on submission of Pre-Enrolment Security fee. OCAC also reserve right to rlax this condition any of the bidder for deployment of kit/tab.

7.7.2.4 OCAC shall recover the cost from the "Pre-Enrolment Security Fee" in case the selected bidder fails to discharge their contractual obligations during the period or OCAC incurs any damages due to bidder's negligence in carrying out the project implementation as per the agreed terms & conditions or recovery of penaly imposed

by UIDAI.

7.7.2.5 The Pre-Enrolment Security Fee would be returned after successful completion of tasks (after end of contract period) assigned to SI and after adjusting /recovering any dues recoverable /payble from/by the Bidder on any account under the contract.

7.7.2.6 In case the bidder has already deposited "Pre-Enrolment Security Fee" as a part of obligation of previous tender, She/he may furnish request for adjustment of the fee already deposited with OCAC.

7.7.2.7 The fee can be paid through electronic mode to the following:

Bank A/c No: 149311100000195
Payee Name: Odisha Computer Application Centre // OCAC Training
Bank Name & Branch: Union Bank of India, Acharya Vihar, Bhubaneswar
Account Type: Savings
IFSC: UBIN0814938

7.8. Failure to Agree with the Terms and Conditions of the RFP

Failure of the successful bidder to agree with the Terms & Conditions of the RFP and the Proposal submitted by the successful bidder, despite the deviations submitted by the Bidder are adequately considered and mutually agreed, shall constitute sufficient grounds for the annulment of the award, in which event OCAC may award the contract to the next best value bidder or call for new proposals from the interested bidders. In such a case, the OCAC shall invoke the PBG of the most responsive bidder and/or initiate action.

8.   Scope of Work

8.1. Overview

8.1.1   Enrolment Centre (EC) will act as the core facility for catering to all front-end activities related to Aadhaar Enrolment, Update and other miscellaneous Aadhaar services.

8.1.2   The responsibilities of SI include:

i.   Engage manpower for providing various Aadhaar related services throughout the State of Odisha.

ii.   Train Manpower for Enrolment and supervise the enrolment process at the field level to ensure that the enrolments are in accordance with prescribed processes & guidelines issued by UIDAI time to time. Fortnightly training cum interaction with operators by district Coordinators of SI in coordination with UIDAI staff.

iii. Enroll Operator/Supervisors, Certify, Register and Activate them at UIDAI post receipt of authorization certificate from OCAC.

iv.   Software Installation, Configuration and Registration.

v.   Setting up of Enrolment Centre (EC) and Enrolment Station (ES) within govt premises and in special camps organized by Govt. Officials.

vi.   Help create awareness amongst common masses in liaison with district administration and UIDAI.

vii. Capture Demographic and Biometric Data using UIDAI enrolment client on behalf of OCAC.

viii. Data Transfer to UIDAI server as per the policy framed by UIDAI.

ix.   MIS reporting.

x.   Ensuring Data Privacy and Security as per UIDAI norms.

xi.   Ensuring availability of hardware and software as per guidelines issued by UIDAI time to time.

xii. Provision of document verifier & screener as per UIDAI norms.

xiii. Document Management as per UIDAI guidelines.

xiv.   Share Operator/Supervisor wise EOD report generated from Aadhaar Client on weekly basis to OCAC.

xv.   Deploy separate District Coordinators in each Districts which have been allocated to them. Any change/replacement in the same must be reported to OCAC.

xvi.   Centre verification and field visit (5% by registrar & 20% by SIs) as per norms of UIDAI and submit compliance report to OCAC every month.

xvii.   Responsible for all travel, lodging cost during enrolments in the camp mode/mobile centers.

8.1.3   To understand the complete scope of work of an SI, refer the latest versions of the following documents available in the "Process Manuals and Guidelines" section on UIDAI website http://www.uidai.gov.in and OM/Office orders/Updates/Notifications communicated by UIDAI to OCAC (which OCAC will inturn communicate to the bidder) including the following:

a.   Resident Enrolment Process Document.

b.   Checklist for Refresh Phase.

c.   Suspension Policy.

d.   Data Quality and Penalty Policy.

e.   UIDAI guideline for Data Protection and Security.

f.   Process for Document Handover to DMS agency.

g.   Update Policy.

h.   Policy on Enrolment Centre (ECs).

i.   Exit and Stolen Machines Policy.

8.1.4   The SI shall complete setting up of EC. UIDAI / OCAC shall only be providing the software required for resident enrolment and update. The EC shall be setup in compliance to the guidelines of UIDAI.

8.1.5   Enrolment Centre resource requirement will be as per Annexure I.

8.1.6   The locations as per the Annexure I, where ECs have to be set up. Broadly the EC will be required to be set up in the premises of a Govt. Offices which is easily accessible to public however, exact site of EC will be finalized by the district administration and OCAC. The kit should be kept within the EC after completion of the enrolment for a particular day. The operator shall not move the kit outside the EC without the permission of UIDAI / OCAC/ District Administration.

8.1.7   The operator should do the Aadhaar Enrolment/Updation in camp mode as per the instructions of OCAC (or any other State Registrar) /District/Block Administration as at the identified.

8.1.8   The decision to open an additional EC will be the sole prerogative of district administration and OCAC. Having said that it is important to mention the SIs responsibility to keep analyzing the load and performance conditions at each EC in order to assess the need for additional counters and/or EC. OCAC may use these analysis and related statistics to arrive at a final decision for opening a new EC.

8.1.9   Service Provider should ensure that at no point of time on any particular day, there should be more than ten persons waiting in the queue before any of the counters.

8.1.10   Further, while the number of counters provided above will be based on the estimated transaction volumes at each EC, it is assumed that in-flow of applicants will not be the same at each hour of the day and there will be peak and non-peak hours. So, the Service Provider might have to dynamically adjust the number of active counters as per the need of the hour to meet the specified SLAs.

8.1.11   Each EC should have the following amenities as a minimum:

   a. Backup (for all devices including PC's).

   b. One Enrolment/Update Kit setup as per UIDAI specification for each counter at EC.

   c. The System Integrator may deploy One Credit/ Debit Card reader/other digital payments options residents, if required.

8.1.12   The EC must be open on all working days of Govt of Odisha for 9 hours a day between 9 am to 6 pm, with staggered lunch break of half-an-hour.

8.1.13   The list of holidays and timings of operation (Time and Day) shall be displayed at each EC.

8.1.14   Depending upon the demand from residents and after getting approval from district administration/ OCAC/ UIDAI, SI may be allowed to keep counters at the EC open beyond office working hours and on holidays for catering to Residents. The extended opening hours and days will have to be decided in advance and in concurrence with district administration/ OCAC/ UIDAI.

8.1.15   UIDAI accords highest priority to quality of data and imposes penalties for Demographic and Process errors. Similarly, UIDAI also imposes penalties for delay in upload of Resident Data Packets or not uploading the data packets. The SI must appraise itself and ensure compliance with the latest versions of policy/ process/ technology requirements and guidelines issued by UIDAI from time to time.

8.1.16   At the Enrollment Centre the SI has to display the RATE CHART, Contact information and any other information as instructed by Purchaser/UIDAI from time to time.

8.2.   Requirement of Manpower at EC

8.2.1   The manpower employed by SI on its payroll shall be deployed by SI for executing operations, management and maintenance of EC as per terms specified in this RFP.

8.2.2   SI Should pay the salary to the operator monthly basis.

8.2.3   SI shall ensure that there is at least one operator/supervisor for each counter at EC.

8.2.4   For Hiring and Training of Manpower, the bidders shall refer the latest UIDAI guidelines viz; Operator roles and responsibilities – for Operator hiring, Supervisor roles and responsibilities - for Supervisor hiring, Capability Building Framework – for training of SI personnel.

8.2.5   The deployed operator, shall have obtained "Operator Certificate" from a Testing and Certification Agency appointed by UIDAI. Similarly, the supervisor shall have obtained "Supervisor Certificate" from a Testing and Certification Agency appointed by UIDAI.

8.2.6   Similarly, the verifier & screener deployed at EC / ES shall be as per the UIDAI guidelines.

8.2.7   SI shall ensure that the minimum manpower requirements are fulfilled as per Annexure I.

8.2.8   Preference shall be given for deployment of Supervisory operator at each EC.

8.2.9   The Manpower engaged by the System Integrator should be deemed to be the employees of System Integrator only and OCAC shall not be connected with the employment or the terms and conditions thereof in any way. The System Integrator alone would comply with the statutory obligations and Labour Regulations/Rules in this regard. The System Integrator shall be responsible for payments of all statutory dues with respect to each of its personnel/employees engaged by it to render services under this Agreement with respect to each applicable Labour Laws and other laws issued by Govt. time to time in this regard. No dues/contributions under any labour legislations, as applicable, are payable by the OCAC with respect to the System Integrator's personnel/employees. The System Integrator will have no claims whatsoever against the OCAC with respect to payment of statutory dues/contributions to personnel/employees of under applicable labour legislations.

8.2.10 Availability of Operator in the EC during the designated hours for the general public should be ensured by the bidder.

8.2.11 The bidder must ensure deployment of manpower in all categories of enrolments:

- Permanent Enrolment Centre (PEC) in each Block/ULB of the State,

- Each ICDS of the State for enrolment of Anganwadi Children (0-5 age group) through camp mode by using Kit & Tablet

- Each Block of the State for enrolment of school children (5-15 age group) through camp mode by using Kit.

- Any other enrolment camp as and when assigned by OCAC.

8.3. Manpower On-boarding Process:

8.3.1   The SI shall ensure that all the manpower deployed for EC undergo training for basic etiquettes and communication skills for customer interaction.

8.3.2   A certificate training program need to be given to each of the Operator/Verifier/Screener/IT personnel to undergo training on Aadhaar Act, Data Security, Data Privacy etc.

8.3.3 The SI shall ensure to submit all documentations of training with OCAC before on-boarding manpower at EC.

8.3.4 The SI shall ensure to have pool of manpower in case of replacement of existing manpower.

8.3.5 In the event of complaints about corruption / irregularity / misconduct / any other reason that casts OCAC's bad reputation, OCAC reserves the right to de-register / disassociate manpower with immediate effect.

8.4. Payment to the operator and supervisors:

The System Integrators must ensure payment to the operators and supervisors, subject to provisions of all extant laws.

8.5. Resident Enrolment / Update Process

8.5.1 Enrolment/ Update Process begins when a resident approaches an EC for enrolment / Update.

8.5.2 The SI to make available Enrolment/ Update form prescribed by UIDAI / OCAC for resident coming for Enrolment/ Updation.

8.5.3 Resident will fill up the form as per the instructions provided in the form. If the Resident is unable to fill the form himself / herself, he/she may take assistance from local support from the helpdesk / operator / supervisor / verifier / screener.

8.5.4 The process of operation of EC shall be as per below guidelines:

a. Residents shall move to Screeners for pre-verification.

b. After pre-verification done by the Screener, residents shall move to Verifier for verification of the documents carried/submitted by the resident as prescribed by UIDAI / OCAC in Enrolment / Update form for the purpose.

c. Verifier to verify the details filled in Enrolment / Update form with the originals and put a signature.

d. Resident shall then move to workstation for enrolment/update.

8.6. Other Requirements

8.6.1 OCAC will be providing UIDAI recommended kits to all selected SIs upon deposit of required "Enrolment Infrastructure Security Fee" to OCAC. However, the SI shall make provisions of necessary IT /Non-IT infrastructure adaptations as per the guidelines framed by UIDAI from time to time, if required.

8.6.2 The SI shall prepare and distribute Service Level Performance and all other relevant reports by the 10th working day of the completion of each quarter.

8.6.3 Government may ask System Integrator to provide other government services (apart from Aadhaar Services) through the ECs. In such case, the System Integrator should provide the required services through the ECs. However, detailed modalities of other service delivery including payment terms, etc. will be decided later on a mutually agreed conditions.

8.6.4 All payments to the SI are subject to deductions of any amount for which the "SI/resource of SI" is liable as per the penalty imposed by UIDAI, if any.

8.6.5 One SI would be assigned one district in order to ease out and for better coordination

8.6.6 Special camps need to be organized by SI on short notice given by registrars/UIDAI.

8.6.7 Carry out home enrolment by SI as per UIDAI guidelines.

8.6.8 Disassociated Operators may be removed from system at the earliest to provide opportunity to freshly associated ones.

8.6.9 Disassociated operators should be replaced on priority as per requirement.

8.7. Geographical Scope

8.7.1 The number of Enrolments Centers is proposed to be setup will be as per Annexure-I.

8.7.2 Bidders have to opt the locations (Block/ULB) as per Annexure-I.

8.7.3 Award of contract will be done Block/ULB wise. **Any bidder participating in this bid must have to deploy atleast 300 resources in minimum 10 districts.**

8.7.4   OCAC will distribute the kits (Block/ULB) among the successful bidders participating in the bid. However, based on feasibility/requirement, preferably one SI would be assigned one district.

8.8. Service Level Agreement

Service Level Agreement (hereinafter referred to as SLA) is to clearly define the levels of services which shall be provided by the Service Providers to OCAC for the duration of this contract. All the penalties shall be calculated on pro-rata basis.

SL#	Description	Parameter	Penalty
1.	Deployment of resource at a new location (initial order).	Within 30 Days from receipt of order.	After 30 days, Rs 500/- per day per resource.
2.	Establishment of Centre —as mentioned in the Annexure I / 8.7 Geographical Scope.	Within 30 Days from receipt of order.	After 30 days, Rs 500/- per day per EC.
3.	Unathorised absence of resource at EC/Camp.	Absent for 3 consecutive working days without any prior notice & approval.	After 3 days, Rs 500/- per day per resource.
4.	Resource replacement	Within 5 working days after successful on-boarding.	After 5 Days, Rs 500/- per day per resource.
5.	Penalty by UIDAI.	As per policy framed, issued and modified byUIDAI from time to time. Any change in policy made subsequent to signing of the contractsshall also be applicable automatically.	As per policy framed, issued and modified by UIDAI from time to time. Any change in policy made subsequent to signing of the contracts shall also be applicable automatically.*

* Based on the reconciliation report of UIDAI as and when published, the bidder has to settle the accounts within one month, otherwise OCAC would revoke the Pre-Enrolment Security Fee.

9.   General Conditions of Contract

9.1. Relationship Between the Parties

Nothing contained herein shall be construed as establishing a relationship of master and servant or of principal and agent as between the Purchaser and the Service Provider. The Service Provider, subject to this Contract, has complete charge of Personnel performing the Services and shall be fully responsible for the Services performed by them hereunder.

9.2. Law Governing Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Laws of India in the High Court at Cuttack having jurisdiction. Suites, if any arising out of the contract/agreement shall be filed by either party in a court of Law to which the Jurisdiction of the High Court of Orissa extends.

9.3. Fraud and Corruption

It is the Purchaser's policy to require that the Purchaser as well as SIs observe the highest standard of ethics during the selection and execution of such contracts. In pursuance of this policy, the Purchaser defines, for the purpose of this provision, the terms set forth below as follows:

9.3.1. Definitions

9.3.1.1 "Corrupt practice" means the offering, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in contract execution;

9.3.1.2 "Fraudulent practice" means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract to the Purchaser; and includes collusive practice among bidders, prior to or after bid submission, designed to establish bid prices at artificially high or non- competitive levels and to deprive the Purchaser of the benefits of free and open competition.

9.3.1.3 "Collusive practices" means a scheme or arrangement between two Or more bidders, with or without the knowledge of the Purchaser, designed to establish prices at artificial, non- competitive levels;

9.3.1.4 "Coercive practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract;

9.3.2. Measures to be taken by the Purchaser

9.3.2.1 The Purchaser may terminate the contract if it determines at any time that representatives of the SI were engaged in corrupt, fraudulent, collusive or coercive practices during the selection process or the execution of that contract, without the SI having taken timely and appropriate action satisfactory to the Purchaser to remedy the

situation;

9.3.2.2 The Purchaser may also sanction against the SI, including declaring the SI ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the SI has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Purchaser- financed contract.

9.4. Modifications or Variations

Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party. For any modification or variation, firstly written consent of the Purchaser is required.

9.5. Force Majeure

9.5.1 For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable and not brought about by or at the instance of the Party claiming to be affected by such events and which has caused the non- performance or delay in performance, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other extreme adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by Government agencies.

9.5.2 Force Majeure shall not include:

a.   any event which is caused by the negligence or intentional action of a Party or agents or employees, nor,

b.   any event which a diligent Party could reasonably have been expected both to take into account at the time of the conclusion of this Contract, and avoid or overcome in the carrying out of its obligations hereunder.

c.   Force Majeure shall not include insufficiency of funds or inability to make any payment required hereunder.

9.6. General Confidentiality

Except with the prior written consent of the Purchaser, the SI and the Personnel shall not at any time communicate to any person or entity any confidential information acquired, stored and received from UIDAI in the course of the Services, nor shall the SI and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

9.7. Audit

Audit may be carried out by the purchaser, State Govt officials, UIDAI officials or its designated representative.

9.8. Sub-contracting

The SI shall not be permitted to sub-contract any part of its obligations, duties, or responsibilities under this contract. If any System Integrator is found to be subcontracting/sub-letting the awarded work, appropriate legal action will be taken against the System Integrator that may include recommendation for blacklisting of SI.

9.9. Equipment & Materials

Equipment or materials provided by the SI and the Personnel and used either for the Project or personal use shall remain the property of the SI or the Personnel concerned, as applicable. However, equipment or materials bought/provided by the Purchaser for the use of SI shall remain the property of Purchaser. Upon termination or expiration of this Contract, the SI shall handover the equipment & materials belonging to the Purchaser.

9.10. Intellectual Property

9.10.1   The intellectual property rights to all the software, source codes, outputs, deliverables, data, and reports developed during the execution of this Contract shall remain sole property of the Purchaser.

9.10.2   Each Party will retain its right, title and interest in its respective trademarks, service marks and trade names as well as rights in respect of any patent, copyright, trade secrets or other intellectual property used during the performance of this Agreement. Both Parties

recognize that except as otherwise expressly provided herein or agreed between the Parties, they shall have no right, title, interest or claim over the others" intellectual property.

9.11. Payment Term

Payment to SI for Services:

9.11.1 The SI shall be paid, as per the "discovered rate" for carrying out/delivery of services.

9.11.2 The payment would be reconciled and released to SI only after receipt of the payment from UIDAI. All payments are subject to deductions of any amount for which the "SI/resource of SI" is liable as per the penalty imposed by UIDAI, if any.

9.11.3 In addition, following would be considered before release of payment:

   a. Penalties and deductions as defined in Scope of work, if any applicable.

   b. EOD report generated from Aadhaar Client.

9.11.4 The SI shall provide all documents related to performance during the month period that would be required to compute price and penalties.

9.11.5 The Purchaser shall make the payment within 30 days of receiving the invoice (complete in all aspects) from the SI.

9.11.6 All Calculation will be done on a monthly basis but reconciliation to be made on a quarterly basis. The SI shall submit the invoice for payment when the payment is due as per the agreed terms on "Quarterly basis".

9.11.7 In case of enrolments under other State Registrar, payment will be made by the concerned registrar/OCAC as per clauses mentioned above.

9.11.8 All payments shall be made in Indian Rupees.

9.11.9 In case of any critical UIDAI/OCAC Audit finding, UIDAI/OCAC shall have right to withhold 10% of the quarterly applicable payment till such time the Agency rectifies the issue and informs the same to UIDAI/OCAC. OCAC shall release the withheld payment with the next payment, after rectification of the issue.

9.11.10 In the event of any wrong payment to SI, the difference shall be adjusted in the

subsequent payments.

9.11.11   The penalty capping will be as per UIDAI Policy.

9.11.12   In case of early termination of the contract, the payment shall be made to the SI as mentioned here with:

a.   Assessment would be made about work done from the previous payment period, for which the payment is made or to be made till the date of the termination. The SI shall provide the details of the output/services performed during this period with supporting documents. Based on such details, the payment shall be calculated based on the specified rate/s and applicable SLAs.

b.   Payment shall be made after taking into account the Penalties and deductions as defined in Scope of work, if any applicable

9.12. Settlement of Disputes

9.12.1   The Purchaser and the Selected Agency shall make every effort to resolve amicably by direct informal negotiation on any disagreement or dispute arising between them under or in connection with the Contract.

9.12.2   If, after thirty (30) days from the commencement of such informal negotiations, the Purchaser and the Selected Agency have been unable to resolve amicably a Contract dispute, the dispute should be referred to the Chief Executive Officer, OCAC for resolution.

9.12.3   If, after thirty (30) days from the commencement of such reference, Chief Executive Officer, OCAC have been unable to resolve amicably a Contract dispute between the Purchaser and the Selected Agency, either party may require that the dispute be referred to the Special Secretary to Govt., E&IT Department, Govt. of Odisha.

9.12.4   Any dispute or difference whatsoever arising between the parties (Purchaser and Selected Agency) to the Contract out of or relating to the construction, meaning, scope, operation or effect of the Contract or the validity of the breach thereof, which cannot be resolved through the process specified above, shall be referred to a sole Arbitrator to be appointed by mutual consent of both the parties herein. In the event the parties cannot agree to sole arbitrator, such arbitrator shall be appointed in accordance with the Indian

Arbitration and Conciliation Act, 1996. Arbitration proceedings shall be held in High Court at Cuttack and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.

9.13. Liquidated Damages

The LD will be calculated on the basis of the total contract value calculated at the beginning of agreement with each Service Provider as per the SLA mentioned in this RFP. The amount of liquidated damages for services under this Contract shall not exceed the Contract Price. The SI is liable to the Purchaser for payment of penalty as specified in the SLA.

9.14. Limitation of Liability

Except in case of gross negligence or willful misconduct:

9.14.1   Neither party shall be liable to the other party for any indirect or consequential loss or damage, loss of use, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the SI to pay liquidated damages to the Purchaser; and Confidentiality obligations; and

9.14.2   The aggregate liability of the SI to the Purchaser whether under the Contract, in tort, or otherwise, shall not exceed the amount specified in the Contract Price provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the SI to indemnify the Purchaser with respect to patent infringement.

9.14.3   The Purchaser shall not be liable to the SI in case of any loss or profits or additional costs incurred etc. subsequent to termination of contract as per section 8.2.2 of GC of this contract.

9.15. Miscellaneous Provisions

9.15.1   Any failure or delay on part of any Party to exercise right or power under this Contract shall not operate as waiver thereof.

9.15.2   The SI shall notify the Purchaser of any material change in their status, in particular, where such change would impact on performance of obligations under this Contract.

9.15.3   The SI shall at all times indemnify and keep indemnified the Purchaser against all claims/damages etc. for any infringement of any Intellectual Property Rights (IPR) while

providing its services under the Project.

9.15.4   The SI shall at all times indemnify and keep indemnified the Purchaser against any claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by its employees or agents or by any other third Party resulting from or by any action, omission or operation conducted by or on behalf of the SI. The total amount of such compensation or damages to be paid under this condition shall not exceed 20% of the estimated tender value of work at the time of signing of the contract.

9.15.5   The SI shall at all times indemnify and keep indemnified the Purchaser against any and all claims by Employees, agent(s), employed engaged or otherwise working for the SI, in respect of wages, salaries, remuneration, compensation or the like.

9.15.6   All claims regarding indemnity shall survive the termination or expiry of the Contract.

9.15.7   All materials provided to the Purchaser by bidder are subject to Country and Odisha State public disclosure laws such as RTI etc.

9.15.8   The SI shall not make or permit to be made a public announcement or media release about any aspect of the Contract without a written consent from the Purchaser.

10. Formats for Response

10.1. Pre-Qualification Bid Formats

10.1.1. FORM 1: Cover Letter

(To be submitted on the Letter head of Bidder)

To

The General Manager (Admin),
Odisha Computer Application Centre,
N-1/7-D, Acharya Vihar
P.O. RRL, Bhubaneswar - 751013.

Sub: **Selection of System Integrator for Aadhaar Enrolment in Odisha**

Ref: **RFP REF NO- OCAC-NEGP-UIDAI-0002-2018-23055**

Madam,

I, the undersigned, offer to provide the services for the proposed assignment in respect to your Request for Proposal No. OCAC-SEGP-****, dated **** We hereby submit our proposal which includes the pre-qualification proposal, technical proposal and commercial proposal, sealed under separate envelopes. Our proposal will be valid for acceptance up to 180 Days and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

All the information and statements made in our proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. If negotiations are held during the period of validity of the proposal, I undertake to negotiate on the basis of proposal submitted by us. Our proposal is binding upon us and subject to the modifications resulting from contract negotiations.

I have examined all the information as provided in your Request for Proposal (RFP) and offer to undertake the service described in accordance with the conditions and requirements of the selection process. I agree to bear all costs incurred by us in connection with the preparation and submission of this proposal and to bear any further pre-contract costs. In case, any provisions of this RFP/ ToR/Scope including of our technical and financial proposal are found to be deviated, then you shall have rights to reject our proposal. I confirm that, I have the authority to submit the

proposal and to clarify any details on its behalf.

I understand you are not bound to accept any proposal you receive.

Yours faithfully,

Authorized Signatory with Date and Seal:
Name: Title: Address of Bidder:

10.1.2. FORM 2: Compliance Sheet for Pre-Qualification Proposal

SL#	Requirement	Reference & Page #
a.	Legal Entity	
b.	Business Experience	
c.	Sales Turnover: Certificate	
d.	Net Worth: Certificate	
e.	Presencein Odisha (Manpower)	
f.	Presence in Odisha (Aadhaar Enrolment)	
g.	Statutory Registrations	
h.	Blacklisting Declaration	
i.	RFP Document Fee & EMD	
j.	Acceptance of Terms & Conditions	
k.	Bidder's Authorization Certificate	

10.1.3. FORM 3: Particulars of the Bidder

SL#	Information	Details
a.	Name and address of the bidding Company	
b.	Incorporation status: Public Ltd / Pvt. Ltd, etc.	
c.	Year of Establishment	
d.	Date of registration	
e.	Name, Address, Email & Mobile# of Contact Person	

10.1.4. FORM 4: Compliance Sheet for Technical Proposal

SL#	Requirement	Reference & Page #
a.	Financial Strength	
b.	Manpower Strength	
c.	Past experience in Odisha	

Bidder is free to propose any type of approach for implementation.

10.1.5. FORM 5: Acceptance of Terms and Conditions

(To be submitted on the Letterhead of Bidder)

To

The General Manager (Admin),

Odisha Computer Application Centre,

N-1/7-D, Acharya Vihar P.O. RRL,

Bhubaneswar - 751013.

Sub: Selection of System Integrator for Aadhaar Enrolment in Odisha.

Ref: RFP REF NO- OCAC-NEGP-UIDAI-0002-2018-23055

Madam,

I have carefully and thoroughly gone through the Terms & Conditions along with scope of work contained in the RFP No. OCAC-SEGP-**** regarding "RFP for Selection of System Integrator for Aadhaar Enrolment in Odisha".

I declare that all the provisions/clauses including scope of work of this RFP are acceptable to our company. I further certify that I am an authorized signatory of the company and I am, therefore, competent to make this declaration.

Authorized Signatory with Date and Seal:

Name:

Title:

Address of Bidder:

10.1.6. FORM 6: Project Citation Format

1.	Project Name:	
2.	Value of Contract/ Work Order (In INR):	
3.	Name of the Client:	
4.	Project Location:	
5.	Contact person of the client with address, phone and e-mail:	
6.	Project Duration:	
7.	Start Date (month/year): Completion Date (month/year):	
8.	Status of assignment: Completed / Ongoing (if it is on-going, level of completion)	
9.	Narrative description of the project with scope:	
10.	List of Services provided by your firm/company:	

10.2. Self-Declaration: Not Blacklisted

(Company letter head)

To

The General Manager (Admin)
Odisha Computer Application Centre
(Technical Directorate of E&IT Dept, Govt. of Odisha)
N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

Sub: **Selection of System Integrator for Aadhaar Enrolment in Odisha.**

Ref: **RFP REF NO- OCAC-NEGP-UIDAI-0002-2018-23055**

Sir

In response to the RFP No.: OCAC-SEGP-**** for RFP titled "Selection of System Integrator for Aadhaar Enrolment in Odisha", as an owner/ partner/ Director of (organisation name) _____ I/ We hereby declare that presently our Company/ firm is not under declaration of ineligible for corrupt & fraudulent practices, blacklisted either indefinitely or for a particular period of time, or had work withdrawn, by any State/ Central government/ PSU.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you,

Signature

(Authorised Signatory)
Seal:
Date:
Place:
Name of the Bidder:

10.3. Bidder's Authorization Certificate

To   (Company letter head)

The General Manager (Admin)
Odisha Computer Application Centre
(Technical Directorate of E&IT Dept, Govt. of Odisha)
N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

Sub: Selection of System Integrator for Aadhaar Enrolment in Odisha.

Ref: RFP REF NO- OCAC-NEGP-UIDAI-0002-2018-23055

Sir,

With reference to the RFP No.: OCAC-SEGP-****, Ms./Mr. <Name>, <Designation> is hereby authorized to attend meetings & submit pre-qualification, technical & commercial information as may be required by you in the course of processing the above said Bid. S/he is also authorized to attend meetings & submit technical & commercial information as may be required by you in the course of processing above said application. Her/his contact mobile number is _____ and Email id is_____. For the purpose of validation, his/ her verified signatures are as under.

Thanking you,

Signature   Verified Signature by

(Authorised Signatory)   Director/CEO

Seal:

Date:

Place:

Name of the Bidder:

10.4. Financial Bid

10.4.1. FORM FIN-1: Financial Bid Covering Letter

(To be submitted on the Letterhead of Bidder)

To

The General Manager (Admin),

Odisha Computer Application Centre,

N-1/7-D, Acharya Vihar P.O. RRL,

Bhubaneswar - 751013.

Sub: Selection of System Integrator for Aadhaar Enrolment in Odisha.

Ref: RFP REF NO- OCAC-NEGP-UIDAI-0002-2018-23055

Madam,

I /We, the undersigned, offer to provide the service as System Integrator for Aadhaar Enrolment in Odisha as per RFP No.: OCAC-SEGP-**** and our Pre-Qualification, Technical and Financial Proposals. Our attached Financial Proposal is inclusive of all applicable taxes and duties.

1.   PRICE AND VALIDITY

All the prices mentioned in our Tender are in accordance with the terms as specified in the RFP documents. All the prices and other terms and conditions of this Bid are valid for a period of 5 years 6 months from the date of opening of the Bid.

We understand that the actual payment would be made as per the existing tax rates during the time of payment.

2.   QUALIFYING DATA

We confirm having submitted the information as required by you in your RFP. In case you require any other further information/ documentary proof in this regard before/during evaluation of our Tender, we agree to furnish the same in time to your satisfaction.

3.   BID PRICE

We declare that our Bid Price is for the entire scope of the work as specified in the Section-8 and Section-9. These prices are indicated inCommercial Bid attached with our bid as part of the Tender. In case there is substantial difference between the component wise price approved by OCAC and the price quoted by the bidder, OCAC will have the rights to ask the bidder to realign their cost

without impacting the total bid price. We hereby agree to submit our offer accordingly.

4.   PERFORMANCE BANK GUARANTEE

We hereby declare that in case the contract is awarded to us, we shall submit the Performance Bank Guarantee as specified in the clause 7.7 of this RFP document.
We understand you are not bound to accept any Proposal you receive.
We hereby declare that our Tender is made in good faith, without collusion or fraud and the information contained in the Tender is true and correct to the best of our knowledge and belief.

We understand that our Tender is binding on us and that you are not bound to accept a Tender you receive.
Thanking you,
Signature
(Authorised Signatory)
Seal:
Date: Place: Name of the Bidder:

10.4.2. FORM FIN-2: Cost Summary (in Indian Rupees)

Sl#	Description	SI Cost (Including Tax)
a)	UIDAI Assistance to Registrars for Aadhaar Generation & Mandatory Biometric Update (5/15 years) *	**(In %)**
b)	Fees collected from the residents *	**(In %)**
	Avg Cost	**(In %)**

Note:

*The detailed list of services & its corresponding cost is as per UIDAI office memorandum on Assistance to Registrars for Aadhaar Generation & Mandatory Biometric Update (5/15 years) and maximum fees to be collected from the residents for the services (update and other services) provided by Registrars/ Other Service Providers.

1. The bid price will be exclusive of all taxes and levies and shall be in Indian Rupees.

2. Errors & Rectification: Arithmetical errors will be rectified on the following basis: "If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail".

3. One "Successful new Aadhaar Generation" shall mean Aadhaar number being generated in CIDR against the "Enrolment ID" i.e; a 12-digit Aadhaar number is issued by UIDAI to the resident.

4. One "Successful Mandatory biometric update" shall mean update being done in CIDR against the "Enrolment ID" or "Update Request Number" for a children/applicant aged between "05 to <07" years and "15 to <17" years.

5. "All other enrolments" means the "Update Requests" made for any updation in the Aadhaar apart from what stated above in Clause: 3 & 4 i.e; all demographic updates such as resident's name, address, mobile number etc. and / or biometric updates and/or document update made by a resident at the enrolment centre. The status of enrolment in CIDR will not be taken into consideration in this case.

6. Bidders are required to consider following conditions before quoting the bidding price:

a.   OCAC / EA's Administrative Cost for an enrolment will be: between "30% to 35%" of cost/fee (inclusive tax) to be "received from UIDAI" or "collected from residents" against an enrolment.

b.   In case, the quoted cost inclusive of taxes exceeds the limit, OCAC reserves the right either to reject the bid or to ceil the cost to: 30% of cost/fee (inclusive tax) to be "received from UIDAI" or "collected from residents" against an enrolment.

c.   In case, the quoted cost inclusive of taxes falls behind the limit, OCAC reserves the right either to reject the bid or to ceil the cost to: 35% of cost/fee (inclusive tax) to be "received from UIDAI" or "collected from residents" against an enrolment.

d.   In case, the quoted cost inclusive of taxes exceeds/falls behind the limit, OCAC reserves the right either to reject the bid or to ceil the cost to: 30 % of cost/fee (inclusive tax) to be "received from UIDAI" or "collected from residents" against an enrolment.

e.   In case of revision, "UIDAI revises the enrolment rates" or "Govt. revises the tax rates" during the period of contract, the rates finalized in the tendering process will be increased/decreased proportionately or increase the target enrolment accordingly.

10.5. Performance Security

To

The General Manager (Admin)
Odisha Computer Application Centre
(Technical Directorate of E&IT Dept, Govt. of Odisha)
N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

Sub: **Selection of System Integrator for Aadhaar Enrolment in Odisha.**

Ref: *RFP REF NO- OCAC-NEGP-UIDAI-0002-2018-23055*

Whereas, <<name of the supplier and address>> (hereinafter called "the bidder") has undertaken, in pursuance of contract no. <Insert Contract No.> dated. <Date> to provide services for Aadhaar Enrolment in Odisha (hereinafter called "the beneficiary").

And whereas it has been stipulated by in the agreement that the bidder shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the agreement;

And whereas we, <Name of Bank> a banking company incorporated and having its head /registered office at <Address of Registered Office> and having one of its office at <Address of Local Office> have agreed to give the supplier such a bank guarantee.

Now, therefore, we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of <<Cost of Service>> in (words) and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the agreement and without cavil or argument, any sum or sums within the limits of <<Cost of Service>> (in Words) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the bidder before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the agreement to be performed there under or of any of the agreement documents which may be made between you and the Bidder shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This Guarantee shall be valid until <<<insert date>>

Notwithstanding anything contrary contained in any law for the time being in force or banking practice, this guarantee shall not be assignable or transferable by the beneficiary i.e OCAC. Notice or invocation by any person such as assignee, transferee or agent of beneficiary shall not be entertained by the Bank.

NOTHWITHSTANDING ANYTHING CONTAINED HEREIN:

i)   Our liability under this bank guarantee shall not exceed <<amount>> (Amt. in words).

ii) This bank guarantee shall be valid up to <<insert date>>.

iii) It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this bank guarantee that we receive a valid written claim or demand for payment under this bank guarantee on or before <<insert date>> failing which our liability under the guarantee will automatically cease.

(Authorized Signatory of the Bank)

Seal:

Date:

10.6. Statement of Deviation

To   (Company letter head)

      The General Manager (Admin)

      Odisha Computer Application Centre

      (Technical Directorate of E&IT Dept, Govt. of Odisha)

      N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar - 751013

Sub: **Selection of System Integrator for Aadhaar Enrolment in Odisha.**

Ref : **RFP REF NO- OCAC-NEGP-UIDAI-0002-2018-23055**

Madam,

We declare that all the services shall be performed strictly in accordance with the Tender documents except for the variations and deviations, all of which have been detailed out exhaustively in the following statement, irrespective of whatever has been stated to the contrary anywhere else in our bid.

Further we agree that additional conditions, if any, found in the Tender documents, other than those stated in deviation schedule, shall not be given effect to.

A. On the Terms of Reference/Scope of Work

[Suggest and justify here any modifications or improvement to the Scope of Work you are proposing to improve performance in carrying out the assignment (such as deleting some activity you consider unnecessary, or adding another, or proposing a different phasing of the activities). Such suggestions should be concise and to the point, and incorporated in your Proposal.]

Sl#	*Deviation*	*Material*	*Non-Material*	*Impacted Deliverable(s)*	*Impacted Timeline(s)*	*Financial Impact*
1)	<Deviation description>	<Yes / No>	<Yes / No>	<Name(s) of Deliverables to get affected by the Deviation>	<Effect on Timelines due to the Deviation>	<Value>

Sl#	Deviation	Material	Non-Material	Impacted Deliverable(s)	Impacted Timeline(s)	Financial Impact
2)	<Deviation description>	<Yes / No>	<Yes / No>	<Name(s) of Deliverables to get affected by the Deviation>	<Effect on Timelines due to the Deviation>	<Value>
3)	<Deviation description>	<Yes / No>	<Yes / No>	<Name(s) of Deliverables to get affected by the Deviation>	<Effect on Timelines due to the Deviation>	<Value>

B. Any other areas

Thanking you,

Signature

(Authorised Signatory)

Seal:

Date:

Place:

Name of the Bidder:

10.7. Standard Contract Form

The GM(Admin), OCAC (herein after called the "Purchaser") which expression shall unless repugnant to the context thereof include his successors, administrator, heirs, assigns, of the one part, and   (name of authorized signatory) of (name of the firm/company) (hereinafter called the "SI") which expression shall unless repugnant to the context thereof include his successors, administrator, heirs, assigns, of the other part……..

10.8. Annexure I - List of ECs / Manpower Requirement

10.8.1. Permanent Enrolment Centre (PEC)/ Enrolment of School Children in Camp Mode/ Enrolment of Children (0-5 Age Group) through Kit/Tab in Camp Mode as well as .

SL#	DISTRICT NAME	BLOCK/ULB/ICDS NAME	PEC	School Camp	Anganwadi Camp (Kit)	Anganwadi Camp (Tab)
1	Angul	Angul	1	2	2	1
2	Angul	Angul (MPL)	2			
3	Angul	Athamallik	1	2	2	1
4	Angul	Athamallik (NAC)	1			
5	Angul	Banarpal	1	2	2	1
6	Angul	Chhendipada	1	2	2	1
7	Angul	Kaniha	1	2	2	1
8	Angul	Kishorenagar	1	2	2	1
9	Angul	Pallahara	1	2	2	1
10	Angul	Talcher	1	2	2	1
11	Angul	Talcher (MPL)	2			
12	Balasore	Bahanaga	1	2	2	1
13	Balasore	Balasore (MPL)	2		2	1
14	Balasore	Balasore Sadar	1	2	2	1
15	Balasore	Balasore Sadar Rural			2	1
16	Balasore	Baliapal	1	2	2	1
17	Balasore	Basta	1	2	2	1
18	Balasore	Bhograi	1	2	2	1
19	Balasore	Bhograi(Rural)			2	1
20	Balasore	Jaleswar	1	2	2	1
21	Balasore	Jaleswar (MPL)	2			
22	Balasore	Khaira	1	2	2	1
23	Balasore	Nilagiri	1	2	2	1
24	Balasore	Nilagiri (NAC)	1			
25	Balasore	Oupada	1	2	2	1
26	Balasore	Remuna	1	2	2	1

SL#	DISTRICT NAME	BLOCK/ULB/ICDS NAME	PEC	School Camp	Anganwadi Camp (Kit)	Anganwadi Camp (Tab)
27	Balasore	Simulia	1	2	2	1
28	Balasore	Soro	1	2	2	1
29	Balasore	Soro (NAC)	1			
30	Bargarh	Ambabhona	1	2	2	1
31	Bargarh	Atabira	1	2	2	1
32	Bargarh	Attabira (NAC)	1			
33	Bargarh	Bargarh	1	2	2	1
34	Bargarh	Bargarh (MPL)	2		2	1
35	Bargarh	Barpali	1	2	2	1
36	Bargarh	Barpali (NAC)	1			
37	Bargarh	Bhatli	1	2	2	1
38	Bargarh	Bheden	1	2	2	1
39	Bargarh	Bijepur	1	2	2	1
40	Bargarh	Bijepur (NAC)	1			
41	Bargarh	Gaisillet	1	2	2	1
42	Bargarh	Jharbhand	1	2	2	1
43	Bargarh	Padampur (NAC)	1		2	1
44	Bargarh	Paikmal	1	2	2	1
45	Bargarh	Rajborasambar	1	2		
46	Bargarh	Sohella	1	2	2	1
47	Bhadrak	Basudevpur	1	2	2	1
48	Bhadrak	Basudevpur (MPL)	2			
49	Bhadrak	Bhadrak	1	2	2	1
50	Bhadrak	Bhadrak (MPL)	2			
51	Bhadrak	Bhandaripokhari	1	2	2	1
52	Bhadrak	Bonth	1	2	2	1
53	Bhadrak	Chandbali	1	2	2	1
54	Bhadrak	Chandbali Rural			2	1
55	Bhadrak	Chandbali (NAC)	1			
56	Bhadrak	Dhamnagar	1	2	2	1
57	Bhadrak	Dhamnagar (NAC)	1			
58	Bhadrak	Tihidi	1	2	2	1
59	Bolangir	Agalpur	1	2	2	1
60	Bolangir	Bolangir	1	2	2	1
61	Bolangir	Bolangir (MPL)	2			
62	Bolangir	Bangamunda	1	2	2	1
63	Bolangir	Belpara	1	2	2	1
64	Bolangir	Deogaon	1	2	2	1
65	Bolangir	Gudvella	1	2	2	1

SL#	DISTRICT NAME	BLOCK/ULB/ICDS NAME	PEC	School Camp	Anganwadi Camp (Kit)	Anganwadi Camp (Tab)
66	Bolangir	Kantabanjhi (NAC)	1			
67	Bolangir	Khaprakhol	1	2	2	1
68	Bolangir	Loisinga	1	2	2	1
69	Bolangir	Muribahal	1	2	2	1
70	Bolangir	Patnagarh	1	2	2	1
71	Bolangir	Patnagarh (NAC)	1			
72	Bolangir	Puintala	1	2	2	1
73	Bolangir	Saintala	1	2	2	1
74	Bolangir	Titlagarh	1	2	2	1
75	Bolangir	Titlagarh (MPL)	2			
76	Bolangir	Tureikela	1	2	2	1
77	Bolangir	Tusura (NAC)	1			
78	Boudh	Boudh	1	2	2	1
79	Boudh	Boudh (NAC)	1			
80	Boudh	Harbhanga	1	2	2	1
81	Boudh	Kantamal	1	2	2	1
82	Cuttack	Athgarh (NAC)	1			
83	Cuttack	Athgarh	1	2	2	1
84	Cuttack	Banki	1	2	2	1
85	Cuttack	Banki (NAC)	1			
86	Cuttack	Badamba	1	2	2	1
87	Cuttack	Barang	1	2	2	1
88	Cuttack	Choudwar (MPL)	2			
89	Cuttack	Cuttack (MC)	6		4	1
90	Cuttack	Cuttack	1	2	2	1
91	Cuttack	Dampara	1	2	2	1
92	Cuttack	Kantapada	1	2	2	1
93	Cuttack	Mahanga	1	2	2	1
94	Cuttack	Narsinghpur	1	2	2	1
95	Cuttack	Niali	1	2	2	1
96	Cuttack	Nischintakoili	1	2	2	1
97	Cuttack	Salipur	1	2	2	1
98	Cuttack	Tangi-Choudwar	1	2	2	1
99	Cuttack	Tigiria	1	2	2	1
100	Deogarh	Barkote	1	2	2	1
101	Deogarh	Deogarh (MPL)	2			
102	Deogarh	Reamal	1	2	2	1
103	Deogarh	Tileibani	1	2	2	1
104	Dhenkanal	Bhuban	1	2	2	1

SL#	DISTRICT NAME	BLOCK/ULB/ICDS NAME	PEC	School Camp	Anganwadi Camp (Kit)	Anganwadi Camp (Tab)
105	Dhenkanal	Bhuban (NAC)	1			
106	Dhenkanal	Dhenkanal (MPL)	2			
107	Dhenkanal	Dhenkanal	1	2	2	1
108	Dhenkanal	Gondia	1	2	2	1
109	Dhenkanal	Hindol	1	2	2	1
110	Dhenkanal	Hindol (NAC)	1			
111	Dhenkanal	Kamakhyanagar	1	2	2	1
112	Dhenkanal	Kamakhyanagar (NAC)	1			
113	Dhenkanal	Kankadahada	1	2	2	1
114	Dhenkanal	Odapada	1	2	2	1
115	Dhenkanal	Parjang	1	2	2	1
116	Gajapati	Gosani	1	2		
117	Gajapati	Gumma	1	2	2	1
118	Gajapati	Kasinagar (NAC)	1			
119	Gajapati	Kasinagar	1	2	2	1
120	Gajapati	Mohana	1	2	2	1
121	Gajapati	Nuagada	1	2	2	1
122	Gajapati	Paralakhemundi (MPL)	2		2	1
123	Gajapati	R.Udayagiri	1	2	2	1
124	Gajapati	Rayagada	1	2	2	1
125	Ganjam	Aska	1	2	2	1
126	Ganjam	Aska (NAC)	1			
127	Ganjam	Beguniapada	1	2		
128	Ganjam	Belaguntha	1	2	2	1
129	Ganjam	Belaguntha (NAC)	1			
130	Ganjam	Berhampur (MC)	4		4	1
131	Ganjam	Bhanjanagar	1	2	2	1
132	Ganjam	Bhanjanagar (NAC)	1			
133	Ganjam	Buguda	1	2	2	1
134	Ganjam	Buguda (NAC)	1			
135	Ganjam	Chhatrapur	1	2	2	1
136	Ganjam	Chhatrapur (NAC)	1			
137	Ganjam	Chikiti	1	2	2	1
138	Ganjam	Chikiti (NAC)	1			
139	Ganjam	Dharakote	1	2	2	1
140	Ganjam	Digapahandi	1	2	2	1
141	Ganjam	Digapahandi (NAC)	1			
142	Ganjam	Ganjam	1	2	2	1
143	Ganjam	Ganjam (NAC)	1			

SL#	DISTRICT NAME	BLOCK/ULB/ICDS NAME	PEC	School Camp	Anganwadi Camp (Kit)	Anganwadi Camp (Tab)
144	Ganjam	Gopalapur (NAC)	1			
145	Ganjam	Hinjilikatu	1	2	2	1
146	Ganjam	Hinjilikatu (MPL)	2			
147	Ganjam	Jagannathprasad	1	2	2	1
148	Ganjam	Kabisuryanagar	1	2	2	1
149	Ganjam	Kabisuryanagar (NAC)	1			
150	Ganjam	Khalikote	1	2	2	1
151	Ganjam	Khalikote (NAC)	1			
152	Ganjam	Kodala (NAC)	1		2	1
153	Ganjam	Kukudakhandi	1	2	2	1
154	Ganjam	Patrapur	1	2	2	1
155	Ganjam	Polsara	1	2	2	1
156	Ganjam	Polsara (NAC)	1			
157	Ganjam	Purusottampur	1	2	2	1
158	Ganjam	Purusottampur (NAC)	1			
159	Ganjam	Rambha (NAC)	1			
160	Ganjam	Rangeilunda	1	2	2	1
161	Ganjam	Sankhemundi	1	2	2	1
162	Ganjam	Sheragada	1	2	2	1
163	Ganjam	Sorada	1	2	2	1
164	Ganjam	Sorada (NAC)	1			
165	Jagatsinghpur	Balikuda	1	2	2	1
166	Jagatsinghpur	Biridi	1	2	2	1
167	Jagatsinghpur	Ersama	1	2	2	1
168	Jagatsinghpur	Jagatsinghpur	1	2	2	1
169	Jagatsinghpur	Jagatsinghpur (MPL)	2			
170	Jagatsinghpur	Kujang	1	2	2	1
171	Jagatsinghpur	Naugaon	1	2	2	1
172	Jagatsinghpur	Paradeep (MPL)	2			
173	Jagatsinghpur	Raghunathpur	1	2	2	1
174	Jagatsinghpur	Tirtol	1	2	2	1
175	Jajpur	Barchana	1	2	2	1
176	Jajpur	Barchana Rural			2	1
177	Jajpur	Bari	1	2	2	1
178	Jajpur	Binjharpur	1	2	2	1
179	Jajpur	Dangadi	1	2	2	1
180	Jajpur	Dasarathpur	1	2	2	1
181	Jajpur	Dharmasala	1	2	2	1
182	Jajpur	Jajpur	1	2	2	1

SL#	DISTRICT NAME	BLOCK/ULB/ICDS NAME	PEC	School Camp	Anganwadi Camp (Kit)	Anganwadi Camp (Tab)
183	Jajpur	Jajpur (MPL)	2			
184	Jajpur	Korei	1	2	2	1
185	Jajpur	Rasulpur	1	2	2	1
186	Jajpur	Sukinda	1	2	2	1
187	Jajpur	Vyasanagar (MPL)	2			
188	Jharsuguda	Belpahar (MPL)	2			
189	Jharsuguda	Brajarajnagar (MPL)	2		2	1
190	Jharsuguda	Jharsuguda	1	2	2	1
191	Jharsuguda	Jharsuguda (MPL)	2		2	1
192	Jharsuguda	Kirimira	1	2	2	1
193	Jharsuguda	Kolabira	1	2	2	1
194	Jharsuguda	Laikera	1	2	2	1
195	Jharsuguda	Lakhanpur	1	2	2	1
196	Kalahandi	Bhawanipatna	1	2	2	1
197	Kalahandi	Bhawanipatna (MPL)	2		2	1
198	Kalahandi	Dharamgarh	1	2	2	1
199	Kalahandi	Dharamgarh (NAC)	1			
200	Kalahandi	Golmunda	1	2	2	1
201	Kalahandi	Jaipatna	1	2	2	1
202	Kalahandi	Junagarh	1	2	2	1
203	Kalahandi	Junagarh (NAC)	1			
204	Kalahandi	Kalampur	1	2	2	1
205	Kalahandi	Karlamunda	1	2	2	1
206	Kalahandi	Kesinga	1	2	2	1
207	Kalahandi	Kesinga (NAC)	1			
208	Kalahandi	Koksara	1	2	2	1
209	Kalahandi	Lanjigarh	1	2	2	1
210	Kalahandi	M.Rampur	1	2	2	1
211	Kalahandi	Narla	1	2	2	1
212	Kalahandi	Th rampur	1	2	2	1
213	Kandhamal	Balliguda	1	2	2	1
214	Kandhamal	Balliguda (NAC)	1			
215	Kandhamal	Chakapad	1	2	2	1
216	Kandhamal	Daringibadi	1	2	2	1
217	Kandhamal	G.Udayagiri	1	2	2	1
218	Kandhamal	G.Udayagiri (NAC)	1			
219	Kandhamal	Nuagaon	1	2	2	1
220	Kandhamal	Khajuripada	1	2	2	1
221	Kandhamal	Kotaghar	1	2	2	1

SL#	DISTRICT NAME	BLOCK/ULB/ICDS NAME	PEC	School Camp	Anganwadi Camp (Kit)	Anganwadi Camp (Tab)
222	Kandhamal	Phiringia	1	2	2	1
223	Kandhamal	Phulbani	1	2	2	1
224	Kandhamal	Phulbani (MPL)	2			
225	Kandhamal	Raikia	1	2	2	1
226	Kandhamal	Tikabali	1	2	2	1
227	Kandhamal	Tumudibandha	1	2	2	1
228	Kendrapara	Aul	1	2	2	1
229	Kendrapara	Derabis	1	2	2	1
230	Kendrapara	Garadpur	1	2	2	1
231	Kendrapara	Kendrapara	1	2	2	1
232	Kendrapara	Kendrapara (MPL)	2			
233	Kendrapara	Mahakalpada	1	2	2	1
234	Kendrapara	Marshaghai	1	2	2	1
235	Kendrapara	Pattamundai	1	2	2	1
236	Kendrapara	Pattamundai (MPL)	2			
237	Kendrapara	Rajkanika	1	2	2	1
238	Kendrapara	Rajnagar	1	2	2	1
239	Keonjhar	Anandapur	1	2	2	1
240	Keonjhar	Anandapur (MPL)	2			
241	Keonjhar	Bansapal	1	2	2	1
242	Keonjhar	Barbil (MPL)	2			
243	Keonjhar	Champua	1	2	2	1
244	Keonjhar	Champua (NAC)	1			
245	Keonjhar	Ghasipura	1	2	2	1
246	Keonjhar	Ghatgaon	1	2	2	1
247	Keonjhar	Harichandanpur	1	2	2	1
248	Keonjhar	Hatadihi	1	2	2	1
249	Keonjhar	Jhumpura	1	2	2	1
250	Keonjhar	Joda	1	2	2	1
251	Keonjhar	Joda (MPL)	2		2	1
252	Keonjhar	Keonjhar	1	2	2	1
253	Keonjhar	Keonjhar (MPL)	2			
254	Keonjhar	Patna	1	2	2	1
255	Keonjhar	Saharapada	1	2	2	1
256	Keonjhar	Telkoi	1	2	2	1
257	Khurda	Balianta	1	2	2	1
258	Khurda	Balipatna	1	2	2	1
259	Khurda	Balugaon (NAC)	1			
260	Khurda	Banpur	1	2	2	1

SL#	DISTRICT NAME	BLOCK/ULB/ICDS NAME	PEC	School Camp	Anganwadi Camp (Kit)	Anganwadi Camp (Tab)
261	Khurda	Banpur (NAC)	1			
262	Khurda	Begunia	1	2	2	1
263	Khurda	Bhubaneswar	1	2	2	1
264	Khurda	Bhubaneswar (MC)	10		6	1
265	Khurda	Bolgarh	1	2	2	1
266	Khurda	Chilika	1	2	2	1
267	Khurda	Jatani	1	2	2	1
268	Khurda	Jatani (MPL)	2			
269	Khurda	Khurda	1	2	2	1
270	Khurda	Khurda (MPL)	2			
271	Khurda	Tangi	1	2	2	1
272	Koraput	Bandhugaon	1	2	2	1
273	Koraput	Boipariguda	1	2	2	1
274	Koraput	Boriguma	1	2	2	1
275	Koraput	Dasmanthapur	1	2	2	1
276	Koraput	Jeypore	1	2	2	1
277	Koraput	Jeypore (MPL)	2			
278	Koraput	Koraput	1	2	2	1
279	Koraput	Koraput (MPL)	2			
280	Koraput	Kotpad	1	2	2	1
281	Koraput	Kotpad (NAC)	1			
282	Koraput	Kundra	1	2	2	1
283	Koraput	Lamptaput	1	2	2	1
284	Koraput	Laxmipur	1	2	2	1
285	Koraput	Nandapur	1	2	2	1
286	Koraput	Narayanpatna	1	2	2	1
287	Koraput	Pattangi	1	2	2	1
288	Koraput	Semiliguda	1	2	2	1
289	Koraput	Sunabeda (MPL)	2		2	1
290	Malkanagiri	Balimela (NAC)	1			
291	Malkanagiri	Kalimela	1	2	2	1
292	Malkanagiri	Khairput	1	2	2	1
293	Malkanagiri	Korkunda	1	2	2	1
294	Malkanagiri	Kudumuluguma/Chitrakonda	1	2	2	1
295	Malkanagiri	Malkangiri	1	2	2	1
296	Malkanagiri	Malkangiri (MPL)	2			
297	Malkanagiri	Mathili	1	2	2	1
298	Malkanagiri	Podia	1	2	2	1
299	Mayurbhanj	Bahalada	1	2	2	1

SL#	DISTRICT NAME	BLOCK/ULB/ICDS NAME	PEC	School Camp	Anganwadi Camp (Kit)	Anganwadi Camp (Tab)
300	Mayurbhanj	Bangriposhi	1	2	2	1
301	Mayurbhanj	Badasahi	1	2	2	1
302	Mayurbhanj	Baripada	1	2	2	1
303	Mayurbhanj	Baripada (MPL)	2			
304	Mayurbhanj	Betanati	1	2	2	1
305	Mayurbhanj	Bijatola	1	2	2	1
306	Mayurbhanj	Bisoi	1	2	2	1
307	Mayurbhanj	Gopa Bandhu Nagar	1	2	2	1
308	Mayurbhanj	Jamda	1	2	2	1
309	Mayurbhanj	Jashipur	1	2	2	1
310	Mayurbhanj	Kaptipada	1	2	2	1
311	Mayurbhanj	Karanjia	1	2	2	1
312	Mayurbhanj	Karanjia (NAC)	1			
313	Mayurbhanj	Khunta	1	2	2	1
314	Mayurbhanj	Kuliana	1	2	2	1
315	Mayurbhanj	Kusumi	1	2	2	1
316	Mayurbhanj	Morada	1	2	2	1
317	Mayurbhanj	Rairangpur	1	2	2	1
318	Mayurbhanj	Rairangpur (MPL)	2			
319	Mayurbhanj	Raruan	1	2	2	1
320	Mayurbhanj	Rasgovindapur	1	2	2	1
321	Mayurbhanj	Samakhunta	1	2	2	1
322	Mayurbhanj	Saraskana	1	2	2	1
323	Mayurbhanj	Sukruli	1	2	2	1
324	Mayurbhanj	Suliapada	1	2	2	1
325	Mayurbhanj	Thakurmunda	1	2	2	1
326	Mayurbhanj	Tiringi	1	2	2	1
327	Mayurbhanj	Udala	1	2	2	1
328	Mayurbhanj	Udala (NAC)	1			
329	Nawarangpur	Chandahandi	1	2	2	1
330	Nawarangpur	Dabugaon	1	2	2	1
331	Nawarangpur	Jharigaon	1	2	2	1
332	Nawarangpur	Kosagumuda	1	2	2	1
333	Nawarangpur	Nawarangpur	1	2	2	1
334	Nawarangpur	Nawarangpur (MPL)	2			
335	Nawarangpur	Nandahandi	1	2	2	1
336	Nawarangpur	Papadahandi	1	2	2	1
337	Nawarangpur	Raighar	1	2	2	1
338	Nawarangpur	Tentulikhunti	1	2	2	1

SL#	DISTRICT NAME	BLOCK/ULB/ICDS NAME	PEC	School Camp	Anganwadi Camp (Kit)	Anganwadi Camp (Tab)
339	Nawarangpur	Umerkote	1	2	2	1
340	Nawarangpur	Umerkote (mpl)	2			
341	Nayagarh	Bhapur	1	2	2	1
342	Nayagarh	Daspalla	1	2	2	1
343	Nayagarh	Daspalla (NAC)	1			
344	Nayagarh	Gania	1	2	2	1
345	Nayagarh	Khandapada	1	2	2	1
346	Nayagarh	Khandapara (NAC)	1			
347	Nayagarh	Nayagarh	1	2	2	1
348	Nayagarh	Nayagarh (NAC)	1			
349	Nayagarh	Nuagaon	1	2	2	1
350	Nayagarh	Odagaon	1	2	2	1
351	Nayagarh	Odagaon(NAC)	1			
352	Nayagarh	Ranpur	1	2	2	1
353	Nayagarh	Ranpur (NAC)	1			
354	Nuapada	Boden	1	2	2	1
355	Nuapada	Khariar	1	2	2	1
356	Nuapada	Khariar (NAC)	1			
357	Nuapada	Khariar Road (NAC)	1			
358	Nuapada	Komna	1	2	2	1
359	Nuapada	Nuapada	1	2	2	1
360	Nuapada	Nuapada (NAC)	1			
361	Nuapada	Sinapali	1	2	2	1
362	Puri	Astaranga	1	2	2	1
363	Puri	Brahmagiri	1	2	2	1
364	Puri	Delang	1	2	2	1
365	Puri	Gop	1	2	2	1
366	Puri	Kakatpur	1	2	2	1
367	Puri	Kanas	1	2	2	1
368	Puri	Konark (NAC)	1			
369	Puri	Krushnaprasad	1	2	2	1
370	Puri	Nimapara	1	2	2	1
371	Puri	Nimapara (NAC)	1			
372	Puri	Pipli	1	2	2	1
373	Puri	Pipli (NAC)	1			
374	Puri	Puri (MPL)	2		2	1
375	Puri	Puri	1	2	2	1
376	Puri	Satyabadi	1	2	2	1
377	Rayagada	Bissamcuttack	1	2	2	1

SL#	DISTRICT NAME	BLOCK/ULB/ICDS NAME	PEC	School Camp	Anganwadi Camp (Kit)	Anganwadi Camp (Tab)
378	Rayagada	Chandrapur	1	2	2	1
379	Rayagada	Gudari	1	2	2	1
380	Rayagada	Gudari (NAC)	1			
381	Rayagada	Gunupur	1	2	2	1
382	Rayagada	Gunupur (MPL)	2			
383	Rayagada	Kalyansingpur	1	2	2	1
384	Rayagada	Kasipur	1	2	2	1
385	Rayagada	Kolnara	1	2	2	1
386	Rayagada	Muniguda	1	2	2	1
387	Rayagada	Padampur	1	2	2	1
388	Rayagada	Ramanaguda	1	2	2	1
389	Rayagada	Rayagada	1	2	2	1
390	Rayagada	Rayagada (MPL)	2			
391	Sambalpur	Bamra	1	2	2	1
392	Sambalpur	Burla (NAC)	1			
393	Sambalpur	Dhankauda	1	2	2	1
394	Sambalpur	Hirakud (NAC)	1			
395	Sambalpur	Jamankira	1	2	2	1
396	Sambalpur	Jujumura	1	2	2	1
397	Sambalpur	Kuchinda	1	2	2	1
398	Sambalpur	Kuchinda (NAC)	1			
399	Sambalpur	Maneswar	1	2	2	1
400	Sambalpur	Naktideul	1	2	2	1
401	Sambalpur	Rairakhol	1	2	2	1
402	Sambalpur	Rairakhol (NAC)	1			
403	Sambalpur	Rengali	1	2	2	1
404	Sambalpur	Sambalpur (MC)	4		2	1
405	Sonepur	Binka	1	2	2	1
406	Sonepur	Binka (NAC)	1			
407	Sonepur	Biramaharajpur	1	2	2	1
408	Sonepur	Dunguripalli	1	2	2	1
409	Sonepur	Sonepur	1	2	2	1
410	Sonepur	Sonepur (MPL)	2			
411	Sonepur	Tarva	1	2	2	1
412	Sonepur	Tarva (NAC)	1			
413	Sonepur	Ullunda	1	2	2	1
414	Sundargarh	Balisankara	1	2	2	1
415	Sundargarh	Bargaon	1	2	2	1
416	Sundargarh	Biramitrapur (MPL)	2		2	1

SL#	DISTRICT NAME	BLOCK/ULB/ICDS NAME	PEC	School Camp	Anganwadi Camp (Kit)	Anganwadi Camp (Tab)
417	Sundargarh	Bishra	1	2	2	1
418	Sundargarh	Bonei	1	2	2	1
419	Sundargarh	Gurundia	1	2	2	1
420	Sundargarh	Hemgiri	1	2	2	1
421	Sundargarh	Koida	1	2	2	1
422	Sundargarh	Kuarmunda	1	2	2	1
423	Sundargarh	Kutra	1	2	2	1
424	Sundargarh	Lahunipada	1	2	2	1
425	Sundargarh	Lathikata	1	2	2	1
426	Sundargarh	Lephripara	1	2	2	1
427	Sundargarh	Nuagaon	1	2	2	1
428	Sundargarh	Rajgangpur	1	2	2	1
429	Sundargarh	Rajgangpur (MPL)	2			
430	Sundargarh	Rourkela (MC)	4		2	1
431	Sundargarh	Civil Township			2	1
432	Sundargarh	Rourkela Steel	1			
433	Sundargarh	Rourkela Industrial ICDS			2	1
434	Sundargarh	Subdega	1	2	2	1
435	Sundargarh	Sundargarh	1	2	2	1
436	Sundargarh	Sundargarh (MPL)	2			
437	Sundargarh	Tangarpalli	1	2	2	1
438	Sundargarh	OCL	1			
Total = 2139			501	628	676	334

(Authority reserves right to increase the number of kits/operators at the above areas as per requirement)