



**GOVERNMENT OF ODISHA  
DEPARTMENT OF WATER RESOURCES**

**BID-DOCUMENT- 1**

**FOR THE WORK**

**DISPOSAL OF SURPLUS STOCK MATERIALS**



**MODEL STUDIES & RESEARCH  
BURLA-7687017**

**GOVERNMENT OF ODISHA  
DEPARTMENT OF WATER RESOURCES  
OFFICE OF THE DEPUTY DIRECTOR,  
MODEL STUDIES & RESEARCH, BURLA-768017  
Email Id: eehrdb@gmail.com**

No.DDMSRD/ 1128

Dated 29/07/2021

**AUCTION SALE NOTICE No.-DDMSR/ 04 /2021-22**

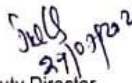
Tender in conformity Sealed with detail Tender schedule are invited from interested persons/ firms for sale of the condemned / unserviceable, surplus stock and scarp materials of Deputy Director, Model Studies & Research, Burla on "AS IS WHERE IS BASIS" only presently available in the SNERI campus located at Hirakud Island as noted below.

SI No.	BID. ID No.	Description of Item	Details of the Campus	Upset Price (Rs)	Cost of Tender Document (Non-refundable)	EMD to be deposited (Rs)
1	MSRD /BID/01/ 2021-22	Disposal of Surplus Stock Materials	SNERI Campus at Hirakud Island Under Deputy Director, Model Studies & Research, Burla	2,37,406.00	Rs.2000/- (Two Thousand) (Cash/DD By hand) Rs.2000/- (Two Thousand) (DD)(In case of download) Rs 2100/- (Two Thousand One Hundred) (DD) (in case of post)	12,000.00
2	MSRD /BID/02/ 2021-22	Disposal of Surplus Stock Materials	SNERI Campus at Hirakud Island Under Deputy Director, Model Studies & Research, Burla	12,868.00	Rs.400/- (Four Hundred) (Cash/DD By hand) Rs.400/- (Four Hundred) (DD) (In case of download) Rs 500/- (Five Hundred) (DD) (in case of post)	700.00

Sale of Tender Documents for SI No. 1 & 2		Last Date of Drop of Tender	Date of Opening of Tender
From	To		
09.08.2021 At 10.00AM	23.08.2021 Upto5.00PM	24.08.2021 Upto3.00PM	26.08.2021 At 03.30PM

- The details are available in office of the Deputy Director Model Studies and Research, Burla during office hours and also in the websites <http://dowrodisha.gov.in> , <http://odisha.gov.in> and <https://sambalpur.nic.in> .
- The Tender Document may be purchased by hand from office of the Deputy Director Model Studies and Research, Burla on any working day during office hours (except Govt. Holidays) on deposit of cost of Tender document as indicated in the table above in shape of cash/ Demand Draft (Non-refundable) from any Nationalised Bank drawn in favour of the Deputy Director, Model Studies and Research, Burla, payable at SBI, Burla.
- The Tender Document can also be downloaded from the Govt. Web sites <https://dowrodisha.gov.in> or <https://odisha.gov.in> or <https://sambalpur.nic.in> . However, the cost of Tender document as indicated in the table above must be deposited with the Tender documents in shape of Demand Draft from any Nationalised Bank drawn in favour of the Deputy Director, Model Studies and Research, Burla payable at SBI, Burla, otherwise, the Tender will be rejected. The Tender Calling Authority will not be responsible for missing of any pages, while downloading the Tender document.
- The Tender Document can also be obtained by Speed Post from the office of the Deputy Director Model Studies and Research, Burla sending of cost of Tender paper as indicated in the table above (Rs.100/- extra as postal charges) by Demand Draft in favour of Deputy Director, Model Studies and Research, Burla payable at SBI, Burla. The Tender inviting Authority is not responsible for any postal delay.
- The Tenderer will drop the complete Tender Document in the designated Tender Box showing the auction sale notice number 01 in the office of Deputy Director, Model Studies and Research, Burla, and will be opened as per the date and time indicated in the table above in the presence of the Tenderer or their authorized representatives, if they so desire.
- If the last date of purchase of the Tender document/ date of receipt of Tender happens to be a holiday then the date will be deferred to the next working day and accordingly the date of opening of Tender will be deferred.If the date of opening of Tender happens to be a holiday, then the date will be deferred to the next working day, however, the time and venue shall remain unaltered.


7. Tender Document sent through Fax/Telex/Telegram/e-mail will not be accepted.
8. The Tender must be accompanied with EMD as indicated in the table above duly pledged in favour of Deputy Director Model Studies and Research, Burla, otherwise the tender will be liable for rejection. After completion of Tender process, the amount will be refunded to the un-successful Bidders.
9. The Tenders received in incomplete shape or after the schedule date and time shall be summarily rejected.
10. Intending Tenderer may inspect the above auction materials during official working day between 11.00 A.M. to 1.00 P.M. and 2.30 P.M. to 4.30 P.M. before the date of submission of tenders after obtaining permission from the Deputy Director, Model Studies and Research, Burla.
11. Intending Bidders are required to furnish the following documents along with the Tender, failing which the Tender will be rejected.
  - Copy of GST Certificate.
  - Copy of PAN Card
  - EMD Deposit in shape of Term Deposit Receipt/ NSC / Post Office Saving Bank Account.
  - Original Tender paper cost receipt (in case of purchase of Tender Paper by Hand or Post)
12. The Tender Inviting Authority reserves the right to reject/cancel any or all tenders at any point of time without assigning any reason thereof.
13. The Tenderer shall have to abide the COVID-19 guideline issued by the Govt. of India and Govt. of Odisha scrupulously.

  
 Deputy Director  
 Model Studies & Research  
 Burla

Memo No: 1129 (WE)

/Dated: 29/07/2021

Copy along with hard copy of Auction Sale Notice submitted to the Engineer-in-Chief, Water Resources, Odisha, Secha Sadan, Bhubaneswar for favour of kind information.  
 Encl: Auction Sale Notice - Hard copy

  
 Deputy Director  
 Model Studies & Research  
 Burla

Memo No: 1130 - 31 (WE)

/Dated: 29/07/2021

Copy along with hard copy of Auction Sale Notice submitted to the Chief Engineer, Designs, Bhubaneswar/ Chief Engineer & Basin Manager, Mahanadi Basin, Burla for favour of kind information.

Encl: Auction Sale Notice - Hard copy

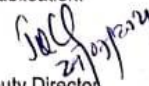
  
 Deputy Director  
 Model Studies & Research  
 Burla

Memo No: 1132 - 33 (WE)

/Dated: 29/07/2021

Copy along with hard copy of Auction Sale Notice submitted to the Additional Chief Engineer Quality Assurance (West), Burla / Additional Chief Engineer, Hirakud Dam Circle, Burla for favour of kind information and wide publication.

Encl: Auction Sale Notice - Hard copy

  
 Deputy Director  
 Model Studies & Research  
 Burla

Memo No: 1134 (WE)

Dated: 29/07/21

Copy along with Soft Copy (Compact Disc) one No. & hard copy of Auction Sale Notice along with Paper Publication Notice submitted to the Deputy Director-cum-Deputy Secretary (Advertisement), Information & Public Relation Department, Office of the Director of Public Relation, Govt. of Odisha, Bhubaneswar for kind information and necessary publication of the short version of Auction Sale Notice in most widely circulated one odia daily and one English daily News Paper on or before 09.08.2021. The soft copy of the Auction Sale Notice along with Paper Publication Notice also sent through Mail Id: [iprsec.or@nic.in](mailto:iprsec.or@nic.in) / [ipr.advt@gmail.com](mailto:ipr.advt@gmail.com). Action may please be taken to consume minimum possible space for the publication. The advertising agencies may kindly be requested to send complimentary copies of the publication to the office of the undersigned for necessary reference.

Encl: 1. Auction Sale Notice - Hard & soft copies (compact Disc.)  
And Short version of the  
Paper Publication Notice

*Sell*  
29/07/21  
Deputy Director  
Model Studies & Research  
Burla

Memo No: 1135 (WE)

Dated: 29/07/21

Copy along with Soft Copy (Compact Disc) one No. of Auction Sale Notice and Tender Document along with hard copy of Auction Sale Notice submitted to the Director, Monitoring and Evaluation, Office of the Engineer-in-Chief, Water Resources, Odisha, Secha Sadan, Bhubaneswar for favour of kind information with a request for posting of Auction Sale Notice with Tender Document on DOWR website [www.dowrodisha.gov.in](http://www.dowrodisha.gov.in) by 09.08.2021. The soft copy of the Auction Sale Notice along with Tender Document also sent through Mail Id: [ddmis-eicwr.od@nic.in](mailto:ddmis-eicwr.od@nic.in).

Encl: 1. Auction Sale Notice- Soft copies (compact Disc.)  
And Tender Document  
2. Auction Sale Notice- Hard copy

*Sell*  
29/07/21  
Deputy Director  
Model Studies & Research  
Burla

Memo No: 1136 (WE)

Dated: 29/07/21

Copy along with Soft Copy (Compact Disc) one No. of Auction Sale Notice and Tender Document along with hard copy of Auction Sale Notice submitted to the Technical Head, State Portal Group, NIC, Odisha Secretariat, Bhubaneswar with a request for posting of Auction Sale Notice with Tender Document in Govt. website [www.odisha.gov.in](http://www.odisha.gov.in) by 09.08.2021. The soft copy of the Auction Sale Notice along with Tender Document also sent through Mail Id: [tendersorissa@gmail.com](mailto:tendersorissa@gmail.com).

Encl: 1. Auction Sale Notice- Soft copies (compact Disc.)  
And Tender Document  
2. Auction Sale Notice- Hard copy

*Sell*  
29/07/21  
Deputy Director  
Model Studies & Research  
Burla

Memo No: 1137 (WE)

Dated: 29/07/21

Copy along with Soft Copy (Compact Disc) one No. of Auction Sale Notice and Tender Document along with hard copy of Auction Sale Notice submitted to the Technical Director & District Informatics Officer, Sambalpur for information and necessary action with a request to display the Auction Sale Notice with Tender Document in website <http://sambalpur.nic.in> by 05.05.2021. The soft copy of the Auction Sale Notice along with Tender Document also sent through Mail Id: [orisam@nic.in](mailto:orisam@nic.in).

Encl: 1. Auction Sale Notice- Soft copies (compact Disc.)  
and Tender Document  
2. Auction Sale Notice- Hard copy

*Sell*  
29/07/21  
Deputy Director  
Model Studies & Research  
Burla

Memo No: 1138-39 (WE)

Dated: 29/07/21

Copy along with hard copy of Auction Sale Notice submitted to the Director, Printing, Stationary & Publication, Odisha, Cuttack for publication in Gazette / Deputy Director, National Informatics Centre, Bhubaneswar for favour of kind information.

Encl: Auction Sale Notice - Hard copy

*Sell*  
29/07/21  
Deputy Director  
Model Studies & Research  
Burla

Memo No: 1140-41 (WE) /Dated: 29/07/21  
Copy along with hard copy of Auction Sale Notice submitted to the Collector, Sambalpur / Superintendent of Police, Sambalpur for favour of kind information.

Encl: Auction Sale Notice - Hard copy

*Full 29/07/21*  
Deputy Director  
Model Studies & Research  
Burla

Memo No: 1142 (WE) /Dated: 29/07/21  
Copy along with hard copy of Auction Sale Notice to the R.T.O., Sambalpur for information and necessary action.

Encl: Auction Sale Notice - Hard copy

*Full 29/07/21*  
Deputy Director  
Model Studies & Research  
Burla

Memo No: 1143 (WE) /Dated: 29/07/21  
Copy along with hard copy of Auction Sale Notice to the Additional Director, Model Studies & Research, Burla for information & necessary action.

Encl: Auction Sale Notice - Hard copy

*Full 29/07/21*  
Deputy Director  
Model Studies & Research  
Burla

Memo No: 1144-47 (WE) /Dated: 29/07/21  
Copy along with hard copy of Auction Sale Notice to Sub-Collector, Sambalpur / Executive Engineer, R&B Division, Bargarh / Municipal Commissioner, Sambalpur Municipal Corporation / EE, N.H. Division, Sambalpur/ CRO, HRS, Hirakud/ EE, Main Dam Division, Burla for information and wide circulation.

Encl: Auction Sale Notice - Hard copy

*Full 29/07/21*  
Deputy Director  
Model Studies & Research  
Burla

Memo No: 1148 (WE) /Dated: 29/07/21  
Copy forwarded to Liaison Office, Office of the Chief Engineer & Basin Manager, Upper Mahanadi Basin, Room No.334 (2<sup>nd</sup> floor), Secha Sadan, Bhubaneswar, PIN-751001 for information & necessary action.

Encl: Auction Sale Notice - Hard copy

*Full 29/07/21*  
Deputy Director  
Model Studies & Research  
Burla

Memo No: 1149-54 (WE) /Dated: 29/07/21  
Copy to A.E.E. / A.E / D.B. Branch / Auditors / Cashier / Notice Board of this Division for information and necessary action.

Encl: Auction Sale Notice - Hard copy

*Full 29/07/21*  
Deputy Director  
Model Studies & Research  
Burla

Memo No: 1155 (WE) /Dated: 29/07/21  
Copy of the Auction Sale Notice (Hard copy) to the Notice Board of this Division.

*Full 29/07/21*  
Deputy Director  
Model Studies & Research  
Burla

**RECORD OF SALE OF TENDER DOCUMENTS**

1. NAME OF WORK: "Disposal of Surplus Stock Materials"
2. TENDER CALL NOTICE NO. : BID-IDENTIFICATION NO. DDMSR - 01/2021-22
3. COST OF TENDER DOCUMENTS : RS.2000.00
4. EMD TO BE FURNISHED : RS. 12000.00
5. MONEY RECEIPT NO. & DATE :
6. DATE OF ISSUE OF TENDER DOCUMENTS :
7. STIPULATED DATE OF SALE: During working days from Dated.09.08.2021 10.00AM & RECEIPT OF TENDER DOCUMENTS AS PER CALL NOTICE to Dated 23.08.2021 Up to 5.00PM.
8. TOTAL NUMBER OF PAGES IN THE TENDER DOCUMENTS :

Signature of Bidder/  
Authorized Agent

Deputy Director  
Model Studies & Research  
Burla

**(RECORD OF RECEIPT OF TENDER)**

(TO BE FILLED UP AT THE TIME OF OPENING OF TENDERS)

1. DATE OF RECEIPT :
2. DATE OF OPENING :
3. NUMBER OF PAGES IN THE TENDER DOCUMENTS :
4. DETAILS OF E.M.D. WITH REMARKS (PLEDGED / UNPLEDGED) :
5. WHETHER CONTRACTOR REGISTRATION CERTIFICATE FURNISHED :
6. WHETHER I.T.C.C. FURNISHED :
7. WHETHER GST CERTIFICATE FURNISHED :
8. WHETHER NO RELATION CERTIFICATE FURNISHED :
9. WHETHER AFFIDAVIT IN ORIGINAL REGRADING AUTHENTICITY OF DOCUMENT DULY FILLED IN & FURNISHED :
10. WHETHER PAST PERFORMANCE RECORD IN THE PRESCRIBED PROFORMA DULY FILLED IN & FURNISHED :
11. NUMBER OF CORRECTION IF ANY WITH REMARKS (ATTESTED / UNATTESTED) :
12. NUMBER OF OVERWRITING IF ANY WITH REMARKS (ATTESTED / UNATTESTED) :
13. NUMBER OF OMISSION IF ANY :
14. NO. OF INTERPOLATION IF ANY :
15. WHETHER RATES QUOTED IN WORDS AND FIGURES TALLY :

Signature of Bidder/  
Authorised Agent

Deputy Director  
Model Studies & Research  
Burla

## DETAIL TENDER CALL NOTICE

CHAPTER – I

### 1. INVITATION

Sealed Tender in conformity with detailed Tender Call Notice are invited by the Deputy Director, Model Studies & Research, Burla, Dist-Sambalpur 768017 on behalf of Governor of Odisha from intending and eligible Bidders, so as to be received between **10.00 AM of Dated.09.08.2021 to Dated. 23.08.2021 up to 5.00PM** during working days simultaneously in the Office of the Deputy Director, Model Studies & Research, At/Po-Burla, Dist-Sambalpur 768017, for the work "**Disposal of surplus stock materials**" of Deputy Director, Model Studies & Research, Burla.

Intending Bidders may obtain the tender documents from the offices mentioned above on payment of cost of documents of **Rs. 2000.00** (non-refundable) in shape of Cash / Money Order / Bank Draft drawn in favour of Deputy Director, Model Studies & Research, Burla payable at State Bank of India, Burla, Dist: Sambalpur during office hours on working days from **10.00 AM of Dated 09.08.2021 to Dated 23.08.2021 up to 5.00 PM**. The Bid documents can be sent by mail i.e. registered post / speed post on written request on payment of extra amount of Rs.100.00 towards postal charges. Department does not bear any responsibility for postal delay if any in delivery of tender document or non-receipt of the same time. Telegraphic tenders and tenders received after the due date and time will not be accepted.

The bid-documents can be down loaded from the official Web site of Govt. of Odisha (<http://www.odisha.gov.in>) and [www.dowrodisha.gov.in](http://www.dowrodisha.gov.in) against non-refundable fee of **Rs.2000.00** towards cost of Bid document in shape of Demand Draft from any Nationalized Bank of India drawn in favour of Deputy Director, Model Studies & Research, Burla payable at State Bank of India, Burla, Dist: Sambalpur and submit the Demand Draft in a separate envelop marked " Cost of Bidding documents down loaded from the Internet "with the Bid-document . The authority will not be responsible if any portion of the approved document available in the office of the Deputy Director, Model Studies & Research, Burla is excluded or modified. The down loaded facility will be available from **10.00 AM of Dated 09.08.2021 to Dated 23.08.2021 up to 5.00 PM**.

Signature of the Bidder

Deputy Director  
Model Studies & Research  
Burla



The sealed tender documents received from **Dated 09.08.2021 to Dated 24.08.2021 up to 03.00 PM** in the offices mentioned above will be opened in the office of the Deputy Director, Model Studies & Research, Burla Dist- Sambalpur 768017 on **Dated 26.08.2021 at 3.30PM hours** by the Deputy Director, Model Studies & Research, Burla Dist- Sambalpur 768017 or an officer authorized by him in the presence of bidders or their authorized representative.

The date of receipt and opening of tender documents may be extended before scheduled date of receipt & opening of Tenders by the Deputy Director, Model Studies & Research, Burla Dist- Sambalpur 768017 if required on exceptional circumstances only.

Intending bidders may inspect the materials at SNERI Campus at Hirakud Island during working days from 8.00AM to 12.00PM & 3.00PM to 5.00PM one week before the date fixed for receipt of bid after obtaining permission from the Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur-768017.

Intending bidders are required to deposit the required amount of EMD as indicated in the tender call notice along with the bid in shape of NSC / KVP / Postal Saving Pass Book / POTD / Deposit Receipt duly pledged in favour of Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017 and shall be valid for the period not less than 120 days from the date of opening of the bid. Bid not accompanied with the EMD deposit shall be rejected outright as non-responsive. The Bid and accompanied documents should be in sealed cover. The Auction Sale Notice No. DDMSR - 04 /2021-22 should be written legibly on the cover with mention TENDER DOCUMENTS FOR **"Disposal of surplus stock materials"**.

Bid must be delivered in the **Tender Box having Identification Auction Sale Notice No. DDMSR - 04 /2021-22.**

The Bidder shall furnish an affidavit in original along with the tender documents about the authenticity of all the documents furnished by him.

Signature of the Bidder

Deputy Director  
Model Studies & Research  
Burla

## **SCHEDULE – A**

### **(General Terms & Conditions of Sale of Tender Paper )**

- 1.** "OWNER" means the Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017.
- 2.** The intending bidders shall be allowed to inspect the materials advertised for sale prior to one week before the date fixed for receipt of the bid.
- 3.** All materials will be sold on "AS IS WHERE IS BASIS". Bids will be deemed to have been made on the clear understanding that intending bidders have satisfied themselves fully in regard to the nature, condition and quality of the materials upon inspection or otherwise.
- 4.** The Deputy Director, Model Studies & Research, Burla, reserves the right to withdraw at any stage from the intended bid sale either before or after the opening the bid by whole or part of the quantity of the materials per number as specified in Schedule 'D'.
- 5.** In the event of any dispute between two or more bidders the materials in question may be put to re-tender. The Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017 may refuse to reject or accept any bid from any person or persons without assigning any reason thereof.
- 6.** The materials shall remain in every respect in the premises of the owner, entirely at the risk of the purchaser from the date of acceptance of his bid and until removal. Owner shall not be under any liability for safe custody or preservation thereof from the date of acceptance of bid.
- 7.** Delivery of materials shall be allowed during official working hour of the owner. Owner shall be at liberty to refuse delivery and in this respect the owner decision shall be final and binding. Delivery will not be made on holidays and special holidays announced by the Government of Odisha from time to time.
- 8.** No person shall be allowed to bid on behalf of another person unless he holds duly executed power of attorney from such other person or such persons participating in the bid.
- 9.** All the bidders taking part in the bid or their authorized representative shall sign the bid opening register on the prescribed date.
- 10.** Any bid accepted by the competent authority shall be binding on the bidder. The competent authority shall not be bound to accept the highest or any bid.
- 11.** No bid shall be completed until the competent authority has passed order accepting the bid and the bidder shall have no right to work under the bid until such order is passed.
- 12.** The purchaser shall not be entitled to resale any lot or part of the lot while the goods are still lying within the premises of the owner.

Signature of the Bidder

Deputy Director  
Model Studies & Research  
Burla

**13.** No picking and choosing will be allowed.

**14.** In case of any wrongful removal of any materials by the purchaser the owner shall be within the right to suspend further delivery to the purchaser until full compensation for such wrongful lifting or amount has been paid. The decision of the owner in this respect is final and binding to the purchaser.

**15.** All materials tendered for sale only subject to availability at the time of execution of release order.

**16.** The purchaser has to make his own arrangement to lift the machineries to convenient size to load in the Truck or Trailer and loading, lifting, cutting etc. are to be done by the purchaser at his entire risk & at his own cost.

**17.** All the individual costs of lifting, loading etc. are to be borne by the purchaser

**18.** The owner shall not be liable for or be found in any manner responsible for any representation or statements which are not contained in the condition of the sale.

**19.** The purchaser will have to clear the entire lot in "AS IS WHERE IS BASIS" without leaving any piece of materials.

**20.** Besides the above conditions such additional conditions as may be necessary and prescribed from time to time by the owner shall also be deemed to form a part of his transaction. The scrap / M & E / T & P for disposal listed here in analyzing unutilized for pretty long period the authority shall not be responsible for clearance of any outstanding dues, taxes duties etc. claimed by any statutory body / agencies after acceptance of tender for disposal. It is the responsibility of the successful bidder to look after and bear such type of expenses.

**21.** The bidder shall have to furnish an affidavit in original along with the tender documents about the authenticity of all the documents duly sworn in before Executive Magistrate / Notary as per format enclosed in Annexure – I of Bid-document.

## **22. DEPOSIT OF EARNEST MONEY**

a) Earnest money deposit of Rs 12000.00 ( Rupees Twelve Thousand ) only (5% of the amount put to bid) must accompany with each tender. The deposit shall be duly pledged in favour of Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017 & in the shape of NSC / KVP / Postal Saving Pass Book / POTD & shall be valid for the period not less than 120 days from the date of opening of tender. Tenders not accompanied by earnest money deposit shall be rejected outright as non-responsive. The Successful bidder has to deposit **25% of the bid amount** as **caution money** with the Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017 in shape of Demand Draft of State Bank of India drawn in favour of Deputy Director, Model Studies & Research, Burla, payable at State Bank of India, Burla Branch, within 7 days from the date receipt of letter of acceptance of the BID.

Signature of the Bidder

Deputy Director  
Model Studies & Research  
Burla

failing which, the EMD (5%) so deposited will be forfeited. The successful bidder has to deposit the balance bid value within 15 days from the date of deposit of caution money failing which the caution money of 25% will be forfeited.

Besides, in such an event the name of the defaulting bidder/s will be circulated for debarring from bidding in future.

- b) The earnest money so deposited shall be refunded to the successful bidder within 45 days from the date of completion of the lifting of full materials as per release order.
- c) Earnest money of un-successful bidder will be released after finalization of the tender.
- d) If the Bidder withdraws his tender during the validity period, the E.M.D. shall be forfeited.

**23. OPENING OF TENDER**

The tender will be opened by the Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017 in the office chamber of Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017. Opening of the tender shall be conducted in presence of the Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017 or his authorized officer & the bidders or their authorized representatives. The decision of the officer / committee empowered to accept the tender shall be final & binding on the tender.

**24. VALIDITY**

The validity of the tender should be minimum for 120 days (one hundred twenty days) from the date of opening of tender. The bidders may require to extend their validity for the bid if situation warrants.

- 25.** In case an agency has purchased the tender paper but not dropped the same, then in that case if situation warrants, the agency may be required to explain the reason of not dropping the tender and the matter may be reported to the appropriate authority for suitable action.

**26. ACCEPTING OF TENDER**

Acceptance of tender will be conveyed by the Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017 in writing to the successful bidders within the validity period. The competent authority vested with power to accept the tender reserves the right not to accept the highest or any tender without assigning any reason thereof to the bidder concerned.

**27. DEPOSIT OF TENDER VALUE**

The successful bidder will be required to deposit in one installment the total bid value (which includes 25% so deposited) within 15 days from the date of depositing the caution money.

Signature of the Bidder

Deputy Director  
Model Studies & Research  
Burla

**28. PENALTY**

In case the bidders fails to deposit the tendered value within the stipulated period as indicated at clause 27 above, the caution money deposited by the bidder will be forfeited.

**29. REMOVAL OF MATERIALS**

- i. Materials shall be lifted by the bidders within 30 days from the date of issuing release order by the owner.
- ii. The materials are to be lifted as per condition of the Schedule-'E'. After the full amount of bid value is paid by the bidder he would acquire his requisites permits etc. from the owner and it will be his responsibility to look after the stores, at his own expenses and Department will not be responsible for any damage done by the way of pilferage or any other unforeseen calamity and no claim on this account will be entertained.
- iii. The materials will be lifted by the bidder himself or any agent duly authorized by him in writing on his behalf without any liability or any fraud on such account of the owner.
- iv. In case the materials are not lifted from the site within 30 days (Thirty days) from the date of issue of release order, the bidder has to deposit 1% of the bid value per days towards watch and ward charges and ground rent till completion of lifting of the materials.
- v. In the event of the watch and ward charges and ground rent exceeds the amount deposited for lifting of materials but not lifted, the purchaser will cease to have any lien on the authorized stock. The E.M.D. and amount deposited for the sale price shall be adjusted towards the watch and ward charges and ground rent and stores will be entirely the property of the owner.

**30. SALES TAX ETC.**

Sales or terminal tax, excise duty or any such tax or duties what so ever payable to Central or State or Municipal / Local or other authorities shall be paid by the purchaser in addition to the purchaser offer price. Such deposit shall be made before issue of release order for lifting the materials.

All the statutory taxes / duties / licenses will have to leviable as per the prevailing tariff at the time of taking delivery.

Sale tax / Income tax clearance / Pan card are to be produced by the purchaser before lifting of the materials. In case such documents are not submitted, permission will not be accorded to lift the materials.

The bidder whose bid is accepted has to pay the GST over the amount offer price as per GST Rule enforce at the time of depositing the cost of materials.

Signature of the Bidder

Deputy Director  
Model Studies & Research  
Burla

**31. AGREEMENT**

The successful bidder shall have to execute an agreement with the owner before lifting of materials as token of acceptance of the terms & condition specified there in Annexure – 2 of Bid-document.

- 32.** The Department shall not be held responsible for any accident to any workman / to any other individual during execution of disposal / lifting of materials.

**33. JURISDICTION**

Any dispute in connection with this tender is subject to jurisdiction at Hon' ble High Court of Odisha, Cuttack or Sub-ordinate Courts under High Court of Odisha at Sambalpur Only.

Signature of the Bidder

Deputy Director  
Model Studies & Research  
Burla

## SCHEDULE – B

Name of office                      Model Studies & Research, Burla.

Place of Store :                      SNERI Campus at Hirakud Island.

Last Date & time for receipt of bid:    24.08.2021 at 3.00PM

Date / Time of opening of bid:            26.08.2021 at 3.30PM

Particulars of the stores  
Intended to be sold by owner

As per Schedule 'D'

Offer Price by the Bidder  
( As per Schedule-D )

In figure Rs.....

In words Rupees.....  
.....)

Signature of the Bidder

**Dated.**

1. Name and Address of the Bidder
  
2. Amount of Earnest money deposited
  
3. Amount of Tendered Value

Deputy Director  
Model Studies & Research  
Burla

## **SCHEDULE - C**

To

The Governor of Odisha.

Sir,

I / We have read the notice of sealed tender for sale of materials as per schedule - 'D' of tender documents to be opened on Dated 26.08.2021 at 3.30PM at office of the Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017 ( Odisha ) and the conditions of sale.

A sum of Rs. \_\_\_\_\_ (Rupees.....) is hereby tendered in cash as auction money.

A sum of Rs. 12000.00 (Rupees One Thousand Four hundred) only is hereby furnished in shape of in shape of NSC / KVP / Postal Saving Pass Book / POTD / Deposit Receipt as earnest money deposit.

In the event of my/our bid being accepted I/We do hereby undertake to deposit Caution money as demanded immediately after the close of the auction.

On acceptance of the bid I/We do hereby undertake to pay the balance of the final bid money within 7 days of the receipt of notice of acceptance of bid.

In the event of my / our depositing the amount of Tendered value within the time prescribed in the tender schedule. I / We do hereby agree that Govt. shall without prejudice to any other right or remedy be at liberty to forfeit the caution money deposit and amount deposited for lifting of materials but not lifted absolutely. I / We have gone through the terms and conditions of this sale and agree to all these terms and conditions.

Signature.....  
Date.....

Address.....



## SCHEDULE – D

Name of work :-“**DISPOSAL OF SURPLUS STOCK MATERIALS.**”

Sl No	Description of articles	Quantity	Ferrous Metal (assumed scrap wt. in Kg )	Total Quantity (in Kg)	Rate Offered Rs. P. (In words)	Amount
1	2	3 nos	4	5	6	7
1	G.C.I Sheet (Old)	409 nos	4090	<b>10321.5 kg</b>		
2	Iron Angle 3"x1/4"(15'6")=40 Iron Angle 3"x1/4" (15'3")=1	41 nos	1066			
3	MS Flate 3 1/2 x 1/4" (9'1")	18 nos	270			
4	Channel 7"x3" (20'6") =2 Channel 7"x3" (17'6")=10 Channel 7"x3" (19'6")=16	28 nos	3040			
5	Angle and GCI Gate	8 nos	1184			
6	Shuttering Plate for Concret Pillar	2 nos	12.5			
7	Velocity Measurement Trolley	1 nos	65			
8	MS Rod (Tie rod)20mm	12 nos	98			
9	Chair with hanging arrangement	15 nos	180			
10	Topcone	1 nos	1			
11	Porline Channel (25x25x5mm)	3 nos	315			
		<b>Total</b>	<b>10321.5 kg</b>			

Total 11 ( Eleven ) items only

1. Materials shown in schedule D from Serial No. 1 to 11 are “As is where is basis”
2. Offer price for individual items from Serial No.1 to 2 shall be quoted in figure and words. In case of discrepancy in rate between figures and words the rate in words will govern.
3. The offer price in individual form from item No. 1 to 11 shall be added together and grand total amount treated as OFFER PRICE FOR ALL LOTS and will be taken in to consideration accordingly.
4. No Special condition will be entertained.
5. The materials shown in scheduled are exclusive of Hanger and sheds

Signature of Bidder

Deputy Director  
Model Studies & Research  
Burla

## **SCHEDULE - E**

### **LIFTING OF MATERIALS**

The Bidder is to start lifting of materials lying inside the store first and after completion of the same; the materials and machineries lying outside the Store Room are to be lifted. However the release order issued by the owner time to time will be final and binding on the part of the bidder.

Signature of the Bidder

Deputy Director  
Model Studies & Research  
Burla

**SCHEDULE – F**

UNDERTAKING TO BE SIGNED AND FURNISHED BY THE BIDDER ALONG WITH THE TENDER

To,

The Deputy Director  
Model Studies & Research,  
At/Po -Burla  
Dist-Sambalpur 768017

Sir,

1. Having gone through the tender schedule vide Tender Call Notice No...../ ..... of ..... Dated..... I/We offer my/our rates without any deviation.
2. I/We undertake that I/We shall abide by all terms and conditions in the tender schedule without any deviation.
3. In the event of my / our tender accepted, I / We do hereby undertake to deposit the accepted tender amount and deposit the GST any other taxes duties, fees etc. as applicable over and above the gross amount with appropriate authority before lifting the materials within the stipulated period as per Schedule-'A'.
4. I / We do hereby agree that the Govt. will have absolute right to forfeit the caution money / EMD / Deposit etc. in case of failure to comply the terms and conditions laid down in Schedule – 'A'.

Yours faithfully

Place :

Date :

Signature of the Bidder  
with date & stamp

Signature of the Bidder  
with date & Stamp

Deputy Director  
Model Studies & Research.  
Burla

## **SCHEDULE – G**

DETAILS OF DOCUMENTS TO BE SUBMITTED ALONGWITH TENDER WITHOUT WHICH  
TENDER SHALL BE REJECTED.

1. Earnest money Deposit for Rs.....(Rupees.....  
.....) vide account payee D.D. / Pay order No.....  
Dated..... Issued by.....  
..... Bank ..... Bank in favour  
of the Deputy Director.....
2. GST (Attested photo copy)
3. PAN Card (Attested photo copy)
4. No relation Certificate
5. Money receipt No..... dated.....  
issued by ..... in support of  
purchase of tender schedule (In original)
6. Any other documents.

Signature of the Bidder  
with date & Stamp

Deputy Director  
Model Studies & Research  
Burla

**AFFIDAVIT**

Annexure 'A'

I, Sri..... Aged.....  
years, Son/Daughter/Wife of \_\_\_\_\_  
at present residing At.....PO.....PS.....  
Dist..... PIN ..... do hereby solemnly affirm as follows.

i) That, I/We possess the Valid documents for Execution of works contract issued by  
..... is valid up to  
.....

ii) I am submitting tenders before the Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017 ( Odisha ) for execution of following works in response to Auction Sale Notice No. NID- 04 /2021-22.

- 1. ....
- 2. ....
- Etc.

iii) I am the authorized signatory for the bidders for the work/works mentioned above.

iv) I am swearing this affidavit that all tender documents and accompanying papers those being submitted by me before the Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017 ( Odisha )including E.M.D. in any shape are all authentic and bonafied documents in the eyes of the law of the land.

That the facts stated in the affidavit are true to the best of my knowledge and belief.

Signature of Contractor /  
Authorised Signatory

- Note
- \* Mention the license issuing authority
  - \*\* Mention the date up to which the license is valid
  - \*\*\* Mention name of works for which tender is being submitted

BIDDER

Deputy Director

**AGREEMENT FORM**

Agreement

This agreement made the ..... Day of ..... 2021

Between .....  
.....(name and address of Owner)

(thereafter called "the Owner" and .....

.....(name and address of Purchaser)

thereafter called "the Purchaser" of the part

Where as the Owner is desirous that the Purchaser execute for Disposal of Surplus Stock materials of Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017, ( Odisha ) has accepted the Bid that the Purchaser for execution and completion of **Disposal of surplus stock materials** of Deputy Director, Model Studies & Research, Burla, with the terms & conditions. (Terms & conditions enclosed)

In witness where of the parties there to have caused this Agreement to be executed the day and year first before written.

The common Seal of .....

Was hereinto affixed in the presence of :

Signed, sealed and Delivered by the said.....  
.....  
.....

In the presence of : (1)

(2)

Binding Signature of Owner .....

Binding Signature of Purchaser .....

Signature of the Bidder

Deputy Director

## **(Terms & Conditions)**

1. "OWNER" means the Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur 768017, ( Odisha ).
2. The intending bidders shall be allowed to inspect the materials advertised for sale prior to one week before the date fixed for receipt of the bid.
3. All materials will be sold on "AS IS WHERE IS BASIS". Bids will be deemed to have been made on the clear understanding that intending bidders have satisfied themselves fully in regard to the nature, condition and quality of the materials upon inspection or otherwise.
4. The Deputy Director, Model Studies & Research, Burla, Dist- Sambalpur (Odisha) reserves the right to withdraw at any stage from the intended bid sale either before or after the opening the bid by whole or part of the quantity of the materials per number as specified in Schedule 'D'.
5. The materials shall remain in every respect in the premises of the owner, entirely at the risk of the purchaser from the date of acceptance of his bid and until removal. Owner shall not be under any liability for safe custody or preservation thereof from the date of acceptance of bid.
6. Delivery of materials shall be allowed during official working hour of the owner. Owner shall be at liberty to refuse delivery and in this respect the owner decision shall be final and binding. Delivery will not be made on holidays and special holidays announced by the Government of Odisha from time to time.
7. The Bidder shall have no right to handle any materials unless & until his Bid is accepted by the component authority and release order is issued.
8. The purchaser shall not be entitled to resale any lot or parts of the lot while materials are still lying within the premises of the owner.
9. No picking and choosing will be allowed
10. In case of any wrongful removal of any materials by the purchaser the owner shall be within the right to suspend further delivery to the purchaser until full compensation for such wrongful lifting or amount has been paid. The decision of the owner in this respect is final and binding to the purchaser.
11. All materials tendered for sale only subject to availability of the time of execution of release order

BIDDER

DEPUTY DIRECTOR

12. The Purchaser has to make his own arrangement to cut the machineries to convenient size to load in the Truck or Trailer and loading, lifting, cutting etc. are to be done by the purchaser at his entire risk & at his own cost. The tare & gross weight of the Truck is to be made in every instance.
13. All the individual costs of Loading & lifting etc. are to be borne by the purchaser.
14. The owner shall not be liable or be found in any manner responsible for any representation or statements, which are not contained in the condition of the sale.
15. The purchaser will have to clear the entire lot in "AS IS WHERE IS BASIS" without leaving any piece of materials.
16. The Department shall not be held responsible for any accident to any workman / to any other individual during execution of disposal / lifting of materials.

BIDDER

DEPUTY DIRECTOR