

**DIRECTORATE OF MINES, ODISHA
HEADS OF DEPARTMENT BUILDING
1ST FLOOR, BHUBANESWAR.**

Email – itpmu@orissaminerals.gov.in
dirmines_odisha@rediffmail.com

TENDER CALL NOTICE

The Director of Mines, Odisha, Bhubaneswar invites sealed Tenders on behalf of the Govt. of Odisha, for purchase of Laboratory Items/Goods for the year 2020-21 from the reputed manufacturers or their authorized distributors / C & F agents / dealers so as to reach the Director of Mines, Odisha, Heads of Department Building, 1st Floor, Unit-V, Bhubaneswar-751001 by Dt.03.02.2021 till at 5.00 P.M..The Tender will be opened on Dt.04.02.2021 at 11.30 A.M. for evaluation of Technical Bid & Financial Bid. The Tender paper consisting of terms and conditions & list of laboratory items/goods with specification can be obtained during the office hours of working days from the Directorate of Mines, Odisha, Bhubaneswar on payment of Rs.1000.00+Tax@12%(CGST@6%+SGST@6%) or say Rs.1120/- (Rupees one thousand one hundred twenty) only (non-refundable) by cash in the Cash counter of Directorate of Mines, Odisha, Bhubaneswar or in shape of Bank Draft in favour of the Director of Mines, Odisha, Bhubaneswar payable in any nationalised Bank / Scheduled Bank located at Bhubaneswar from Dt.20.01.2021 to Dt.03.02.2021 till at 5.00 P.M. The Director of Mines, Odisha shall not take any responsibility for loss of Tender Documents or any postal dislocation. The Director of Mines, Odisha reserves the right to cancel all the tender papers or a part without assigning any reason thereof. The Director of Mines also reserves the right to change the number of items enlisted to be procured for year 2020-21 and change the specifications of any items if so necessary.


DIRECTOR OF MINES, ODISHA



**TENDER TERMS & CONDITIONS FOR THE SUPPLY OF LABORATORY
METERIALS TO RESEARCH LABPRATORY, DIRECTORATE OF MINES
ODISHA, BHUBANESWAR FOR THE FINANCIAL YEAR 2020-21.**

Tel. No.0674-2391537, FAX NO.0674-2391684

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1. SALE OF TENDER DOCUMENTS → Dt.20.01.2021
2. LAST DATE FOR SUBMISSION OF TENDER → Dt.03.02.2021 at 5.00 P.M
3. COST OF TENDER PAPER → Rs.1120/-inclusive TAX@12%
(Rupees one thousand one hundred twenty)only
4. DATE & TIME FOR OPENING OF
TECHNICAL BIDS AND PRICE BIDS → Dt.04.02.2021 at 11.30A.M
5. PLACE OF OPENING OF THE TENDER → OFFICE OF THE DIRECTORATE OF
MINES, HEADS OF THE DEPART-
MENT BUILDING, 1ST FLOOR,
BHUBANESWAR -751001, ODISHA
6. ADDRESS FOR COMMUNICATION AND
RECEIPT OF BID DOCUMENTS → DIRECTORATE OF MINES, ODISHA,
BHUBANESWAR.



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TENDER TERMS AND CONDITIONS FOR ACCEPTANCE OF TENDER FOR SUPPLY OF LABORATORY ITEMS/GOODS TO DIRECTORATE OF MINES, ODISHA, BHUBANESWAR FOR THE FINANCIAL YEAR 2020-21.

- 1.1. The Director of Mines, Odisha, Heads of the Department Building, Bhubaneswar invites sealed tender on behalf of the Govt. of Odisha for purchase of Laboratory items/goods from reputed manufacturers or their authorized distributors / C & F agents / reputed dealers in conformity with tender terms and conditions laid down in Tender documents.
- 1.2. The Tender Document is available in the Department Web-site www.orissaminerals.gov.in & www.itpmu@orissaminerals.gov.in.
- 1.3. Sealed tenders should reach the Director of Mines, Odisha in the Directorate of Mines(O), Heads of the Department Building, Unit-V, Bhubaneswar-751001 for the purchase of Laboratory items/goods by Dt.03.02.2021 at 5 P.M. Tender received beyond the aforesaid time and date will not be entertained & unopened. All the tender papers must be submitted by Regd. Post / Courier / Speed Post / by Hand at Directorate of Mines(O), Heads of the Department Building, Unit-V, Bhubaneswar-751001 will not be responsible for any postal delay.
- 1.4. The sealed tenders submitted by the Tenderer will be opened by the Directorate of Mines(O), Heads of Department Building, Odisha, Bhubaneswar on Dt.04.02.2021 at 11.30 A.M in presence of the members of purchase committee. The tenderer or his / their authorized representatives are allowed to be present during opening of the tenders if they so like. If the tenderer or his/ their authorized representative fails to turn up or present at the time of opening of the tender that will not restrict the authority from opening the tender or carrying on the subsequent tendering process.
2. Two covers (Cover A & Cover B) containing the tender documents separately sealed should be put inside a third cover and subscribed as **“Tender for the supply of Laboratory items/goods to the DIRECTORATE OF MINES, ODISHA, BHUBANESWAR for the year 2020-21 duly sealed.**
3. **Cover ‘A’ (TECHNICAL BID):** The Technical bid shall contain the following documents in a sealed cover with an Index and Page No. in **Annexure -VII.**
 - 3.1. Earnest Money deposited by the Tenderer as per para 5.1.
 - 3.2. Up-to-date photocopy of Authorized Dealership / Distributors for the quoted products.
 - 3.3. Detailed address, Telephone No., e-mail, Fax of the tenderer of its Branches / Distributors / Repairing Centre in Odisha in **Annexure-V** (Optional).



Contd.3..

- 3.4. Valid Power of Attorney / Authorization paper belonging to a person to transact business of particular firm.
- 3.5. Self-attested photo copy of up-to-date GST Clearance & copy of PAN.
- 3.6. A copy of the original tender terms and conditions and the schedules signed by the tenderer at the bottom of each page with his Office Seal duly affixed and returned along with the tender (Optional). **The tenderer should also enclose original receipt towards purchase of tender papers along with original tender.**
- 3.7. The declaration form in **Annexure-I & Annexure- VI** duly signed by the tenderer must be enclosed.
- 3.8. Market standing Certificate (Manufacturing / Import) for last 3 years (**Annexure – IV**) (Optional).
- 3.9. Self-attested photo copy of Service Tax Registration Certificate, if applicable.
- 3.10. Bank Account Number, Branch name and IFS Code to be mentionrd in lieu of its first page of bank account copy should enclose.

4. **Cover- 'B' -PRICE BID**

The Price bid shall contain the following documents in a sealed cover super-scribing on "Cover B" PRICE BID

- 4.1. The tender format duly filled in for each item as per **Annexure- II** (in duplicate) giving the rates for various materials which should include all the taxes and incidental charges excluding Sales Tax, Entry Tax, CST and Service Tax, if any.

OPENING OF TENDER:

Cover- 'A' containing the Technical Bid would be opened first for evaluation.

The cover 'B' containing the price bid for items of the tenderer who are qualified after evaluation of the technical bids 'A' will be opened thereafter.

EARNEST MONEY DEPOSIT:

- 5.1. The Earnest Money Deposit referred to at para 3.1. shall be equal to i.e. **2%** of total aggregate value of articles quoted up to nearest hundred rupees to be paid in the form of Demand Draft in favour of Director of Mines, Odisha payable at any Nationalised Bank / Scheduled Bank located in Bhubaneswar only. This must be enclosed with the tender. EMD in any other form other than Demand Draft will not be accepted.

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- 5.2. The EMD of the unsuccessful bidders will be returned back after publication of the approved list without interest. The EMD of the successful tenderers will be returned back only after submission of performance security.

SECURITY DEPOSIT / PERFORMANCE SECURITY :

- 6.1. The successful tenderers shall be required to pay a Security Deposit within 10 days of getting purchase order in shape of Bank Guarantee in favour of Director of Mines, Odisha, Bhubaneswar equal to the amount of 5% of the supply order of the materials. This performance security should be in the form of an unconditional Bank Guarantee valid for 1 year (12 months) **beyond the date of delivery** of laboratory materials.
- 6.2. The Security Money (Bank Guarantee) will be returned back to the tenderer after the tender expiry of the approved list and the extended period if any or completion of the supply/installation and quality testing or after the expiry of warranty period, whichever is later.

TENDER CONDITIONS:

- 7.1. The details of the materials required with specification and tendered quantity are shown in **Annexure-III**. The quantity mentioned is only the approximate requirement and may be increased or decreased as per the decision of the Director of Mines, Odisha, Bhubaneswar. The Materials supplied by manufacturers / authorized agents / dealers of the manufacturers will have preference over others.
- 7.2. Tenders should be type-written / computerized and every correction in the tender should invariably be attested by full signature of the tenderer with date before submission, failing which the tendered will not be eligible for further consideration. Correction done with correcting fluid should also be duly signed.
- 7.3. The tenderers should quote the rates and taxes clearly for the items described as per the specification(**Annexure-III**).
- 7.4. Rates inclusive of excise duty, transportation charges and incidental charges and exclusive of GST, Entry Tax and Service Tax (if applicable) should be quoted for each of the required Lab. Items/goods separately on F.O.R. (Door Delivery) basis with manufacture's name, license number if any (**Annexure - V**). No Tender for the supply material with conditions like "AT CURRENT MARKET RATES" shall be accepted and no tender in whom the rate is quoted for a unit other than the one asked for shall not be considered.



Contd.5..

- 7.5. The tenderer should deliver the material at address mentioned in the supply order. The insurance, transport charges / courier and installation charges will be borne by the tenderer.
- 7.6. The rate per unit packing shall not vary with the quantum of order placed or destination point.
- 7.7. The rates should be quoted in both words and figures against each item. If there is difference between figures and words, words will be taken into consideration.
- 7.8. The price quoted by the tenderers shall not in any case, exceed the controlled price, if any, fixed by Central/ State Government and the maximum retail price (M.R.P). The purchaser, at his discretion will in such case, exercise the right of revising the price at any stage so as to confirm to the controlled price or MRP as the case may be.
- 7.9. To ensure sustained supply without any interruption, the Director of Mines, Odisha, Bhubaneswar reserves the right to split orders for supplying the requirements among more than one tenderer after due recommendation of the purchase committee.
- 7.10. The rates quoted and accepted will be binding on the tenderer for one year and on no account, any increase in the price will be entertained till the completion of this approved list.
- 7.11. No tenderer shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rates quoted by him. Clerical error, Typographical error etc. committed by the tenders in the tender forms shall not be considered after opening the tenders. Conditions such as **"SUBJECT TO AVAILABILITY"** **"SUPPLIES WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVED"** etc. will not be considered under any circumstance and the tenders of those who have given such condition shall be treated as incomplete and for that reason, shall be summarily rejected.
- 7.12. If at any time during the period of contract, the price of tendered items is reduced or bought down by any law or act of the Central or State Government or the tender shall be morally and statutorily bound to inform the Director of Mines, Odisha, Bhubaneswar immediately about such reduction in the contracted price. The Director of Mines, Odisha is empowered to unilaterally effect such reduction as is necessary in rates in case the tender fails to notify or fails to agree for such reduction of rates.
- 7.13. Approved list of materials with terms and conditions and the quoted price of the tenders shall remain valid for a period of 12 (twelve) months from the date of publication of approved list **till issue of next tender for these items/goods whichever earlier.**



Contd.6..

- 7.14. If any information or document furnished by the tenderer along with the tender papers are found to be misleading or incorrect at any stage the tenderers of the relevant items in the approved list shall be cancelled and steps will be taken to black list the said firm for 3 (three) years and legal actions will be taken against the firm as per law.
- 7.15. If the manufacturing license and other relevant documents/certificates which are required to be furnished along with the tender are written in language other than English, Hindi and Odia the tendering firm shall furnish English version of such documents/certificates (self-attested).
- 7.16. In the event of the date being declared as a closed holiday for Govt. of Odisha the due date of submission of bids and opening of bids will be the following working day at the appointed place and time.

GENERAL CONDITIONS:

- 8.1 The tenderer should submit/furnish a certificate along with the tender to the effect that price quoted by him/them is not more than the open market price or also not more than the contract rates of D.G.S. & D. or EMP. (**Annexure-VI**).
- 8.2 All the materials must be covered with a guarantee / warranty period of 1 (One) year. Any material if found to be not in working condition, broken or rusted within 1 year from the date of supply due to manufacturing defect will be returned back to the supplier for replacement. If the supplier fails to replace action as per Clause 12.2, 12.3 will be taken against the supplier.

QUALITY TESTING:

- 9.1. Each material will be chosen at the point of supply or distribution / storage points for testing. The material will be sent to competent authority or tested at the point of supply by the authorized officer of **Directorate of Mines, Odisha**. If the material as per report is found to be not of standard quality in the test, the Director of Mines will ask the supplier to replace the full stock. The expenditure towards packing, forwarding and testing fees will be borne by the supplier.



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- 9.2. The supplies will be deemed to be completed only on receipt of the quality certificates from the committee. If the materials do not confirm to standard quality, the tenderer will be required to replace the entire quality of the material declared NSQ (Not of Standard Quality) and take back the available stock (unused) within a period of 30 days of the issue of the letter from the Director of Mines, Odisha. The Director of Mines, Odisha has the right to destroy such sub-standard materials, if the tenderer does not take back the balance materials within 30 days of issue of the letter.
- 9.3. If the supplier does not replace the Not of Standard Quality Stock, it will be derecognized for that product and no further supplies will be accepted from him or order placed to him. The tenderer shall also not be eligible to participate in Director of Mines, Odisha for supply of Lab. items/goods for a period of 3 years. Any amount (price) received by the firm for that product (Not of Standard Quality) must be returned to the Director of Mines within 15 days from the date of issue of the order falling which the amount so received will be adjusted from any other dues payable to the supplier concerned and security money deposited by the firm as the case may be.
- 9.4. The tenderer should clearly understand that the decision of the Director of Mines, Odisha or any Officer authorized by him as to the quality of the supplied Lab. items/goods shall be final and binding.

ACCEPTANCE OF TENDER AND SUPPLY CONDITIONS:

- 10.1. The Director of Mines, Odisha reserves the right to reject the tenders or to accept the tenders for the supply of all articles or for any one or more of the articles tendered for in the tender without assigning any reason.
- 10.2. The Director of Mines, Odisha will be at liberty to terminate without assigning any reasons the contract either wholly or in part. The tenderers will not be entitled to any compensation whatsoever in such termination.
- 10.3. Purchase order shall be placed with the approved supplier by Regd. Post / Speed post. The supply should be completed within two weeks from the date of issue of purchase order from the Director of Mines, Odisha unless otherwise specified in the order. If no supply is received within after 30 days of issue of the purchase orders from the Director of Mines, Odisha, such orders would stand cancelled automatically without further notice. Penalties shall also there after apply to the tenderer as specified in Clause No.12.1.



Contd.8..

- 10.4. If the approved supplier fails to execute the supply within the stipulated time, the Director of Mines, Odisha is empowered to make emergency purchases and claim the difference from the approved suppliers in addition to other penal clause.
- 10.5. Items having ISI mark and ISO Certificate /C.E. will be preferred to other items. Similarly preference will be given to those filing Market Standing Certificate.
- 10.6. The Director of Mines, Odisha or his authorized representative has the right to inspect the factories of those companies who have quoted for the tender, before accepting the rate quoted by them or before releasing any order (s) or at any point of time during the validity period of tender and has also the right to reject the tender or terminate / cancel the orders issued based on facts brought out during such inspections.
- 10.7. Selection of item will be done taking into consideration the quality, past performance as well as the price of the product.
- 10.8. The basic price of each item will be by adding the excise duty + transportation + custom duty + insurance + installation charge & Incidental (warranty period) to the unit cost of each item., Entry Tax, GST and Service Tax, if any will be excluded at the time of evaluation.

TERMS AND PAYMENT:

- 11.1. No advance payment towards cost of materials will be made to the tenderer. No payment will be made to the supplier if he has not deposited the unconditional performance security / Bank Guarantee @ 5% of quoted value for 1 year.
- 11.2. Payment shall be made after received receipt of stock entry certificate and quality cum performance certificate from the consignee within three month of the delivery of the materials.
- 11.3. No claim shall be made against the Director of Mines, Odisha, Bhubaneswar in respect of interest on earnest money deposit or security deposit or any delayed payment.

Contd.9..



PENALTIES:

- 12.1. If the successful tenderer fails to execute the agreement and / or deposit the required security within the time specified or withdraws his tender after acceptance of his tender, owing to any other reasons, he is unable to undertake the contract, his contract will be cancelled and he will also be liable for all damages sustained by the Director of Mines, Odisha, Bhubaneswar by reasons of such breach, such as failure to supply/delayed / supply including the liability to pay any difference between the prices accepted by him and those ultimately paid for the procurement of the articles concerned. Such damages shall be assessed by the Director of Mines, Odisha, Bhubaneswar whose decision is final and binding in the matter.
- 12.2. If any articles supplied by the tenderer have been partially or wholly used or consumed after supply and are subsequently found to be in bad order, unsound, inferior in quality or description or are otherwise faulty or unfit for consumption / use and rusted than the contract price or prices of such articles on full will be recovered from the tenderer by legal procedure, if payment had already been made to him. The tenderer will not be entitled to any payment for that item and no further order will be given to him. For infringement of the stipulations of the contract or for other justifiable reasons, the contract may be terminated by the Director of Mines, Odisha, Bhubaneswar and the tenderer shall be liable for all losses sustained by the Director of Mines, Odisha, Bhubaneswar in consequence of the termination which may be recovered from the Security Deposited by the tenderer or other money due or become due to him.
- 12.3. Supply of sub-standard items or non-performance of tender terms and conditions will disqualify a firm to participate in the tender for the next three years.
- 12.4. In the event of any dispute arising out of the tender, such disputes would be subject to the jurisdiction of the Civil Court, Bhubaneswar, Odisha only.



DIRECTOR OF MINES, ODISHA



Contd.10..

ANNEXURE-I

DECLARATION FORM

I / We having My /
Our Office at do declare that I / We
carefully read the terms and conditions as laid down in the Tender document of the Director of
Mines, Odisha for the supply of laboratory items/goods for the tender period of one year. I will
abide by all conditions set forth in the tender paper for the year 2020-21.

I / We further declare that I / We possess valid manufacturing license / Distributor
license Bearing No.....Valid up-to.....I/We
.....do hereby declare that I will
supply the materials as per the terms & conditions of the tender document.

I promise 1(one) year warranty on the items/goods supplied by me against any
manufacturing defect / rusting, I will replace the items/goods without any extra cost from the
purchaser failing which the cost of the materials will be recovered from my security / performance
deposit & EMD.

Signature of the bidder :

Date :

Name & Address of the Firm:



Contd.11..

ANNEXURE-11

MODEL TENDER FORMAT (PRICE SCHEDULE)

Sl. No.	Item Code	Name of the Item	Strength / Size & Specification	Basic price per each unit, which includes excise duty, customs duty (if any), packing, forwarding warranty & maintenance for 1(one) years, insurance, transportation & excludes GST, Entry tax and service tax, if any for each item	Tendered Quantity	Total Value (5 X6) in Rs.	Remarks
1	2	3	4	5	6	7	8

Signature of the Bidder :

Name :

Address :

Place:

Date:

Note: Sl. No. should be as per numbering in the tender document.



Contd.12..

ANNEXURE-III

**LIST OF LABORATORY ITEMS/GOODS TO BE PROCURED BY
DIRECTORATE OF MINES, ODISHA, BHUBANESWAR FOR THE YEAR
2020-21 WITH TECHNICAL SPECIFICATION AND OTHER
CONDITIONS**

Contd.13..



**SCHEDULE OF REQUIRMENT WITH TECHNICAL SPECIFICATIONS FOR
LABORATORY MATERIALS.**

CHEMICALS

Sl. No.	Name of the items	Specifications	Quantity
1	Stannous Chloride	Merck GR/AR	31 × 250 gm
2	Mercuric Chloride	Merck GR/AR	31 × 250 gm
3	Sulfuric Acid	Merck GR/AR	47 × 2.5 ltr.
4	Standard Iron Ore sample	NML, Grade range 62%-65%	2 × 100 gm
5	Perchloric Acid	Merck GR/AR	2 × 500 ml
6	Sodium Peroxide	Merck GR/AR	8 × 1 kg
7	Silver Nitrate	Merck GR/AR	6 × 25 gm
8	Ammonium Persulphate	Merck GR/AR	15 × 500 gm
9	Ammonium Ferro Sulphate	Merck GR/AR	10 × 500 gm
10	Ammonium Chloride	Merck GR/AR	22 × 500 gm
11	Sodium Chloride	Merck GR/AR	4 × 500 gm
12	Sodium Hydroxide Pellets	Merck GR/AR	4 × 500 gm
13	Di-ammonium Hydrogen Orthophosphate	Merck GR/AR	14 × 500 gm
14	Standard Chrome Ore	NML, Grade range 45%-55%	1 × 100 gm
15	Barium Diphenylamine Sulphate	Merck GR/AR	3 × 25 gm
16	Hydrofluric Acid (HF)	Merck GR/AR	29 × 500 ml
17	Silica Gel	Merck GR/AR	3 × 500 gm
18	Ammonium Oxalate	Merck GR/AR	13 × 500 gm
19	Methyl Red	Merck GR/AR	1 × 25 gm
20	Fusion Mixture	Merck GR/AR	8 × 500 gm
21	Potassium Pyrosulphate	Merck GR/AR	14 × 500 gm
22	Sodium Carbonate	Merck GR/AR	20 × 500 gm

Contd.14..



GLASS GOODS

Sl. No.	Name of the Items	Specification	Quantity to be purchased
1	Beaker	Borosilicate Glass , Low From Nominal Capacity – 1000 mm/ml External Diameter – 105 mm/ml Spout on Beaker Scale Provided on Beaker	5 nos.
2	Beaker	Borosilicate Glass , Low From Nominal Capacity – 2000 mm/ml Spout on Beaker Scale Provided on Beaker	5 nos.
3	Beaker	Borosilicate Glass , Low From/ T. F. Nominal Capacity – 5000 mm/ml Spout on Beaker Scale Provided on Beaker	5 nos.
4	Beaker	Borosilicate Glass , Low From Nominal Capacity – 400/500 mm/ml External Diameter – 80 mm/ml Spout on Beaker Scale Provided on Beaker	30 nos.
5	Beaker	Borosilicate Glass , Tall From Nominal Capacity – 400/500 mm/ml External Diameter – 70 mm/ml Spout on Beaker Scale Provided on Beaker	150 nos.
6	Beaker	Borosilicate Glass , Tall From Nominal Capacity – 250 mm/ml External Diameter – 60 mm/ml Spout on Beaker Scale Provided on Beaker	80 nos.
7	Volumetric Pipettes	Class – A, Nominal Capacity – 50 ml	10 nos.
8	Glass Rod	Nominal Capacity – 3-38 mm Length – 1200-1400	100 nos.
9	Laboratory Conical Flask	Nominal Capacity – 1000 ml	20 nos.

Contd.15..



EQUIPMENTS

Sl. No.	Name of the items	Specifications	Quantity to be Purchased
1	Porcelain Crucible	Capacity – 25 ml /30ml Wall thickness – 2.0 Inside RIM Diameter – 30mm	230 nos.
2	Nickel Crucible (25cc)	Capacity – 25 ml /30ml Minimum Wall thickness – 1 mm Outer RIM Diameter – 10-15mm Weight – 11-15 gm	600 nos.
3	Digital Muffle Furnace	Temp. range ° C – 900-1400 Cont. Operating temp ° C – 800-1300 Heating element – Silicon Carbide rods Thermocouple –R Type	1 no.
4	Single Pan Electrical Balance for Laboratory	Accuracy upto 4 digit, Shape of PAN – Circular Conformity to Indian standard –IS-9440 BIS marked / pan shall be as per standard of weights and measures general Rules -1987 Tare facility / printer & PC	1 no.
5	Laboratory Hotplate	Type of controller – Analog Body Material – Mild steel Maximum temp. range ° C - 150-300 or higher Type of temp. sensor – Thermocouple	7 nos.
6	Exhaust Fan	1400 RPM, Sweep size – 450 mm No. of Poles – 4, Types of Fan – Non-capacitor Insulation material class – Class A	8 nos.
7	Distillation Set - 6 kg	6/4 lit. Capacity	2 nos.
8	Fire Extinguisher	Nominal Capacity – 6.5 kgs/6.0 kgs Wheeled mounted CO ₂ Fire extinguisher as per IS 16018-2012, Body of cylinders – stainless steel	2 nos.
9	Silicon Carbide Rod	Usage – Furnance , Type – R, Length – 55 cm Temp. – P220 V – 1450 ° C	10 nos.
10	Silica Heater	Size – OD-40mm /Length – 24 Heater Material – Silica Glass Power (Watts) – 2500, Voltage - 230	4 sets
11	A.C. Stabilizer	Product Dimensions 32.8 × 15.2×21.6 cm; 7.3 kg Item Dimensions L×W×H : 32.8 × 15.2×21.6 cm Included Components : Stabilizer	4 nos.
12	Celling Fan	Product Dimensions 54.61 × 29.21×21.59 cm; 7kg. Item Dimensions L×W×H : 54.6 × 29.2×21.6 cm Included Components : 1 N fan motor, 1 N canopy set, 1 N twisted wire, 1 N down rod, 1 N shackle assembly, Generic Name : Fan	4 nos.



Contd.16..

ANNEXURE-IV

**MARKET STANDING CERTIFICATE
(PROFORMA FOR PERFORMANCE STATEMENT)**

(For period of last three years)

Name of the Firm/Supplier:

Order placed by (Full address of purchaser)	Order No. & Date	Description & quantity of order	Value of order	Date of completion delivery as per contract actual	Remands indicating reasons for late delivery, if any	Was the supply of materials (Attach a certificate from the purchaser/consignee) satisfactory?
1	2	3	4	5	6	7

Signature _____



Contd.17..

ANNEXURE -V

DETAILS OF MANUFACTURING UNIT / DISTRIBUTOR / REPAIRING UNIT

	Manufacturer	Distributor / Dealer	Repairing Centre/Branch
Name of the Tenderer / Distributor / Repairing Centre & Full Address :			
Phone No. :			
Fax :			
E-Mail :			
Date of Inception :			
License No. & Date :			
Issued by :			
Valid up to :			

Signature of the Tenderer :

Date :

Official Seal :



Contd.18.

ANNEXURE-VI

DECLARATION FOR CURRENT MARKET RATE

I / We..... declare
that the price quoted by me / my firm in the tender is not more than the open market price or it is
not more than the current rates of DGS & D / EPM.

Signature of the bidder:

Date :

Name & Address of the Firm :

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ANNEXURE-VII

DOCUMENTS SUBMITTED

1	Earnest Money Deposit	Page No.		Yes		No	
2	Original money receipt for purchase of Tender Paper	Page No.		Yes		No	
3	Duly attested photo copy of up to date authorized dealership/ distributor for the quoted items.	Page No.		Yes		No	
4	Details of Manufacturing Unit / Distributor / Repairing Unit	Page No.		Yes		No	
5	Valid powder of Attorney/ Authorization to transact business	Page No.		Yes		No	
6	Market Standing Certificate (Annexure-IV) (Optional)	Page No.		Yes		No	
7	Declaration for current market rate (Annexure-VI)	Page No.		Yes		No	
8	Service Tax Registration Certificate, if any	Page No.		Yes		No	
9	Copy of Tender conditions and schedules, duly signed by the Tendered in each page (Optional)	Page No.		Yes		No	
10	Declaration form (Annexure-I) signed by the Tendered	Page No.		Yes		No	
11	Attested photocopy of up-to-date B.I.S. / I.S.O. Certificate / C.E. (Optional)	Page No.		Yes		No	
12	Price schedule (Annexure-II) in duplicate	Page No.		Yes		No	
13	Other documents, if any	Page No.		Yes		No	

