

Government of Odisha
Department of Women & Child Development and Mission Shakti

.....
Quotation / Tender Call Notice

No. 10965 /WCD, Date. 20-07-2021

WCD-ICDS(MAMATA)-SCHM-0098-2016

Sealed quotations are invited in the prescribed format from interested reputed Travel Agencies/Tour Operators or private individuals having valid Service Tax registration certificate for providing 1 (one) no. of vehicle having sitting capacity not more than five (5) including driver, which shall conform to the Terms and conditions (Annexed) for official use in Women & Child Development Department on monthly rent basis:

1) The vehicle must be Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to date tax payment etc. which are mandatory for plying of vehicle.

2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.

3) The Driver should be well behaved, gentle and obedient in nature.

4) A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the D.D.O.-cum-Under Secretary to Government, Women & Child Development Department and to submit along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).

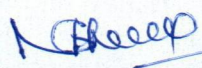
6) The Vehicle must achieve a fuel efficiency of 17(seventeen) Kms per litre with maximum hiring charges of Rs.26,000/per month. It may be Zest/Tigor, Swift Dzire /Xcent / Etios (petrol) type of vehicle within the prescribed mileage and monthly rental charges.

7) The details of the date and year of manufacture of the vehicle, registration no. , mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Format Annexed)

8) The Quotation completed in all respect should reach the undersigned on or before 30.07.2021 by 3.00 P.M. and shall be opened on the same day at 4.00 P.M.

9) The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with ICDS(MAMATA)

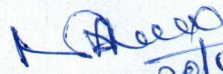
Section of Women & Child Development Department on all working days except Sundays and Govt. holidays or can be downloaded from Women & Child Development Department website <http://wcdodisha.gov.in>.


Under Secretary to Government 20/07/21

Memo No. 10966 /WCD, Date 20-07-2021


Copy along with copy of enclosures forwarded to all Departments of Govt. for information and necessary action.

It is requested that the Quotation/Tender Call Notice may kindly be displayed in the notice Board of the concerned Department for wide publicity.


Under Secretary to Government 20/07/21

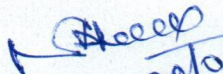
Memo No. 10967 /WCD, Date. 20-07-2021

Copy along with copy of enclosures(both hard and soft) forwarded to the Head, State Portal Group, IT Centre, Secretariat, Bhubaneswar / IT Section, W&CD Department with a request to both of them to take immediate steps to transmit this notice in W&CD Department Website.


Under Secretary to Government 20/07/21


Memo No 10968 /WCD, Date. 20-07-2021

Copy forwarded to Accounts Section for information and necessary action.


Under Secretary to Government 20/07/21

Memo No. 10969 /WCD, Date. 20-07-2021

Copy forwarded to Chief Receptionist for information and necessary action.


Under Secretary to Government 20/07/21

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract shall have all necessary valid M.V. documents such as - Valid Registration certificate, Insurance certificate, Fitness certificate, valid contract carriage permit, Proof of up to date tax payment etc. & D.L. of the driver available all the times. The Deptt./office hiring the vehicles shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of the spare parts, lubricating oil of Engine, Gear box and differential coolant, Tyres and tubes, battery etc. Will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or the better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hirer charges and reimbursements towards cost of diesel(as.per actual) and lubricants(as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within 15 days of the submission of the bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant 1 month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of the contract, Govt. shall forfeit the entire amount of security deposit.

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21.4.2016
Under Secretary to Government

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GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration no. of vehicle :-
2. Type of vehicle(AC/Non-AC) :-
3. Year of Manufacture :-
4. Model :-
5. Date of registration :-
6. Name & complete address of the owner of vehicle :-
7. Fitness certificate validity :-
8. Permit validity :-
9. Insurance validity :-
10. Name/address of the Driver :-
11. D.L. No. & validity of the D.L. of the Driver :-
12. Proposed hire Charge of the vehicle per month excluding fuel cost :-
13. Rate of fuel consumption/Mileage per litre :-
14. Contact No. of the service provider(Tender/Quotationer)
Mobile _____ Telephone _____

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the
Quotationer/Tenderer

(6) 13-4-17
Mamata Sen