

Government of Odisha
Home (SGH) Bhubaneswar

TENDER CALL NOTICE

No. SGH(S)-21/2019. 2697 /SGH— Dt 27.08.2019

Scaled tenders are invited from reputed Suppliers/Wholesalers for supply of Vegetables, Fruits etc. for a period of six months from the date of commencement of the agreement. The interested Suppliers/Wholesalers shall furnish their bids in original **on or before 18.09.2019 by 01.00 PM** with all credentials/documents as per the terms and conditions of the tender document. The tender will be opened on the **same day at 4PM** in the presence of the tenderers or their authorised representatives. The tender documents can be obtained from the Reception counter, State Guest House on payment of **Rs.100/- (Rupees One Hundred)** only by cash till **05.00PM of 17.09.2019.**

The terms and conditions of the tender document can also be accessed from our website www.homeodisha.gov.in. The undersigned reserve the right to accept / reject any offers without assigning any reason thereof.

Manager, SGH-cum-Deputy Secy. to Govt.

Memo No. 2698 /SGH.

Date 27.08.2019

Copy forwarded to the Deputy Director (Publication), I & PR Dept with a request to publish the above tender call notice in two leading Odia dailies for one day by **05.09.2019.**

Manager, SGH-cum-Deputy Secy. to Govt.

Memo No. 2699 /SGH.

Date 27.08.2019

Copy along with a copy of tender document forwarded to the NIC Coordinator, Home Dept with a request for placement of the same in the Home Dept website.

Copy to the Notice Board, State Guest House, Bhubaneswar for information.

Copy to all leading Suppliers/Wholesalers of Bhubaneswar Municipal Corporation area for information.

Manager, SGH-cum-Deputy Secy. to Govt.

GENERAL INFORMATION ABOUT THE TENDERER

(For vegetables & fruits)

1) Name of the Tenderer (Firm), Full address
Telephone No & fax Number:

2) Constitution of the Firm, whether
Company, Partnership or Individual.
Give the name of Proprietor or active
Partner or Managing Director, as the
case may be.

3) Whether the firm is registered for
business under shops & establishment
Act. If registered, enclose the
authenticated copy of Certificate of
Registration.

4) Date of starting the business :

5) The details of EMD deposited :
.Give details of Bank Draft/DD
No, Bank Name and date:

Certified that the above stated informations are true to the best of my knowledge.

Full Signature of the Tenderer
with date & Seal.

TERMS AND CONDITIONS OF CONTRACT
(For Vegetables & fruits)

1. The rates quoted shall be inclusive of all the taxes and valid for 06(six) months counted from the date of communication of acceptance of bid. This shall be communicated within one month from the last date of submission of bids. The period of contract may be extended upto 03 years in interval of 06 months period after the initial period of six (6) months is over, with mutual consent, subject to satisfactory performance during the initial period and survey of market rate(s) during the period of extension of contract.
2. The firm will supply the items, as indented, on the stipulated day & time or as directed by Manager, State Guest House. No extra payment shall be made for occasional emergent indents. Delivery will be made at the store section of State Guest House, Bhubaneswar. In case of delay in delivery, the items will be purchased from local market and the loss suffered by State Guest House, if any, shall be payable by the firm.
3. The item supplied should be in accordance with quality requirement as specified in the tender format prescribed for quoting rates.
4. Rates quoted otherwise than in the prescribed format shall not be considered. The prescribed quality requirements are non-negotiable.
5. The quality and quantity shall be checked up by the Manager, State Guest House, Bhubaneswar or his representative at every time of delivery at delivery point. The Sub-standard supplies not meeting the prescribed quality requirement, shall be rejected at the risk, responsibility and cost of the supplier. Decision of Manager, SGH to accept or reject shall be final and binding on the supplier.
6. The indent of the required items shall be given either telephonically or in writing. The delivery challan shall be prepared in triplicate in the prescribed format by the Store Keeper of State Guest House and shall be signed by the Store Keeper. The original will be given to the Supplier for enclosing with his bills. The second copy will be sent to account Section of State Guest House and the third shall be retained by Store Keeper. The signatures on all the copies shall be in ink, carbon paper shall not be used for signatures.
7. The Store Keeper or the person authorised by the Manager, State Guest House will check the quality and quantity of the items supplied by the supplier.
8. The supplier will submit the bills periodically in triplicate. The original copy of delivery challans shall be enclosed with the bills. The payment will be made after drawl of the bills from Treasury.
9. The tender documents can be obtained from Reception counter, State Guest House, Bhubaneswar on payment of **Rs.100/- (Rupees One Hundred) only by cash.**
10. The offer should be accompanied by **Demand Draft for Rs.5,000/- (Rupees Five thousand) only** drawn in favour of "Manager, State Guest House, Bhubaneswar" as E.M.D, which will be returned to unsuccessful tenderers after the tender is finalized.
11. The "Tender Bid" should be super scribed as "Tender for providing Vegetables, Fruits etc in State Guest House, Bhubaneswar." The envelope should be properly sealed and shall be dropped in the **Tender Box** so as to reach on or before dated **18.09.2019 by 1 PM.**

12. The tender bid will be opened on dated **18.09.2019 at 4 PM** in the Office of the Manager, State Guest House, Bhubaneswar. Tenderer or their authorized representative may remain present at the time of opening of the Bid in the Office of the Manager, State Guest House, Bhubaneswar.
13. In case of a dispute, the decision taken by the Principal Secretary, Home, Govt. of Odisha shall be final. Tender papers which are incomplete or not enclosed with required information and documents will not be considered. The tender paper should bear the signature of the Tenderer in full with name & seal in each page. No overwriting inside the tender shall be allowed. In case of cuttings, the same may be authenticated by the Tenderer by way of putting his signature & seal. Unfilled tender papers, tender papers with overwriting and without signature will be summarily rejected.
14. This tender document shall be treated as the agreement in case of successful bidder. No separate agreement shall be executed.
15. All disputes shall be subject to jurisdiction of Civil courts of Bhubaneswar and High Court of Orissa.
16. Principal Secretary, Home or any the Officer authorized by him at his discretion may impose additional conditions or delete any of the terms/ conditions as may be necessary in the overall interest of the State Guest House, Bhubaneswar.

I accept the above terms and conditions.

Signature of the Bidder
with date & Seal.

FORMAT FOR QUOTING THE RATES INCLUDING ALL TAXES AND TRANSPORTATION CHARGES

1. Name of the Firm with full address :
telephone numbers, mobile number

2. The rates quoted shall be valid for 06 months counted from the date mentioned in the tender document.

Sl No	Name of the Vegetables / Fruits	Quality Requirement	Rates Per Kilogram
	(2)	(3)	(4)
1	Potato (Cold storage)	Hard. No harvest cuts, No green patches. Not below 2" perimeter in any direction from end to end	
2	Potato (New crop)	-do-	
3	Tomato (Desi)	Red & fresh. No rotten patch. size not less than 3" perimeter measured in any direction	
4	Tomato (Hybrid)	-do-	
5	Cauliflower (Desi)	Fresh, white or off-white colour. All leaves removed from their roots in the stem. Length of stem from the base of flower not more than 2" peripheri not less than 10" at the top edge of the flower	
6	Cauliflower (Hybrid)	-do-	
6	Mushroom	White fresh, half bloomed size should not be less than 0.5" round .	
7	Onion	White or reddish White. Good Round Shape .No rotten or ugly or out of shape. Weight per piece not less than 100gms.	
8	Ladies finger (Desi)	Fresh , glossy green , not less than 3" long and should break when bent by finger tips	
9	Ladies finger (Hybrid)	-do-	
10	Brinjal (Dhiha)	Round, green or purple with thorns on stem. Must be fresh .No bad patches.	
11	Brinjal (Huda)	Long or purple .Fresh , No bad patches	
12	Brinjal (General/Palua)	Round .green No bad patches	
13	Parwal (Desi)	Not less than 2" long. fresh ,green & solid	
14	Parwal (chalan /hybrid)	-do-	
15	Fresh Bean (Buda)	Green, long & soft, will be tested by bending the tip. It should break in to two.	
16	Fresh Bean (Lata)	Thin in comparison. 4" long , Green softness to be tested with finger tips.	
17	Jhudanga (Desi)	Whitish green , not less than 5" long , fresh &soft	
18	Jhudanga (Hybrid)	Not more than 1 feet long. glossy , green &soft	
19	Carrot	Yellowish red, between 3" to 8" long, fresh. No bad patches	
20	Kankad (Desi)	Fresh, glossy green, least diameter, not less than ½ inch	
21	Kankad (Hybrid)	Fresh, glossy green, least diameter, not less than ¾ inch	
22	Spinach (Palanga saga)	Fresh & green , should not be rotten , must be soft	

	Green leaf (Koshala saga etc)	-do-	
24	Cucumber	Green & soft between 2" to 8" long. must be fresh	
25	Pumpkin ripe (KAKHARU)	Yellowish red, matured ripe.	
26	Pumpkin (Green)	Light yellow without rough base	
27	Karela (Desi)	Maximum 2" long , glossy green fresh	
28	Karela (Hybrid)	Maximum 6" long , glossy green fresh .should be hard and break when bent by force	
29	Lemon (Kagaji)	Lemon Yellow, Not rotten .least diameter between ¾ inch to 2".	
30	Ginger (Plain)	Grey , No rotten patches	
31	Ginger (Ambakasi)	White , No rotten patches	
32	Garlic	White, Not a single stem be rotten.	
33	Janhi	Deep Green & Fresh	
34	Papaya (raw)	Deep Green , fresh	
35	Cabbage	Deep green or off-white , fresh	
36	Radish	Red/White , Fresh 6" long and above	
37	Capsicum	Deep Green , Not less than 3" round , No rotten patches.	
38	Tuber	Best quality , without head portion	
39	Coconut	Matured , Not less than 6" round , without fibres	
40	Beet	Round without rotten patches	
41	Green Banana	Fresh looking, Deep Green, Not less than 4" long	
42	Green Chilly	Green & Fresh	
43	Simba	Fresh & soft , Green , Not less than 2" long	
44	Coriander leaf (Desi)	Fresh , Green & should not be rotten	
45	Green Peas	Fresh , Soft , Green should not be rotten	
46	Apple	Red/ Reddish. Ripe and sweet. looking fresh and glossy No rotten patches or moth blisters	
47	Grapes	Green/Purple .Sweet , without seed	
48	Ripe Papaya	Yellowish Green, 6" periphery minimum. No cut or rotten patches , looking fresh	
49	Banana Ripe (Green)	Not less than 5" long and 1" diameter, looking fresh	
50	Ripe Banana (Country)	Yellow, Not less than 3" long and ¾" diameter , looking fresh	
51	Orange (Ripe)	Yellow , Ripe and Sweet , looking fresh and glossy , no rotten patches	
52	Ripe Mango(Baigana palei)	Yellow ripe and sweet, No rotten patches, weight. not less than 250gms to 350gms.each	
53	Ripe Mango (Tota palei)	-do-	

**Full Signature of the Bidder
with date & seal**