Annexure-I

CORRIGENDUM (Revised Clauses)

3 REQUEST FOR PROPOSAL

SL-3 Categorization of empanelment: In line with the ICT Policy 2022, it is proposed to change the categorization of empanelment as follows:

Category	Average Turnover of Company in	Existence of firm	Maximum value of order to be awarded (Software Application Development
	last 3 years	in years	Component Only)
Tier-I	Minimum Rs. 8 Crores	Minimum 5 Years	More than ₹50 Lakhs up to ₹1 Crore
Tier-II	Minimum Rs. 50 Lakhs and maximum up to less than Rs. 10 Crore	Minimum 3 Years	More than ₹20 Lakhs up to ₹50 Lakhs
Tier-III	Start-ups (No restriction on turnover)	At least 1 Year	Up to ₹20 Lakhs

6.1 PREQUALIFICATION CRITERIA (GENERAL BID)

Only competent agencies meeting the respective pre-qualification requirement stated hereunder shall be prequalified for the project. **Joint Venture or Sub-Contracting or Consortium is not allowed.** Technical Bids of only the successful pre-qualifiers will be opened for evaluation.

SI#	Items	Requirements	Compliances
1.	Legal Entity	 The bidder must be Registered as a Company / LLP under Companies Act, 1956/2013 OR Partnerships Firm registered under LLP Act, 2008. Registered with Goods and Services Tax Network (GSTN) in Odisha. Registered office of the bidder must be in Odisha The bidder must be registered as SME/MSME 	 Copy of Certificate of Incorporation/ Registration. Valid GSTIN and copy of GST Registration Certificate. Copy of PAN. Copy of MSME Registration

SI#	Items	Requirements			Compliances
					 Start-up Certification from Govt. of Odisha. (In case of start-up company) Copy of Acknowledgement (In case of company applied for Start-up Certification from Govt. of Odisha). However, bidder must submit the final Start-up Certification within 15 days of opening of the commercial bid.
2.	Existence of the bidder in Odisha	The bidder must have development centre locat Category Existence in years in Odisha as on 28-02-2023 Tier-I At least 5 Years Tier-II At least 3 Years Tier-III (Start-up At least 1 Year		ed in Odisha.	Leased Agreement / Trade License/any other related document showing the existence of the bidder such as Certificate of Incorporation, GST registration etc.
3.	Sales Turnover	companies)		<u> </u>	Certificate from Statutory Auditor.
4.	Technical Capability	following number	nave successfully developed and so of online applications/ IT or IT Department / Government Age of years as on 31st December 20	ES services / IT Consulting for ncy / PSU/Autonomous Bodies in	Work Order + Completion or Go-Live Certificate Project citation (in the prescribed format) along with copy of work orders (including

SI#	Items	Requirements						Compliances
	Category Number and value of Project					extensions, if any) and completion		
		Tier-I • Minimum One Pr		n One Project o	f ₹4 Cr; or			certificate.
			•Two Proj	ects of ₹3 Cr ea	ch; or			For the projects which are in process of
			• Three Pr	ojects of ₹1 Cr e	each;			implementation, the software
		Tier-II	• Minimun	n One Project of	₹40 Lakh; or			development component must be
			• Two Proj	ects of ₹30 Lakl	n each; or			completed with UAT at the time of bid
			• Three Pr	ojects of ₹20 La	kh each;			submission.
		Tier-III	Not applic	able				
5.	Manpower	Responding	Firm/ Comp	any must have	following numb	per of	full time technical	PF Challan (not later than 3 months) for
	Strength	resources in	n its payroll i	n the domain of	software deve	lopme	ent with minimum	Tier-I & II and Certificate from HR Head on
		qualification	n B.E/B.Tech	/MCA/MSc(IT)/	DOEACC(NIELI	T)-B Le	evel as on date:	the company letter head (with name,
		Category	Minimu	ım number Tecl	hnical Resourc	es.		qualification, experience, expertise,
		Tier-I	60 emp	loyees				certification) to this effect for Tier-III.
		Tier-II	25 emp	25 employees				
		Tier-III	10 emp	loyees				Copy of the certification
				er of employees	, certification is	s requ	ired at least following	
		number of		T -	Т.			
			DB	Programmin	Security			
			Certificatio	g	Certification			
			n	Certification				
		Tier-I 5 8 3		<u> </u>				
			3	4	1			
			1	4 1				
6.	MSME and			_	gory must have	been	registered as MSME.	Copy of Certificate.
	Startup Odisha		ders quoted					
	Registration	o must b	e registered	with MSME and	d Startup Odish	a		

SI#	Items	Requirements	Compliances
		(or)	
		o Copy of Acknowledgement (In case of company applied for Start-up	
		Certification from Govt. of Odisha). However, bidder must submit the final	
		Start-up Certification within 15 days of opening of the commercial bid.	
7.	Blacklisting	Responding Firm/ Company shall not be under a declaration of ineligibility for	Self-Declaration
		corrupt or fraudulent practices and must not be blacklisted by any State Govt./	
		Central Govt., for any reason, at the time of bid submission.	
8.	RFP Document	The bidder must furnish Tender Document Fee of ₹11,200/ - (including GST of	Transferred electronically through e-Nivida
	Fees	12%)	Portal
9.	EMD	Bid Security Declaration Form duly signed	Bid Security Declaration Firm
10.	Local Firms /	The local IT/ITeS firms those have registered head offices along with development	Valid Legal Documents
	Enterprise	centres located in Odisha will be eligible to participate in the empanelment	
		process	
11.	Power of	The bidder shall submit Power of Attorney, duly authorizing the person signing	Power of Attorney document
	Attorney for	the documents to sign on behalf of the bidder and thereby binding the bidder	
	Authorized		
	Signatory		
12.	Integrity pact	The bidder must furnish Integrity Pact	Integrity pact in the prescribed form
13.	Acceptance of	The bidder must submit the declaration	Declaration in the prescribed format
	Terms &		
	Conditions		

SI#	Items	Requireme	nts	Compliances
14.	Certifications	Bidder shou	uld have following certification.	Copy of valid certificate issued by
		Category	Certification	accredited organizations.
		Tier-I	CMMi DEV/3 or above; (From CMMi	
			Institute)	
			ISO/IEC 27001-2013;	
			ISO/IEC 20000	
		Tier-II	ISO/IEC 27001-2013;	
			ISO 9000 any series	
		Tier-III	Not applicable	

6.2 TECHNICAL EVALUATION CRITERIA

In order to facilitate the technical proposal evaluation, the technical criteria laid down along with the assigned weights have been presented in subsequent section. The marking scheme presented here is an indication of the relative importance of the evaluation criteria. During evaluation of proposals, OCAC, may, at its discretion, ask the bidders for clarification of their Technical Proposals. Bidders securing above 70% marks in the technical evaluation will only be considered for further financial bid evaluation. Bids or Tenders which don't secure the minimum specified technical score will be considered technically non-responsive and hence shall be debarred from being considered for financial evaluation.

Clause	Criterion & Marks Assigned	Max	Tier-I	Tier-II	Tier-III
		Mark			
6.2.1	Average turnover in last 3 years ending on 31/3/2022.	10	 ₹8 Cr 2 marks Beyond ₹8 Cr. 2 mark for each ₹50 Lakhs up to maximum 10 marks 	•	 ₹10 Lakh- 2 marks Beyond ₹10 Lakh 2 mark for each ₹1 Lakhs up to maximum 10 marks
6.2.2	Skilled Resource Strength	35	As per Format 9.7.2	As per Format 9.7.2	As per Format 9.7.2

6.2.3	Experience in software	15	Each software application	Each software application	Each software application
	development and		development / IT or ITES services	development / IT or ITES services /	development and
	implementation		/ IT Consulting for any	IT Consulting for any Government	implementation project during
	(Only Software application/		Government Department /	Department / Government Agency	last 10 years with order value of
	Web portal/ Website		Government Agency /	/ PSU/Autonomous Bodies in India	
	development/ Mobile app/		PSU/Autonomous Bodies in India	during last 10 years as on 31st	Minimum ₹1 Lakhs – 2 Marks
	Business Intelligence will be		during last 10 years as on 31st	December 2022 with order value	>₹1 Lakh to <=₹ 2 Lakh – 4 Marks
	considered)		December 2022 with order value	of	> ₹2 Lakh to <= ₹5 lakh – 6 Marks
	In case of international project,		of		> ₹5 Lakh – 8 Marks
	the value will be calculated			Minimum ₹20 Lakhs – 2 Marks	(Maximum 15 Marks)
	based on exchange rate on the		Minimum ₹1.0 Cr – 2 Marks	>₹20 Lakh to <=₹ 30 Lakh – 4	
	date of General bid opening		>₹1.0 Cr to <=₹2 Cr– 4 Marks	Marks	
			> ₹2 Cr to <= ₹4 Cr – 6 Marks	> ₹30 Lakh to <= ₹40 lakh – 6	
			> ₹4 Cr – 8 Marks	Marks	
			(Maximum 15 Marks)	> ₹40 Lakh – 8 Marks	
				(Maximum 15 Marks)	
6.3.4	Quality Certification	10	CMMI-5- 4 Marks	CMMI 3 or above- 4 Marks	• ISO 9000)any series (- 5
			CMMI-3- 2 Marks	• ISO27001–3Marks	Marks
			• ISO27001–3 Marks	• ISO20000-3 Marks	• ISO27001–2 Marks
			• ISO20000-3 Marks		CMMi-3 or above -3 Marks
6.3.5	Technical Presentation	30	Technical Presentation: - Which in	cludes Approach and Methodology of	assigned job work, Delivery
			mechanism, testing process, proce	ess of user acceptance testing, capabili	ties in technology stack such as
			.NET, PHP, Java, Ruby, Python etc.	leveraging various Tools and Software	e. In addition, the type of resources
			deployed for executing job work a	nd addressing risk for smooth delivery	<i>'</i> .
			Experience in Product Developmer	nt etc.	

- 1. All the bidders who secure a Technical Score more than 70% will be declared as technically qualified
- 2. The Commercial bids of only the technically qualified Bidders will be opened for further processing.
- 3. All the technically qualified bidders to match the L1 rates (against respective tier as well as respective resource category) for empanelment after opening of commercial bid.
- 4. The bidder have to mention the expertise on the technology stack such as GIS, Java, PHP, .NET, Ruby, BI etc and Prioritize the technology as mentioned in Clause 9.7.3

5. Mere empanelment with OCAC/Govt. of Odisha does not guarantee allocation of work.

6.3 FINANCIAL BID EVALUATION CRITERIA

- 1. The Financial Bids of the technically qualified bidders (those have secured more than 70 marks in technical evaluation) will be opened on the prescribed date in the presence of bidders' representatives.
- 2. If OCAC considers necessary, revised Financial Bids can be called from the technically shortlisted Bidders, before opening the original Financial Bids. In that case, the revised bids should not be higher than the original bids (except in case of increase in Govt. tax / levies) otherwise the bid will be rejected & EMD will be forfeited of such defaulting bidders, if any.
- 3. There will be NO NEGOTIATION regarding the financial bid. However, if the Evaluation Committee finds the L1 rates (under different tiers) unreasonably higher than the market rates, it may call for NEGOTIATION of the rates quoted.
- 4. The bid price will be exclusive of all taxes and levies and shall be in Indian Rupees.
- 5. Any conditional bid would be rejected.
- 6. Errors & Rectification: Arithmetical errors will be rectified on the following basis: "If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail".
- 7. For each tier, an L-1 bidder will be identified, based on the Financial Bid.

6.4 SELECTION OF L1 VENDOR

- 1. The man month rates quoted by bidders in each category of resources will be multiplied by 'multiplication factor' of respective category of resources to get "total cost". Total cost of each category of the resources will be added to get the Gross Total Value (GTV_{RES}) of resources.
- 2. After adding Annual Maintenance Cost (AMC) in percentage, the Gross Total Value (GTV) will be calculated.

- 3. The Average Bid Price for each Tier shall be computed by adding all Gross Total Values (GTV) of all the qualified bidders and dividing the same by the number of such bidders.
- 4. However, bidders whose Financial Bids have Gross Total Value (GTV) that is less than 0.5 times of the Average Bid Price or above 1.5 times of the Average Bid Price will be disqualified. For example, if the Average Bid price among 10 bidders is ₹5,00,000/-, the bidders those have quoted GTV less than ₹2,50,000/- or GTV more than ₹7,50,000/- will be disqualified.
- 5. L1, L2, L3, L4..... vendors will be decided on the basis of the lowest Gross Total Value (GTV) submitted by all Technically Qualified Bidders as determined from above points.
 - a. The bidder quoting the lowest rates of GTV in each tier in the Financial Bid shall be selected as L1 for respective tier.
 - b. Once L1 rates are finalized as per procedure defined in this section, other shall be given the option to match L1 rates and get Empanelled with OCAC. It shall be obligatory on the part of the empanelled bidders to match the lowest rate (L1).
- 6. In case any bidder has failed to quote for any/all the items in the Commercials, the bid submitted by that bidder will be rejected and its EMD will be forfeited, if any. In the event wherein the L1 bidder fails to provide complete details as per Commercials, then the L1 bidder would be selected from other Qualified bidders as per above.
- 7. A panel of bidders for each Tier will be formed by giving successive opportunity to L2, L3, L4, L5.... bidders to match the lowest unit rates finalized as above.
- 8. If L1 bidder fails to accept the individual unit rates rationalized as per above procedure, their bid will be treated as cancelled and EMD will be forfeited, and/or initiate action as per Bid security declaration.
- 9. Multiplication Factors

SN	Particulars	Multiplication Factor
1)	Project Manager /Project Leaders/Technical Leaders	2
2)	Business Analyst /Solution Architect	8
3)	Software Developers/Programmer	20

4)	Software Tester	10
5)	Security Expert	4
6)	Database Developer/Administrator / Database Architect	4
7)	Systems / Network Administrator	1
8)	Content Writer/ Content Collector 3	
9)	Technical Writer	3
10)	Trainer /Change Management Professional	2
11)	Support Associate	4

7.2 PERFORMANCE GUARANTEE

After allotment of work by user departments, the bidder shall furnish a Performance Bank Guarantee (PBG) as per the provisions of OGFR within 15 days of issue of Work Order/LoI. The PBG must be from the nationalized bank in India. This Performance Bank Guarantee (PBG) shall remain valid for 60 days beyond the entire contractual obligation. Failure of submission PBG within the specified time period may lead to cancellation of the Work Order.

7.3 AWARD CRITERIA

The bidders have to sign an agreement with OCAC for empanelment. Contract would be signed taking into account the relevant clauses of RFP, Prebid clarifications, Corrigendum, the proposal of the bidder in addition to other agreed clauses. Master Service Agreement (MSA) would be signed for entire period. Mere empanelment with OCAC/Govt. of Odisha does not guarantee allocation of work.

7.4 PAYMENT TERMS

- 1. The department have right to choose any of the following methodologies for release of payment to the agency after finalisation of cost of the assignment.
 - a. Release of payment on the basis of deliverables
 - b. Release of payment on quarterly basis on man-month rates
- 2. Release of the payment on the basis of the deliverables

In case user department has decided to release the payment on the basis of deliverables for a particular assignment, payment will be released on following manner:

Empanelment of Software Development Firms // Ref No.: OCAC-SEGP-SPD-0044-2022-23001

SL#	Deliverables	% of total cost
		of assignment
i.	After submission of SRS/FRS and prototype demonstration	20%
ii.	After UAT	20%
iii.	After successful running of application/website for 3 months from the date of Go-live (Go-live criteria to be defined by user department based on the requirement) or date of launching of application by the department which one is earlier.	50%
iv.	After 12 months from the date of Go-live or submission of	10%
	Performance Bank Guarantee of equivalent amount.	

- 3. Release of the payment on quarterly basis on man-month rate
 - a. The payment will be released on a quarterly basis by the concern departments on the basis of the man-month rates as per resources engaged.
 - b. If the duration of engagement of resources is less than three months, payment will be made after completion of work and/or pro-rata basis.
- 4. In addition to the methodologies mentioned above (SI-2 & SI-3) the payment term can also be fixed for a project with mutual consent of both the purchaser and the software development firm during issuance of PO for a new project.
- 5. Payment will be made within 30 days of submission of invoice along with all required supporting documents.
- 6. All payments will be made subject to TDS (Tax deduction at Source) as per the income- Tax Act
- 7. Any payment related issues shall be resolved by Secretaries of concern department.
- 8. The Selected Agency shall submit the requisite deliverables and satisfactorily perform work as specified under the Contract to the Purchaser. The requisite payment will be released by the Purchaser upon acceptance of the deliverables and satisfaction with work performed by the Selected Agency.
- 9. If the deliverables submitted / work performed by the Empanelled Agency is not acceptable to the Purchaser, payments shall not be released to the Empanelled Agency. This is without prejudicing the Purchaser's right to levy any Penalties based on the Service levels agreed between the Purchaser and the Empanelled Agency. In such case, the payment will be released to the Empanelled Agency only after it re-submits the deliverable / performs work and which is accepted by the Purchaser.

7.5 PENALTY FOR DELAYS

1. Project assignments to the empanelled agencies will be on the basis of time/resource estimates defined by respective Departments. Each project, therefore, will have a definite date of project completion.

- 2. The Department and empanelled agency may undergo to a Non-disclosure agreement with appropriate Service Level Management with penalty terms at the time of awarding of work; however generally, for any time slippages, the agencies can induct more resources at their cost to meet the time schedules.
- 3. Project delays on account of the agencies will attract a penalty of 0.5% (point five percent) per week of the total project value for up to 30 days beyond which the Department will be free to get the job done from any one of the remaining empanelled agencies. However, the maximum ceiling limit of the penalty would be 10% of the contract value (excluding taxes) of the respective assignment/project.
- 4. In addition to the methodology mentioned above (SI-3) the SLA can also be fixed for a project with mutual consent of both the purchaser and the software development firm during issuance of PO for a new project. However, the maximum ceiling limit of the penalty would be 10% of the contract value (excluding taxes) of the respective assignment/project.

8.5.1 Empanelment Guarantee

Within 15 days of the selected firms being intimated about their empanelment they are to submit an Empanelment Guarantee (EG) in shape of DD in favour of Odisha Computer Application Centre. The value of Empanelment Guarantee as follows

Category	EG in Rupees
Tier-I	₹ 2,50,000/-
Tier-II	₹ 1,25,000/-
Tier-III	₹ 50,000/-

The Empanelment Guarantee will be returned to the bidder after completion of Empanelment period (i.e. after 3 years from the date of notification of empanelment or after applicable extension periods). No interest will be paid to the bidder towards Empanelment Guarantee.

9.7.2 Technical Skill

The software development companies, proposed to be empanelled should have necessary trained manpower along with technical skills in areas of Software Development. The companies should also have adequate exposure to different software development methodologies

Area	Max. Marks	Mark allotted to each employee.			Skill Sets	No. of employees available in organisation in each skill set	Name of the employee (engaged in fulltime basis only)
		Tier-I	Tier-II	Tier-III			
Project Management	2	0.5	2	2	PMP		
					PgMP		
					Prince-2		
					Other (Specify)		
Language, Middleware and Database Certification (Individual	4	1	2	2	Certified Java Developers		
					Certified Web Developers		
					Oracle Certified Middleware Developer		
					Microsoft Certified Developer for VB.NET /C#ASP.NET, MVC		
Certification)					Oracle Certified DBA		
					Microsoft Certified SQL Server DBA		
					Google Certified Associate Android Developer		
					Other (like IOS, etc.)		
Languages / Technologies	12	0.5	2	3	Java including latest version of Java8 , J2ME, JDBC/ ODBC connectivity, JMS		
					C, C++, C#		

		Linpand	1	itwaie De	evelopment Firms // Ret No.: OCAC-SEGP-SPD-0044-2022-23001
					HTML5, XML, ASP.Net, VB.Net,
					ADO.NET, Java Script, VBScript,
					xHTML, PHP, AJAX, Angular JS, CSS,
					Java Script, JQuery, Angular, MQ
					etc.
Databases	5	0.5	2	3	Oracle , SQL (variants like MySQL,
					non-stop SQL/MX etc), DB2,
					PostgreSQL, SQL Server etc
Frameworks	3	0.5	1	2	Struts, Spring, Hibernate,
					PhoneGap, SOA, Web2.0, LAMP,
					Java Server faces, Tiles, Webflow,
					MVC2 Pattern, Log4J, JUnit, Spring
					Boot, Axon Framework, Others
					(Please Specify)
Data	3	1	2	3	IBM Info sphere CDC, ETL, IBM
Warehouse,					Cognos, Business Object, IBM
Reporting,					SPSS, SAS, Microsoft Crystal
Analytics					Reports), Jasper Reports, Others
					(Please Specify)
Operating	2	0.5	1	2	VMware, Linux, UNIX
System					(AIX, Solaris, HPUX),
					Windows, iOS, Android, Others
					(Please Specify)
Big Data	2	1	1	2	Hadoop, Apache Spark, Google Big
analytics					Query etc, Others (Please Specify)
Emerging	2	1	1	2	Block chain, Robotic Process
technologies					Automation (Uipath), AI, Image
like Block					Processing, Others (Please Specify)
chain etc.					
Total Mark	35				

Thanking you,

Empanelment of Software Development Firms /	'/ Ref No.: OCAC-SEGP-SPD-0044-2022-23001
---	---

Signature	
(Authorised Signatory)	
Seal:	
Date:	

Revised Tender Schedule

SL#	Event	Schedule
1	Last date and time for Submission of Bid	20.03.2023, 3 P.M.
2	Opening of Pre-qualification & Technical bids	20.03.2023, 4 P.M.
3	Technical Presentation	To be intimated later
4	Opening of Financial bids	To be intimated later

Other Terms and conditions remain unchanged