

REQUEST FOR PROPOSAL (RFP)

FOR

SELECTION OF AGENCY TO UNDERTAKE

Village wise Plot Level Analysis of  
Paddy Crop growing areas for  
Kharif 2021-22

RFP No: .1.1./2021, Dt 19<sup>th</sup> August, 2021



ODISHA SPACE APPLICATIONS CENTRE (ORSAC)

(Dept. of Science and Technology, Govt. of Odisha)

Plot no.45/48, Jayadev Vihar, Near GAA, Unit-16, Bhubaneswar-751023,

Odisha Tel: -0674-2300733,

E-mail: [orsac2012@gmail.com](mailto:orsac2012@gmail.com), [orsac.od@nic.in](mailto:orsac.od@nic.in), Web site: <http://www.orsac.gov.in>

Available as Downloads from: [www.orsac.gov.in](http://www.orsac.gov.in) and [www.odisha.gov.in /RFP](http://www.odisha.gov.in/RFP)

August-2021

*[Signature]*  
18/08/21

*[Signature]*  
18-08-21

*[Signature]*  
18-08-21

*[Signature]*  
18/08

*[Signature]*  
18/08/2021

*[Signature]*  
19/08/21  
*[Signature]*  
18/08

RFP for - Selection of Agency to Undertake Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22



1. Schedule of Events.....	4
2. Disclaimer.....	5
3. Executive Summary.....	6
4. Goal.....	6
5. Pilot Project Area.....	8
6. <b>Scope of Work and Deliverables:</b> .....	9
7. <b>Project Time Period:</b> .....	14
8. <b>Minimum SLAs by the Service Integrator:</b> .....	15
9. Instructions to Bidders:.....	16
9.1 DEFINATIONS:.....	16
9.2 Clarifications & Amendments:.....	18
9.3 PREPARATION OF RFP DOCUMENT:.....	18
9.4 DOCUMENT COMPRISING THE BIDDER'S PROPOSAL:.....	19
10. Bid Opening, Evaluation & Award of the Works:.....	23
11. General Terms & Conditions.....	31
11.1 Bid Validity Period.....	31
11.2 Corrupt / Fraudulent Practices.....	31
11.3 Right To Accept / Reject The Bid.....	32
11.4 Late Bids.....	32
11.5 Award Of Work.....	32
11.6 Performance Bank Gurantee.....	32
11.7 Extension Of Time.....	33
11.8 Copyright.....	33
11.9 Liquidated Damages.....	33
11.10 Suspension Of Work.....	34
11.11 Insurance & Liability.....	34
11.12 Entire Contract and T & C of this RFP.....	34
11.13 Disputes & Arbitration.....	34
11.14 Governing Laws.....	35
11.15 Force Majeure.....	35
12. Payment Terms and Condition:.....	36
12.1 Price as Per Bid Document.....	36
12.2 Invoice Address To.....	36
12.3 ORSAC Payment.....	36

*Handwritten signature and date: 13/08/21*



12.4	Payment Measure .....	36
12.5	Milestone Sign-Off.....	36
12.6	Payment Timeline .....	36
Payments shall be made promptly by ORSAC, no later than Forty-Five (45) days after submission of an invoice completed in all respect, and admission by ORSAC.....		36
12.7	Power To withhold .....	37
12.8	Excess Payment .....	37
12.9	Project Currency .....	37
12.10	Payment Schedule .....	37
13.	Proforma/ Bid Submission Format .....	39

*D*  
18/11/21



## 1. Schedule of Events

Sl.	Information	Dates & Details
1	Date of Issue of RFP	<b>21<sup>th</sup> August 2021</b>
2	RFP Issuing Authority and Contact officer of Tender	Chief Executive, ORSAC, Bhubaneswar, Odisha.
3	Cost of RFP (Non-refundable)	Rs.2500/- in form of DD /from any nationalized Bank in favour of ORSAC, Bhubaneswar.
4	Earnest Money Deposit (EMD)	Bid Security Declaration as per GF-8: Format of Bid Security Declaration
5	Address for Submission of Bid	ORSAC, Plot No 45/46, Jaydev Vihar, Bhubaneswar, Odisha – 751023.
6	Last Date of Receipt of Pre-Bid Queries.	<b>31-08-2021, 11. 00 A.M</b>
7	Date of Pre-Bid Meeting	<b>31-08-2021, 4.30 P.M through VC (link shall be provided to interested bidders vide ORSAC mail</b>
8	Issue of Consolidated and Relevant Clarifications on the received Pre-Bid Queries.	<b>01-09-2021, 05.30 P.M vide email only.</b>
9	Last date of receipt of Bids	<b>22-09-2021, 05-30P.M</b>
10	Opening of General & Technical Bids	<b>23-09-2021, 11.00 A.M</b>
11	Date of Technical Presentation	<b>23-09-2021, 04.00 P.M onwards</b>
12	Opening of Financial Bids & Declaration of Bidding Results.	<b>24-09-2021, 11.30 AM</b>

*Handwritten signature and date: 18/08/21*

## 2. Disclaimer


All information contained in this RFP Document is in faith. This is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in the preparation of this RFP Document, the interested bidders shall satisfy itself that the document is complete in all respects. The information is not intended to be exhaustive. Interested bidders are required to make their own enquiries and assumptions wherever required.

Odisha Space Applications Centre (ORSAC) reserves the right to reject any or all of the proposals submitted in response to this RFP Document at any stage without assigning any reasons whatsoever. ORSAC also reserves the right to withhold or withdraw the process at any stage with intimation to all who submitted the RFP Document response. ORSAC reserves the right to change/ modify/amend any or all of the provisions of this RFP Document. Such changes would be posted only in its website ([www.orsac.gov.in](http://www.orsac.gov.in)). Prospective bidders (bidders) are requested to visit the website frequently to keep them abreast with the latest developments on this RFP.

Neither ORSAC nor its employees and associates will have any liability to any prospective respondent interested to apply or any other person under the law of contract, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this RFP Document, any matter deemed to form part of this RFP Document, the award of the Assignment, the information and any other information supplied by or on behalf of ORSAC or their employees and bidder/ consortium or otherwise arising in any way from the selection process for the Assignment.

Information provided in this document or imparted to any respondent as part of the RFP Document process is confidential to ORSAC and shall not be used by the respondent for any other purpose, distributed to, or shared with any other person or organization.

  
18/08/21

### 3. Executive Summary

The Food Supply and Consumer Welfare Department of Odisha aims to support the citizens by providing food grains and other essential items and ensure the food support to the families below the poverty line. The department plays an important role in contributing values by procuring good quality food grains and their proper storage.

The department procures paddy from farmers and sharecroppers at multiple locations, mandis through Primary Agricultural Co-operative Societies (PACS) and Pani Panchayats during Kharif and Rabi Marketing Season (KMS) every year. The procured paddy is given to millers who deliver the resultant Custom Milled Rice (CMR) at the Rice Receiving Centers (RRCs) under Odisha State Civil Supplies Corporation (OSCSC). The rice is used for distribution under PDS scheme in the state.

To bring in more transparency during the procurement cycle, FS&CW department intends to implement “**Village wise Plot Level Analysis of Paddy Crop growing Areas for Kharif 2021-22**”. The work entails large volume GIS mapping and editing in cadastral scale, interpretation and analysis of High-Resolution Satellite Image including development of appropriate models and ground truthing for generation of decision support maps in a time bound manner. The outputs are to be integrated with existing enterprise application of Food Supply and Consumer Welfare Department, Govt. of Odisha. The Stringent timeline warrants mobilization and deployment locally in Odisha to accomplish the task in a time bound manner and preferences shall be given to the bidders having local infrastructures, resources & experiences. Accordingly, proposals are invited from reputed and experienced bidders to undertake the task in a time bound manner. This initiative will help the FS & CW department in following manner.

- Ensure benefit of minimum support price reach to the genuine farmer
- Bringing more transparency during the farmer registration
- Validation of land reported by Farmer vs. GIS verified area at cadastral level
- GIS based visualization and reporting for better decision support system

### 4. Goal

The goal of this project will be: -

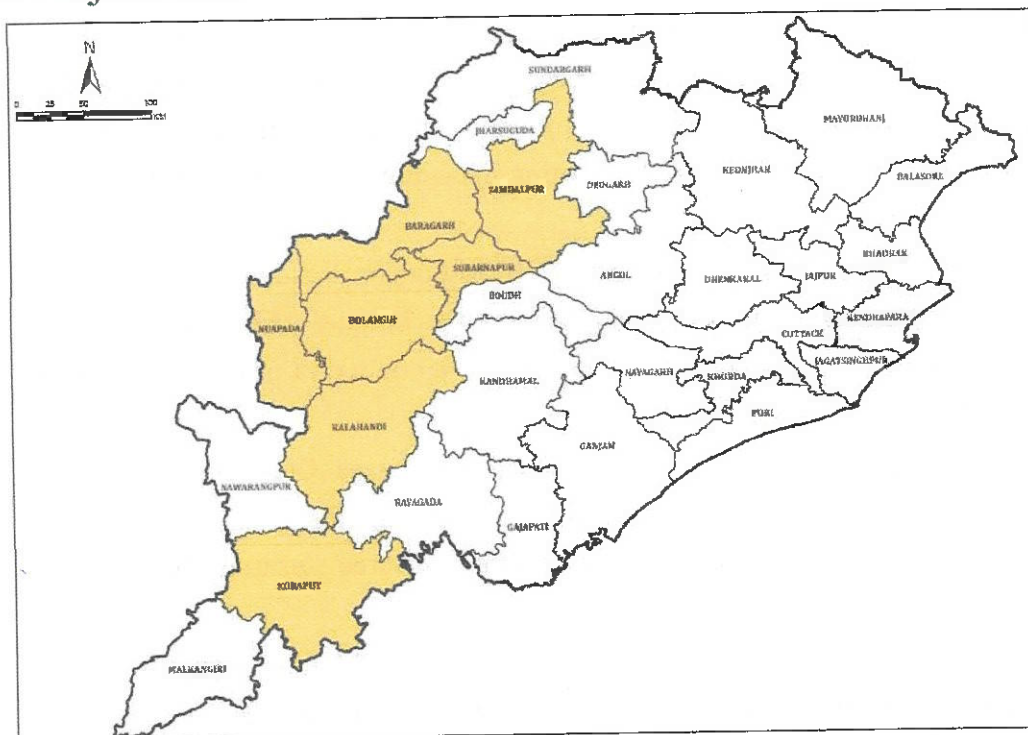
- Analysis of Kharif Paddy crop reporting for past 3 years (2018-19, 2019-20 & 2020-21)
- Mapping of village level crop/ non-crop land using HRSI (~1m) of recent past.
- Updating and Geo-referencing of Cadastral maps based on latest ROR data and linking of three years legacy crop reporting data received from Food Supply & Consumer Welfare Dept. / P-PAS system.
- Mapping of village wise/ plot wise paddy crop reporting in cadastral maps using GIS based statistical analysis.

- Ortho-Rectification, mosaicking and enhancement of Optical Satellite Image (3m MX) using appropriate enhancement techniques for Paddy crop identification/mapping at cadastral scale for months (September to December, 2021)
- Processing (Speckle removal, ortho-rectification, mosaicking, development appropriate regression model taking the backscattering (Sigma nut Value) of HH and VV polarised Images and the known Paddy Crop pixels of SAR Data) of High-Resolution SAR image (Micro-Wave data) for 1 district for validation of results derived from Optical data. Two Sets of Data i.e. Pre and Post Harvesting depending upon the availability of Data from NRSC/ISRO).
- Monthly Image analysis (September to December) for Paddy crop identification (growth and harvesting) using supervised classification techniques / AI & ML based algorithm.
- Integration of image derived Paddy crop information with Cadastral reported paddy crops and Validation of paddy crop
- Two (2) way Integration of the proposed GIS based Crop classification & Revenue generation System with P-PAS to share the following info.
  - Identification of discrepancy between declared farming area with GIS verified farming area
- Development of Web-GIS based Portal and Dashboard for crop reporting.
- Mobile app for field verification to manage dispute farming area
- Business Intelligence tool

At the initial stage, the application will be implemented in pilot mode for 7 districts (highlighted under section 5- "Pilot Project Area"). FS & CW Department will review the effectiveness of pilot implementation with the historical procurement data available. Based on the outcome of the pilot review, department may continue to rollout the application in the entire state of Odisha for monitoring activity on a year-on-year basis for every procurement season.

*D. Meel*  
*12/08/21*

### 5. Pilot Project Area



District	Area (in Sq.km)	No. of Blocks	No. of ULBs	No. of Villages	Details of Kharif Crops 2020-21			
					No. of Plots Reported	Reported Area (in Acres)	No. of Farmers Registered	No. of Token issued
BARGARH	5,837	12	3	1,206	7,97,289	5,32,361.35	1,33,093	1,71,527
BOLANGIR	6,575	14	4	1,783	4,05,959	3,64,052.60	66,783	80,824
KALAHANDI	7,920	13	3	2,253	4,19,730	3,88,329.19	84,053	1,01,651
KORAPUT	8,807	14	4	2,042	1,65,891	3,88,329.20	34,939	46,311
NUAPADA	3,852	5	2	668	1,99,336	1,40,142.02	33,741	37,291
SAMBALPUR	6,657	9	5	1,313	5,10,947	2,46,165.71	53,147	74,347
SUBARNAPUR	2,337	6	3	962	4,19,189	2,42,060.39	55,702	69,350
<b>TOTAL</b>	<b>41,985</b>	<b>73</b>	<b>24</b>	<b>10,227</b>	<b>29,18,341</b>	<b>23,01,440</b>	<b>4,61,458</b>	<b>5,81,301</b>

*Handwritten signature and date: 18/08/21*



## 6. Scope of Work and Deliverables:

Sl.	Scope of Work & Deliverables	Timeline
<b>1</b>	<b>Village/ plot level analysis of last 3 years kharif paddy crop reported area</b>	<b>T+30</b>
1.1	<ul style="list-style-type: none"> <li>Preparation of Geo-referenced Cadastral Base maps of Seven (7) Districts using HRSI Ortho-Image facilitated by ORSAC through Web Map Title Service.</li> <li>Village/ plot level mapping of last 3 years kharif paddy crop reported area using geo-referenced cadastral maps and latest RoR information (baseline information)</li> <li>Cadastral Plot updating (Updating of sub-plots as per the revised RoR and reported by Farmers).</li> <li>Past reporting-based on Classification of plots (Ex.-Always Reported, Never Reported, At times reported, etc.) based on statistical analysis.</li> </ul>	
1.2	Village level delineation of Crop/ Non-crop land using high resolution satellite imagery (~1m) of recent past (image period: December/ January)	
1.3	Submission of village wise crop/ non-crop classification based on analysis of last 3-year data for 7 Districts	
<b>2</b>	<b>Cadastral Mapping of Kharif 2021-22 Paddy Crop Report (Farmer Registration Database of P-PAS System)</b>	<b>T+60</b>
2.1	Linking of geo-referenced cadastral plots with Village/ plot wise paddy crop reported for Kharif 2021-22	
2.2	Submission of village wise mapping of Kharif 2021-22 paddy crop reported plots for 7 Districts	
<b>3</b>	<b>Optical HRSI Analysis for Kharif 2021-22 Paddy Crop areas</b>	<b>T+90</b>
3.1	Pre-harvest (August, September and October) Optical HRSI (Planet scope 3m MX) image processing and analysis which includes ortho-rectification, enhancement & using Supervised classification techniques for 7 districts (Data to be facilitated by ORSAC)	
3.2	Submission of District/Block wise crop classified image	
<b>4</b>	<b>Optical HRSI analysis for post-harvest data in 7 districts &amp; validation with SAR image for 1 district i.e. Sambalpur District.</b>	<b>T+110</b>
4.1	Analysis of post-harvest Optical HRSI (Planet scope 3m MX) for November & December -2021 and January-22, if required and validation of crop harvest in the 7 districts image processing and analysis which includes ortho-rectification, enhancement & using Supervised classification techniques for 7 districts (Data to be facilitated by ORSAC).	
4.2	Analysis of wet season SAR HRSI for September -October 2021 for paddy crop growth in 1 district for the purpose of modelling and validation of optical image analysis (SAR image set to be facilitated by ORSAC)	
4.3	Classification of plots into 'Valid Paddy crop' & 'Withheld' categories-based	

*Handwritten signature*  
18/08/21

RFP for - Selection of Agency to Undertake Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22



Sl.	Scope of Work & Deliverables	Timeline
	Planet optical HRSI, past reporting status & crop land use	
4.4	<p>Analysis of Post-Harvesting (December-2021) optical image using AI/ML Techniques and validation of classified Image Data with 1 set SAR image for confirmation of crop harvesting.</p> <ul style="list-style-type: none"> <li>Harvest confirmed in Optical (Dec) in the WITHHELD plots should be marked as VALID.</li> <li>Remaining plots should be categorised as 'Suspect' for further action by District Administrator end.</li> </ul>	
4.5	Submission of village wise maps showing plots reporting paddy crop and their validation status with plot schedule for 7 Districts	
5	<b>2-way Integration with P-PAS System</b>	<b>T+120</b>
5.1	The integration should be done through API (Application Programming Interface) or through web Services with external systems for validation and data consumption.	
5.2	<p>Data Flow (P-PAS to GIS based Crop classification &amp; Revenue generation System)</p> <ol style="list-style-type: none"> <li>Sharing information of the farming land declared by the farmer during the registration by P-PAS system</li> <li>Integration of P-PAS with following list of information.                             <ul style="list-style-type: none"> <li>Farmer Name</li> <li>Farmer ID</li> <li>Plot Area with GIS info</li> <li>Farming Area</li> </ul> </li> </ol>	
5.3	<p>Data Flow (GIS based Crop classification &amp; Revenue generation System to P-PAS)</p> <ol style="list-style-type: none"> <li>The GIS based Crop classification &amp; Revenue generation System should share the details of the verified area against the plot                             <ul style="list-style-type: none"> <li>GIS based verification area/status (Full/ Part/ Nil)</li> <li>Crop status (Yes/ No)</li> </ul> </li> <li>Apart from the GIS based verified land info, the web GIS system is required to share the discrepancy data list. The web GIS info of the land should help the P-PAS system for further processing and reporting.</li> </ol>	
5.4	System Integration with P-PAS for paddy crop authentication during farmer registration	
6	<b>Development &amp; Commissioning of Web-GIS Portal (Open Source Platform)</b>	<b>T+180</b>
6.1	Creation of Web-GIS Portal for visualization, analysis, querying and report generation.	

*Handwritten signature and date: 18/08/21*

Sl.	Scope of Work & Deliverables	Timeline
6.2	The application should have user friendly UI to identify the paddy field existence, Paddy crop growing and its current status in the temporal domain using Pre and Post har	
6.3	The application should have features like a. Authentic Sign Up & user Login b. Availability of GIS map features c. Search and custom query facilities d. Colour coded themes generation for various parcels/plots e. Interactive Dashboard showing various information of paddy field <ul style="list-style-type: none"> <li>• Number of Registered Farmers</li> <li>• Total area cultivated</li> <li>• Discrepancy List map view</li> </ul> f. Agricultural land bank Information Module	
6.4	System should have the provision of defining the tolerance level to accept the discrepancy within creation % of deviation	
6.5	Based on the GIS validated area, system should approve the farmer registration a. In case reported farming area matches with the GIS validated data, system should auto validate the entry and forward to token generation to the P-PAS system b. In case reported farming area does not match with GIS validated area, system should flag the same records as discrepancy and forward the same for field verification	
6.6	Tagging the DRCS/ ARCS Offices to the society for field verification of the discrepancy land records	
6.7	Cloud Hosting & Commissioning of Web GIS Application	
7	<b>Development &amp; Commissioning of Mobile Application for field verification (Android &amp; iOS)</b>	<b>T+180</b>
7.1	Development of mobile application for the DRCS /ARCS officials to do the field level survey of the discrepancy records	
7.2	The mobile application should be developed in both Android and iOS platform	
7.3	The mobile application should support both on-line and off-line mode	
7.4	Provision to update the field level survey information like a. Capture crop photograph b. GIS co-ordinates of the field during the field survey	
7.5	Provision for data view in the Mobile application a. Total Number of farmers registered b. Land details validated	

*Handwritten signature*  
18/06/21



Sl.	Scope of Work & Deliverables	Timeline
	<ul style="list-style-type: none"> <li>c. Number of lands under withheld category</li> <li>d. Status of filed visit</li> </ul>	
7.6	Provision for the action taking authority to either approve or reject the discrepancy record <ul style="list-style-type: none"> <li>a. If rejected, notification must be shared with the farmer</li> <li>b. If approved, the record must be available for token generation</li> </ul>	
7.7	Hosting & Commissioning of Mobile Application in Android & iOS platform	
<b>8</b>	<b>Business Intelligence &amp; Dashboard</b>	<b>T+180</b>
8.1	The solution platform should have the capability to visually represent data in static and dynamic in nature.	
8.2	The solution must enable users to connect to data easily and intuitively and not require scripting, SQL skills or help from IT resources.	
8.3	The solution must support both live connection and extraction of data into in-memory.	
8.4	The solution platform for data visualization should have the capability to cache data in memory and as well as cache reports in memory and render the same on UI.	
8.5	The solution platform should be compatible with all kinds of desktop and mobile Operating Systems.	
8.6	The Data Analyst / Developer should able to work on the following operating system: Windows and Mac	
8.7	The solution must support the ability to define user filters to control record level data access without scripting or coding.	
8.8	The solution must support both live connection and extraction of data into in-memory.	
8.9	The solution platform should support geospatial data by automatically generating longitude and latitude in Revenue Administrative hierarchy like State, District, Police Station, Tehasil, Village and Plot level.	
8.10	The solution platform should support polygon, point and linear geometry shapefiles	
8.11	The solution platform should automatically generate all date parts and date hierarchy using a date field. the date hierarchy automatically generated must support drilling up and down year, quarter, month, week, weekday, day, hour, minute and second without scripting	
8.12	The solution platform should provide capability to drag and drop fields from the data and see the analysis instantly without going through a wizard based chart selection process	

*Handwritten signature*  
18/08/21

Sl.	Scope of Work & Deliverables	Timeline
8.13	The solution platform should provide capability to perform simple and complex grouping of dimensions/data items categories without scripting	
8.14	The solution platform should end users must be able to perform dynamic grouping of data visually in a graphs and use the groups created in calculations	
8.15	The solution platform should provide build in capability to support single click activation of commonly used calculations including Running Total, Difference, % Difference, % of Total, Rank, Percentile, Moving Averages, YTD Total, Compounded Growth Rate, YoY Growth, YTD Growth.	
8.16	The solution platform should allow end users to easily select thresholds in a dashboard and receive email alerts automatically or at configurable schedules, when the threshold is crossed	
8.17	The solution platform should provide capability that all dashboards, reports should be exported to Excel, CSV, PDF , image, Microsoft Power point.	
8.18	The solution platform should have the capability to send any reports or visual representation of data through e-mails.	
8.19	Reports and Dashboards access on iOS and Android devices should be using a native application which helps leverage most popular gestures and capabilities, including zoom, swipe, etc. to optimize ease of use and user engagement.	
8.20	The platform should be able to render reports in all the major browsers like Edge/IE/Chrome/Firefox/Safari.	
8.21	The Visual Analytics Tool proposed by the bidders must be present among leader Quadrant of Latest Gartner MQ for last three years including current year	
8.22	The analytical platform should have the following feature in both Web-Portal and mobile <ul style="list-style-type: none"> <li>• Trend Analysis</li> <li>• Drill Downs</li> <li>• Interactive Reports</li> <li>• Customized Dashboard</li> <li>• Dynamic visualisation of temporal paddy data</li> </ul>	
8.23	Data Preparation <ul style="list-style-type: none"> <li>• Tagging of Farmers' data extracted from P-PAS System with revenue data</li> <li>• Data transformation activity</li> </ul>	
8.24	Geo-Spatial analysis of the historical farmers registration & land data <ul style="list-style-type: none"> <li>• Year on year trend of land wise procurement data analysis</li> </ul>	

*Handwritten signature and date: 18/08/21*



Sl.	Scope of Work & Deliverables	Timeline
	<ul style="list-style-type: none"> <li>Land registration vs. procurement data analysis</li> <li>Land history with respect to paddy procurement</li> </ul>	
8.25	<p>The proposed analytics platform should be able to generate following type of reports</p> <ul style="list-style-type: none"> <li>Trend analysis of farmer registration</li> <li>Procurement Vs. farmer registration analysis</li> <li>Trend of declare land Vs. validated land (year on year basis)</li> <li>Trend analysis for token generation</li> </ul>	
8.26	The BI reports should be accessible through Mobile Application in both Android and iOS platform.	
8.27	Hosting & Commissioning of BI Reports and Analytical Dashboard and integration with Paddy Portal and Mobile Application.	
8.28	<p><b>Technology to be used:</b></p> <p>A. The System should be developed using Opensource Products , Tools and Technologies as far as practicable.</p> <p>B. All and Every Server Operating Systems: <b>Unix / Linux 64 Bit</b> (Ubuntu / CentOS / RHEL)</p> <p>C. Server-side General Purpose Coding Language : <b>C or Java</b></p> <p>D. Geo-processing and AI / ML Serverside Coding Language: <b>Python</b></p> <p>E. GIS Server : Geoserver / ArcGIS Advance Server</p> <p>F. DB: <b>PostgreSQL</b> (Community Edition )</p> <p>G. Frontend Coding Language: Javascript</p> <p>H. Mobile Apps : For iOS it is native Swift compiled on Xcode &amp; For Android it is Java or Kotlin . No Hybrid mobile development framework shall be used .</p> <p>I. All modules shall be on Modular Design workflow and on a microservice architecture.</p> <p>J. All codes on ORSAC's GITLAB</p> <p>K. Primary hosting will be on AWS / Google Cloud</p> <p>L. DR &amp; Backup and Mirroring will be at SDC / ORSAC</p> <p>M. No Microsoft Windows components or dependencies shall be used in any possible form in this Application.</p> <p>N. There shall be no use of .Net or PHP in this Application.</p>	<b>T+180</b>

## 7. Project Time Period:

The Project execution period shall be Six Months from the date of signing of the Agreement by ORSAC and the System Integrator.

*Handwritten signature and date: 18/10/21*

## 8. Minimum SLAs by the Service Integrator:

The service levels to be established for the Services offered by the SI to the State. The SI shall monitor and maintain the stated service levels to provide quality service to the State.

### Definitions:

- a. "Schedule Maintenance Time" shall mean the time that the System is not in service due to schedule activity as defined in this SLA. The scheduled maintenance time would not be during 16x6 timeframe. Further, schedule maintenance time is planned downtime with the prior permission of the ORSAC.
- b. "Schedule Operation Time" means the scheduled operating hours of the system for the month. All scheduled maintenance time on the system would be deducted from the total operation time for the month to give the scheduled operation time. The total operation time for the systems and applications within the Primary DC, DRC and critical client site infrastructure will be 24x7x365.
- c. "System or application Downtime" means accumulated time during which the System is totally inoperable within the Scheduled Operation Time but outside the scheduled maintenance time and measured from the time the State and /or its employees log a call with the SI team of the failure, or the failure is known to the SI from the availability measurement tools to the time when the System is returned to proper Operation.
- d. "Availability" means the time for which the services and facilities are available for conducting operations on the state system including application and associated infrastructure. Availability is defined as:  $\{(Scheduled\ Operation\ Time - System\ Downtime) / (Scheduled\ Operation\ Time)\} * 100\%$
- e. "Helpdesk Support" shall mean the 12x7 basis support centre which shall handle Fault repairing. Trouble Ticketing and related enquiries during this contract.
- f. The System may be Further Supported and maintained by the Bidder beyond one year under an AMC as per the requirement of ORSAC and FS & CW Department based on the percentage of total development cost mentioned in Commercial Proposal (CF-2).

*D*  
12/08/21



- g. Resolution of all Issues pertaining with Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22 excluding the Hardware issues and due to act of God, must be within 24 Hours.
- h. On a quarterly basis, the Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22 System Availability should be an average minimum of 99.00% up time, excluding the unavoidable Server & NW Maintenance. Failure more than 99.00% of the up time, barring causes due to act of God, shall lead to a penalty of Rs. 1000/ day of failure on the SP.

## 9. Instructions to Bidders:

All Deliverables shall be strictly as per the Logic and Rationale of the Scope of the Works as defined in the Section 6.

### 9.1 DEFINITIONS:

In this document, the following terms shall have following respective meanings: -

- "ORSAC" means Odisha Space Applications Centre, Bhubaneswar
- "Acceptance" means the ORSAC's written certification that following installation, the system(s) (or specific part thereof) has been tested and verified as complete and/or fully operational, in accordance with the acceptance test defined in the Acceptance Test Documents.
- "Acceptance Test Documents" means a mutually agreed document which defines procedures for testing the functioning of the Proposed Application, against requirements laid down in the agreement. It should define tests to be carried out, test equipment and expected test results.
- "Contract Agreement" means the Agreement to be signed by the Bidder and Odisha Space Application Centre (ORSAC).
- "Authorized Representative" shall mean any person/agency authorized by either of the parties.
- "Bidder/ System Integrator" means any bidder or bidder offering the solution(s),

*Handwritten signature*  
18/08/21



service(s) and/ or materials asked for in the RFP.

- "Contract" is used synonymously with agreement.
- " Documentary evidence " means any matter expressed or described upon any substance by means of letters, figures or marks intended to be used for the recording of that matter and produced before a court.
- "Gov. /GoO/Government/Govt. of Odisha" shall mean Government of Odisha.
- "Go-Live / System Go-Live" Shall mean that the successful development and commissioning of the Geo-portal with all the Applications at ORSAC provided Servers and Storages i.e. designing, development, testing and implementation and hosting of the Geo-Portal and all Applications as per the scopes and deliverables. This implies the software can now be used by all the end users together as will be defined in the detailed Software Requirement Specifications document. For successful Go- Live, issuance of Acceptance certificate is required from ORSAC.
- "SP" Shall mean Bidder who will be selected through this RFP.
- "SI" Shall mean System Integrator who will be selected through this RFP.
- "Law" shall mean any Act, notification, bye law, rules and regulations, directive, ordinance, order or instruction having the force of law enacted or issued by the Government of India or State Government or regulatory authority or political subdivision of government agency.
- "Lol" means Letter of Intent which shall constitute the intention of the RFPer to place the purchase order with the Bidder.
- "Party" shall mean ORSAC or Bidder individually and "Parties" shall mean ORSAC and Bidder collectively.
- "PBC" means Pre-Bid Conference.
- "Rates/Prices" means prices of supply of equipment and services quoted by the SI in the Commercial Bid submitted by him and/or mentioned in the Contract.

*Dw*  
18/08/21



RFP for - Selection of Agency to Undertake Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22

---

- "RFP" means Request for Proposal which is the detailed notification seeking a set of solution(s), service(s), materials and/or any combination of them
- "Services" means the work to be performed by the Bidder pursuant to this Contract, as detailed in the Scope of Work
- "Site" shall mean the location(s) for which the Contract has been issued and where the service shall be provided as per Agreement
- "Incidental services" shall mean for the purpose of the project activities which have dependencies on the activities mentioned in the scope of work for the Bidder, for example coordination with different stakeholders, logistic support as required for installation and commissioning etc.
- "Bidder" shall mean organisations registered under Indian Companies Act/Partnership / consortium member

### 9.2 Clarifications & Amendments:

**Amendment of RFP document:** - At any time prior to the deadline (or as extended by ORSAC) for submission of bids, ORSAC, for any reason, whether at its own initiative or in response to clarifications requested by prospective Bidder may modify the RFP document by issuing amendment(s). In order to allow Bidders a reasonable time to take the amendment(s) into account in preparing their bids, ORSAC, at its discretion, may extend the deadline for the submission of bids.

### 9.3 PREPARATION OF RFP DOCUMENT:

**Cost incurred for preparation of RFP document:** - Bidder shall bear all costs associated with the preparation and submission of the RFP including surveys and ORSAC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the RFP process.

**Language of proposal:** - The proposal prepared by the Bidder, as well as all correspondence and documents relating to the RFP exchanged between the Bidder and

*D. S.*  
18/08/21

ORSAC shall be in English. Information supplied in other language shall be rejected.

**Bid currency:** - Prices for services offered shall be quoted in Indian National Rupees (INR) only.

**Correction of errors:** - The person signing the bid must initial erasures or other corrections. The Bidder further agrees that in the event of any obvious errors, ORSAC reserves the right to waive such errors in its sole discretion. However, ORSAC has no obligation under any circumstances to waive such errors.

**Proposal validity:**

- The bid shall remain valid for 180 days from the actual date of Financial Bid Opening. Bidder should ensure that in all circumstances, its Bid fulfils the validity condition. Any bid valid for a shorter period shall be rejected as non-responsive.
- In exceptional circumstances, ORSAC may solicit Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing or by mail.

**Lack of information to Bidder:**

The Bidder shall be deemed to have carefully examined RFP document to his entire satisfaction. Any lack of information shall not in any way relieve the Bidder of his responsibility to fulfil his obligation under the RFP

**9.4 DOCUMENT COMPRISING THE BIDDER'S PROPOSAL:**

**A. TECHNICAL PROPOSAL**

The technical proposal of the Bidder (WITH PROPER PAGE NUMBER) shall contain detailed description on the approach and methodology on the system developments to achieve the desired objectives as specified in this document wherein the Bidder shall describe in detail, the required services and articulate how the technical solution shall meet the requirements within the scheduled timeline as specified in this RFP document. The technical proposal shall also include the following: -

- Detailed Approach & Methodology to execute the assignment.

*Handwritten signature*  
18/08/21



- Project governance structure describing project management processes, methodologies and procedures, risk and issues management. escalation mechanism, including team structure, capability and resource deployment plan.
- Collaborative mode work assignment with the ORSAC Geo-ICT team.
- Weekly review of the work progress.
- Detailed quality assurance processes, procedures, formal review to be adopted.
- Proposed solution that meets the requirements specified in scope of work.
- Security capabilities of proposed solution architecture covering authentication, authorization, audit trail intrusion prevention and overall alignment to the Govt. of Odisha 's security policies and best practices.
- Proposed solution addressing scalability, availability, performance, security & manageability.
- Approach for business continuity & disaster recovery.
- Bidder's experience provided in the format specified.
- Proposed solution on monitoring resource utilization in real time.
- Proposed solution on automated configuration management with effective build and release process.
- Proposed Backup Recovery Strategy defining back-up window, periodicity and incidence response and recovery-restoration and disk management.
- Proposed data retention and archiving policy.
- Risk management strategy on backup and recovery, network and security infrastructure.

*Handwritten signature and date:*  
18/08/21

### **A. COMMERCIAL PROPOSAL:**

Unless expressly indicated, Bidder shall not include any technical information regarding the services in the commercial proposal. Prices shall be quoted entirely in Indian Rupees (INR) and must be arrived at after including all expenses, rates, and taxes.

The commercial Proposal must include the total price for all services scoped in the Proposal. To be deemed responsive to this RFP Document, Bidders must complete in detail all the Commercial Proposal Forms provided in this document.

Bidders are suggested not to use - '**To Be Determined**' or similar annotations in the cells for cost estimates. It is suggested that the Bidders need to specify prices for all categories.

### **RFP DOCUMENT COST:**

Non-refundable bank demand draft of Rs. 2,500/- (Rs. Two Thousand Five Hundred only) is to be submitted along with the bid towards the cost of the RFP paper. The demand draft is to be drawn in favor of Odisha Space Applications Centre, payable at Bhubaneswar, Odisha, from any scheduled commercial bank. Bids received without or with inadequate RFP Document fees will be rejected.

### **BID SECURITY/EMD**

As per the circular issued by the Finance department issued vide No:8943/F FIN-COD-MISC-0007-2019 dated 18-03-2021. Bidder shall submit "Bid Security Declaration" in original as per GF-8.

### **POWER OF ATTORNEY:**

The Bidder must submit a power of attorney duly signed by a notary public confirmation the authority of the authorized representative of the Bidder to sign and act in all matters concerning the offer. In case of Consortium Bid, the Lead Bidder shall be responsible for the execution of the Project and delivery of the deliverables as per the scopes and deliverables of the Project. The Power of Attorney shall mention clearly about the responsibility of the Lead Bidder relating to the execution of the Project.

### **BID SUBMISSION:**

*Doj*  
18/08/21



Organizations conversant with the subject and having necessary infrastructure and resources including local mobilization may submit their proposal with credentials for evaluation. The envelop super-scribed as "**BIDS FOR Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22**".

#### **ADDRESS FOR COMMUNICATION**

The detail address for communication with ORSAC for this project is as follows:

Sri P.K. Parida, Sr. Scientist,  
Odisha Space Applications Centre (ORSAC),  
Dept. of Science and Technology,  
Govt. of Odisha,  
Plot no.45/48, Jayadev Yihar, Near GAA,  
Unit- 16, Bhubaneswar-751023, Odisha  
Phone: +91-6 74-2303625, Cell: 9437284890.  
Email: [orsac.od@nic.in](mailto:orsac.od@nic.in) / [orsac2012@gmail.com](mailto:orsac2012@gmail.com)

#### **LATE BID:**

- a) Bids received after the due date and the specified time (including the extended period if any) for any reason whatsoever, shall not be entertained and shall be returned to the Bidder, unopened.
- b) The bids submitted by telex/telegram/fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter.
- c) ORSAC shall not be responsible for any postal delay or non-receipt/ non-delivery or the documents. No further correspondence on the subject will be entertained.

#### **MODIFICATION AND WITHDRAWAL OF BID:**

Bids once submitted cannot be modified in any circumstances. Withdrawal of a Bid during this interval may result in the Bidder's forfeit me of its Bid security/EMD and /or any other action as per law.

#### **RIGHT TO ACCEPT AND REJECT ANY OR ALL BIDS:**

ORSAC reserves the right to accept or reject any proposal and to annul the RFPing process

*Handwritten signature and date: 18/08/21*

and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the ORSAC action. Incomplete bid will be straightaway rejected by ORSAC.

## 10. Bid Opening, Evaluation & Award of the Works:

### ELIGIBILITY CRITERIA:

The Bidders intend to participate in the RFP for the “Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22” must meet the following minimum Eligibility criteria, failing which Bidders will not qualify for the RFP. The Eligibility Criteria of the Bidders for bidding are strictly as under:

Sl.	Eligibility Criteria	Desired Documents
1.	The bidders must be Registered under Indian Companies Act/Partnership act and have existence for a minimum period of 10 years.	Bidder Registration Certificate.
2.	The bidders should have at least ISO 27001:2013 certification on Information security and ISO 9001:2015 Quality Certification.	Valid ISO Information Security and Quality Certificate.
3.	The Bidder have Annual Average Turnover of <b>Rs 2 Crore</b> (Rupees Two Crore only) last three financial years. (FY 2020-21, 2019-20 & 2018-19). The financial statement should reflect turnover.	Copies of audited Balance Sheet, Profit & Loss account and Auditor Certified Turnover statement indicating revenue for last 3 years must be enclosed as supporting.
4.	The bidders Should have a Physically Verifiable & Full-fledged Registered Business Office in Odisha.	Detail of Business Premise address, landline Telephone Number, Geo-tagged Photos, and necessary legal documents etc. are to be provided to prove its existence.
5.	Bidders should have a valid Odisha Registered GST Number (OGSTN).	OGSTN Details of Bidder (OGSTN Registration Certificate) should be submitted.
6.	Bidders should have valid IT Return for last 3 financial years (2020-21, 2019-20 & 2018-19)	Copy of IT return for last 3 Financial Years (2020-21, 2019-20 & 2018-19)
7.	Bidders should have valid Provident Fund Registration Certificate.	Copy of Provident Fund Registration Certificate along with copy of latest Provident Fund Return Certificate.

*D*  
18/08/21

RFP for - Selection of Agency to Undertake Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22



Sl.	Eligibility Criteria	Desired Documents
8.	Bidders should have valid ESI Registration Certificate or Employee Group Insurance Certificate as Applicable.	The bidding organizations must submit copy of their ESI Registration along with copies of last Annual Return.
9.	Bidders should have experience in Cadastral level Mapping for Govt. of India or any Indian state Govt. Organization	Copies of Work Orders / Agreement / Completion Certificate
10.	Bidders should have experience in Live Enterprise Class GIS/ MIS based Application for Govt. of Odisha	Copies of Work Orders / Agreement / Completion Certificate
11.	Bidders should have minimum 30 (Thirty) numbers of IT/ GIS professional	Copy of EPF & ESI Registration Certificate & latest return shall be submitted
12.	Consortium Bid is Allowed, limited to two parties (including prime bidder). There shall be a main Bidder, called as Prime Bidder, who shall be responsible for the delivery of all the components of the Project. The Prime Bidder will sign all the legal documents on behalf of the Consortium Bidder with ORSAC.	The Prime Bidder shall provide the information of Consortium Bidder participating in the Project and their legal binding document to CE, ORSAC for the Project Period (including the warranty). The Component of work to be carried out by the Bidders in the Consortium.
13.	The bidders should not have been blacklisted / banned by any Central / State Government (Central / State Government and Public Sector) and any Court of Law or under a declaration of ineligibility for corrupt or fraudulent practices as on date of Bid Submission.	Affidavit to this effect, as per the format given.

*Handwritten signature and date: 16/05/21*



## EVALUATION OF TECHNICAL BID

The Bids submitted up to last date will be opened at ORSAC by the Chief Executive, ORSAC or any other officer(s) authorized by ORSAC, in the presence of such of those Bidders or their representatives who may choose to be present at the time of opening. The representatives of the Bidder are advised to carry a letter of authority from the bidding bidders for attending the Bid opening.

The Evaluation Committee will check the submission as per the criteria. Those are selected after the check shall be called for a Technical Presentation. The committee will evaluate the technical bids as per the "Tech Score Criteria" mentioned in the following table. The technical presentation will be of approximately 20 minutes duration. Evaluation of the technical presentation shall be conducted by the evaluation committee and shall be based on Proposed Solution and Proof of the Concept on cadastral scale, Experience in HRSI processing over large geography & implementation of enterprise system in agriculture domain and Bidder's Infrastructure & Techno Managerial Strength.

ORSAC may also seek written clarifications from the Bidder soon after the bids submitted by them, during the evaluation process. The primary function or clarifications in the evaluation process is to clarify ambiguities and uncertainties, if any, arising out of the evaluation of the bid documents.

Sl.	Technical Score criteria	The Score To be Awarded
1.	The bidders must have Annual Average Turnover of <b>Rs. 2 Crores</b> (Rupees Two Crore only) last three financial years. (FY 2019-20, 2018-19 & 2017-2018). The financial statement should reflect turnover.	i. Rs 2 Crore to 5 Crores (Five) Marks ii. 5 Crores to 10 Crores: 10 (Ten) Marks. iii. 10 Crores and Above: 15 (Fifteen) Marks.
2.	The bidders should have completed Development & Commissioning of <b>Live Enterprise Class GIS/ MIS Application</b> for Govt. of Odisha.	i. Rs 50 Lakhs to 2 Crores: 10 (Ten) Marks ii. 2 Crores and Above: 15 (Fifteen) Marks.
3.	The bidders should have CMMi Level Certification.	i. CMMi Level 3: 5 (Five) Marks ii. CMMi Level 5: 10 (Ten) Marks

*D. D.*  
18/08/21

RFP for - Selection of Agency to Undertake Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22



Sl.	Technical Score criteria	The Score To be Awarded
4.	The bidders should have experience in Remote Sensing (R.S)/ Digital Image Processing (DIP) using Optical & Microwave (SAR) Data / GIS Mapping in Cadastral Map for Govt. of India or any Indian state Govt. Organization	i. 200 to 500 sqkm: 5 (Five) Marks ii. 500 to 1000 sqkm: 10 (Ten) Marks. iii. 1000 sqkm and Above: 15 (Fifteen) Marks.
5.	The bidders should Employing Minimum 30 Numbers of IT & Geoinformatics professionals on regular payroll, valid ESI Numbers / Group Insurance Certificate.  Copy of EPF & ESI Registration Certificate & latest return shall be submitted	<p><b>For IT Professional:</b></p> i) 10 To 20 Professionals: 2 (Two) Marks ii) 21 To 30 Professionals: 3 (Three) Marks iii) >30 Professionals: 5 (Five) Marks Additional 5 Marks, if 30 Number of IT professionals on regular payroll are employed in Odisha
6.	Technical Presentation, broadly covering the aspect of: <ul style="list-style-type: none"> <li>Proposed Solution and Proof of the Concept on cadastral scale</li> <li>Experience in HRSI processing over large geography &amp; implementation of enterprise system in agriculture domain</li> <li>Bidder's Infrastructure &amp; Techno Managerial Strength</li> </ul>	<p><b>25 marks.</b></p> <ul style="list-style-type: none"> <li>Proposed Solution and Proof of the Concept on cadastral scale- 10 Marks</li> <li>Experience in HRSI processing over large geography &amp; implementation of enterprise system in agriculture domain- 10 Marks</li> <li>Bidder's Infrastructure &amp; Techno Managerial Strength- 5 Marks</li> </ul> <p>It is to be awarded by Technical Evaluation Committee members and it will be the arithmetic average of all</p>

*Handwritten signature and date: 18/08/21*

Sl.	Technical Score criteria	The Score To be Awarded
		marks awarded by the Tech Committee members.
	<b>Total Technical Marks / Scores</b>	<b>100 marks</b>

The Bidder / bidder scoring a minimum of 60 marks out of 100 in the Technical Bid Evaluation process, shall be declared as the Technically Qualified Bidder. The Financial bids shall be opened only for the Technically Qualified Bidders.

#### **EVALUATION OF PRICE BID:**

The price bids shall be opened only for the Technically Qualified Bidders on 02-09-2021, 4.30P.M. The authorized representatives of the Technically Qualified Bidders may be present during the price bid opening process. The price bids shall be scrutinized for their conformity to the specified formats and signatures. The price bids not in specified format and/or not with signature of the authorized representatives shall be summarily rejected. Scrutiny and evaluation of the price bids shall be conducted as follows.

In the event of difference between the price mentioned in figures and words, the price in words shall be considered valid and binding. The evaluation of the price bids will be based on the combined Quality and Cost Based Selection (QCBS) Method and Mini-Max Criteria.

**Scrutiny and evaluation of the price bids shall be conducted based only on the following criteria:**

- **The Estimated Cost of this work Without Tax is Rs. 8,60,00,000 (Rupees Eight Crores Sixty Lakhs) only excluding GST/other tax components.**
- Only the Total Quoted Price in the Bid including Tax, submitted by the bidders will be considered for evaluation. There shall be no component-wise evaluation of the bids.
- No bid above 10% of estimated cost shall be considered and shall be summarily rejected towards financial evaluation as a principle of budgetary constraint.

*D*  
18/08/21



- Abnormally low quotes (Quotes less than 20% of the estimated cost) shall be treated as unviable from quality and feasibility considerations and shall be summarily rejected.
- If a technically qualified bid is quoted with a price below 10% of the Estimated cost and in order to consider it for financial evaluation, it must accompany an additional Performance Bank Guarantee (PBG) of the Shortfall amount (Apart from the Contract Value Bank Guarantee) , issued from a Bhubaneswar Branch of a Nationalized bank in favour of CE, ORSAC Odisha, valid for three years and it shall be claimed by CE,ORSAC as an unconditional forfeiture to the Govt Exchequer , if the bidder fails to execute the project as per the terms and condition of the agreement of execution of the work.
- In the event of difference between the price mentioned in figures and words, the price in words shall be valid and binding for the bidder in evaluation.

Scrutiny and evaluation of the Financial Bids shall be carried out as per the following guidelines.

- In the event of difference between the price mentioned in figures and words, the price in words shall be valid and binding.
- Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the Bidder does not accept the correction of the errors; its RFP will be rejected.
- Totaling of the itemized price quoted will be done if not carried out. Total price will be treated as bid price.
- Any discrepancy relating to prices quoted in the offer across different sections of the bid, only prices given in the prescribed format of this RFP shall prevail.
- The unit rates & AMC charges quoted by bidder in the commercial bid (Form: CF 2) shall initially remain valid for 3 years and shall be applicable for any future extension of the work. Extension beyond 3 years, if required, shall be mutually decided.

Scores of the Commercial Evaluation would be weighed prorata on a scale of 100. The

*Handwritten signature and date:*  
18/08/21

Bidder with the lowest commercial quote shall be awarded 100 marks. The marks obtained by the bidders in the Financial Bid evaluation shall be considered as Financial Score (FS). The Financial Score of the other Technically Qualified Bidders shall be computed as per the following formula

$$FS=100 \times (F_{min}/F_b)$$

Where:

*FS* = Financial Score for the bidder under consideration

*F<sub>min</sub>* = minimum price quoted by any bidder

*F<sub>b</sub>* = price quoted by the bidder

The Technical Score (TS) and the Financial Score (FS) secured by each bidder shall be subjected to the Technical Weightage WT= 0.80 (the weight given to the technical proposal) and Financial Weightage WF = 0.20 (the weight given to the financial proposal).

The Combined Technical and Financial Score (S) for the bidder (s) shall be computed as per the following formula.

$$S = (TS \times 0.8) + (FS \times 0.2)$$

#### **FORFEITURE OF BID SECURITY DECLARATION:**

The Bid security declaration may be forfeited either in full or in part, at the discretion of ORSAC, on account of one or more of the following reasons:

- ▶ The Bidder withdraws his bid during the period of Bid validity specified by him on the Bid Letter Form.
- ▶ The Bidder fails to co-operate in the Bid evaluation process.
- ▶ If the bid or its submission is not in conformity with the instruction mentioned herein.
- ▶ If the Bidder violates any of the provisions of the terms and conditions of the RFP.
- ▶ If the Bidder is non-responsive or does not provide appropriate response to any clarification sought by the ORSAC within the stipulated time during bid evaluation.
- ▶ In the case of a successful Bidder fails to (a) accept award of work, (b) sign the Contract Agreement with ORSAC, after acceptance of communication on placement of award, (c) furnish performance security.

Dhw  
18/08/21



- The Bidder violates any of such important conditions of this RFP document or indulges in any such activities as would jeopardize the interest of ORSAC in timely finalization of this RFP.

#### **DISQUALIFICATION:**

The proposal is liable to be disqualified in the following cases or in case Bidder fails to meet the bidding requirements as indicated in this RFP Document

- Proposal not submitted in accordance with the procedure and formats prescribed in this document or treated as non-conforming proposal.
- The Bidder qualifies the proposal with his own conditions.
- Proposal received in incomplete form.
- Proposal received after due date and time.
- Proposal not accompanied by all the requisite documents.
- Information submitted in technical proposal is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the contract (no matter at what stage) or during the tenure of the contract including the extension period, if any.
- Bids not submitted with required certification.
- Commercial proposal enclosed with the same envelope as technical proposal.
- Bidder trying to influence the proposal evaluation process by unlawful, corrupt or fraudulent means at any point of time during the bid process.
- In case any one party submits multiple proposals, the bids are likely to be disqualified, unless additional bids are withdrawn upon notice immediately.
- Any deviations between technical and commercial proposals shall make the proposal as being unresponsive and may lead to disqualification of the proposal.

Bidders may specifically note that while evaluating the proposals, if it comes to ORSAC's knowledge expressly or implied, that some Bidders may have colluded in any manner whatsoever or otherwise joined to form an alliance resulting in delaying the processing of proposal, then the Bidders so involved are liable to be disqualified for this contract as well as prohibited from participation in any of the RFPs floated by ORSAC in future.

*De*  
18/08/21

### **AWARD OF CONTRACT:**

ORSAC will award the Contract to the successful Bidder having the best proposal with respect to the above-mentioned evaluation criteria.

- ▶ ORSAC will notify the successful Bidder / bidder in writing for finalizing the contract conditions. The successful Bidder will be asked to sign the Contract Agreement within 10 days of the notification. After signing of the Contract Agreement, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties. If ORSAC is unable to finalize a service agreement with the Bidder ranked first, it may proceed to the next ranked Bidder with a due negotiation, but it is the sole discretion of the ORSAC only. However, ORSAC has no obligation under any circumstances to move to the next Bidder.
- ▶ Prior to the expiry of the validity period, ORSAC will issue LoI (Letter of Intent) to the successful Bidder confirmation the acceptance of proposal. The notification of award will constitute the formation of the contract. Upon the successful Bidder's furnishing of Performance Bank Guarantee, ORSAC will promptly notify each unsuccessful Bidder and return their Bid Security.
- ▶ On issuance of the Letter of Intent (Lol) by ORSAC, the Bidder has to confirm its acceptance within seven days of its issuance and signing of agreement within 15 days of notification, failing which the ORSAC reserves the right to take appropriate disciplinary actions including forfeiture of EMD.
- ▶ ORSAC may also like to reduce or increase the quantity of any item in the Scope of Work defined in the RFP. Accordingly, total contract value may change on the basis of the rates defined in the financial proposal.

## **11. General Terms & Conditions**

### **11.1 Bid Validity Period**

The Bid submitted by the bidder shall remain valid for 180 days from the date of opening of the Financial Bid. Bids with validity period less than 180 days shall be treated as non-responsive and shall be rejected.

### **11.2 Corrupt / Fraudulent Practices**

*Handwritten signature*  
18/08/21



The Bidder is expected to observe highest standards of ethics during the procurement and execution of the assignment. In pursuance of this policy, the RFP defines the terms set forth as follows:- "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of the public official in the procurement process or in contract execution; and "Fraudulent Practice" means a misrepresentation of facts, in order to influence a procurement process or execution of a contract to the detriment of the Client, and includes collusive practice among Bidders (prior to or after bid submission), designed to establish bid prices at artificial non-competitive levels and to deprive the Client of the benefits of the free and open competition. In case the Bidder is found to be engaged in Corrupt/ Fraudulent practices before the contract award or after award of the contract, such Bidder shall be declared ineligible and his/ her bid shall be rejected and the contract shall be terminated, as the case may be.

**11.3 Right To Accept / Reject The Bid**

Notwithstanding anything contained herein, Chief Executive, ORSAC reserves the Right to reject any Bid or all Bids without showing any reason thereof.

**11.4 Late Bids**

Bids received after the specified last Date and Time of receipt (including any extension of time for submission of bid thereof) for whatsoever reason, shall be rejected summarily. No further communications in this regard shall be entertained.

**11.5 Award Of Work**

Notwithstanding anything contrary to the provisions in this RFP document, Chief Executive, ORSAC reserves the right to accept or reject any proposal or to annul the process fully or partially or modify the same and to reject any/all proposals at any time prior to the award of work, without incurring any liabilities in this regard and without assigning any reason thereof. The RFP reserves the right at the time of Contract award or during the execution of contract to increase or decrease the quantity of work allotted to the selected Bidder.

**11.6 Performance Bank Gurantee**

The selected Bidder shall be required to submit a Performance Bank Guarantee for

*hws*  
18/08/21



an amount equal to 3% of the total Contract Value (as per letter no: 8952/F FIN-COD-MISC-0007-2019 dated 18-03-2021 from Govt. of Odisha, Finance Department) valid for 3 months in excess of the agreement period. The selected bidder shall furnish the Performance Bank Guarantee before signing the Contract Agreement with ORSAC. The Performance Bank Guarantee shall be held free of interest as security for due performance as per obligations under the contract. The Performance Bank Guarantee shall be released after successful completion of the Performance Period.

#### **11.7 Extension Of Time**

The date of completion of the contract may be extended due to force majeure or events beyond control of the selected Bidder. In such case, the Bidder shall be obliged to submit a claim for extension of time with due justification. The decision of the department on time extension shall be binding on the Bidder. Necessary amendment to the contract in accordance with the granted time extension will be done. Liquidated Damage shall not be applicable for the officially extended time period.

#### **11.8 Copyright**

The copyrights in all maps, documents and other materials containing data and information including plan/ design/ specifications/ database/ application software furnished by the selected Bidder to the ORSAC shall remain as Intellectual Property of the ORSAC.

#### **11.9 Liquidated Damages**

In case the selected Bidder fails to attain completion of the work within the scheduled time for Completion or any extension thereof due to reasons attributable to the selected bidder, ORSAC shall recover the amount of Liquidated Damages, by making deductions from the selected bidder's account or by encashment of Bank Guarantees at the rate of 0.5% of the Contract Price plus escalation, if any, excluding taxes and duties per month of delay up to a maximum of 5% of the Contract value, excluding taxes and duties.

However, the payment of liquidated damages shall not in any way relieve the

*Handwritten signature*  
18/08/21



selected Bidder from any of its obligations to complete the Work or from any other obligations and liabilities of the Consultant under the Contract.

#### **11.10 Suspension Of Work**

The department may, by notice to the selected Bidder, order the selected Bidder to suspend Work of any or all of its obligations under the Contract. Such notice shall specify the obligation of which performance is to be suspended, the Effective Date of the suspension and the reasons therefore. The selected Bidder shall there upon suspend work of such obligation (except those obligations necessary for the care or preservation of the Work) until ordered in writing to resume such performance by RFPPer.

#### **11.11 Insurance & Liability**

The selected Bidder shall, at his own expense, arrange appropriate comprehensive insurance to cover all risks assumed by the vendor under this contract in respect of its personnel and equipment deployed under this contract. ORSAC shall not be liable for any incident relating to any damage to the machines/ persons involved during the survey/work.

#### **11.12 Entire Contract and T & C of this RFP**

The terms and conditions laid down in this document and all annexure thereto as also the forms and any attachment shall be read in consonance as an integral part of this contract. Confusions due to inadvertent omissions and commissions in this RFP shall be addressed and disposed under the object and reason of this RFP and matters are to be understood under common sense and logic.

#### **11.13 Disputes & Arbitration**

All disputes arising out of the contract shall be amicably settled by both parties. In the unfortunate event of any dispute or differences, breach and violation relating to the terms of this agreement, the said dispute or difference shall be referred to the sole arbitration of the Arbitrator appointed by Chief Executive, ORSAC for the purpose. The award of the arbitrator shall be final and binding on both the parties. The adjudication of arbitrator shall be governed by the provision of the Arbitration and Conciliation Act, 1996, or any statutory modification or re-enactment thereof

*Doc*  
*18/08/21*

or any rules made thereof. All legal disputes are subject to the jurisdiction of courts in Bhubaneswar.

**11.14 Governing Laws**

The contract between Chief Executive, ORSAC and the selected Bidder shall be governed by and interpreted in accordance with the laws for the time being in force in the state of Odisha. The courts at Bhubaneswar shall have exclusive jurisdiction in all matters arising under the contract.

**11.15 Force Majeure**

Neither party shall be liable to the other for any loss or damage occasioned by or arising out of acts of God such as unprecedented flood, volcanic eruption, earthquake or other convulsion of nature and other acts such as but not restricted to invasion, the act of foreign countries, hostilities, or war-like operations before or after declaration of war, rebellion, military power which prevent performance of the contract and which could not be foreseen or avoided by a prudent person.

*Dee*  
18/08/21



## 12. Payment Terms and Condition:

### 12.1 Price as Per Bid Document

The Contract Price shall be paid in the manner specified in the BID DOCUMENT. No invoice for extra work/ change order on account of change order will be submitted by the Bidder unless the said extra work/ change order has been authorized/ approved by ORSAC in writing.

### 12.2 Invoice Address To

The Contractor's request for payment shall be made to Chief Executive, ORSAC in writing, accompanied by invoices, describing, as appropriate, the relevant component of the Solution performed, accompanied by all sign off documents by relevant ORSAC officials as well as any other documents as mandated by ORSAC.

### 12.3 ORSAC Payment

All payments shall be made by ORSAC in favor of the Bidder.

### 12.4 Payment Measure

The release of payments shall be progressive and performance / output based as per the Payment Schedule given below, where the payments shall be made for measured deliverables and outputs on acceptance by ORSAC.

### 12.5 Milestone Sign-Off

The selected Bidder shall obtain sign-off for each milestone completed from the Purchaser and raise invoice against the same.

### 12.6 Payment Timeline

Payments shall be made promptly by ORSAC, no later than Forty-Five (45) days after submission of an invoice completed in all respect, and admission by ORSAC.

*Handwritten signature and date:*  
18/08/21

**12.7 Power To withhold**

Notwithstanding anything contained in the Payment Schedule mentioned below, if in the opinion of ORSAC, Project Implementing Agency is deficient in any manner in comparison to the prescribed standards, ORSAC shall be at liberty to withhold a reasonable portion of the payments due to the Bidder, till such work/ supply/ service is made conforming to the prescribed standards. These powers to withhold payments shall be without prejudice to any other power/ right of ORSAC under this Contract.

**12.8 Excess Payment**

If any excess payment has been made by ORSAC due to difference in quoted price in proposal and Bidder invoice, ORSAC may without prejudice to its rights recover such amounts by other means after notifying the Bidder or deduct such excess payment from any payment subsequently falling due to the Bidder.

**12.9 Project Currency**


The currency in which payment shall be made to the Contractor under this contract is Indian Rupees (INR).

**12.10 Payment Schedule**

All payments shall be made by ORSAC to the Contractor as per the following Payment Schedule. No payment will be released without submission of the necessary Performance Security for the entire project:

Progressive /Milestone based payment for Project will be regulated as under:

Payment Milestone:

  
18/08/21



RFP for - Selection of Agency to Undertake Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22

Sl.	Milestones	Payment (% of the Contract Value)
1.	Advance towards infrastructure mobilization against Bank Guarantee	10
2.	P-PAS Farmer Database Standardization, Cadastral editing & geo-referencing, Farmer DB linking & Crop/ Non-crop land classification	10
3.	Cadastral Mapping of Kharif 2021-22 reporting plots	15
4.	AI & ML based HRSI / SAR analysis using Image change detection and classification with feature class extraction, for 2021 Kharif paddy crop growth monitoring with respect to cadastral data of P-PAS registered farmers for September 2021 crop.	15
5.	Cadastral/ Paddy classified image integration and validation of kharif 2021-22 reported crops with 1st round qualification for issue of tokens.	10
6.	HRSI / SAR analysis of October -December 2021 Data for crop growth and harvest confirmation and 2 <sup>nd</sup> Round issue of tokens.	10
7.	Integration with P-PAS system and Development of Web GIS and Mobile Application with Analytical Dashboard & Go- Live	20
8.	After 6 Months of Commissioning of the Web GIS Application	10
	<b>Total</b>	<b>100</b>

12/08/21

### 13. Proforma/ Bid Submission Format

#### List of Proforma Forms for The Bidder Bidders:

**GF-1: BIDDER'S PROFILE**

**GF-2: BIDDER'S UNDERTAKING STATEMENT**

**GF-3; CERTIFICATE OF COMPLIANCE (NO CONFLICT OF INTEREST)**

**GF-4: CONFIDENTIALITY/ NON-DISCLOSURE UNDERTAKING**

**GF-5: PERFORMANCE BANK GUARANTEE**

**GF-6: FORMAT FOR QUERIES:**

**GF-7: FORMAT OF AGREEMENT (SHALL BE SIGNED AFTER AWARD OF THE CONTRACT)**

**GF-8: FORMAT OF BID SECURITY DECLARATION**

**TF-1: TECHNICAL BID LETTER**

**TF-2: DETAILS OF ENTERPRISE CLASS GIS/MIS APPLICATION**

**TF-3: DETAILS OF RS/GIS MAPPING IN CADASTRAL MAP**

**TR-4: FORMAT FOR PROJECT TEAM MEMBER'S RESUME**

**CF-1: COMMERCIAL BID LETTER**

**CF-2: FORMAT FOR FINANCIAL BID**

*De*  
18/08/21



**GF-1: BIDDER'S PROFILE:**

RFP No. ...

Name of Project: - Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22

Sl. No.	Required Details of the Bidder	Bidder Response
1.	Name of the Bidder	
2.	Bidder registered office address Telephone number Fax number e-mail	
3.	Correspondence/ contact address	
4.	Details of contact person (Name, designation, address etc.) Telephone number Fax number e-mail	
5.	Is the bidder a registered c bidder? If yes, "submit documentary proof. Year and place of the establishment of the bidder	
6.	Former name of the bidder, if any.	
7.	Is the bidder? <ul style="list-style-type: none"> <li>➤ A Government/ Public Sector Undertaking?</li> <li>➤ A proprietary bidder?</li> <li>➤ A partnership bidder (if yes, give partnership deed)?</li> <li>➤ A limited bidder or limited corporation?</li> <li>➤ A member of a group of companies (if yes, give name and address, and description of other companies)?</li> <li>➤ A subsidiary of a large corporation (if yes give the name and address of the parent organization) If the bidder is subsidiary, state what involvement if any, will the parent bidder have in the project?</li> <li>➤ A joint venture consortium (if yes, give name and address of each partner)?</li> </ul>	
8.	Is the bidder registered with sales tax department? If yes, submit valid sales tax clearance certificate.	
9.	Is the bidder registered for service tax with Central Excise Department (Service Tax Cell)? If yes, submit valid service tax registration certificate.	
10.	Attach the organizational chart showing the structure of the organization including the names of the directors and the position of the key officers. What is the total number of employees?	

*Handwritten signature and date: 18/08/21*



11.	Number of years in the relevant field?	
12.	Is the bidder registered with any Government/ Department/ Public Sector undertaking? (if yes, give details)	
13.	How many years have your organization been in business under! your present name? What were your fields when you established your organization? When did you add new fields (if any)?	
14.	What type best describes your bidder? (Documentary i proof to be submitted) - Manufacturer - Supplier  System Integrator Consulting Bidder Implementation Agency (pl. specify details) Software Development Total Implementation Agency (Design, Supply, Integration, etc.)	
15.	Please give details with contact no. of staff those will be involved in this project.	
16.	Number of offices / project locations in • India: • Odisha:	
17.	List the major projects of ORSACs with whom your organization has been/ is currently associated.	
18.	What is the total year of experience of handling Government projects?	
19.	Have you ever been denied RFPing facilities by any Government' Department/ Public sector Undertaking? (Give details)	
20.	Submit receipt of latest Income Tax Return filed with Income Tax Department and PAN no.	

Name of the Authorized signatory:

Bidder Seal: -

Signature:

*D.S.*  
18/08/21



**GF-2: BIDDER'S UNDERTAKING STATEMENT:**

"Selection of Bidder for the project titled (Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22)" (RFP No..... /2021) We,

M/S

.....  
..... hereby confirm that we have read and understood the entire RFP Document and accordingly submitted our RFP as follows:

1. Commercial Proposal (Format of RFP, Schedule of Prices) in hard copy.
2. —Ditto- digital word/excel format — Total Pages .....
3. Technical Proposal consisting of the following documents in digital pdf format and hard copy:
  - a. .... Total pages
  - b. .... Total pages
  - c. .... Total pages
  - d. .... Total pages
  - e. .... Total pages
  - f. .... Total pages
4. We understand that the entire RFP document and the technical and commercial proposal including RFP circulars and addenda shall form part of the Contract Document and we undertake to sign and stamp each and every page of these documents if our offer is accepted.

Signed by duly Authorized signatory  
..... On behalf of

M/S

Bidder Stamp

Signature

*[Handwritten Signature]*  
18/08/21



**GF-3; CERTIFICATE OF COMPLIANCE (NO CONFLICT OF INTEREST)**

Bidder's Name...

Address: .....

.....

.....

.....  
We hereby certify and conbidder that the entity named above, including all members, partners and persons associated with it shall not have any corporate, commercial or other links, relationship or agreements with any of the entities who will be entrusted with Bidder for the project titled "Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22" under the scope of this RFP.

(Authorized signatory): Name:

Designation:

Signed this ..... Day of ..... 2021 For the entity

Seal

**GF-4: CONFIDENTIALITY/ NON-DISCLOSURE UNDERTAKING**

*[Handwritten signature]*  
18/08/21



This Confidentiality Undertaking (this “Undertaking”) is made by [ ] a corporate entity registered under the laws of [ ], whose address is [ ] (hereinafter referred to as the “Recipient”).

WHEREAS, the Recipient is entrusted to Bidder for the project titled “Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22”

WHEREAS, ORSAC has agreed to make available to the Recipient certain information to enable the “Recipient” to carry out the required services;

NOW, THEREFORE, the Recipient undertakes the following:

1. The above preamble shall form an integral part of this Undertaking.
2. For the purpose of this Undertaking the term “Confidential Information” shall mean any and all information, data or records of ORSAC or entrusted to ORSAC by any third party presented, given, sent or delivered to the Recipient whether in print, text, writing, via computer diskettes, compact disks, computer files of all kinds, or through any other audiovisual, tangible or intangible medium whatsoever, and designated in writing by ORSAC or its affiliates or Employers or which, under the circumstances surrounding disclosure, ought to be treated as confidential and shall include but shall not be limited to, any and all information, data, records, statements, processes, formulae, techniques, financial, technical, operational, commercial, staff, management, sales strategies, desires, goals or expansions and other information, data and expertise of whatever kind of ORSAC, including all lists of potential or existing Employers or customers, organizational information, contracts or agreements, proprietary business or management methods, marketing data, fee schedules, know-how, designs, concepts, techniques, inventions and ideas, business plans, computer software and programs, database technologies, systems, structures and architectures, research projects or trade secrets of ORSAC or its affiliates or Employers and shall include all computer files, documents, data and analyses prepared by ORSAC or its agents or its affiliates or Employers, which contain or are based upon Confidential Information. Confidential Information shall also include any information which can be obtained by examination

*Handwritten signature and date: 18/08/21*

- testing or analysis of any such hardware, any component or part thereof, and software or material samples, provided or given access to the Recipient by ORSAC.
3. The obligation to maintain the confidentiality of Confidential Information shall continue to apply for five years after signature of this Undertaking. However, the said obligation does not apply to Confidential Information:
- a) If the Confidential Information is generally available in the public domain (unless available as a result of breach of this Undertaking).
  - b) If the Confidential Information is lawfully in the Recipient's possession (as evidenced by the Recipient's written records) and was not acquired directly or indirectly from ORSAC:
  - c) If the disclosure of Confidential Information is required by any applicable law or by any supervisory or regulatory body to whose rules the Recipient is subject, or with whose rules it is necessary for the Recipient to comply.
4. If any proceedings are commenced or action taken which could result in it becoming compelled to disclose Confidential Information, the Recipient will, to the extent that it is lawfully able, immediately notify ORSAC of such proceedings or action in writing and will take all available steps to resist or avoid such proceeding or action, including all steps that may reasonably be requested by ORSAC and keep ORSAC fully and promptly informed of all matters and developments relating thereto. If the Recipient is obliged to disclose Confidential Information to any third party, the Recipient will disclose only the minimum amount of information consistent with satisfying its obligation. Furthermore, the Recipient will give prior written notice of the information it proposes to disclose, the notice containing a copy of the proposed disclosure, and will give ORSAC an opportunity to discuss the relevant notice prior to any disclosure.
5. The Recipient will immediately upon receipt of a written demand from ORSAC:
- a) Return to ORSAC all Confidential Information (and all and any copies thereof or of any part thereof);
  - b) Expunge all Confidential Information from any computer or other similar device and all documents, forms, diskettes, compact discs, computer files or

*ho*  
18/08/21



other tangible or intangible item containing Confidential Information together with all relevant samples and models which it has in its possession into which it was entered by it or on its behalf or by its advisers or representatives or on their behalf; and

- c) Destroy all notes, analysis or memoranda containing Confidential Information prepared by ORSAC or on its behalf or by its advisers or representatives or on their behalf,

6. The Recipient hereby expressly, unconditionally and irrevocably agrees that it shall:

- i. Hold ORSAC's Confidential Information in strict confidence to itself and restrict access to such Confidential Information to only its employees who need to know it and shall further ensure that any such employees are bound by the obligations of confidentiality as stated in this Undertaking, and to hold all Confidential Information of ORSAC in strict confidence
- ii. Treat such Confidential Information with at least the same care and precaution that the Recipient affords to its most confidential, valuable, and secret information
- iii. Not use, exploits, access or benefit from such Confidential Information for any reason or purpose whatsoever
- iv. Not use such Confidential Information in any way detrimental to ORSAC (it being acknowledged that any use or exploitation by the Recipient of the Confidential Information for any purpose whatsoever other than its own internal and non-commercial use, will be deemed detrimental to ORSAC)
- v. Not to copy, keep, preserve, store or retain in any medium whatsoever any Confidential Information of ORSAC for any reason whatsoever, to that effect, the Recipient hereby expressly undertakes that it shall immediately upon the request of ORSAC, destroy any and all of the Confidential Information of ORSAC, which the Recipient has received from ORSAC

18/08/21

- vi. Release such Confidential Information to a concerned “Recipient Representative” requiring such information only after advance written notification to ORSAC stating the name, address, telephone number and relationship to the Recipient of such Recipient Representative, and notifying such Recipient Representative to whom any disclosure of the Confidential Information is made that the disclosure is made in confidence, that the Confidential Information must be kept in strict confidence by the Recipient Representative and that the Confidential Information as well as the Recipient Representative is subject to the terms of this Undertaking
  - vii. Not to release, circulate, publish, expose, distribute, reveal, issue or disclose such Confidential Information through any medium or means whatsoever to any other person, persons, entity or entities without the prior express and explicit written consent of ORSAC, in which event the Recipient shall require such person or entity to enter into a confidentiality agreement acceptable to ORSAC
  - viii. Take all reasonable steps to protect the Confidential Information from unauthorized access, production, publication, distribution, circulation, exposure, copying or disclosure by any party, in any manner, any means and any medium whatsoever.
  - ix. Comply with any and all instructions that ORSAC may issue in relation to the manner through which the Recipient may utilize the Confidential Information for the purposes of this article.
  - x. Notify ORSAC immediately upon discovery of any unauthorized use or disclosure of Confidential Information, or any other breach of this Undertaking by the Recipient and will cooperate with ORSAC in every way to help in regain possession of the Confidential Information and prevent any further unauthorized use of such.
7. The Recipient hereby expressly and unconditionally agrees that any and all of the terms, conditions and provisions contained within this Undertaking relating to the Confidential Information are of the essence, reasonable and necessary in order to protect ORSAC's

*Duo*  
18/08/21



business, reputation, best interests and goodwill. To that effect, the Recipient hereby expressly and unconditionally declares, understands and accepts that should the Recipient breach any of the term's conditions and/or provisions of this Undertaking, ORSAC shall suffer grave loss, damage and lost profits to its businesses, reputation, best interests and goodwill.

8. The recipient acknowledges and agrees that damages would not be an adequate remedy for any breach of this undertaking and that either party shall be entitled to the remedies of injunction, specific performance and other equitable relief for any threatened or actual breach of any such undertaking.
9. The Recipient hereby expressly and unconditionally understands and accepts that nothing in this Undertaking is intended to grant the Recipient any form of right, title or interest in or to any of the Confidential Information of ORSAC whatsoever, or to any invention, trade secret or intellectual property based thereon. By disclosing, presenting or providing Confidential Information to the Recipient, the Recipient fully and unconditionally understands and accepts that ORSAC does not grant any express or implied right interest or title to the Recipient or the Recipient Representative to any Confidential Information.

This Undertaking shall be governed by and construed in accordance with the laws of Republic of India. Any dispute arising out of or in connection with this Undertaking shall be referred to the Hon'ble High court of Odisha.

..... Signed  
by authorized signatory of  
M/S .....  
(The Bidder)

*Handwritten signature and date: 18/08/21*



**GF-5: PERFORMANCE BANK GUARANTEE**

(To be stamped in accordance with Stamp Act)

Ref:

Bank Guarantee No.

Date:

To,

The Chief Executive

Odisha Space Applications Centre, Government of Odisha.

Dear Sir / Madam,

WHEREAS ..... (Name of The Bidder) herein after called “the Bidder” has undertaken, in pursuance of Contract, dated ..... 2021 (hereinafter referred to as “the Contract”) to Bidder for the project titled “Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22” AND WHEREAS it has been stipulated in the said Contract that the Implementation Partner shall furnish a Bank Guarantee (“the Guarantee”) from a nationalized bank for the sum specified therein as security for the project/performance of proposed solution as per the agreement. WHEREAS We..... (“The Bank”, which expression shall be deemed to include it successors and permitted assigns) have agreed to give Odisha Space Applications Centre (ORSAC) the Guarantee. THEREFORE, the Bank hereby agrees and affirm as follows:

1. The Bank hereby irrevocably and unconditionally guarantees the payment of all sums due and payable by the Implementation Partner to ORSAC under the terms of \_ their Agreement dated \_\_\_\_\_ On account of full or partial non-implementation and/ or delayed and/ or defective implementation. Provided, however, that the maximum liability of the Bank towards ORSAC under this
2. In pursuance of this Guarantee, the Bank shall, immediately upon the receipt of a written notice from ORSAC stating full or partial non-implementation and/ or delayed and/ or defective implementation, which shall not be called in question, in that behalf and without delay/demur or set off, pay to ORSAC any and all sums demanded by ORSAC under the said demand notice, subject to the maximum limits specified in

*Dw*  
*18/08/21*



Clause 1 above. A notice from ORSAC to the Bank shall be sent by Registered Post (Acknowledgement Due) at the following address:

.....  
.....  
.....

3. This Guarantee shall come into effect immediately upon execution and shall remain in force for a period of 24 months from the date of its execution. However, the Guarantee shall, not less than 30 days, prior to its expiry, be extended by the Bank for a further period of 12 months. The Bank shall extend the Guarantee annually in the manner herein before provided for a period of five years from the date of issue of this Guarantee.
4. The liability of the Bank under the terms of this Guarantee shall not, in any manner whatsoever, be modified, discharged, or otherwise affected by:
  - i) Any change or amendment to the terms and conditions of the Contract or the execution of any further Agreements.
  - ii) Any breach or non-compliance by the Bidder with any of the terms and conditions of any Agreements/credit arrangement, present or future, between Implementation Guarantee shall not, under any circumstances exceed Partner and the Bank.

The BANK also agrees that ORSAC at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against Implementation Partner and not withstanding any security or other guarantee that ORSAC may have in relation to the Bidder's liabilities.

6. The BANK shall not be released of its obligations under these presents by reason of any act of omission or commission on the part of ORSAC or any other indulgence shown by ORSAC or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving the BANK.

*Dsw*  
*18/08/21*



7. This Guarantee shall be governed by the laws of India and only under the Appellate Jurisdiction of Hon'ble High court of Odisha, in the adjudication of any dispute which may arise hereunder.

Dated this the ..... Day of ..... 2021

Witness

(Signature)

(Signature)

(Name)

Bank Rubber Stamp

(Name)

(Official Address)

Designation with Bank

Stamp

Plus, Attorney as per Power of

Attorney No:

Dated:

Dated:

*D*  
18/08/21



**GF-6: FORMAT FOR QUERIES:**

Bidders requiring specific points of clarification may communicate with ORSAC during the specified period using the following template in MS Word Files as per the enclosed format.

RFP No: ....

Name of Project: "Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22"

Name of the Bidder:

Contact Address of the Bidder, with e-mail Id & Mobile No.

Sl. No.	Section No.	Page No.	Excerpt of RFP Clause	Query

Signature:

Name of the Authorized signatory:

Bidder seal:

***Note: Consolidated and only Relevant Pre-Bid Clarifications shall be issued by ORSAC. ORSAC is not bound to issue Clarifications to Individual queries.***

*Dw*  
*18/08/21*

**GF-7: FORMAT OF AGREEMENT (SHALL BE SIGNED AFTER AWARD OF THE ONTRACT)**

1. THIS AGREEMENT made on the ..... Day Of .....  
20\_\_ BETWEEN; 1. ORSAC (hereinafter referred to as the “ORSAC”), having address at ..... represented by the .....  
(Which expression shall, unless repugnant to the context meaning thereof, include his successors, assignees) who is duly authorized by ORSAC to execute this agreement of the FIRST PART
2. M/S ..... whose registered office is at ..... and are duly registered as Implementation Bidder under the laws of Republic of India hereinafter referred to as “Bidder (SP)” (which expression shall, unless repugnant to the context or meaning thereof, include its successors and assigns) of the SECOND PART.

WHEREAS the ORSAC is desirous that the agreement be rendered in accordance with the Conditions of this Agreement as contained herein and the SP is willing and capable to render the said Services and has submitted an offer and the ORSAC has accepted the same for the following: Services: Bidder for the project titled “Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22”. NOW THESE PRESENT WITNESSES and it is hereby agreed and declared by and between the parties hereto as follows:

- i. In this Agreement the words and expressions shall have the same meanings as are respectively assigned to them in the Instruction to Bidders & RFP Forms, Special Conditions of Contract and General Conditions of Contract hereinafter referred to.
- ii. The following documents shall be deemed to form and be read and construed as part of them Agreement viz:
  - a. The RFP Document issued by ORSAC
  - b. The said Offer
  - c. Conditions of the Contract
  - d. The Appendices
  - e. Letter of Acceptance/Award
  - f. All pre-RFP circulars & addenda issued during the RFPing stage

*[Handwritten Signature]*  
18/08/21



RFP for - Selection of Agency to Undertake Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22

---

- g. All post-RFP clarifications, confirmations and correspondence (letters, faxes, emails) and minutes of meetings, in consideration of the payment to be made by the ORSAC to the SP as hereinafter mentioned, the SP hereby covenants with the ORSAC to perform the Services in conformity in all respects with the provisions of this Agreement.
- ii. The ORSAC hereby covenants to pay the SP in consideration of the above Services the remuneration at the times and in the manner prescribed by this Agreement.
- iii. The Contract Sum for the Project has been agreed between the ORSAC and SP to be INR ..... The same amount shall be the value for the purpose of furnishing Professional Indemnity Insurance by the SP.

IN WITNESS whereof the parties hereto have hereunder set their respective hands and seals on the day and year first above written.

Signed by a duly authorized signatory for and on behalf of the ORSAC

M/S .....

Chief Executive, ORSAC

Signature  
(Name & Designation)

Signature  
(Name & Designation)

Witness

Witness

Signature

Signature

*Dhw*  
18/08/21

**GF-8: FORMAT OF BID SECURITY DECLARATION**

To,  
The Chief Executive  
Odisha Space Applications Centre, Government of Odisha.

Subject: Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22–  
Bid Declaration Form.

In response to the RFP No.: \_\_\_\_\_ for RFP titled “Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22”, as an owner/ partner/ Director of (organization name) I/ We hereby declare that:

I/We understand that bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with ORSAC for a period of three years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity or its extended period, if any; or
- having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
- fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Bank Guarantee, in accordance with the Instructions to Bidders.
- If the bidder is found indulging in any corrupt, fraudulent or other malpractice in respect of the bid; or
- If there is a discrepancy between words and figures quoted by the bidder and the bidder does not accept that the amount in words prevails over amount in figure.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing) Seal (where appropriate)

*Dw*  
18/08/21



RFP for - Selection of Agency to Undertake Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22

**TF-1: TECHNICAL BID LETTER**

To,

The Chief Executive

Odisha Space Applications Centre, Government of Odisha.

Reference. RFP No. ....

Letter no.

Dated .....

Sir,

3. We hereby offer to provide the Services at the prices and rates mentioned in the Financial Bid
4. We do hereby undertake, that, in the event of acceptance of our bid, the Services shall be provided as stipulated in the schedule to the Bid document and that we shall perform all the incidental services.
5. We enclose herewith the complete Technical Bid as required by you. This includes:
  - i) This Bid Letter
  - ii) Bid Particulars
  - iii) Documents in support of Technical Bid Evaluation Criteria
  - iv) Details of the proposed solution, proposed Methodology & Timeline We agree to abide by our offer for a period of 180 days from the actual date of opening of the Technical

Bids and that we shall remain bound by a communication of acceptance within that time.

We have carefully read and understood the terms and conditions of the RFP and the conditions of the Contract applicable to the RFP and we do hereby undertake to provide services as per these terms and conditions. Certified that the RFPer is a Bidder and the person signing the RFP is the duly constituted attorney. Bid Security (Earnest Money) for an amount equal to Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_ Lakhs Only) is enclosed in the cover containing Part-I of the bid.

We do hereby undertake, that, until a formal contract is prepared and executed, this bid, together with your written acceptance thereof or placement of letter of intent awarding the

*Handwritten signature and date:*  
18/08/21



contract, shall constitute a binding contract between us.

Dated this Day of 2021 (Signature) (In the capacity of)

Duly authorized to sign the RFP Response for and on behalf of: (Name and Address of Bidder)

Seal/Stamp of Bidder

Witness Signature:

Witness Name:

Witness Address:

*Dw*  
18/08/21

RFP for - Selection of Agency to Undertake Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22



**TF-2: DETAILS OF ENTERPRISE CLASS GIS/MIS APPLICATION**

Format for Relevant experience

Sl.	Client	Project	Value (in Rs. Lakhs)	Project Start & End Date	Refer Supporting Documents
1.					
2.					
n.					

Signature

*1 Dec*  
*18/08/21*

**TF-3: DETAILS OF RS/GIS MAPPING IN CADASTRAL MAP**

Format for RS/GIS Mapping in Cadastral Map

Sl.	Client	Project	Area (in sqkm)	Value (in Rs. Lakhs)	Project Start & End Date	Refer Supporting Documents
1.						
2.						
n.						

Signature

*hw*  
18/08/21

RFP for - Selection of Agency to Undertake Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22



**TF-4: FORMAT FOR PROJECT TEAM MEMBER'S RESUME**

**A. Number. of IT/Software Professionals (on Regular Payroll)**

Sl.	Name	Qualification	Yrs. of Exp.	EPF Code	ESI Number
1					
2					
3					
n.					

**B. Number. of GIS & Remote Sensing Professionals (on Regular Payroll)**

Sl.	Name	Qualification	Yrs. of Exp.	EPF Code	ESI Number
1					
2					
3					
n.					

Signature

Seal

*Handwritten signature and date: 18/08/21*

**CF-1: COMMERCIAL BID LETTER**

To, The Chief Executive Odisha Space Applications Centre  
Government of Odisha

Ref. RFP No.....

Sir,

1. We hereby offer to provide the Services at the prices and rates mentioned in the Commercial Bid in CF2
2. We enclose herewith the complete Commercial Bid as required by you. This includes:
  - i. This Bid Letter
  - ii. Price Schedule

We agree to abide by our offer for a period of 180 days from the actual date of opening of the Technical Bid and that we shall remain bound by a communication of acceptance within that time. We have carefully read and understood the terms and conditions of the RFP and the conditions of the Contract applicable to the RFP and we do hereby undertake to provide services as per these terms and conditions.

Herewith we consider to undertake the mark as per the RFP documents without any objection in time,

Dated this Day of..... 2021 (Signature) (In the capacity of)

Duly authorized to sign the RFP Response for and on behalf of:

(Name and Address of Bidder) Seal/Stamp of Bidder

Witness Signature:

Witness Name:

Witness Address:

*[Handwritten signature]*  
18/08/21



RFP for - Selection of Agency to Undertake Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22

**CF-2: FORMAT FOR FINANCIAL BID**

Commercial Bid for Village wise Plot Level Analysis of Paddy Crop growing areas for Kharif 2021-22 for 7 pilot districts

Sl.	Item of work	Unit	Qty	Rate (Rs.)	Amount (Rs.)
1.	Village wise plot level compilation and analysis of paddy crop reporting by farmers, validation of reported paddy crop involving digitized cadastral records (map and RoR) integrated with crop classification map generated from geo-referenced HRSI including all necessary GIS, Remote sensing works in 1:4000 scale, comparison of paddy crop reporting by farmers and HRSI analysis using B.I. tools and integration with Paddy Validation Portal and P-PAS system.	per sq.km	41,985 sq.km (approx.)		
2.	Development and commissioning of Mobile and Web applications with dashboard including 1-year warranty	1	Lump sum		
				Sub-total	
				GST@18%	
				Total	

NB: Bids shall be evaluated based on Total quoted price (Sl. 1 & 2) as indicated above.

Accepted to develop all Scope of works and Deliverables as per RFP document

Signature

*[Handwritten Signature]*  
19.08.21

Seal of the Bidder

Chief Executive

*Note: There should be no extra item or condition should be Furnished in the Bid. There is only on row of item as in bid format.*

*[Handwritten signatures and dates at the bottom of the page]*