

**OFFICE OF THE PRINCIPAL, COLLEGE OF NURSING
BRAHMAPUR-760004, GANJAM, ODISHA**

No.02-CN-STORE-12/2021 Dt. Berhampur the 05.10.2021.

TENDER CALL NOTICE

Sealed tenders are invited from the registered firms for "Supply of Books(Nursing) for the financial year' 2021-2022 for tender value of Rs.5.00 Lakhs. The details can be obtained on payment of Rs.1000/- at college office or the tender documents can be downloaded from the following websites:-www.ganjam.nic.in/ www.nursingodisha.nic.in/ www.odisha.gov.in and submit same with a draft amount of Rs.1000/- drawn in favour of PRINCIPAL COLLEGE OF NURSING BERHAMPUR payable at SBI Berhampur(0033) during the period from 09.10.21 to 08.11.21. The last date of receipt of tender through Regd. Post/Speed Post/Courier is **08.11.2021 upto 5 P.M.** The Principal, College of Nursing, Berhampur reserves the right to accept/reject/cancel any or all the tenders in full or part at any stage of the process without assigning any reason thereof. The technical bid will be opened in the office of undersigned on next working day and the financial bid on the following working day.

Sd/-Principal,
College of Nursing, Berhampur, Ganjam

Sd/-Principal,
College of Nursing, Berhampur(Ganjam)

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**TERMS AND CONDITIONS FOR PURCHASE OF TEXT AND REFERENCE BOOKS FOR LIBRARY,
COLLEGE OF NURSING, BERHAMPUR (GANJAM) FOR THE YEAR 2021-2022.**

(A):

1. The sealed Tender are invited in double bid system i) Technical Bid & ii) Financial Bid in two sealed covers duly super scribed as Technical Bid & Financial Bid and be submitted with one sealed cover super scribed as **supply of Nursing Books for the year 2021-22 for College of Nursing, Berhampur(Ganjam)**
2. Books on order are to be supplied within 30 days positively from the date of receipt order failing which the purchase order stands automatically cancelled. The EMD will be forfeited. Part supply will not be entertained.
3. Books are to be supplied in good condition. Only original book prints are to be supplied. No prints of photocopy of books/pirated books will be acceptable.
4. Only latest edition/recent year publications shall be accepted for the ordered books at the time of supply.
5. Old edition books/remainder titles of books will not be accepted by the library at any cost.
6. Rare books/back edition if any shall be accepted on specific orders only.
7. The selection of the firm will be made on the basis of highest discount @% rate and fulfilling the terms & conditions of the Tender.
8. Prices of the supplied books are to be charged correctly in accordance with the Publisher's latest catalogue price only. Special prices if any offered by the Publisher, the said special prices is to be charged on specific books.
9. A copy of the Recent Catalogue of the supplied books is to be submitted along with the Triplicate copies of Book bills/invoices. Internet price proof if needed by the Library will also be supplied.
10. Prices of the books marked in pen/pencil/sticker will not be accepted Photostat copy of latest catalogue/internet price proof are to be produced/submitted by the supplier to the office of the undersigned prior to issue of such order.
11. For Foreign publication books the conversion rate should be charged as per latest G.O.C circular as on the date of billing.
12. Should have to submit GOC membership certificate.
13. The firm should have publisher authorization certificate.
14. Supplied books if any found damaged/misprint/page missing found later on are subject to replacement at the cost of the supplier.

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15. The firm should not be black listed in any Government/PSU organization, an affidavit to the effect is to be submitted by the bidder.
16. The firm should submit the IT return of last three years
17. Prices of the book charged in the book bills/invoices are subject to recovery if any excess found later on. The supplier has to undertake accordingly.
18. Books are to be delivered by the publisher/seller/supplier at the Library, College of Nursing, MKCG Medical Campus, 760 004 Berhampur (Ganjam), Odisha at the supplier's own cost.
19. The supplier shall have to supply books as per ordered book list within the time period allowed to the satisfaction of the undersigned.
20. The payment of the book bills shall be made by the College of Nursing, Berhampur (Ganjam) after due scrutiny, checkup and stock entries of the Book bills by the library with necessary clearance certificate.
21. The rate of discount (FLAT Discount) once offered in the Tender Papers is final and should not be altered at any cost. The firms will be approved for the financial year 2021-22 and the approved firm will have to supply, cost and publication details of the books as per requirement from time to time.
22. The undersigned reserves the right to return any order listed books if sufficient price proofs and edition proofs are not furnished by the supplier.
23. Bills/invoices are to be submitted in triplicate (computerized only) mentioning the full title of the book, author, edition, year of publication, price of each book, number of copies and total price are to be mentioned.
24. The supplier has to submit ordered books, bills in triplicate and all relevant papers such as :- price proof, recent publisher's catalogue etc. at the time of submission of books, failing which books cannot be accepted. The supplier has to take back rejected books.
25. The book supplier/or his authorized representative will remain present while submission of books to the library till all checking formalities are over by the library.
26. In the event of failure to supply 100% of the ordered books then the payment shall be withheld till the firm supplies the entire list within stipulated time.
27. In the event of non-supply of any ordered book, the supplier has to comply with regarding the reasons of non-supply in form of a letter from the concerned publisher.
28. The firms are requested to furnish the photocopy of the PAN card.

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29.The photocopy of the Savings Bank Account/Current Account Pass Book is to be submitted along with the Tender in order to facilitate on-line payment to the said account Nos. of the firm.

30.Any legal dispute in this regard will be settled within the jurisdiction in the courts of law situated at Berhampur, Ganjam, Odisha only.

31. Earnest Money Deposit for 2% of the Quoted Value in shape of Demand Draft in favor of Principal, College of Nursing, Berhampur (Ganjam),Odisha payable at Brahmapur (Code No.0033), State Bank of India is to be deposited along with the Tender papers. Those who download the tender document from website: www.ganjam.nic.in/www.nursingodisha.nic.in/www.odisha.gov.in should enclose a DD of Rs.1000/- (non-refundable) in favor of the Principal College of Nursing, Berhampur.in separate cover.

32. Security deposit @5% of the ordered value will be deposited by the firm within 15 days from the date of receipt of Supply order and the same will be refunded after successful supply of ordered books.

33. The College of Nursing, MKCG Medical College Campus, Berhampur,(Ganjam), Odisha reserves the right to accept or to reject any or all the tender papers without assigning any reason thereof.

34. A certificate should be appended by the book publisher/seller/supplier on the body of the bill/back side of the bill (last page) as follows :

This is to certify that :-

- i. Books are supplied as per Order No. _____ Dated _____ of the Principal, College of Nursing, Berhampur, Ganjam, Odisha.
- ii. Books are supplied in good condition.
- iii. Books are supplied only latest edition/latest year of publication and are not old edition or remainder titles.
- iv. Prices of the books are charged correctly in accordance with the Publisher's catalogue price only.
- v. Prices charged in the book bill, if any found excess later on are subject to recovery from the book seller.
- vi. Books supplied if any found misprint/damaged/page missing are subject to replacement.
- vii. Supplied books if any found old edition/remainder titles later on are subject to replacement.

Signature and seal of the
Book publisher/seller/supplier

Signature and seal of the
Book publisher/seller/supplier

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(B) : Whether the book publisher/seller/supplier has agreed to all terms and conditions as YES / NO

Mentioned above (A) YES / NO _____

(C) : Undertaking/declaration/agreement during submission of Tender :

I/We M/s. _____ (Name of the publisher/seller/supplier) is/are hereby declare that the facts furnished by us are correct and I/we hereby agreed upon all the library terms and conditions mentioned above.

Signature of the book publisher/seller/supplier (with seal) _____

Technical Bid:

The following documents are to be provided with the technical Bid otherwise the tender submitted by the firm stands automatically cancelled.

1. The EMD @2% of the Quoted value only in shape of Demand Draft in favor of College of Nursing, Berhampur, (Ganjam) Odisha.
2. Copy of Registration certificate of the organization.
3. Copy of the Recent Catalogue of the supplied books is to be submitted along with the Triplicate copies of Book bills/invoices.
4. Copy of GOC membership certificate. (Minimum 5 years)
5. Copy of Publisher authorization certificate.
6. An affidavit in original to the effect that the firm has not been blacklisted anywhere.
7. Copy of PAN card.
8. Copy of the 1st page of the Saving Bank Account/Current Account Pass Book.
9. Copy of Income tax return certificate of last three financial years.
10. Experience for supplying Nursing books for last five years. (certificate or Order copy from concerned Institution must be attached)

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Financial Bid:

PROFORMA FOR FINANCIAL BID

Name of the Firm	Discount Offered	Remarks

Signature and seal of the
Book publisher/seller/supplier

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**BOOK LIST FOR LIBRARY, COLLEGE OF NURSING, BERHAMPUR
FOR THE FINANCIAL YEAR 2021-22**

Sl.No.	Title of the books	Name of Author	Name of publisher	Year of publication	Price per unit as per Indian Currency	Percentage of discount allowed	Net price per unit after discount in Indian currency
1	Nursing Education	R.Sudha					
2	Nursing Research	Suresh Sharma					
3	A short text book of Psychiatry	Niraj Ahuja					
4	Paediatric book	OP Ghai					
5	Principles of Science for Nurses Biophysics	Prof H.R.Saini					
6	Nursing Administration management	TNAI					
7	Essentials of Pediatric Nursing (3 rd Edition)	Rimple Sharma					
8	Pediatric Nursing(Lotus publishers)	Krishna Handa					
9	Bhatia & Craigs Elements of Psychology Mental Hygiene (Fourth Edition)	Karobi Das					
10	Essentials of Obstetrics (Second Edition)	Lakshmi Seshadri					
11	Original Taylor's Fundamental of Nursing	Taylor					
12	Nursing Education	Sharma Suresh					
13	Foundamentals of Biochemistry	A.C.Deb					
14	Foundamentals of Nursing for B.Sc.Nsg Student	Celestina Francias Kartika Mishra					
15	Biochemistry	Ambika Shamayan's					
16	Nursing Research	Denise .F.Polit					
17	Sociology Foundation of Education	Dr.Omprakash Pal					
18	Sociology (Theory Methodology and concepts)	Chakrabarty					
19	Basic concepts of Psychiatric Mental Health Nursing (8 th Edition)	Shleves					
20	Text book of Statistics in Psychology & Education	Henry E Garrett					
21	Fundamentals of Statistics	S.C.Gupta					
22	Mahajan's methods in Biostati for Medical students and Research Workers (9 th Edition)	Bratati Banerjee					
23	Research Methodology & Biostatistics	Suresh .K.Sharma					
24	Essentials of Biostatistics & Research Methodology	Indranil Saha /Bobby Paul					
25	MyelsText book for Midwives	Marshall					
26	Nursing Information	Dee Mc Gonigle					

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27	Innovations in Health Informatics	A Kila Sarirete					
28	Foundation Adult Health Nursing (3 rd Edition)	Lois White					
29	Clinical Anatomy : Applied anatomy for students & Junior Doctors	Dr.Arshad Bangash					
30	Kalpan & Sadock Comprehensive Textbook of Psychiatry	A Sadock					
31	Psychiatric Mental Health Nursing	Mary C. Townsend					

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