

GOVERNMENT OF ODISHA
ELECTRONICS & INFORMATION TECHNOLOGY DEPARTMENT

TENDER CALL NOTICE

No.EIT-GM-MISC-0077/2022 96 /E&IT, Bhubaneswar Dt. 11.01.2023

Sealed Tenders are invited from the local, experienced and registered Organisations/ Firms for engagement of 6 nos of Security Personnel at **Odisha State Electronics Development Corporation Ltd., Bhubaneswar**. The organisation/ Firms have to provide unarmed Security Personnel to perform duties shift-wise at Odisha State Electronics Development Corporation. There are three shifts in a day and 2 personnel per shift will work together. The details of the terms and conditions of the bid can be seen in the Government website i.e. www.odisha.gov.in. The bidders shall go through the details before submission of the Tender papers. The rate to be quoted shall not be less than the minimum wages for Security Personnel as prescribed in the **Minimum Wages Act, prevailing in the State of Odisha** in any circumstances. The contract shall be valid for one year from the date of execution of the agreement and effective from the date of agreement. The following documents will be enclosed during submission of the bid.

Documents to be attached.

1. Copy of the provident Fund Registration Certificate.
2. Copy of the Registration Certificate in support of Labour & ESI Department.
3. Copy of PAN Card.
4. Copy of GST Registration Certificate.
5. Copy of Labour License under labour contract Act to engage at least 50-60 manpower so that in exigency there would be no shortfall of security personnel at the time of need.
6. Copy of Valid License as per Private Security Agency Act,2005 of Home Department.
7. Copy of Acknowledge of receipt in form under Indian Partnership Act-1932 regarding registration of firm.
8. Copy of Experience towards providing security service in Govt. Sector for Five years.
9. Bank draft of Rs.10,000/-(Ten Thousand)only in favour of DDO,E&IT Department payable at Bhubaneswar towards EMD.

The last date of submission of the tender paper is on 31 .01.2023 and the tender paper shall not be accepted after 3.00 PM on the last date. The process of the bidding will be start from the date of issue of tender. The bid will be opened on 03 .02.2023 in presence of the bidders/Firms, their authorised representatives at 03:30 PM, in the Conference Hall of E & IT Deptt., Unit-V, Bhubaneswar.



The EMD of unsuccessful bidders will be returned after finalisation of the Tender process and the EMD of successful bidder will be returned after expiry of the contract period. Thereafter, the successful bidder has to execute an agreement with this Department. The continuity of agreement will be based on satisfactory performance of the organisation/ Firm. In the event of breach of agreement, the EMD will have to be forfeited.

The authority reserves the right to accept or reject the tender process without assigning any reason thereof.

Ashwini
10/01/2023
Authorized Officer

Memo No. 97 / E & IT, Bhubaneswar Dt. 11.01.2023

Copy forwarded to Deputy Director to Govt. (Advt.), Inf. & P.R. Departments for information and necessary action.

He is requested to take necessary early action to publish the short Tender Call Notice as given in **Annexure-I** in two leading Odia dailies and one English daily i.e. "The Samaj" , "The Dharitri" and " The Times of India" by **12.01.2023**.

Ashwini
10/01/2023
Authorized Officer

Memo No. 98 / E & IT, Bhubaneswar Dt. 11.01.2023

Copy forwarded to P.A. to Secretary to Govt./ P.S to Addl. Secretary to Govt. E & IT Department for favour of information of Commissioner-cum-Secretary/ Addl. Secretary respectively

Ashwini
10/01/2023
Authorized Officer

Memo No. 99 / E & IT, Bhubaneswar Dt. 11.01.2023

Copy along with Tender Paper forwarded to the State Portal Group, NIC, Secretariat for information and necessary action.

They are requested to host the Notice and Tender Paper in the website of E & IT Department.

Ashwini
14/01/2023
Authorized Officer

**Tender Paper for Providing Security Services for Odisha State Electronics Dev.
Corporation Ltd., Bhubaneswar.**

Sl. No.	Specification	Remuneration per Month	EPF ESI GST Service	Charges
1	Deployment of 06 nos of Unarmed Security Personnel i.e 2nos of unarmed Security Personnel per day in each shifts of 8hrs, (The rate should be inclusive of contribution of EPF ,ESI & GST and other Tax if any.)			
	Total (Inclusive of all)			

(In Rupees
only)

Documents to be attached.

1. Copy of the provident Fund Registration Certificate.
2. Copy of the Registration Certificate in support of Labour & ESI Department.
3. Copy of PAN Card with Up-to-date Income Tax Clearance Certificate.
4. Copy of GST Registration Certificate.
5. Copy of Labour License under labour contract Act to engage at least 50-60 manpower so that in exigency there would be no shortfall of security personnel at the time of need.
6. Copy of Valid License as per Private Security Agency Act,2005 of Home Department.
7. Copy of Acknowledge of receipt in form under Indian Partnership Act-1932 regarding registration of firm.
8. Copy of Experience towards providing security service in Govt. Sector for Five years.
19. Bank draft of Rs.10,000/-(Ten Thousand)only in favour of DDO,E & IT Department payable at Bhubaneswar towards EMD(Bank Draft No. _____ date _____ .

Signature of Bidder

**GOVERNMENT OF ODISHA
ELECTRONICS & INFORMATION TECHNOLOGY DEPARTMENT**

Tender Call Notice

Sealed Tenders are invited from the local, experienced and registered organisation/ Firms for engaging the Services of Security Personnel at **Odisha State Electronics Development Corporation Ltd.**, Bhubaneswar for a period of one year vide Tender Call Notice No. 96 /E& IT, Dated 11.01.2023 The last date for receipt of Tender is 31 .01.2023 up to 3.00 PM.

The detail of the Tender Call Notice is available in the website of the State Govt. i.e. <http://www.odisha.gov.in/portal>. All future addendums / corrigendum , if any, will be hosted in the above website only.

H. S. S.
17/01/2023
Authorised Officer

E & IT Department