



INSTITUTE ON MANAGEMENT OF AGRICULTURAL EXTENSION (IMAGE)

(AN AUTONOMOUS INSTITUTE OF GOVERNMENT OF ODISHA)

Siripur, BHUBANESWAR-751003, Odisha

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Applications are invited from eligible candidates from Mayurbhanj district only for engagement as Community Resource Persons (CRPs) for the FAO-GEF assisted Green Agriculture Project to be implemented in Similipal Bio-sphere area. The positions are purely contractual & coterminous with the project.

Sl. No.	Job title/ Position	Nos. of Position	Duty Station	Monthly Remuneration
1.	Community Resource Persons (CRPs)	50	Any of the project villages of Green Agriculture Project Landscape i.e Similipal Bio Reserve, Mayurbhanj	10,000 INR per month (consolidated) with annual performance incentives @5%of the base remuneration basing on review of performance indicators.

Interested candidates from Mayurbhanj district only may apply with complete CV in prescribed format, self-attested photocopies of certificates towards educational qualifications & experiences along with a passport size photograph to the Director, IMAGE, Siripur, Bhubaneswar-751003 on or before **05.10.2021**. Women candidates are encouraged to apply.

General Instruction to Candidates:

FAO is a partner agency of the Global Environment Facility (GEF), to address the world's most challenging environmental issues related to biodiversity, climate change, land degradation, chemicals, and international waters. GEF provides grants to countries to meet these challenges whilst contributing to key development goals, such as food security.

In this context, FAO India is currently initiating the implementation of the "Green-Ag: Transforming Indian agriculture for global environmental benefits and the conservation of critical biodiversity and forest landscapes" Project under the GEF -6 cycle. This project will focus on five states (Rajasthan, Madhya Pradesh, Mizoram, Odisha, and Uttarakhand). It seeks to harmonize priorities and investments between India's agricultural and environmental sectors so that national and global environmental benefits can be fully realized without compromising India's ability to provide and develop rural livelihoods and meet its food and nutrition security and social (particularly gender) goals.

The project will be implemented through two components. The first component will strengthen the enabling framework and institutional structures to mainstream biodiversity (BD), sustainable land management (SLM), climate change mitigation (CCM) and sustainable forest management (SFM) policies, priorities and practices into India's agricultural sector, while the second component will demonstrate replicable "Improved agricultural and conservation practices".

The project will provide an evidential basis for transformational policy change across India's agricultural landscape and global conservation objectives are envisaged to be fully mainstreamed within the production landscape of the project sites in policy and practice. Partnerships between agencies at both the national and state level responsible for agricultural production and conservation will be much better coordinated to identify, engage, and monitor cooperative conservation practices effectively. Further, decision-makers will have the tools required to generate agricultural policies that more fully reflect environmental concerns and innovative practices, and priority conservation landscapes across India will benefit from heightened levels of response, intervention, and innovative policy support.

The project will work at the national, state and landscape levels. In Odisha, it will be implemented in Similipal Biosphere of Mayurbhanj District. The Project duration is 6 years. For operationalization, Director, Soil Conservation and Watershed Development have been notified as Nodal Officer for the project in Odisha. Two entities namely State Project Management Unit at Bhubaneswar and Green Landscape Implementation Unit at Baripada are established for implementation for project activities. Institute on Management of Agricultural Extension (IMAGE), Siripur, Bhubaneswar being identified as Operational Partner (OP) of FAO for project implementation. OP i.e, IMAGE invites applications from eligible candidates for engagement of CRP positions of GLIU under the FAO-GEF assisted Green Agriculture Project.

The positions are purely contractual and will be at a consolidated monthly remuneration. The engagements will be for one year or closure of the project whichever is earlier from the date of joining, which may be extended on a yearly basis subjected to project continuance and satisfactory performance of the candidate. The engaged persons will be subjected to and will abide by the Conduct Rules applicable to the Government Servants of Odisha. Other allowances such as Dearness Allowance, House Rent Allowance and Medical Allowances etc. will not be applicable for these positions. Travelling Allowance/ Daily Allowance as per norms approved for Odisha State Government Employees will be applicable and for this purpose the consolidated

remuneration shall be reckoned as the basic pay to determine the admissibility and transport for their tours. For outside tours, the approval of the Nodal Officer shall be obtained. These positions will be entitled to only Casual leave as applicable to State Government Servant and not for any other kind of leave. The engaged personnel if desires to resign from the assignment, She/He has to give 1 (One) months' notice to Director, IMAGE. The engagement can, however, be terminated at any time without assigning any reason whatsoever. Neither the Government of India nor Government of Odisha nor IMAGE nor FAO will be responsible for such disengagement.

Interested candidates from Mayurbhanj district only **with minimum age of 21 years and maximum age not more than 64 years as on 1st March 2021** may apply with complete CV in prescribed format, self-attested photocopies of documents towards proof of identity, residence, educational qualification, experience & other achievements along with a passport size photograph to the Director, IMAGE, Siripur, Bhubaneswar-751003 **on or before 05.10.2021 through Speed Post/ Registered Post only**. The documents sent through any mode other than Speed Post / Registered Post shall not be accepted. Applications received after due date will not be taken into consideration.

It will be the prerogative of the candidate to ensure, they have shared their email and phone numbers correctly.

The general instructions to candidates, details of nos. of positions, duty station, remuneration, qualification, experience, deliverables, performance indicators, selection process etc. are available in departmental website i.e. www.agriodisha.nic.in/ www.odisha.gov.in. Women candidates are encouraged to apply.

Protocol for recruitment of CRP positions

Selection process: The selection process has 3 levels for each position.

- 1) CV screening and short listing:
- 2) Written examination of the shortlisted candidates
- 3) Personnel interview

1) CV screening and short listing:

- CV of the applicants fulfilling the MEC will only be considered for short listing.
- Shortlisted candidates will be informed through email by IMAGE regarding their application being shortlisted for the position.

Criteria for CV screening & short listing will be based on

- i. Minimum Eligible Criteria (MEC): Minimum Eligible Criteria in the application are subjected to comply.

	<u>Minimum Eligible Criteria (MEC)Parameters</u>	<u>Reference</u>
4.	Education qualification	As per ToR
5.	Years of relevant experience	As per ToR
6.	Language required	As per ToR

2) Written Examination:

- The CV shortlisted candidates will be intimated preferably seven days before the written exam.
- Written examination will be conducted at Office of Green Landscape Implementation Unit (GLIU) O /O PD, Watersheds, Mayurbhanj, Baripada. Necessary intimation on examination venue, in case of any change, will be intimated to the shortlisted candidates through e-mail.
- Verification of the applicants as to identity before entry for written exam will be conducted.
- Moreover, as backup, SPMU official will be present to monitor the examination and will also have copies of the questions.

- Evaluation of written examination will be conducted by Operational Partner (IMAGE).
- Interview will be held at Office of GLIU, PD, Watersheds, Mayurbhanj, Baripada immediately after the notification.
- Information on interview to shortlisted candidates will be shared by email.
- It will be the prerogative of the candidate to ensure, they have shared their email and phone numbers correctly.

a) Format of written test

- The duration of the exam will be of sixty minutes.
- Exam will be subjective/Objective and taken on paper at the examination venue.
- There is no prescribed syllabus for the questions.
- Questions will be relevant to and commensurate with required skills & applications of the applied position's ToR.

b) Selection after written examination: Based on the scoring, short listing of candidates will be done at the ratio 1:3 (maximum) for personal interview from among the candidates securing more or equal to the cut-off marks.

3) Personal Interview:

- The Interview process will be direct personnel interview with a panel of at least five members depending on the requirements.
- Weighted scoring is used for scoring interviews.

A rank list based on the score will be prepared, valid for one year to be used in case of non-availability of the top score candidate. The interviewed candidates will be communicated about their ranks through email and the rank list will be displayed at notice boards of Project Director, Watersheds, Mayurbhanj, IMAGE, Bhubaneswar, Directorate of Soil Conservation & Watershed Development, Bhubaneswar, OUAT, Bhubaneswar, Department of Agriculture & farmers' Empowerment, Bhubaneswar and in the departmental website www.agriodisha.nic.in.

For any query related to short listing or selection, candidates may personally contact at IMAGE, Siripur, Bhubaneswar-751003

NOTES FOR CANDIDATES:

- Candidates' identity will be verified using a Government issued ID card (Aadhar Card/ Electro Photo Identity Card/ PAN Card/ Driving License/ Passport) during written examination and interview.
- Candidates will arrive at examination centre at least sixty minutes before examination starts.
- Cell phones and any other electronic gadgets are not allowed inside the Examination hall. Keeping of cell phone with self and taking of calls during examination will result in disqualification.
- Written examination results will be shared only with the successful candidates via e-mail. Candidates must re-check their email and phone number in the shortlist during the written examination and ensure they are correct. Candidates must alert Invigilators immediately to make corrections to the e-mail address of candidates, before the written examination starts. Candidates selected for interview will bring their original certificates of academic qualifications and proof towards date of birth during the personal interview for verification.
- Candidates finally selected will be contacted through email. No queries through e-mail/ phone from unselected candidates will be entertained. However, for any query related to short listing or selection, candidates may personally contact at IMAGE, Siripur, Bhubaneswar-751003
- Candidates finally selected will submit police verification certificate and medical certificate before finalizing contract.

**TOR for engagement of Community Resource Persons in Green Landscape
Implementation Unit of FAO-GEF assisted Green Agriculture Project in Odisha**

GLIU- Community Resource Persons (CRPs)

1. Number of positions : **50 (Fifty)**
2. Duty Station : Any of the Project Villages of Green Ag. Project Landscape i.e. Similipal Biosphere- Reserve (SBR), Mayurbhanj
3. Monthly Remuneration: 10,000 INR per month (consolidated) with annual performance incentives @ 5% of the base remuneration basing on review of performance indicators
4. Contact Duration : Yearly contact, extended based on performance
5. Essential Qualification
 - 5.1. **Educational:**
 - 5.1.1 Matriculate (10th Pass) and resident of Mayurbhanj district
 - 5.2. **Experience**
 - 5.2.1. Essential:
 - At least 1 year of experience in Community development programmes Working knowledge of Odia.
 - 5.2.2 Desirable: Working knowledge of English and / or vernacular languages
6. **Expected deliverables:-**Under the direct supervision of the District Project Nodal Officer i.e. PD Watersheds, Mayurbhanj and in regular consultation with the Team Leader & NRM Expert and GLIU team members, CRP will undertake the following duties.
 - 6.1.Coordinate all the project activities at village level.
 - 6.2.Evolve site-specific implementation strategies
 - 6.3.Facilitate planning process at village level
 - 6.4.Generate village-wise Monthly Progress Reports
 - 6.5.Plan and organize capacity building of men and women farmers
 - 6.6.Provide on-field guidance to farmers
 - 6.7.Collect and share information with farmers
 - 6.8.Monitor progress within the communities
 - 6.9.Build up linkages with line departments at the local level
 - 6.10. Help in documentation of initiatives
 - 6.11. Report to the Team Leader, GLIU on a weekly basis.
 - 6.12. Undertake any other duties, as required

7. Key Performance Indicators:-


Expected Outputs	Required Completion Dates
<ul style="list-style-type: none">• Tasks Described above Carried out satisfactorily and certified.• Monthly report/ final report and attachments submitted and cleared.	<ul style="list-style-type: none">• Monthly/ final report- upon completion of the assignment.

**CV FORMAT FOR CONTRACT RECRUITMENT
UNDER GREEN LANDSCAPE IMPLEMENTATION UNIT (GLIU)
UNDER FAO-GEF ASSISTED GREEN AGRICULTURE PROJECT, ODISHA**

Position Applied For:

(Candidate applying for multiple positions has to write the names of the positions clearly)

PERSONAL DETAILS							
1	1.1	Name of the Candidate *	First Name				
			Middle Name				
			Last Name				
	1.2	Father's Name *					
	1.3	Mother's Name *					
	1.4	Nationality *					
	1.5	Domicile *					
	1.6	Sex *					
	1.7	Date of Birth *					
	1.8	Marital Status *					
	1.9	Address for Correspondence *	House No.				
			Street/lane				
			City				
			District				
			State				
			PIN CODE				
	1.10	Permanent Address *	Village				
			GP				
Block							
District							
State							
PIN CODE							
1.11	Mobile No *						
1.12	Email Id *						
EDUCATIONAL QUALIFICATIONS							
2		Name of the Examination	Course and Subjects *	Name of the Board/ Council/ Institute/ University *	Name of School/College/ University *	Year of Passing *	%age of Marks Obtained *
	2.1	Matriculate (10 th Pass) *					
	2.2	Intermediate/ +2 *					
	2.3	Graduation *					
	2.4	Position Graduation					
	2.5	Ph.D.					
	2.6	Others (Add if any)					

Language Proficiency*Put a Tick()mark						
	S.NO	Languages	Reading	Writing	Speaking	
3	3.1	English*				
	3.2	Odiya*				
	Other languages					
	3.3					
	3.4					
	3.5					
	3.6					
	3.7					
WORK EXPERIENCE *						
4		Name and Category of Organization (Govt. sector/ international non- government organizations/ donor organizations/ donor funded projects) & location of positioning	Designation	Relevant Duties Performed (Within 700 characters) (Attach separate sheet with self-attestation, if required)	Duration	
					From	To
	4.1					
	4.2					
	4.3					
	4.4					
	4.5					
	4.6					
	4.7					
	4.8					
	4.9					
	4.10					
	4.11					
4.12						
Please specify your computer proficiency.						
5	S No		Yes/ No			
	5.1	MS Word				
	5.2	MS Excel				
	5.3	Email Management				
	5.4	Data Entry				
	5.5	MS Power Point				
	5.6	MS Outlook				
	5.7	Others - Specify (Max 100 characters)				

Date:
Place:

Full signature of the Applicant

Instructions to Applicant*

- The CV Format shall be filled up legibly; preferably typed.
- Fields with asterisk * marks are mandatory.
- Each page of the CV needs self-attestation.
- Completed CV in prescribed format, self-attested photocopies of certificates towards educational qualifications, experiences & other relevant documents along with one passport size photograph in a sealed envelope super scribed as "**APPLICATION FORM FOR CONTRACT RECRUITMENT UNDER THE GREEN AGRICULTURE PROJECT**" can be sent to the following address through **Speed Post / Registered Post only**:

To,
The Director,
Institute on Management of Agricultural Extension (IMAGE),
Siripur, Bhubaneswar-751003,
Odisha

The LAST DATE for receipt of hard copy application is **05.10.2021**