



GOVERNMENT OF ODISHA  
HEALTH & FAMILY WELFARE DEPARTMENT

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File No. HFW-BLD-OMBADC-0011-2020 23147 /H. Dated 15.10.2022  
From

Sri Subhananda Mohapatra, OAS  
Additional Secretary to Government

To

The Director,  
Information & Public Relation Department.

*Sub: Request for publication of " cancellation of Advertisements on RFP Notice No. 9906/H dtd 06.05.22" & subsequent Corrigendum No.10293/H dt.10.05.2022 .*

*Ref: This office L.N. 9930/ 06.05.22 & subsequent Corrigendum No.10293/H dt.10.05.2022*

Sir,

In enclosing the copy of proceedings of the meeting for the evaluation of the technical presentation made by the pre-qualified bidders on their technical bids under the selection process for "Establishment of State Level Monitoring Unit (SLMU) for monitoring of OMBADC funded Health Sector Projects held under the Chairmanship of Special Secretary to Government (MS) on 23.08.2022 at 11.00 AM, I am directed to say that the entire selection process stands cancelled and recommendation made for re-advertisement of the RFP following due procedure and approval from competent authority.

Therefore, you are requested to publish the cancellation of advertisement of the RFP in the same daily newspapers ( Odia/ English) for wide publicity.

Further , it is requested to share the pdf copy of advertisements in email ID slmuombadc@gmail.com for taking further action at this end.

Yours faithfully,

*Subhananda Mohapatra*  
14/10/2022

Additional Secretary to Government

Memo No. 23148 /H,

Dated: 15.10.2022

Copy along with the Notice No. 9906/H, dt. 06.05.2022 and subsequent Corrigendum No.10293/H dt.10.05.2022 forwarded to the CEO, OMBADC, Bhubaneswar for information and necessary action.

*Subhananda Mohapatra*  
14/10/2022  
Additional Secretary to Government

P.T.O.

Memo No. 23149 /H, Dated: 15.10.2022

Copy forwarded to the State Portal Group, IT Centre, Odisha Secretariat/ IT Cell, Health & Family Welfare Department with request to hoist the Notice No. 9906/H, dt. 06.05.2022 and subsequent Corrigendum No.10293/H dt.10.05.2022 in the website <https://health.odisha.gov.in> for wide publicity.

*Suchapata*  
14/10/2022

Additional Secretary to Government

Proceeding of the Consultant Evaluation Committee Meeting for presentation of Technical Bid held on 23.08.2022 at 11.00 AM in Health & Family Welfare Department Conference Hall Under the Chairmanship of Special Secretary to Government (MS) for monitoring of OMBADC health sector projects funded by OMBADC.

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The 2nd meeting of "Consultant Evaluation Committee" was held on 23.08.2022 at 11.00 AM in Health & Family Welfare Department Conference Hall under the Chairmanship of Special Secretary to Government (MS), for the evaluation of the technical presentation made by the pre-qualified bidders on their technical bids under the selection process for "Establishment of State Level Monitoring Unit (SLMU) for monitoring of OMBADC funded Health Sector Projects".

The Committee members present in the meeting is annexed as Annexure-A. The list of representatives of the bidders present is annexed at Annexure- B.

The following Bidders made the technical presentation before the Committee on understanding of the assignment, approach and methodology to execute the assignment and key resources to be deployed for the SLMU.

1. Bhumishree Consultancy Services & Marketing Pvt. Ltd., Bhubaneswar
2. Octavo Solutions Pvt. Ltd. Bhubaneswar
3. Famous Security Service Pvt. Ltd., Bhubaneswar
4. Yogik Technologies Pvt. Ltd. Jamshedpur

The final technical score secured by Bidders based on their respective technical proposal and presentation before the Committee is as follows.


Sl. No	NAME	SCORE SECURED ( Out of 90)	TECHNICAL PRESENTATION SCORE ( 10)	TOTAL (Out of 100)
1	Bhumishree Consultancy Services & Marketing Pvt. Ltd., Bhubaneswar	71	4	75
2	Octavo Solutions Pvt. Ltd. Bhubaneswar	78	7	85
3	Famous Security Service Pvt. Ltd., Bhubaneswar	28	2	30
4	Yogic Technologies Pvt. Ltd. Jamshedpur	75	5	80



The Committee observed that as per RFP Section 2: Information to Bidder / Clause 10: Evaluation of Proposal, it is mandated that the technical proposal evaluation has two stages: written proposal evaluation with 90 Marks and technical presentation with 10 Marks. It is specified that "Bidders who secure above 60 marks from 90 marks during the evaluation of technical proposal will be called for technical presentation." In view of this specification, Famous Security Service Pvt. Ltd., Bhubaneswar scoring 28 marks out of 90 marks in the written proposal evaluation does not qualify for technical presentation stage of the evaluation process. However, the said agency has been inadvertently invited for the technical presentation which violates the provisions of the RFP Section 2: Information to Bidder / Clause 10.


Further, the RFP provides for cancellation of the selection process at any stage without assigning any reason thereof (Section 1: Letter of Invitation, Clause 7).


In view of the above facts, the Committee recommends to cancel the entire selection process and re-advertise the RFP following due procedure and approval from competent authority.

  
Sri Ambuj Prasad, Team Leader,  
Project Monitoring Unit  
(PMU), OMBADC  
Member

  
Sri Dasharathi Sahoo,  
Team Leader, PPOMU,  
Finance Department  
Member

  
Er. Bijay Kumar Nayak,  
Superintendent Engineer  
CE, Buildings (O)  
Member

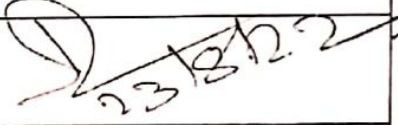

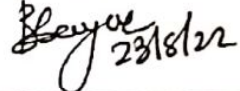
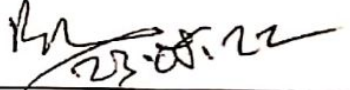
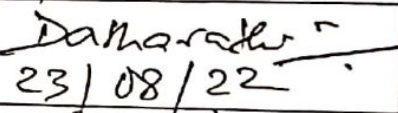
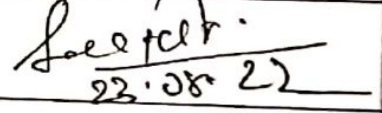
  
Sri Biskeshan Dehury, OAS(SAG),  
Addl. Secretary to Government  
H&F.W. Department & Nodal Officer  
Member Convener

  
Sri Bipin Bihari Dash,  
OSD-cum-Spl. Secretary  
H & F.W. Department  
Member

  
Dr. Dinabandhu Panda  
Special Secretary to Govt.  
H & F. W. Department  
Chairman

## ATTENDANCE SHEET

Members of Consultant Evaluation Committee Meeting for Presentation of Technical Bid under the Chairmanship of Special Secretary (MS) to Govt., scheduled to be held on 23.08.2022 at 11.00 AM in the Conference Hall of H & FW Deptt.

Sl. No.	Name	Designation	Signature
01	Dr. Demubandhu Panda	S S (MS)	 23/08/22
02	B. B. Dash	OSD - cum - Spl. Secy H & FW Deptt.	
03	B. K. Nayak S.E.	Asst to C.E (Buildings)	 23/08/22
04	B. Dehury,	A Secy, H & FW & Mchd affair	 23.08.22
05	D. Sahoo	Team Leader PPOMU, FD	 23/08/22
06	S. R. Sankapala	P & CM specialist PPOMU, FD	 23.08.22
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## Annexure - B

## ATTENDANCE SHEET

Bidders of Consultant Evaluation Committee Meeting for Presentation of Technical Bid under the Chairmanship of Special Secretary (MS) to Govt., scheduled to be held on 23.08.2022 at 11.00 AM in the Conference Hall of H & FW Deptt.

Sl. No.	Name	Designation	Signature
01	Jahid Khan	Sr. Manager (Admin) Bhum Sule Consulting & Infra (P) Ltd.	Jub
02	Rashi Rana Das	Manager (Estt.) BCMPL	Ras.
03	Pramati Senapati	Operation Manager OSPL	Ras.
04	Pranod K. Sethi	Yogik Technologies Operation Head	Sethi
05	Prachi P. Dey	Yogik Technologies	
06	Gyanendra Bal	Famous Security Executive of Service	GMB
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**OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS & HoFF**  
**Regd. Off: Aranya Bhawan, GD-2/12, Chandrasekharpur, Bhubaneswar, Odisha-23.**

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**Notice No. 76 Dated: 15.01.2021**

**Sub: Application from Individual Consultants for Hiring of Manpower for deployment in OMBADC Cell under State Authority, CAMPA.**

The PCCF & HoFF, Bhubaneswar, Government of Odisha, invites application from eligible professionals for various positions in the OMBADC Cell under State Authority, CAMPA, Aranya Bhawan, Bhubaneswar.

The details of document can be viewed in the official PCCF's website at [www.odishaforest.in](http://www.odishaforest.in) and [www.odisha.gov.in](http://www.odisha.gov.in) with effect from 15.01.2021.

Interested persons are requested to submit the details to the undersigned as per the schedule indicated in the Fact Sheet, by post (Registered / Speed) or by hand at the office of the Chief Executive Officer, State Authority CAMPA, Aranya Bhawan, GD-2/12, Chandrasekharpur, Bhubaneswar, Odisha-23. Based on the eligibility criteria as mentioned in the Tender document, the applicant agency will be selected. F&E Dept. reserves its right to cancel/modify this tender at any stage without assigning any reason.

For any further clarifications, please write to the Chief Executive Officer, State Authority, CAMPA, Bhubaneswar, Odisha on Email at [campa.pccfodisha@gmail.com](mailto:campa.pccfodisha@gmail.com).

**Sd/-**  
**Principal Chief Conservator of Forests**  
**& HoFF, Odisha, Bhubaneswar**

### Fact Sheet

Sl. No.	Particular	Details
1	Name of the client	PCCF & HoFF, Odisha, Bhubaneswar
2	Method of Selection	Interview
3	Application publication date	15.01.2021
4	Last date of CV submission	25.01.2021 (upto 5.30 PM)
5	Date of interview	27.01.2021 (4.00 PM) Extendable to 28.01.2021, if necessary

**Note:**

1. PCCF & HoFF, Govt. of Odisha reserves the right to cancel or amend the Tender and/or scope & other terms and condition of this tender document. Please visit the website mentioned in the Tender document regularly for the same.
2. Resumes must be submitted before the date, time and venue mentioned in the Fact Sheet. Resumes that are received after the deadline will not be considered.



**Documents to be submitted along with the RESUME:**

The interested applicant shall furnish the following documents duly signed in along with their Resume:

- Covering letter requesting to participate in the selection process.
- Copy of Experience certificates
- Copy of PAN/ ADHAR CARD

Format for Curriculum Vitae is placed at **Annexure I**.

**NB:**

*Applicants should submit the required supporting documents as mentioned above. Applications not conforming to the eligibility criteria and non-submission of required documents as listed above will lead to summary rejection of the application. Submission of forged documents will also result in rejection of the applications. Applicants are advised to study all instructions, forms, terms & conditions and other information as mentioned in the Tender Document. Failure to comply with the Tender requirements will result in outright rejection of the proposal.*

## **1. Evaluation of Resumes:**

An Evaluation Committee will evaluate all the applications submitted on time.

- **Preliminary Evaluation:** Preliminary evaluation of the resumes will be done to determine whether the resumes are in order & complete and the requisite documents have been properly furnished by the applicant or not. Submission of required documents / information will be verified.

## **2. Evaluation Process:**

**All eligible candidates will be evaluated through the documents submitted and a personal interview.**

## **3. Award of Contract:**

Successful applicant will be issued an offer letter for placement on contractual basis. The successful applicant will be asked to sign the Contract after fulfilling all formalities within 7 days of issuance of the offer letter. After signing of the Contract, no variation or modification of the terms of the Contract shall be made except by written amendment signed by both the parties. The Contract would be valid for **1 Year** from the date of effectiveness of the Contract and may be renewed for a further similar period based on performance.

## **4. Legal Jurisdiction:**

All legal disputes are subject to the jurisdiction of civil court of Bhubaneswar only.

## **5. Client's right to accept any application and to reject any or all applications**

PCCF & HOFF reserves the right to accept or reject any application, and to annul or amend the selection / evaluation process and reject all applications at any time prior to award of contract award, without assigning any reason there of and thereby incurring any liability to the applicants. Misrepresentation/improper response/ by the applicant may lead to the disqualification of the application. If such disqualification/rejection occurs after the applications have been opened and the highest ranking applicant gets disqualified/rejected, then the client reserves the right to consider the next best applicant, or take any other measure as may be deemed fit in the sole discretion of the Client, including annulment of the selection Process.

## TERMS OF REFERENCE (TOR)

### Introduction

The state of Odisha is home to abundant natural resources. These resources are mostly found in far flung areas, especially under forest lands which is a home to different types of indigenous people. These forests provide various types of livelihood options for them and also determine their living styles. The constant extraction of materials impact the forest wealth on the one hand and simultaneously affect the livelihood options of the indigenous people and at times displaces them from their natural environment. The wealth so generated from the extraction of minerals does not percolate down to the real owners due to several reasons and they are forced to lead a life of impoverishment. Therefore, the Forest & Environment department through funding support from OMBADC has undertaken several projects for regenerating the forests and developing livelihood options for the displaced population.

For effective and successful implementation of the OMBADC funded projects, the PCCF & HoFF, Odisha has planned to set up one OMBADC Cell consisting of experts with requisite qualification and experience and willingness to work for the OMBADC Projects,

### Scope of work

The PCCF & HOFF Office has planned to establish one OMBADC Cell to function in the office of CEO CAMPA, Odisha to monitor the implementation of OMBADC Projects. It will be manned by a team of experts with developmental background including specialization in critical areas like forest and environment, documentation, GIS, monitoring and evaluation etc. The Cell will work under the overall control, guidance and supervision of the PCCF & HoFF and day to day guidance of CEO CAMPA..

The Cell will act as a Resource and functional hub, will be responsible for the following but not limited to the following activities:

1. Provide technical and management support in implementing the OMBADC funded projects.
2. Designing various tools and formats for monitoring the various project activities
3. Drafting of reports, presentations and various forms of data for onward submission to the funding agency, Government and other places.
4. Undertake various capacity building activities for the beneficiaries to ensure project sustainability in the long run.
5. Documentation of lessons learnt, best practices and impact assessment of projects.
6. Seek synergies and convergence with various line departments to avoid duplication at the field level.
7. Monitoring of the upload of project sites under GIS domain and have public visibility
8. Generate digital maps in agreement with the regional map standards of the OMADC funded project.

### Team composition

Position	No. of Post
Forestry Expert	1
Monitoring & Evolution Expert	1
Documentation Expert	1
GIS Expert	1
<b>Total Positions</b>	<b>4</b>

**NB:**

- **Indicative job description of proposed Resources is placed at Annexure II.**



## **Duration of the Cell**

Initially, the Cell will be operational for a period of three **(3) years**. Based on requirement of the State Authority, CAMPA, this may be extended for a further of two (2) years.

# Annexures

## Annexure I

### Format of Curriculum Vitae (CV) for Proposed Key Professional

**Proposed Position:**

**Name of Applicant:**

**Date of Birth:**

**Nationality:**

**Education:**

*[Indicate college/university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates of obtainment]*

**Membership in Professional Associations:**

**Other Trainings:**

**Countries of Work Experience:**

**Languages:**

*[For each language indicate proficiency: excellent, good, fair, or poor; in speaking, reading, and writing]*

**Employment Record:**

*[Starting with present position, list in reverse order every employment held by applicant since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held. For experience in, also give types of activities performed and Client references, where appropriate as per the prescribed format given below]*

<b>From [Year]</b>	<b>To [Year]</b>
<b>Employer Name:</b>	
<b>Position Held:</b>	
<b>Details of the Task Assigned</b> <i>[List all tasks to be performed under this Assignment/ job]</i>	

**Work Undertaken that Best Illustrates Capability to Handle the Specific Tasks Assigned**

*[Among the Assignment / jobs in which the candidate has been involved, indicate the following information for those Assignment/jobs that best illustrate staff capability to handle the tasks listed under point 12.]*

<b>Name of the Project</b>	
<b>Year</b>	
<b>Location</b>	
<b>Name of the Client</b>	
<b>Project Feature</b>	
<b>Position Held</b>	
<b>Activities Performed</b>	

**Certification:**

*I, the undersigned, certify that to the best of my knowledge and belief that this CV correctly describes my qualifications and past experiences. I will undertake this assignment for the full project duration in terms of roles and responsibilities assigned in the technical proposal or any agreed extension of activities thereof. I understand that any misstatement herein leads to disqualification of CV.*

**Date:**

**Signature of Key Professional with Date** \_\_\_\_\_



**Proposed Human Resource plan for OMBADC Cell with Key responsibilities and monthly remuneration:**

Sl.no.	Position of the Resource with qualification and experience	Monthly Remuneration (in INR)
1.	<p>1. Forestry Expert</p> <p><b>Specific Tasks:</b></p> <ul style="list-style-type: none"> <li>• Responsible for overall functioning of the OMBADC Cell</li> <li>• Provide effective programme management, manage human and financial resources to effectively achieve the objectives of the Cell</li> <li>• Ensure that the deliverables are satisfied in a timely manner</li> <li>• Associate himself in protection, planning, processing and monitoring all the OMBADC activities taken up by the department</li> <li>• Address livelihood issues under Eco development through VSS/ SHG</li> <li>• Provide training to field level functionaries on implementation of projects and provide guidance to them</li> </ul> <p><b>Qualification and Experience:</b></p> <ul style="list-style-type: none"> <li>• Maximum age permissible shall be 65 years</li> <li>• Should be a retired senior Forest Officer in the rank of Dy Conservator of Forest or Conservator of Forest</li> <li>• Should have played a significant role in bio diversity</li> <li>• Should have worked in various fields in territorial, wildlife, afforestation and forestry wings of the Forest &amp; Environment department.</li> <li>• Must have the experience of working with NGO sector in Forest and Wildlife planning or in administration as independent entity.</li> <li>• Must have undertaken SMC and Watershed activities during the service tenure</li> </ul>	Consolidated remuneration as per Office Memorandum of Finance Deptt. No.7022/F dated 17.3.2018
	<p>2. Monitoring &amp; Evaluation Expert:</p> <p><b>Specific Tasks:</b></p> <ul style="list-style-type: none"> <li>• The M&amp;E expert must prepare a log frame for the different interventions that would capture the key performance indicators, method of tracking and analyze the collected data of such indicators.</li> <li>• Analyze and evaluate the data to ensure achievements of objectives and develop presentations and written products on the findings</li> </ul>	Rs.60,000/-

	<ul style="list-style-type: none"> <li>• Identify problems, causes of potential bottlenecks in implementation and provide specific recommendation for better programme implementation</li> <li>• Support Team leader in preparing the consolidated final report</li> <li>• Promote a results based approach to monitoring and evaluation, emphasizing on results and impact.</li> <li>• Liaisoning with OMBADC on regular basis.</li> </ul> <p><b>Qualification and Experience:</b></p> <ul style="list-style-type: none"> <li>• A university degree from a related field. A post graduate degree preferably in Statistics and or forestry is an advantage</li> <li>• Minimum of 5 years of progressively responsible professional work experience in programme monitoring and evaluation</li> <li>• Good experience of monitoring and evaluation methodologies including quantitative and qualitative approaches</li> <li>• Compilation and collection of data/ project status at various levels</li> <li>• Develop and maintain database of different survey reports and data</li> <li>• Provide technical handholding support in creating effective MIS database</li> </ul>	
	<p>3. Documentation Expert:</p> <p><b>Specific Tasks:</b></p> <ul style="list-style-type: none"> <li>• Prepare reports , documents, videos related to project progress for onward submission to the department</li> <li>• Contribute towards reviewing and updating content and packaging of published documents</li> <li>• Supervise production, reproduction and distribution of printed material</li> <li>• Support the M&amp;E expert in analysis of the collected data and preparation of report</li> <li>• Train, supervise and support other staff in improving documentation practices</li> <li>• Have to handle social media</li> </ul> <p><b>Qualification and Experience:</b></p> <ul style="list-style-type: none"> <li>• Should have a University degree in any discipline with good academic record , post graduation is preferable</li> <li>• Should have a minimum of 5 years of experience in documentation and report writing in earlier assignments</li> <li>• Minimum of 3 years of experience in working for government agencies/ departments/international agencies.</li> </ul>	Rs.40,000/-

	<p>4. GIS Expert</p> <p><b>Specific Tasks:</b></p> <ul style="list-style-type: none"> <li>• Support in the development and management of GIS system of the department.</li> <li>• Overseeing the planning and coordination of GIS activities to meet the goal of the department</li> <li>• Participate in the planning and development of geospatial database</li> <li>• Efficiently manage geospatial database and developing effective maps and Ariel photography</li> <li>• Developing proper digital and other maps for the department website</li> <li>• Work in close coordination with the M&amp; E expert and support him in analysing and evaluating tabular charts and maps</li> </ul> <p><b>Qualification and Experience:</b></p> <ul style="list-style-type: none"> <li>• Post Graduate Diploma in Remote sensing or M Tech in Geo spatial technology</li> <li>• Minimum of 5 years of experience in planning and coordinating of GIS activities in any project</li> <li>• Minimum of 3 years of experience of handling government programs/ government agencies/ departments/ International agencies</li> </ul>	Rs.50,000/-
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**NB:**

1. ***The Cell will be provided with logistic support. The expenditure towards TAs of Experts / Associates and Misc. Expenditures to be incurred for functioning of the Cell shall be borne by the PCCF &HOFF Office out of its budget under Programme Expenditure. TA/DA entitlement will be at part with Govt of Odisha employees of equal rank which will be decided subsequently.***

**Authorized Signatory [In full and initials]:** \_\_\_\_\_

**Name and Designation with Date& Seal:** \_\_\_\_\_