

GOVERNMENT OF ODISHA
DEPARTMENT OF AGRICULTURE & FARMERS' EMPOWERMENT
(DIRECTORATE OF AGRICULTURE & FOOD PRODUCTION, ODISHA)

EXPRESSION OF INTEREST (EoI)

FOR

PROCUREMENT OF MINI DAL MILL

YEAR-2022-23



ODISHA FARM MACHINERY RESEARCH & DEVELOPMENT CENTRE(OFMRDC)

SATYANAGAR, BHUBANESWAR-751007

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GOVERNMENT OF ODISHA

DEPARTMENT OF AGRICULTURE & FARMERS' EMPOWERMENT



**DIRECTORATE OF AGRICULTURE & FOOD PRODUCTION, ODISHA KRUSHI
BHAWAN, BHUBANESWAR**

Notice . No./Agril., Date: **397/DE dt.15.02.2023**

NOTICE INVITING EXPRESSION OF INTEREST

Expression of Interest is invited in two bid system i.e. Technical bid & Financial bid from reputed Manufacturers / MSME Units for procurement & supply Mini Dal Mills (As per details in Annexure-1) to selected WSHG/FPO/FPCs/SHGs/FPOs/FPCs in different districts of Odisha. The details of the machines to be supplied and Cost of EoI document are indicated in the following table:

Sl. No.	Name of the Post-Harvest Machine to be procured and supplied	Approximate nos. to be procured and supplied	Cost of EoI document
1.	Mini Dal Mill with Single Phase, 1 HP Electric Motor (as per specification in Annexure-1A)	220 nos.	Rs.10000.00+ Rs.1800.00 (GST), Non-refundable.

The EoI documents can be downloaded from the website of Government of Odisha (www.odisha.gov.in / <https://agrisnetodisha.ori.nic.in>) from **16.02.2023 to 02.03.2023**. The cost of EoI documents is Rs.10000/- + 18% GST to be deposited in shape of Bank Draft drawn in favour of "Development Engineer, OFMRDC, Bhubaneswar" payable at Bhubaneswar. The EoI documents may be sent through **registered post/ speed post/Courier** only addressed to the Development Engineer OFMRDC, Satyanagar, Bhubaneswar-751007. The last date of receipt of the EoI documents is **03.03.2023 up to 5:00 P.M.** The Technical Bid submitted in the EoI documents shall be opened on next working day i.e. **on 04.03.2023 at 3:00 P.M.** in presence of the bidders or their authorized representatives. Any clarification may be obtained from the Office of the Development Engineer (**Mobile No.9778312631**) on working days only from **16.02.2023 to 02.03.2023** during office hours between 11 A.M. to 5 P.M. .The undersigned reserves the right to cancel any or all bids without assigning any reason and without incurring any liabilities thereof. The undersigned also reserves the right to relax any clauses as in technical & financial bids.


Director of Agriculture & Food Production,

Odisha, Bhubaneswar

**DETAILED PARTICULARS AND INSTRUCTIONS OF THE EXPRESSION OF
INTEREST (EoI) FOR PROCUREMENT OF TRACTOR OPERATED RUBBER ROLL
RICE SHELLER-CUM-POLISHER & MINI DAL MILL**

IMPORTANT INFORMATION

1. **SUBMISSION OF EoI DOCUMENTS:** The Bidder has to submit the EoI documents in two parts i.e. Technical bid and financial bid.

2. ELIGIBILITY OF TENDER

2.1 Eligibility:

Those who fulfill the following criteria are eligible to apply:

1. The Bidder must be a reputed registered Manufacturer/MSME unit of the Agril. Machinery.
2. The Bidder must have up-to-date EPF&ESI for its employees. Documents relating to the EPF & ESI of the employees for the last 3 years i.e. 2021-22, 2020-21 & 2019-20 should be enclosed in the technical bid.
3. The Bidder must have chartered accountant audited report of its financial transaction for last 3 (three) years. Annual turnover of the firm should be more than Rs. 50.00 lakh (fifty lakh) for each of the last three years.
4. The Bidder should submit his/her willingness for providing maintenance support of the Machinery & implements supplied by him/her.
5. The Bidder must provide evidence of successful execution of supply orders with installation and successful after sales support in reputed organizations.
6. Firms with experience in supplying the machines/implements in the Government programmes/ Govt. institutions will be preferred.
7. The applicant must have up-to-date GST Registration Certificate & PAN Card.

GENERAL INSTRUCTIONS: 1. The Bidder has to submit the EoI documents under "TWO BID" system i.e. Technical bid and financial bid in two separate sealed covers mentioning the name of Bid on top of the covers. Both the sealed covers are to be packed in third sealed cover superscribed as "Expression of Interest for Mini Dal Mill" and should be sent by Indian Postal Regd. /Speed Post to the Development Engineer, OFMRDC, Satyanagar, Bhubaneswar, Dist- Khurda, Odisha 751007. The last date of receipt of the tender is 31.01.2023 up to 5.30 PM. Other mode of submission of tender document will be liable for rejection.

2. The tender will be opened on 04.03.2023 at 3.00 P.M. in the Board room (1st floor) Krushi Bhawan, Odisha, BBSR in presence of the Bidders or their authorized representatives. Authorized representatives will be required to produce their authorization letter before opening of the bid failing which they will not be allowed to be present in the bid opening meeting.

3. Submission of more than one bid by a particular Bidder for a particular machine

under different names is strictly prohibited. In case it is discovered later on that, this condition is violated, all the tenders submitted by such Bidder(s) would be rejected or contract cancelled and earnest money deposited will be forfeited.

4. All offers shall be typed or printed clearly in English and the price quoted for each item shall be firm, both in words and figures and in form of Indian currency. The amount mentioned in word will be final.
5. Warranty period, Delivery period and After-Sale-Service conditions, AMC etc. are also to be clearly indicated. In case of After Sales Service, it may be mentioned the type of service that will be rendered. In case of AMC, details regarding repair and replacement of parts may be mentioned.
6. The rates and the conditions of the offer will remain valid for one year from the date of placing order of the tender and no change or alteration of the rate will be acceptable on any account during this period.
7. Submitted documents with overwriting or erased or ineligible specifications and rate will be rejected.
8. Request from Bidders in respect of additions, alterations, modifications, corrections etc. of either terms or conditions or rate after opening of the bid will not be considered.
9. Bidders should carefully examine their bid documents and fully aware of themselves regarding all the conditions, which may in anyway affect the cost thereof.
10. If a Bidder finds discrepancies/omissions on the specification or any other documents and any doubt as to their meaning, he should at once get it clarified the same from Development Engineer, OFMRDC, Bhubaneswar.

This, however, does not entitle the Bidders to ask for time beyond the due date fixed for receipt of tenders.
11. The Bidder should attach self attested photo copies of up- to- date valid GST, up-to-date IT return and PAN documents, the original of which is to be produced at the time of opening of Tech. bid or financial bids or later as required by authority.
12. Verbal clarification and/or information given by the purchaser or its employees or representatives shall not be binding on the purchaser.
14. Submission of sealed bid will carry with the implication that the Bidder agrees to abide by the conditions laid down in the detailed particulars of the bid notice.
15. While tenders are under consideration, Bidder and their representatives or other interested parties are advised to refrain from contacting by any means, to the purchaser's personnel or representatives on matter relating to the tenders under consideration.

16. The purchaser, if necessary, will obtain clarification on tenders by requesting such information from any or all the Bidders either in writing or through personal contact as may be necessary.
17. The Bidder(s) will not be permitted to change the substance of his/her offer after the tenders have been opened. In the event of non-compliance with this provision, the Bidder is liable to be disqualified.
18. The technical/purchase committee is not bound to accept the lowest tender, reserves the right to accept full or part of any tender at its discretion in case of irrational quoted value.
19. The Bidder should supply the full order placed with him within 45 days from the date of placement of order.

3.RESERVATION OF AUTHORITY

- 3.1 Tender/Purchase committee reserves the right of negotiation of the lowest quoted price of the Bidders as decided by the committee.
- 3.2 Authority reserves the right to revise the quantity for purchase as and when required.
- 3.3. The undersigned reserves the right to reject any tender on the basis of Technical Bid or accept any tender for a better technical specification than published in the tender documents.

4. BID SYSTEM

1. Part-I: Technical Bid (As per the given format at Annexure-V)

- a. The Technical bid should contain detail technical description & specification of the machinery/equipment, its indispensable/optional accessories, and the extent to which it conforms to the published specifications along with original printed literature in accordance with specifications for Mini Dal Mills as per **Annexure-I A**. Additional information on the machinery as per **Annexure-I B** must be attached with the bid.
- b. Tender document fee to be paid in shape of Demand Draft drawn in favour of Development Engineer, OFMRDC,BBSR payable at BBSR (non refundable).
- c. The firm should be registered and should possess valid and up to date certificate of proof of Income Tax, GST, and Import license if importing parts.
- d. The copy of PAN ,GSTIN Registration (should be active) with proof of last return should be attached with the offer. (Provisionalcopy shallnot be accepted.)
- e. Income Tax return for last year.
- f. The bidder should submit the declaration as per Annexure-II.
- g. All the technical specification should be mentioned in the Tender paper as Technical Specifications.
- h. Documents relating to the EPF & ESI of the employees of the last 3 years should be enclosed in the technical bid.
- i. The Bidders shall have to enclose Chartered Accountant Audit report of last 3 years relating to financial transaction.

- j. The Bidders may enclose the successful supply order of last 3 years for agricultural machinery implements to the Agriculture Department /Offices of the State.
- k. The bidder must submit a letter stating it shall provide on-site after sales services per warranty & CAMC without any financial liability to the Department.
- l. **BID SECURITY (Also known as Earnest Money Deposit):**

To safeguard against a bidder's withdrawing or altering its bid during the bid validity period, Bid Security (also known as Earnest Money Deposit) is to be obtained from bidders except those who are exempted from paying Bid Security as per para-21 of FDOM No.4939/F dated 13.02.2012 & FDOM No.27929/F Dated 16.10.2020. Accordingly, Bid Security for each of the items as mentioned in the EoI Notice i.e. Tractor operated Rubber Roll Sheller-cum-Polisher for Rice and Mini Dal Mill with Single Phase, 1 HP Electric Motor will be Rs.8,00,000.00 (Rupees eight lakh) only. Bid security should be deposited in shape of **DD/BG/TDR in Banks** pledged in favour of Development Engineer, OFMRDC, Bhubaneswar and payable at any Nationalized Bank in Bhubaneswar, Odisha.

N:B: The exemption from payment of Earnest Money will only be applicable to the local MSME units i.e. MSME units registered under the jurisdiction of Odisha State only. But Bid Security Declaration should be given by the other bidders other than local MSMEs/local Start ups.

1) TECHNICAL SPECIFICATION:

- I. The firm should submit the models available for the machine and equipment with its capacity, **physical specification like weight, dimension, materials specification in terms of thickness etc as per the proposed specifications.** Detail technical specification of make and model and BIS No. / CML No. (Wherever applicable) of electrical motor may be enclosed. Final approval is subject to verification of original documents by the authority.
 - II. **The firms bidding for supply of Mini Dal Mills should submit the Commercial Test Report from any of the Government of India recognized Testing Institutes/Centre authorized to test Post Harvest Machines.**
 - III. The operational manual containing all the specification, capacity and performance of the machinery/ equipment, detail technical literature, Video Clips etc. should be provided to facilitate the evaluation. Besides, the acceptability of the farmers of the above machinery/ equipment and the demonstration result if available should also be provided with the offers.
- m. The credential of the firm in respect of selling of offered product in different States may also be provided as documentary proof.
 - n. The manufacturing firms/SSI/MSME Units shall furnish an undertaking in support of their claims and information/ documents submitted. Anything found false/incorrect in course of verification, at any point of time after approval shall be blacklisted and debarred from future transactions with Agriculture Department and also liable for payment/ compensate any loss that may arise due to false undertaking.
- The bidder has to fill up the check list and enclose it with the Technical Bid.

- The bidders shall enclose an undertaking in writing for free service of the implements/ machinery and replacement of the defective parts free of cost, if required, during the guarantee/ warranty period .
- The bidder should submit all the documents as per Terms & Conditions in a spiral binding form mentioning the page numbers and contents. No loose sheets will be entertained.
- The Bidder should specify minimum time and maximum time to repair/replace in the event of a failure of a machine.
- .In case any tender is rejected on the basis of Technical Bid, the Financial Bid corresponding to that tender will not be considered by the tender committee.
- The bidder successful in technical bid must give technical power point presentation to the Technical committee so formed by the D.A. & F.P.(O).

2. Part-II: FINANCIAL BID:

The Tender containing the financial bid should show in detail the cost of machinery/implements. The financial bid should show the cost of Machinery/implements in which packing, forwarding, insurance & three years AMC beyond 1(one year) warranty are included and taxes as applicable separately (FOR at destination) as at **Annexure-VI** . Destination means, at the concerned installation/delivery points.

An undertaking indicating that the quoted make and model have not been sold to any other organization in India at lower price both by the manufacturer and the firm submitting the bid.

5. SUBMISSION OF EOI :

1. The sealed envelope as mentioned in general instruction must show the name of the Bidders and his address and should be super scribed as "**Eoi for Supply of Mini Dal Mill**" on the top of the envelope. All the documents submitted must be in papers showing signature of the applicant and printed office name of the Bidder on official seal. All the documents must be submitted in a sequential manner with separator/flags to help in quick scanning of the topics. Wherever possible, data in tabular form should be given. The bidder must furnish the Check List as indicated at Annexure-VII.
2. The tenders should be sent only by India Postal Registered post/speed post/Courrier addressed to the Development Engineer OFMRDC, Satyanagar, Bhubaneswar-751007.
3. The authority will not be held responsible for any postal delay or non receipt of the same. If the office happens to be closed on the last date of receipt or opening of the tender as specified then the tenders will be received /opened on the next working day at the same time and venue unless otherwise notified.
4. The Bidders or their authorized representative shall have to produce authenticated identification proof for participating on the date of opening of tenders. Only a single representative from each firm shall be allowed to participate at the time of opening tenders.
5. . The tender committee has the right to do independent assessment of the firm's past performance with reference to supply, delivery and after sales

- service provided if necessary, to verify the authenticity of the firm's credentials.
6. Even if qualifying criteria are met, the bidders can be disqualified for the following reasons, if enquired and convinced by the Tender Committee as to :
- i. Making a false statement or declaration
 - ii. Past record of poor performance, like supply of substandard machinery/implements, dishonoring terms of warranty/AMC etc.
 - iii. Past record of non –supply or in-ordinate delay in supply of items
 - iv. Past history of any other litigation which is considered a fit ground for such disqualification by the Tender Committee.

5.7 Any attempt to produce wrong information/false documents shall lead to rejection of the tender in the present case and shall debar the firm from participating in future tenders.

6. REQUIREMENTS BY BIDDER FOR VALID ORDER PLACEMENT

The successful Bidder will make all necessary arrangements to submit the following documents and information within 7 days of placement provisional order issued.

1. The required amount of Bank Guarantee & execution of agreement on Rs. 100/- Non Judicial Stamp Paper duly signed before the Notary at Bhubaneswar which is signed and authenticated by the two parties after which the final supply order can be placed.
2. The successful bidder will give an undertaking that " if I get supply order then,
 - i. Hands on training for the users of the machines on machine operation for 3 days will be provided by me.
 - ii. 1(one) year Warranty free of cost and 3 (three) years AMC beyond one year warranty on payment of cost will be provided by me.
 - iii. I will sign the Agreement and deposit the security money as per procedure.

7. REQUIREMENTS BY APPLICANT AT THE TIME OF SUPPLY:

The applicant has to fulfill the following conditions unless specifically mentioned.

1. RATING PLATE/ NAME PLATE

Each machinery/implements must have permanently engraved / embossed Sl. No., month & year with the manufacturer's name, NFSM as sample such as e.g. 001 – 10/23 – OFMRDC-NFSM.

2. PACKING

All the machinery/implements are to be suitably protected as required to prevent damage or deterioration during transit and storage till the time of installation/ supply. The Bidders shall be responsible for any loss or damage in course of transportation, handling or storage due to improper packing till successful installation. The Bidders shall have to

replace the damaged machinery/ implements during transit within a week, failing which the cost of the consignment will not be released.

7.3 Inspection & Testing:

- a. All machinery/implements shall be inspected and tested for completeness, proper assembly, operation, cleanliness and state of physical condition and performance as per quoted specification.
- b. The test if any shall be conducted, reported and certifications to be provided by the applicant.
- c. The Bidders shall provide all test and measuring equipment/tools required for inspection/testing if any.
- d. The cost of all such tests shall be borne by the Bidders.
- e. The authorities nominated by the D.A. & F.P.(O) reserves the right to reject any machinery/implements if it does not comply with the specifications during performance testing, installation and commissioning stage.
- f. Inspection and testing would be conducted, jointly, at various stages as applicable during manufacturing, transportation, installation and commissioning of the respective machinery/implements.
- g. Before delivery of the machineries, EE / AAE of OFMRDC will visit the factory and check the specification and quality of the machine as per specification approved by purchase committee.
- h. After the supply & installation of the a joint verification will be conducted by the concerned BAO/AEO and AEE/AE of the concerned district/Block.

4. DISCOUNT

The rate of discount if any on each machinery/equipment may also be indicated in the Tender specifically.

8. REQUIREMENTS BY BIDDERS AT THE TIME OF SUPPLY AND AFTER SUPPLY.

1. Supply:

- a. The selected supplying firm/.firms will supply and install the machineries at the destination points i.e. at WSHG/FPO/FPC/FPO/FPCsof concerned district/Block/GP level.
- b. Any components, fittings etc. which may has not been specifically mentioned in the specifications but are necessary for the equipments, shall be supplied by the Bidder free of Cost.
- c. The Authority reserves the right to cancel the order or a part, if the supply period delayed more than 7 days, forfeit the security deposit and also reserves the right to procure the machine from alternative sources giving 7 days notice to the defaulter.
- d. As it is a time bound supply in no case the escalation of cost will be entertained.
- e. In case of delay in delivery or successful installation, a penalty of

- 0.5 % (Half Percent) of tender value per week shall be levied.
- f. In case the items supplied by the manufacturer/firm are found not up to the specification or rejected for any other reason, no payment will be effected. The manufacturer/firm will be intimated to take back the stocks at his own cost within a week from the date of rejection and to replace the same within 7 days, failing which the security deposit will be forfeited.
- g. A selected supplier, if fails to act in accordance with the terms and conditions of supply order or knowingly violates any condition specifically laid down in the tender or other such document, risks the chance of being black listed by the purchaser for such erratic action.

2. Installation and commissioning:

Installation and Commissioning shall include the following:

- a) Installation/ supply and Performance Testing if any of the agricultural machinery/ implements supplied by the Bidder will be done by the bidder in presence of concerned officers.
- b) It will be the responsibility of the Bidders to provide all necessary spares and consumables which will be required during installation and commissioning, free of cost. List of spare parts will be provided during installation to the beneficiary.
- c) The Bidders will bring their own testing and measuring instruments as required for installation, testing, commissioning, which can be taken back after completion of the work.
- d) The supplying firm/firms will conduct demonstration/training to the members of WHSG on the smooth operation of the machineries.

8.3 Documentation:

Detailed technical manuals, handbooks, drawings, warranty card and Factory Quality Assurance checklist, test results and any other certifications mentioned in the Technical specifications shall be supplied along with the consignment.

Supplied manuals/handbooks must cover detailed technical specifications and installation, operation, maintenance and system safety procedures.

For experimental setups details of theory, procedure and methods of taking measurements etc. should be provided in the form of hand books for each experiment in duplicate.

8.4 After Sales Service:

The Bidder has to undertake that

- i. The spare parts will be available in Odisha for repair & maintenance of the machinery/implements as and when

- required.
- ii. Technician for repair & replacing of breakdown parts will be available in nearest locations of the supply place.
 - iii. Any breakdown and spare parts replacement will be complied within a week after getting information over phone /letter from the SHG/concerned officer.
 - iv. Bidder has to submit the detail address of the spare parts available centre, mechanic and contact person with his mobile/Telephone No. to undersigned and all concerned.
 - v. The bidder shall provide a designated mobile number and e0mail id. For registration of complaints regarding the performance of the machine by the beneficiaries.

The selected bidder will be fully responsible to provide maintenance service.

9. FINANCIAL TERMS :

9.1 Performance Security:

To ensure due performance of the contract, performance security will be obtained from the successful bidder awarded the contract. Performance security shall be for an amount of 10 (ten) percent of the value of the contract .If selected, Applicants shall have to deposit Performance security @ 10 percent of the contract value for the supply of machinery/implements in shape of **Bank Guarantee** in favour of the Development Engineer, OFMRDC, Bhubaneswar from any of the commercial Bank as specified in Annexure-IV.(Model Bank Guarantee Forms is to be attached with the tender document as Annexure-III).Performance security shall remain valid for a period of sixty days beyond date of completion of all contractual obligations including warranty obligation.

9.2 Exemption of concessional payment of Performance Security: As per clause No. 2 of Finance Deptt. Office Memorandum No.13681/F dtd.19.04.2018 & F.D. O.M. No.27928 dtd.16.10.2020 of Govt. of Odisha:All local MSME , if selected through bidding process, would be required to make payment of performance security i.e. @25% of the prescribed security deposit to ensure due performance of the contract.

3. PRICES:

- i. Price quoted should be FOR at GP/Block/district point within the state of Odisha (**As per Annexure- VI**) .
- ii. Price should be quoted for unit item in term of Indian currency.
- iii. Purchase order will be placed as a single lot for the item, as the case may be.

9.4 DISCOUNT:

The discount offer on each item shall also be indicated in the bid specifically.

10. PAYMENT

After supply& installation the payment will be made by the Development

Engineer, OFMRDC in two phases as follows.

10.1 In 1st phase

75% of the bill amount shall be released to the supplying firm on receipt of the bill with stock entry certificate from the WSHG/FPO/FPC/FPO/FPC& also on receipt of joint verification report from concerned BAO/AAO & AAE/AEE & representative from OLM/NABARD/Mission Shakti as the case may be on successful installation, demonstration conducted, successful trial run done and training on use of the implements/Machinery imparted to the concerned WSHG/FPO/FPC/FPO/FPCduly countersigned by the CDAO concerned.

b) In 2nd phase- balance 25% of the bill amount will be paid to the supplying firm after completion of six months and obtaining certificate regarding proper functioning of the machineries by the AEE/AE concerned through concerned E.E.

11. PENALTY

If delivery is not carried out in time as specified in other part of the tender documents, the applicant /manufacturer will be charged a penalty @ 0.5% (half percent) per week of the total value of the concerned machinery/ equipment

In the event, the complaints are not attended to and rectified within prescribed time under clause "after sales service" the applicant will be liable to a additional penalty @ Rs.500/- per day of the invoiced value of the tools, inserts and accessories per day from the 15th day of complain till the agricultural machinery/ implements is brought to functional condition which shall be deducted from the EMD /Security Deposit submitted by the applicant.


12. RIGHT TO ACCEPT AND REJECTION OF TENDER:

The right of acceptance of tender and/or awarding contracts rests with the tender committee. The tender committee shall also reserves the right either to reject or accept any/or all tenders, split the orders between different Bidders and place orders for a part of the tender with holding the rest. The purchaser will have exclusive right to alter the quantities of machinery/ Implements at the time of placing the final purchase order.

13. SOLVING DISPUTES:

The Authority & the applicant shall make all efforts to resolve amicably by direct informal negotiation on any disagreement or dispute arising between them under or in connection with this contract.

All disputes arising out of the contract shall be referred to courts under the jurisdiction of the Bhubaneswar Court only.


Director of Agriculture & Food
Production, Odisha, Bhubaneswar

Annexure- I A

Details of specification of Mini Dal Mill

Sl.No	Name of the Machine	Specifications
1.	Mini Dal Mill	<p>i) To be operated by single phase 1 HP Electric Motor</p> <p>ii. Preferably the Motor should be of ISI/BIS mark</p> <p>iii. Output Capacity of Dal: > 25 Kg/Hr</p> <p>iv. Milling Efficiency:>80%</p> <p>v. To be fitted with wheels for easy shifting</p> <p>vi. Major Components:</p> <p>a. Emery Coated Roller</p> <p>b. Body Frame</p> <p>c. Cover/Exhaust Outlet (MS Sheet)</p> <p>d. Pulley: CI/MS</p> <p>e. Screen: MS</p> <p>f. DOL Starter</p>

Annexure-I (B)

Brief Description of the Machine

1. Name of the Manufacturer
:
2. Origin country of Manufacturer of the machine :
3. Type of the
machine
:
4. Power of the
machine
:
5. Source of the
power
:
6. Make-
7. Model –
8. Rated capacity in Kg/hr:
9. Components of the
machine
:

- i)
- ii)
- iii)

10. Materials of the Machine
:
11. Dimension of the
Machine
:
12. Any specific attachment Briefly elaborate in a

separate statement

Signature of bidder

Annexure-II

DECLARATION

I/We M/s. _____ represented by its proprietor/Managing Partner/ Managing Director having its Registered Office at _____ and its Factory premises at _____ do declare that I/We have carefully read all the conditions of bid in Ref. No. _____ for supply of machinery and other items from the date of publication and will abide by all the terms & conditions of the Bid.

Place:

Signature of the Bidder

Date:

Official Seal:

Model Bank Guarantee Format for furnishing EMD

To

The Governor of Odisha/ Development Engineer, OFMRDC, BBSR

WHEREAS (name and address of the tenderer (hereinafter called "the tenderer") has submitted their offer dated..... For the supply of (herein after called the "tender") against the purchaser's tender enquiry No.....

KNOW ALL MEN by these presents that WE..... of

..... having our registered office at are bound unto (herein after called the "Purchaser) in the sum of

For which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents.

Sealed with the

Common Seal of the said Bank this day of 20.....

THE CONDITIONS OF THIS OBLIGATION ARE:

1. If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
2. If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
3. If the tenderer fails to furnish the Performance Security for the due performance of the contract.
4. Fails or refuses to accept/execute the contract.

We undertake to pay the Purchaser upto the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to owing to the occurrence of any or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force upto and including 45 days after the period of tender validity and any demand in respect thereof should reach the bank not later than the above date.

Our..... Branch at (Name & Address of the * branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only

and only if you serve upon us at our* branch a written claim or demand and received by us at our *branch on or before Dt..... otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....

(Signature of the authorised officer of the Bank)

.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of the Branch

Model Bank Guarantee Format for Performance Security.

To

The Governor of Odisha/

WHEREAS (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contact no.dated to supply (description of goods and services) (herein after called "the contract"),

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract :

AND WHEREAS we have agreed to give the supplier such a bank guarantee; NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limit of (amount or guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand,

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the, day of 20.....

Ourbranch * (Name & Address of the *branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our "branch on or before Dt. otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....
(Signature of the authorized officer of the Bank)

Name and designation of the Officer ,Seal, name & address of the Bank and address of the Branch

- Preferably at the headquarters of the authority competent to sanction the expenditure for purchase of goods or at the concerned district headquarters or the State headquarters.,

Format for submission of Technical Bid

Sl. No.	Item	
1	Name of the Bidder :	
2	Address:	
3	E-mail ID	
4	Contact No.	
5	MSME Registration No.	
6	Name of the Machinery quoted i. Make ii. Model iii. Capacity & Power outpur as in Annexure-III iv. Design & drawing of the machine	
7	DD No. Date & issuing Branch of the Tender paper cost:	
8	i)E.M.D. (Bid Security) ii) Bid Security Declaration in the prescribed form in lieu of EMD as admissible under F.D. Odisha	
9	GST Registration (Should be active) with proof of last return filing	
10	(i) C.A's audited report of his financial transaction for last 3 years showing annual turnover of ₹ 1 crore and above	

	(ii)I.T. return for last one year with Photocopy of PAN Card	
11	<p>Commercial Test Report:</p> <p>i. Name of the machine with model</p> <p>ii. Name of the issuing Institute</p> <p>iii. Date of issue</p> <p>The test report should be obtained from any Govt. of India approved testing centres.</p>	
12	EPF Registration No. with copy of last 3 yrs. filing of return with employee data.	
13	ESI Registration No. with copy of last 3 yrs. filing of return with employee data	
14	Undertaking for repair & maintenance during warranty/guarantee period	
15	Undertaking for execution of after sales support	
16	Proof of successful suply of agricultural machinery/implement to the Agriculture Department/Offices of the State	
17	Printed literature indicating photographs and detail technical specification working CD Manual and their function to be attached	
18	Undertaking for minimum time and maximum time to repair/ replace in the event of a failure of machine	
19	Willingness of A.M.C.	

Signature of the Bidder/ Authorized Signatory

Annexure-VI

Format for submission of Financial Bid

Name of the machine with make & model	Sl. No.		Item	Cost in Rs. in Figure	Cost in Rs. in Words
	A	1	Basic price of machine with mandatory accessories and prerequisite parts/accessories/ hands on training at the installation point that are required for smooth operation of the machinery/implements(List of accessories parts is to be enclosed)		
		2	Tax(if any)		
		3	Other (if any)		
	B	4	Quoted Price with 1 st year Warranty (1+2+3)		
	C	5	Annual Maintenance cost (AMC) for next 3 years beyond 1 st year warranty(Inclusive of GST)		
	E	6	Total Value (4+5))		

Signature of the Bidder/ Authorized Signatory

Annexure-VII

Check list for submission of Tender

Sl. No.	Item	Yes	No	Page No. in the spiral binding Booklet
1	Name of the Manufactures :			
2	Address:			
3	E-mail ID			
4	Contact No.			
5	MSME Registration No.			
6	Date			
7	Name of the Machinery			
i)	Make:			
-	Model:			
-	Capacity & Power output as in Annexure-iii			
8.	Commercial Test Report (Name & Institute):			
9	Date:			
10	Place:			
11	List of document submitted:			
12	A. DD No. Date & issuing Branch of the Tender paper cost:			

B. Annual Turnover			
C. Income Tax Return for last one year			
D. 3 Years Audit reports issued by C.A.:			
E. Bid Security declaration in lieu of EMD			
F. EPF Registration No. Alongwith last one year documents of employees			
G. ESI Registration No. Alongwith last one year documents of employees			
H. Undertaking for repair & maintenance during warranty/guarantee period			
I. Execution of after sales			
I.Experience in Govt. supply			
J.GST			
K. PAN Card			
L. Design and drawing of machine			
M.Physical Specification and capacity			
N.BIS No. in case of motor			
O.Operational manual			
P.Commercial Test Report			

	q.Demo report (if any)			
	R.Undertaking for minimum time and maximum time to repair/ replace in the event of a failure of machine			

Signature of the Authorized Signatory