

GOVT OF ODISHA

DEPARTMENT OF AGRICULTURE AND FARMERS" EMPOWERMENT
DIRECTORATE OF AGRICULTURE AND FOOD PRODUCTION, ODISHA

KRUSHI BHAWAN, BHUBANESWAR

TENDER

FOR

PURCHASE OF SMALL MILLET MACHINERIES

(OTHER THAN RAGI)

AND

VALUE-ADDED MACHINERIES

YEAR-2022

APPROX. COST OF TENDER VALUE – Rs. 652.00 LAKHS

Cost of bid documents Rs.10, 000/- (Ten thousand) only



ODISHA FARM MACHINERY RESEARCH & DEVELOPMENT CENTRE (OFMRDC)

SATYANAGAR, BHUBANESWAR-751007

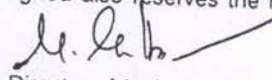
Phone No.0674-2571860, Fax No.0674-2572710, Email: ofmrhc.dag@nic.in

TENDER NOTICE

Sealed tenders are invited in two bid system i.e. Technical bid & Financial bid from reputed registered Manufacturers / MSME Units/ registered & authorized dealers for supply, installation and commissioning of Small Millet Machineries other than Ragi and Value-added Machineries listed in the Annexure-III at different districts/ Blocks/ G.P.s of Odisha State as detailed in the following table:-

Name of the Machinery / Implements	Approximate value (in Rs.)	Cost of tender documents (in Rs.) Bank draft No./ Date (Non refundable)
1.Small Millet De-huller	Rs.652.00 Lakhs	Rs.10000.00
2.Small Scale Bakery Unit		
3. Extruder(Vermicelli and Pasta)		
4. Rava Making Unit(Grader, Plate Mill Shifter and Roaster)		
5. Packaging/Sealing Machines		

The tender documents may be downloaded from the website of Government of Odisha (www.odisha.gov.in) / (<https://agrisnetodisha.ori.nic.in>) from 10.00 hours on 02.04.2022 to 17.30 hours on 26.04.2022. The appropriate tender paper cost of Rs.10000.00 in shape of Bank Draft drawn in favour of "Development Engineer, OFMRDC, Bhubaneswar" payable at Bhubaneswar must be given along with technical bid while submitting the tender documents. The tender papers should be sent by Indian Postal registered post/ speed post only addressed to the Development Engineer OFMRDC, Satyanagar, Bhubaneswar. No other mode of Bid submission is allowed. The last date of receipt of the tender is 29.04.2022 up to 17.30 hours. The tenders shall be opened on next working day i.e. on 30.04.2022 at 15.00 hours in presence of the bidders or their authorized representatives. Any clarification may be obtained from the Office of the Development Engineer (Phone: 0674-2571860) on working days only from 02.04.2022 to 26.04.2022 during office hours between 10.30 AM to 5.30 PM. The undersigned reserves the right to cancel any or all tenders without assigning any reason and without incurring any liabilities thereof. The undersigned also reserves the right to relax any clauses as in technical & financial bids.


Director of Agriculture &

Food Production, Odisha

DETAIL PARTICULARS AND INSTRUCTIONS OF THE TENDER NOTICE FOR
PURCHASE OF MACHINERY AND EQUIPMENT

1. SUBMISSION OF TENDER

For all items, the Bidders have to submit the EoI in two parts i.e. Technical bid and Financial bid.

2 ELIGIBILITY OF EXPRESSION OF INTEREST

2.1 Eligibility:

Those who fulfill the following criteria are eligible to apply:-

- a. The Bidders must be a reputed Registered Manufacturer /MSME unit /Authorized Dealer of the Machinery.
- b. The Bidders must submit Chartered Accountant Audited Report of his Financial Transaction for last 3 (three) years showing an annual turnover of minimum of Rs. 1.00 crore (Rupees One Crore).
- c. All after sales support shall be provided directly by the Bidders to the beneficiary.
- d. The Bidder should submit his willingness for providing maintenance support of the Machinery & Implements supplied by him. A Letter from Manufacturer indicating that the Manufacturer shall provide after sales service during warranty/ comprehensive AMC, if the Authorized Dealer/ bidder fails to provide the same .
- e. The Bidders must provide evidence of successful execution of supply orders with installation and successful after sales support in reputed organizations.
- f. The Firms with experience in supplying the machines/ implements in the Government programmes/ Govt. Institutions will be preferred.

2.2 The applicant must have to submit

- a) Photo copy of GST Registration Certificate with up to date filling status.
- b) Income Tax return for last one year.

c) PAN Card (photo copy)

2.3 GENERAL INSTRUCTIONS:

- a. The Bidder has to submit the tender under "Two Bid" system i.e. Technical bid and Financial bid in two separate sealed covers mentioning the name of Bid on top of the covers. Both the sealed covers are to be packed in third sealed cover super scribed as "Tender for supply of Small Millet Machineries other than Ragi" and should be sent by Indian Postal Regd. /Speed Post to the Development Engineer, OFMRDC, Satyanagar, Bhubaneswar, Dist- Khurda, Odisha 751007. The last date of receipt of the tender is 29.04.2022 up to 17.30 hours. Other mode of submission of tender document is not acceptable and will be liable for rejection.
- b. The EOI will be opened on 30.04.2022 at 15.00 hours in the Board room (1st floor) Krushi Bhawan, Odisha, BBSR in presence of the Bidders or their authorized representatives. Authorised representatives will be required to produce their authorization letter before opening of the bid, failing which they will not be allowed to be present in the bid opening meeting.
- c. Submission of more than one bid by a particular Bidder under different names is strictly prohibited. In case it is discovered later on that, this condition is violated, all the tenders submitted by such Bidder/s would be rejected or contract cancelled and Earnest Money Deposited will be forfeited.
- d. All offers shall be typed or printed clearly in English and the price quoted for each item shall be firm, both in words and figures and in form of Indian currency. The amount mentioned in word will be final.
- e. Warranty period, Delivery period and After-Sale-Service conditions, etc. are also to be clearly indicated.
- f. The rates and the conditions of the offer will remain valid for one year from the date of placing order of the tender and no change or alteration of the rate will be acceptable on any account during this period.
- g. Submitted documents with overwriting or erased or ineligible or tampered

specifications and rate will be rejected.

h. Request from Bidders in respect of additions, alterations, modifications, corrections, etc. of either terms or conditions or rate after opening of the bid will not be entertained.

i. Bidders should carefully examine their bid documents and fully aware of themselves regarding all the conditions, which may in anyway affect the cost thereof.

j. If a Bidder finds discrepancies/ omissions on the specification or any other documents and any doubt as to their meaning, he should at once get it clarified the same from Development Engineer OFMRDC, Bhubaneswar.

This, however, does not entitle the Bidders to ask for time beyond the due date fixed for receipt of tenders/ Eol.

k. The Bidder should attach self attested photo copies of up- to- date valid GST, up- to-date IT return and PAN documents, the original of which is to be produced at the time of opening of Technical bid or Financial bids or later as required by authority.

l. Verbal clarification and/ or information given by the purchaser or its employees or representatives shall not be binding on the purchaser.

m. Submission of sealed bid will carry with the implication that the Bidder agrees to abide by the conditions laid down in the detailed particulars of the bid notice.

n. While tenders are under consideration, Bidder and their representatives or other interested parties are advised to refrain from contacting by any means, to the purchaser's personnel or representatives on matter relating to the tenders under consideration.

o. The purchaser, if necessary, will obtain clarification on tenders by requesting such information from any or all the Bidders either in writing or through personal contact as may be necessary.

p. The Bidders will not be permitted to change the substance of his offer after the tenders have been opened. In the event of non-compliance with this provision, the Bidder is liable to be disqualified.

q. The technical/purchase committee is not bound to accept the lowest tender,

reserves the right to accept full or part of any tender at its discretion in case of irrational quoted value.

r. The Bidder should supply the full order placed with him within 45 days from the date of placement of order.

3. RESERVATION OF AUTHORITY

a. Purchase committee reserves the right of negotiation of the lowest quoted price of the Bidders as per the upset price fixed by the committee.

b. Authority reserves the right to revise the quantity for purchase as and when required.

c. The undersigned reserves the right to reject any tender on the basis of Technical Bid or accept any tender for a better technical specification than published in the tender documents.

4. BID SYSTEM

4.1 Part-I: Technical Bid (As per the given format at Annexure-IV)

a) The Technical bid should contain detail technical description & specification of the machinery/equipment, its indispensable/optional accessories, and the extent to which it conforms to the published specifications along with original printed literature in accordance with as per Annexure-III

b) Tender document fee in shape of Demand Draft drawn in favour of Development Engineer, OFMRDC, BBSR payable at BBSR.

c) The firm should be registered and should possess valid and up to date certificate of proof of Income Tax, GST, and Import license.

d) The copy of PAN ,GSTIN Registration (should be active) with proof of last return should be attached with the offer. (provisional copy shall not be accepted.)

e) Income Tax return for last one years.

f) All the technical specification should be mentioned in the Tender paper as Technical Specifications.

Bidders shall have to enclose Chartered Accountant Audit report of last 3 financial transaction.

h) The Bidders shall have to enclose the successful supply order of last 3 years for agricultural machinery implements to the Agriculture Deptt./Offices of the State.

i) The bidder must submit a letter from manufacturer stating if the authorized dealer/bidder fails to provide aftersales service during warranty or Annual Maintenance Contract, the manufacturer shall provide onsite aftersales service as per warranty & CAMC without any financial liability to the Department. And any precondition whatsoever.

j) BID SECURITY (Also known as Earnest Money Deposit):

The bidders shall have to deposit earnest money of 2% of their quoted value (onsite delivery price which shall include cost of equipment including packing, forwarding, insurance, all taxes & levies) of each equipments in shape of Bank Draft/Banker's cheque duly pledged in favour of Development Engineer, OFMRDC, Bhubaneswar, failing which its offer is summarily rejected. No request for adjustment of claims, if any, will be accepted. The Small Scale Industries situated in Odisha being registered under the jurisdiction of Odisha State are exempted from deposit of EMD. Such firms should submit the documents of registration and other related papers along with their offer.

Bids security of the unsuccessful bidders shall be returned to them at the earliest after expiry of the final bid validity period and latest by the 30th day after the award of the contract.

Bid security shall be refunded to the successful bidders on receipt of the performance security.

k) TECHNICAL SPECIFICATION:

l. The firm should submit the models available for each machine and equipment with their capacity, physical specification like weight, dimension, materials specification in terms of thickness etc as per the proposed specifications. Detail technical specification of make and model and BIS No. / CML No. (Wherever applicable) of electrical motor may be enclosed. Final approval is subject to verification of original documents by the authority.

- II. The firms bidding for supply of Small Millet Machineries should submit the Commercial Test Report from the designated Government of India recognized Institutes , if any.
- III. The operational manual containing all the specification, capacity and performance of the machinery/ equipment, detail technical literature, CD, Video Clips, etc., should be provided to facilitate the evaluation. Besides, the acceptability of the famers of the above machinery/ equipment and the demonstration result if available should also be provided with the offers.
- L. The credential of the firm in respect of selling of offered product in different States may also be provided as documentary proof.
- M. The manufacturing firms/SSI Units shall furnish an undertaking in support of their claims and information/ documents submitted. Anything found false/incorrect in course of verification, at any point of time after approval shall be blacklisted and debarred from future transactions with Agriculture Department and also liable for payment/ compensate any loss that may arise due to false undertaking.
- N. The bidder have to fill up the check list and enclose it with the Technical Bid.
- O. The bidders shall enclose an undertaking in writing for free service of the implements/ machinery and replacement of the defective parts free of cost, if required, during the guarantee/ warranty period .
- P. The bidder should submit all the documents as per Terms & Conditions in a spiral binding form mentioning the page numbers and contents. No loose sheets will be entertained.
- Q. The Bidder should specify minimum time and maximum time to repair/replace in the event of a failure of a machine.
- R. In case any tender is rejected on the basis of Technical Bid, the Financial Bid corresponding to that tender will not be considered by the tender committee.

4.2 Part-II: FINANCIAL BID:

The Tender containing the financial bid should show in detail the cost of

machinery/implements. The financial bid should show the cost of Machinery/implements in which packing, forwarding, insurance & three years AMC beyond 1(one year) warranty are included and taxes as applicable separately (FOR at destination) as at Annexure-V . Destination means, at the concerned installation/delivery points.

An undertaking indicating that the quoted make and model have not been sold to any other organization in India at lower price both by the manufacturer and the firm submitting the bid.

5. SUBMISSION OF TENDER

5.1 The sealed envelope as mentioned in general instruction must show the name of the Bidders and his address and should be super scribed as "Tender for Supply of Small Millet Machineries" on the top of the envelope. All the documents submitted must be in the papers showing signature of the applicant and printed office name of the Bidders on official seal. All the documents must be submitted in a sequential manner with separator/flags to help in quick scanning of the topics. Wherever possible, data in tabular form should be given.

5.2 The tenders should be sent only by India Postal Registered post/speed post addressed to the Development Engineer OFMRDC, Satyanagar, Bhubaneswar-751007.

5.3 The authority will not be held responsible for any postal delay or non receipt of the same. If the office happens to be closed on the last date of receipt or opening of the tender as specified then the tenders will be received /opened on the next working day at the same time and venue unless otherwise notified.

5.4 The Bidders or their authorized representative shall have to produce authenticated identification proof for participating on the date of opening of tenders. Only a single representative from each firm shall be allowed to participate at the time of opening tenders.

5.5 The tender committee has the right to do independent assessment of the firm's

past performance with reference to supply, delivery and after sales service provided if necessary, to verify the authenticity of the firm's credentials.

5.6 Even if qualifying criteria are met, the bidders can be disqualified for the following reasons, if enquired and convinced by the Tender Committee as to :

- i. Making a false statement or declaration
- ii. Past record of poor performance, like supply of substandard machinery/implements, dishonoring terms of warranty/AMC etc.
- iii. Past record of non-supply or in-ordinate delay in supply of items
- iv. Past history of any other litigation which is considered a fit ground for such disqualification by the Tender Committee.

5.7 Any attempt to produce wrong information/false documents shall lead to rejection of the tender in the present case and shall debar the firm from participating in future tenders.

6. REQUIREMENTS BY BIDDER FOR VALID ORDER PLACEMENT

The successful Bidders will make all necessary arrangements to submit the following documents and information within 7 days of placement provisional order issued.

6.1 The required amount of Bank Guarantee & execution of agreement on Rs. 100/- Non Judicial Stamp Paper duly signed before the Notary at Bhubaneswar which is signed and authenticated by the two parties. After which the final supply order will be placed.

6.2 The successful bidder will give an undertaking that " if I get supply order then,

- i) Hands on training for the users of the machines on machine operation for 3 days will be provided by me.
- ii) 1(one) year Warranty at a free of cost and 3 (three) years AMC beyond one year warranty with cost.
- iii) I will sign the Service Level Agreement (SLA) and deposit the security money as per codal procedure.

7. REQUIREMENTS BY APPLICANT AT THE TIME OF SUPPLY:

The applicant has to fulfill the following conditions unless specifically mentioned:

7.1 RATING PLATE/ NAME PLATE

Each machinery/implements must have permanently engraved / embossed Sl. No., month & year with the manufacturer's name as sample such as e.g. 001 – 10/19 – OFMRDC.

7.2 PACKING

All the machinery/implements are to be suitably protected as required to prevent damage or deterioration during transit and storage till the time of installation/ supply. The Bidders shall be responsible for any loss or damage in course of transportation, handling or storage due to improper packing till successful installation. The Bidders shall have to replace the damaged machinery/ implements during transit within a week, failing which the cost of the consignment will not be released.

7.3 Inspection & Testing:

- a. All machinery/implements shall be inspected and tested for completeness, proper assembly, operation, cleanliness and state of physical condition and performance as per quoted specification.
- b. The test if any shall be conducted, reported and certifications to be provided by the applicant.
- c. The Bidders shall provide all test and measuring equipment/tools required for inspection/testing if any.
- d. The cost of all such tests shall be borne by the Bidders.
- e. The authorities nominated by the D.A. & F.P.(O) reserves the right to reject any machinery/implements if it does not comply with the specifications during performance testing, installation and commissioning stage.
- f. Inspection and testing would be conducted, jointly, at various stages as applicable during manufacturing, transportation, installation and commissioning of the respective machinery/implements.
- g. Team members comprising of Executive Engineer (Agril.) of concerned district, Representative from OUAT, KVK, JDA(Millets & IF) Scheme Officer Millets & IF and

representative from State Government, Odisha Millets Mission shall visit to the manufacturing unit of the supplier.

7.4 DISCOUNT

The rate of discount if any on each machinery/equipment may also be indicated in the Tender specifically.

8 REQUIREMENTS BY BIDDERS AT THE TIME OF SUPPLY AND AFTER SUPPLY.

8.1 Supply:

- a. The material will be delivered by the bidder at the installation point i.e. district, Block, GP. as per order issued by the district CDAO as per requirement of the district or any other authority as authorized by the D.A. & FP (O).
- b. Any components, fittings etc. which may have not been specifically mentioned in the specifications but are necessary for the equipments, shall be supplied by the Bidder free of Cost.
- c. The Authority reserves the right to cancel the order or a part, if the supply period delayed more than 7 days, forfeit the security deposit and also reserves the right to procure the machine from alternative sources giving 7 days notice to the defaulter.
- d. As it is a time bound supply in no case the escalation of cost will be entertained.
- e. In case of delay in delivery or successful installation, a penalty of 0.5 % (Half Percent) of tender value per week shall be levied.
- f. In case the items supplied by the manufacturer/firm are found not up to the specification or rejected for any other reason, no payment will be effected. The manufacturer/firm will be intimated to take back the stocks at his own cost within a week from the date of rejection and to replace the same within 7 days, failing which the EMD/security deposit will be forfeited.
- g. A selected supplier, if fails to act in accordance with the terms and conditions of supply order or knowingly violates any condition specifically laid down in the Tender Notice or other such document, risks the chance of being black listed by the purchaser for such erratic action.

8.2 Installation and commissioning:

Installation and Commissioning shall include the following:

- a) Installation/ supply and Performance Testing if any of the agricultural machinery/ implements supplied by the Bidder will be done by the bidder in presence of concerned officers.
- b) It will be the responsibility of the Bidders to provide all necessary spares and consumables which will be required during installation and commissioning, free of cost. List of spare parts will be provided during installation to the beneficiary.
- c) The Bidders will bring their own testing and measuring instruments as required for installation, testing, commissioning, which can be taken back after completion of the work.
- d) Installation should be completed within a week after delivery at site.

8.3 Documentation:

Detailed technical manuals, handbooks, drawings, warranty card and Factory Quality Assurance checklist, test results and any other certifications mentioned in the Technical specifications shall be supplied along with the consignment.

Supplied manuals/handbooks must cover detailed technical specifications and installation, operation, maintenance and system safety procedures.

For experimental setups details of theory, procedure and methods of taking measurements etc. should be provided in the form of hand books for each experiment in duplicate.

8.4 After Sales Service:

The Bidder has to undertake that

- iv) The spare parts will be available in Odisha for repair & maintenance of the machinery/implements as and when required,
- v) Technician for repair & replacing of breakdown parts will be available in nearest locations of the supply place.
- vi) Any breakdown and spare parts replacement will be complied within a week after getting information over phone /letter from the SHG/concerned officer.
- vii) Bidders has to submit the detail address of the spare parts available centre,

mechanic and contact person with his mobile/Telephone No. to undersigned and all concerned.

The concerned applicant will be fully responsible to provide maintenance service.

9 FINANCIAL TERMS :

Performance Security:

To ensure due performance of the contract, performance security will be obtained from the successful bidder awarded the contract. Performance security shall be for an amount of 10 (ten) percent of the value of the contract .

If selected, Applicants shall have to deposit Performance security @ 10 percent of the contract value for the supply of machinery/ implements in shape of Bank Guarantee in favour of the "Development Engineer, OFMRDC, Bhubaneswar", from any of the commercial Bank as specified in Annexure-I.(Model Bank Guarantee Forms is to be attached with the tender document as Annexure-I).Performance security shall remain valid for a period of sixty days beyond date of completion of all contractual obligations including warranty obligation.

Exemption of concessional payment of Performance Security: As per clause No. 2 of Finance Deptt. Office Memorandum No.13681/F dtd.19.04.2018 & F.D. O.M. No.27928 dtd.16.10.2020 of Govt. of Odisha:

All local MSME , if selected through bidding process, would be required to make payment of performance security i.e. @25% of the prescribed security deposit to ensure due performance of the contract.

9.3 PRICES:

- i) Price quoted should be FOR at GP/Block/district point within the state of Odisha (As per Annexure- V)
- ii) Price should be quoted for unit item in term of Indian currency.
- iii) Purchase order will be placed as a single lot for the item, as the case may be.

9.4 DISCOUNT:

The discount offer on each item shall also be indicated in the bid specifically.

10 PAYMENT

The payment will be made by the concerned district Chief District Agril. Officer. Before payment against supply the manufacturer/firm shall have to submit following documents to the paying authority as given below.

10.1 The supplier shall have to submit the bills in duplicate with the certificate of installation, training & trial run of the machine.

10.2 On receipt of the same, payment will be made as follows-

a) 75% of the purchase order value & 100% of tax shall be released on receipt of implements by the concerned authority duly stock entered in the Bill/ challan & also on receipt of joint verification report from concerned BAO/AO & AAE/AEE on successful installation, successful trial run done and training on use of the implements/Machinery imparted to the concerned beneficiary duly countersigned by the CDAO concerned.

b) Balance payment of 25% shall be released after six months from functioning of the machine.

11. PENALTY

If delivery is not carried out in time as specified in other part of the tender documents, the applicant /manufacturer will be charged a penalty @ ½% (half percent) per week of the total value of the concerned machinery/ equipment

In the event, the complaints are not attended to and rectified within prescribed time under clause "after sales service" the applicant will be liable to a additional penalty @ Rs.500/- per day of the invoiced value of the tools, inserts and accessories per day from the 15th day of complain till the agricultural machinery/ implements is brought to functional condition which shall be deducted from the EMD /Security Deposit submitted by the applicant.

12. RIGHT TO ACCEPT AND REJECTION OF TENDER:

The right of acceptance of tender and/or awarding contracts rests with the purchase committee. The Purchase committee shall also reserves the right either to reject or accept any/or all tenders, split the orders between different Bidders and place orders for a part of the tender with holding the rest. The purchaser will have exclusive right

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to alter the quantities of machinery/ Implements at the time of placing the final purchase order.

13. SOLVING DISPUTES:

The Authority & the applicant shall make all efforts to resolve amicably by direct informal negotiation on any disagreement or dispute arising between them under or in connection with this contract.

All disputes arising out of the contract shall be referred to courts under the jurisdiction of the Bhubaneswar Court only.



Director of Agriculture &

Food Production, Odisha, Bhubaneswar

DECLARATION

I/We M/s. _____ represented by its proprietor/Managing Partner/ Managing Director having its Registered Office at _____ and its Factory premises at _____ do declare that I/We have carefully read all the conditions of bid in Ref. No. _____ for supply of machinery and other items from the date of publication and will abide by all the terms & conditions of the Bid.

Place:

Signature of the Bidder

Date:

Official Seal: