

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

NOTICE


**Advertisement for engagement of eligible retired Government Servants of
OSS Cadre & HoD Cadre in Higher Education Department.**

No.HE-OE1-MISC-0081-2023/ 27147 /HE, Date 30.6.2023

Applications are invited from the eligible interested retired Government Servants of Odisha Secretariat Service (OSS) Cadre and Heads of Department (HoD) Cadre below the age of 65 (Sixty Five) years having good service records and physically fit for re-engagement as Officer on Special Duty on contractual basis for base level work in Higher Education Department functioning at Loka Seva Bhavan and HoD building against the vacant posts of Assistant Section Officer (OSS Cadre) and Junior Assistants (HoD Cadre) respectively in the Department in pursuance of guidelines enshrined in GA & PG Department Resolution No.23750/Gen, dated 27.08.2014 and in Finance Department Office Memorandum No. 24533/F, dated 29.09.2022.

The details of Criteria, Remuneration, Vacancies and Period of engagement along with prescribed application format are available in the Official website of Higher Education Department <https://dhe.odisha.gov.in/>.

The filled in application should reach in Higher Education Department, Loka Seva Bhavan within 15 days from the date of publication of the advertisement. Applications received thereafter shall not be entertained.


30/06/23
Special Secretary to Government




Criteria, Remuneration, Number of Vacancies and Period of engagement (OSS Cadre)

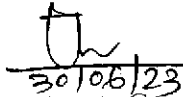
Application in the prescribed format (Copy enclosed) are invited from eligible interested retired Government Servants of Odisha Secretariat Service (OSS) Cadre below the age of 65 (Sixty Five) years having good service records and physically fit for re-engagement as Officer on Special Duty on contractual basis for base level work in Higher education Department against the 13 numbers of vacant post of Assistant Section Officer.

1. The contractual engagement shall be made initially for a period of 01 (one) year or till regular posting of ASOs in the Department against the vacant posts whichever is earlier. The period of re-engagement may be extended subject to satisfactory performance not beyond the age of 65.
2. The retired employees against whom a Vigilance Case or any Disciplinary Proceeding or Criminal Prosecution is contemplated or pending or who has been penalized for misconduct during the period of 5 years preceding his/her retirement or is a member of political party will not be considered for re-engagement.
3. Retired employees having basic computer knowledge (MS word, MS Excel, and OSWAS, e-mail etc.) will be given preference.
4. The consolidated remuneration of the engaged retired employees shall be fixed as per Finance Department O.M. No. 24533/F, dated 29.09.2022.
5. Retired employees should belong to OSS Cadre not below the rank of Section Officer.
6. The re-engaged officer has to discharge such duties and in such a manner, as may be prescribed by Higher Education Department from time to time.
7. The period of contractual engagement shall not be counted as Government service for the purpose of pension and any other retirement benefits.
8. The re-engaged officer shall be subject to and abide by the prescribed Conduct Rules (Odisha Government Servants' Conduct Rules, 1959) applicable to the Government servant and liable to be proceeded against for their misconduct, omissions and commissions as per the provisions under Odisha Civil Services (Pension) Rules, 1992. The contractual engagement may be terminated at any time by the Competent Authority due to unsatisfactory performance of the re-engaged officer by giving one month notice and in case of any misconduct including, but not limited to, misappropriation, negligence or causing loss to Government, without prior notice. In case the re-engaged officer desires to resign from the engagement, she/ he shall do so by giving one month's notice in writing to the Competent Authority. After expiry of the notice period, the re-engaged officer shall be relieved after handing over full charges of records to the relieving officer as decided by the Department.
9. The applicant shall furnish an Undertaking at the time of joining the duty in regard to truth and correctness of the information furnished by her/ him. She/he shall have to furnish prescribed undertakings and such other documents as may be required.
10. The other conditions of service not otherwise specified shall be governed by GA & PG Department Resolution No. 23750/Gen, dated 27.08.2014.
11. The Competent Authority reserves the right to reject any/ all applications without assigning any reason thereof.

The application complete in all respect in the prescribed format provided in the official website of Higher Education Department <https://dhe.odisha.gov.in/> along with copies of the all testimonials are to be addressed to **Special Secretary to Government, Higher Education Department, Loka Seva Bhawan, Bhubaneswar, Dist - Khurda, PIN – 751001** by Registered/ Speed post and should reach the Department within 15 days from the date of publication of the advertisement. Applications received thereafter shall not be entertained. The Authority will not be responsible for any kind of delay.

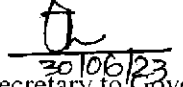

30/06/23

The envelope containing the application should be superscribed with "Application for re-engagement for the post of OSD in Higher Education Department of OSS Cadre".


30/06/23
Special Secretary to Government


Memo No. 27148 /HE Dated 30.6.2023

Copy forwarded to all Department of Government for publication of this Notice in their Office Notice Board for information and necessary communication.


30/06/23
Special Secretary to Government


Memo No. 27149 /HE Dated 30.6.2023

Copy forwarded to the IT Branch, Higher Education Department with a request to display the notice on the website of Higher Education Department till the last date of receipt of application for wide publicity.


30/06/23
Special Secretary to Government

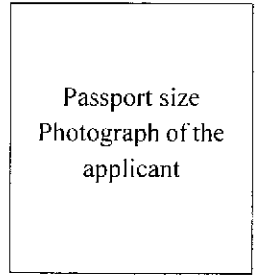
Memo No. 27150 /HE Dated 30.6.2023

Copy to Notice Board of Higher Education Department for information and necessary communication.


30/06/23
Special Secretary to Government

**Application form for engagement of eligible retired OSS Cadre Government Servants as OSD in
Higher Education Department, Government of Odisha, Bhubaneswar**

1. Name of the applicant :-
2. Father's / Husband's Name :-
3. Date of Birth (as per service book):-
(attach self – attested copy of first page of service book
or any other certificate in proof of
date of birth should be attached)
4. Date of retirement :-
(attach self-attested copy of retirement notice)
5. Permanent Address :-
6. Address of Communications :-
7. Mobile / WhatsApp No. /e-Mail Id:-
8. Government Officers where she / he had worked :-



SL No.	Name of the Department	Designation	Duration		Total Period
			From	To	

9. Whether physically fit to discharge Government duties:-
10. Whether, any Vigilance Case or Departmental Proceedings or Criminal Prosecution is contemplated or pending against the applicant or has been penalized for misconduct during the preceding five years? If yes, furnish details:
11. Whether the applicant has been a member of any Political party after his/ her retirement.
12. Last pay (Level in Pay Matrix under ORSP Rules, 2017) at the time of retirement (attach self-attested copy of retirement month pay slip):
13. Period of engagement in any Department (s) after retirement , if any detail thereof :
14. Whether the applicant has Computer Knowledge (MS Word, MS Excel, OSWAS & e-mail etc.):
15. Any other relevant information :

Declaration

I do hereby declare that I shall abide by the terms and conditions as stipulated by Higher Education Department and all statements made in this application-cum-bio data form are true, complete and correct to the best of my knowledge and belief. I also declare that in the event of any information being found false or incorrect or ineligibility being detected in future or after my re-engagement, action as deemed proper can be taken against me by the Department and immediate disengagement shall be made without assigning any reason thereof.

Date:

Place:

(Full Signature of the Applicant)



Criteria, Remuneration, Number of Vacancies and Period of engagement (HoD Cadre)

Application in the prescribed format (Copy enclosed) are invited from eligible interested retired Government Servants of Heads of Department (HoD) Cadre below the age of 65 (Sixty Five) years having good service records and physically fit for re-engagement as Officer on Special Duty on contractual basis for base level work in Higher Education Department against 12 numbers of vacant post of Junior Assistant.

1. The contractual engagement shall be made initially for a period of 01 (one) year or till regular posting of Junior Assistants in the Department against the vacant posts whichever is earlier. The period of re-engagement may be extended subject to satisfactory performance not beyond the age of 65.
2. The retired employees against whom a Vigilance Case or any Disciplinary Proceeding or Criminal Prosecution is contemplated or pending or who has been penalized for misconduct during the period of 5 years preceding his/her retirement or is a member of political party will not be considered for re-engagement.
3. Retired employees having basic computer knowledge (MS word, MS Excel, and OSWAS, e-mail etc.) will be given preference.
4. The consolidated remuneration of the engaged retired employees shall be fixed as per Finance Department O.M. No. 24533/F, dated 29.09.2022.
5. Retired employees should belong to HoD Cadre not below the rank of Assistant Section Officer.
6. The engaged officer has to discharge such duties and in such a manner, as may be prescribed by Higher Education Department from time to time.
7. The period of contractual engagement shall not be counted as Government service for the purpose of pension and any other retirement benefits.
8. The engaged officer shall be subject to and abide by the prescribed Conduct Rules (Odisha Government Servants' Conduct Rules, 1959) applicable to the Government servant and liable to be proceeded against for their misconduct, omissions and commissions as per the provisions under Odisha Civil Services (Pension) Rules, 1992. The contractual engagement may be terminated at any time by the Competent Authority due to unsatisfactory performance of the re-engaged officer by giving one month notice and in case of any misconduct including, but not limited to, misappropriation, negligence or causing loss to Government, without prior notice. In case the re-engaged officer desires to resign from the engagement, she/ he shall do so by giving one month's notice in writing to the Competent Authority. After expiry of the notice period, the re-engaged officer shall be relieved after handing over full charges of records to the relieving officer as decided by the Department.
9. The applicant shall furnish an Undertaking at the time of joining the duty in regard to truth and correctness of the information furnished by her/ him. She/he shall have to furnish prescribed undertakings and such other documents as may be required.
10. The other conditions of service not otherwise specified shall be governed by GA & PG Department Resolution No. 23750/Gen, dated 27.08.2014.
11. The Competent Authority reserves the right to reject any/ all applications without assigning any reason thereof.

The application complete in all respect in the prescribed format provided in the official website of Higher Education Department <https://dhe.odisha.gov.in/> along with copies of the all testimonials are to be addressed to **Special Secretary to Government, Higher Education Department, Loka Seva Bhawan, Bhubaneswar, Dist - Khurda, PIN - 751001** by Registered/ Speed Post and should reach the Department within 15 days from the date of publication of the advertisement. Applications received thereafter shall not be entertained. The Authority will not be responsible for any kind of delay.



30/10/23

The envelope containing the application should be superscribed with "Application for re-engagement for the post of OSD in Higher Education Department of HoD Cadre".


30/06/23
Special Secretary to Government


Memo No. 27151 /HE Dated 30.6.2023

Copy forwarded to all Department of Government/ Heads of Department for publication of this Notice in their Office Notice Board for information and necessary communication.


30/06/23
Special Secretary to Government


Memo No. 27152 /HE Dated 30.6.2023

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30/06/23
Special Secretary to Government

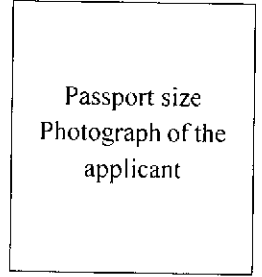
Memo No. 27153 /HE Dated 30.6.2023

Copy to Notice Board of Higher Education Department (Campus-II) for information and necessary communication.


30/06/23
Special Secretary to Government

**Application form for engagement of eligible retired HoD Cadre Government Servants as OSD
in Higher Education Department, Government of Odisha, Bhubaneswar**

1. Name of the applicant :-
2. Father's / Husband's Name :-
3. Date of Birth (as per service book):-
(attach self – attested copy of first page of service book
or any other certificate in proof of
date of birth should be attached)
4. Date of retirement :-
(attach self-attested copy of retirement notice)
5. Permanent Address :-
6. Address of Communications :-
7. Mobile / WhatsApp No. /e-Mail Id:-
8. Government Officers where she / he had worked :-



SL No.	Name of the Heads of Department	Designation	Duration		Total Period
			From	To	

9. Whether physically fit to discharge Government duties:-
10. Whether any Vigilance Case or Departmental Proceedings or Criminal Prosecution is contemplated or pending against the applicant or has been penalized for misconduct during the preceding five years? If yes, furnish details:
11. Whether the applicant has been a member of any Political party after his/ her retirement.
12. Last pay (Level in Pay Matrix under ORSP Rules, 2017) at the time of retirement (attach self-attested copy of retirement month pay slip):
13. Period of engagement in any Department (s) after retirement , if any, detail thereof :
14. Whether the applicant has Computer Knowledge (MS Word, MS Excel, OSWAS & e-mail etc.):
15. Any other relevant information :

Declaration

I do hereby declare that I shall abide by the terms and conditions as stipulated by Higher Education Department and all statements made in this application-cum-bio data form are true, complete and correct to the best of my knowledge and belief. I also declare that in the event of any information being found false or incorrect or ineligibility being detected in future or after my re-engagement, action as deemed proper can be taken against me by the Department and immediate disengagement shall be made without assigning any reason thereof.

Date:

Place:

(Full Signature of the Applicant)