

**Government of Odisha**  
**OSRFS, Public Enterprises Department.**

TENDER CALL NOTICE

No. OSRFS -01/2022 / 17 /PE

Dt. 6.1.2022

Sealed Tenders having valid GST Registration Certificate are invited in the prescribed format (Given in Annexure-III) from interested reputed local Travel Agencies/Tour Operators or Private individual for providing one Swift Dzire/Zest/Tigor/Xcent/etios (Petrol with BS-VI variant terms and conditions (as given in Annexure-II) for official use in OSRFS, P.E.Deptt. on monthly hired basis as per the rate quoted vide Finance Deptt. Office Memorandum No.30464/F dt.06.09.2019.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration certificate, Insurance Certificate, fitness Certificate, valid Contract Carriage Permit, Proof of up to date tax payment etc. Which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The tender must be accompanied with "Bid Security Declaration" for each vehicle only in bid document instead of Earnest Money Deposit/ Pay Order as per the provision laid down in F.D O.M No. 8943/F, Dt.18.03.2021. Tenders not accompanied by tender document cost & Bid security Declaration will not be considered.
4. The successful bidder (s) shall have to submit a performance security of Rs.9,360/- (Rupees nine thousand three hundred sixty) for each vehicle only in shape of Demand Draft/Pay order, drawn on any Nationalized/ Scheduled Bank in favour of Addl. Secretary to Govt. & Member Secretary, OSRFS, P.E Department Payable at Bhubaneswar at the time of signing of contract. The performance security shall be refunded after completion of the terms of contract, subject to satisfactory completion of the job during the contract period. If the successful bidder violates any of the terms & conditions of the contract, the performance security shall be liable forfeiture.
5. The Driver should be well behaved, gentle and obedient in nature.
6. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
7. The vehicle must achieve a fuel efficiency of 17 KM per Liter.
8. The details of the make and year of manufacture of the vehicle, Registration No., Mileage (Kms. Covered per Liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Tender(Annexure-III)
9. The quotation completed in all respect should reach the undersigned on or before 25.01.2022 by 2.00 PM and shall be opened on the same day at 3.00 PM in the presence of the bidders or their authorized representatives.
10. The application form of tender containing general bid information and terms and conditions for hiring vehicle etc. will be available with AFA-cum-Under Secretary to Government, P. E. Deptt. on payment of Rs.100/- or can be downloaded from the P.E.Deptt. Website: <http://pe.odisha.gov.in>
11. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.


Seal and signature of  
Quotation/Tender Calling Authority.

**Addl. Secy., DPE &  
Member-Secy., OSRFS**

ok

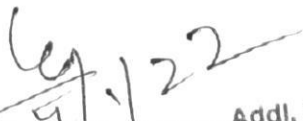
Memo No. 18 / PE dated 6.1.2022

Copy forwarded to the Head of the Portal Group, IT Centre for information and necessary action. They are requested to publish this notice in the website of P.E.Deptt.

  
Addl. Secretary to Govt, DPE&, Addl. Secy., DPE &  
Member Secretary, OSRFS. Member-Secy., OSRFS

Memo No. 19 / PE dated 6.1.2022

Copy forwarded to the ACP, Odisha, Secretariat security for information and necessary action.

  
Addl. Secretary to Govt, DPE&, Addl. Secy., DPE &  
Member Secretary, OSRFS. Member-Secy., OSRFS

Memo No. 20 / PE dated 6.1.2022

Copy forwarded to all Departments with a request to display this Notice on their Notice Board for widely publicity.

  
Addl. Secretary to Govt, DPE&, Addl. Secy., DPE &  
Member Secretary, OSRFS. Member-Secy., OSRFS

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all times. The Department/Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person of damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norm. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, Gear box and differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than three years old from the initial registration and also in good running condition during the period of contract.



10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the term of contract, Government shall forfeit the entire amount of security deposit.

  
Signature of **Addl. Secy., DPE &  
Member-Secy., OSRFS**

Quotation/Tender Calling Authority.