

DIRECTORATE OF MINES: ODISHA

BHUBANESWAR

SHORT TENDER CALL NOTICE FOR SUPPLY OF Google G-suit

No. **5516CA)**

Dated : **19.7.2019**

Sealed Tender are invited from the Authorized Dealers/Authorized suppliers/Registered Firms for supply and installation and commissioning of **Google G-suit for 46 email ids (orissaminerals.gov.in domain Upgradation) with 30GB space for each user** of following configuration for the Director of Mines, Odisha, Bhubaneswar.

SL.NO	DESCRIPTION OF ITEM	COST OF TENDER PAPER
1	Google G-suit for 46 email ids(orissaminerals.gov.in domain upgradation) with 30GB space for each user	NIL

The Tenderer shall furnish the following documents along with the tender paper in a sealed cover also be superscribed as **“Tender for supply of Google G-suit for email ids”**.

1. The Income Tax clearance certificate.
2. Copy of valid Permanent Account Number (PAN) allotted to the firm/proprietor.
3. Copy of valid GSTIN
4. The original equipment/item manufacturer authorization certificate/Authorised Dealer certificate.
5. The bidder shall submit EMD deposit of Rs.10,000/- in favour of the Director of Mines, Odisha, Bhubaneswar. The EMD shall be refunded after completion of the tender process in all aspect.

Financial bid shall be submitted in the prescribed format indicating the rate per unit exclusive of all applicable taxes and duly indicating the applicable taxes and their percentage at **Annexure-1**

The Tenders must reach the undersigned on or before Date **13.08.2019** by **05:00 P.M.** and the Tenders shall be opened in the office Chamber of the Joint Director of Mines in the presence of bidders on the next day at **11:30 A.M.** on the same venue.

The undersigned reserves the right to reject /accept any or the Tender received without assigning any reason thereof. The Tender received incomplete or after the scheduled date & time shall be summarily rejected. The Selected firm should deliver the product within 10 days of issue of Work Order. If the Firm fails to deliver the product within the period specified, the Director of Mines shall have reserve the right to cancel the purchase order.

The Tender call notice is also available in this Department Website www.orissaminerals.gov.in.

A handwritten signature in black ink, followed by the date '17/7/2015' written vertically.

DIRECTOR OF MINES, ODISHA

FINANCIAL BID DOCUMENT

1. Name of the party :
2. Address (with Tel No. & Fax No) :
3. Contact Person(s) with Designation :
(With Mobile No. & Email-id)
4. Rates (Both in words and figures) :

Price Schedule for Tender for supply, installation & commissioning of Google G-suit for 46 email ids (orissaminerals.gov.in domain Upgradation) with 30GB space for each user

Item description (mention as per Tender Notice)	Unit price @	Details of tax components			Total price in Rs. (Mention in figures and words)	Remark
		Taxes* (Mention each tax separately) in Rs.	Other** Charges (Mention each separately) in Rs.	Total (3+4)		
1	2	3	4	5	6	7
1) Google G-suit for 46 email ids(orissaminerals.gov.in domain registration) with 30GB space for each user						


DIRECTOR OF MINES, ODISHA