

DIRECTORATE OF

Sch. Castes & Sch. Tribes Research and Training Institute (SCSTRTI)

CRPF Square, Bhubaneswar 751003, Odisha


(Telephone No. 0674-2561635 / Fax No. 0674-2561635 / E-mail. Id. scstrti@yahoo.co.in)

No. 2844 / S & S -30/21

Dated. 22/10/2021

SHORT QUOTATION CALL NOTICE

Sealed quotations are hereby invited from interested local reputed firms/ agencies for submission of price offer for the following works as and when required by Sch. Castes & Sch. Tribes Research and Training Institute, Bhubaneswar (Near CRPF Square). The local firms/agencies are requested to submit their price offer as per the specification at **Annexure "A"** along with necessary documents such as photo copies of their GST registration certificate, up-to-date GST submission Receipt, PAN No., **on or before 29.10.2021 at 1:00 PM**. All the photo copies of relevant documents need to be properly signed with seal. The interested firms are also requested to submit photocopies of documents showing experience of doing the work of photography and videography for Tribal communities with regard to their livelihood activities, Art & Artifacts and culture at least for 5 years. The quotations will be opened on the same day **at 4:30 PM** in presence of the Internal Purchase Committee. **The agency should submit a Demand Draft of Rs.1000/- only drawn on any Nationalized Bank in favour of Director SCSTRTI towards processing fees which is non-refundable.** The rates should be excluding of all taxes. In case two firms quote the same price, the decision of the committee will be final. Incomplete quotations and quotations received after the scheduled date & time shall be rejected. The quotationers/bidders or their authorized representatives may remain present at the time of opening of the sealed quotations. The authority reserves the right to reject any or all quotations without assigning any reason thereof. The quotation is also available in the website of the Institute www.scstrti.in and the Odisha Govt. portal www.odisha.gov.in.

 22.10.21

Advisor-cum-Director & Spl. Secy. to Govt.

Memo No. 2845

Dated. 22.10.2021

Copy to the Notice Board of ST & SC Dev. Deptt, SCSTRTI and ATLC Bhubaneswar. Head Portal Group, Secretariat, I.T Centre, Bhubaneswar and M/s Luminous Infoways Pvt. Ltd. for which circulation of the notice through Govt. Website & the website of SCSTRTI, Bhubaneswar. for information necessary action.


Asst. Director (Admn.)

Annexure "A"			
Sl. No.	Name of the item	Specification	Rate to be quoted (excluding GST)
1	Video recording with high resolution video camera (Per day per Camera)	Local area	
		Out side of BBSR	
	Video Editing with sound for Class Room Teaching Programme	30 minutes	
		45 minutes	
		60 minutes	
		Additional per minutes	
	(a) Video Editing with sound for meeting & Training Programme (b) Video Editing with sound for cultural Programme/ documentary etc.	03 minutes	
		05 minutes	
		10 minutes	
		15 minutes	
		20 minutes	
		30 minutes	
		Addition per minutes	
2	Still photography with high resolution camera (Per day per camera with soft copy with especially DVD & Pen drive)	Local	
		Out side of BBSR	
	Editing and Captioning of photograph	Per photo	
3	Colour Photo print	4x6	
		5x7	
		8x10	
		8x12	
		12x18	
		16x20	
		20x24	
		20x30	
30x40			
4	Acrylic Name plate	Golden and silver colour letters etc.	Per Square inch

Signature with seal