



(GOVERNMENT OF ODISHA)
DEPARTMENT OF WATER RESOURCES
ADDITIONAL SPILLWAY DIVISION

QUOTATION CALL NOTICE
No.01/2021-22

NAME OF WORKS:-

1. Hire and running charges of Private Inspection vehicle for official use of the Executive Engineer, Additional Spillway Division, Burla for the FY 2021-22.

**SUPERINTENDING ENGINEER,
ADDITIONAL SPILLWAY DIVISION
BURLA**

Bidder

Superintending Engineer

**OFFICE OF THE SUPERINTENDING ENGINEER
ADDITIONAL SPILLWAY DIVISION, BURLA
'e' mail ID: eeasdhirakud@gmail.com**

QUOTATION CALL NOTICE

No.ASD- 01/2021-22

Dt 18.08.2021

Sealed quotations are invited from interested reputed Travel agencies/ Tour operators or Private individuals having valid GST/ TIN/ SRIN/ registration number under the OGST Act-2017, valid GEM Registration, Income Tax clearance certificate, Pan card etc. for providing AC diesel/ petrol driven vehicle (TUV 300/ Bolero/ Sumo Gold / Ertiga) for office use, having seating capacity as mentioned below, which shall conform to the terms and conditions (Annexure-II) for office use.

Sl. No.	Hire and running charges of Private Inspection vehicle for official use of	No.	Seating Capacity including Driver not more than
1	The Superintending Engineer, Additional Spillway Division, Burla for the period FY 2021-22.	01 (One)	10

1. The application form of quotation/ tender containing General Bid Information & Terms and Conditions for hiring of vehicles will be available in the office of the Superintending Engineer, Additional Spillway Division, Burla, Camp office - Burla on payment of **Rs.100/-** (Rupees one hundred) only in shape of Cash from dt. **25.08.2021 to 06.09.2021** during office hours except Govt. Holidays.
1. A sum of **Rs.5000/-** shall be deposited by the intending bidders in shape of **Deposit Receipt** from Nationalized Bank/ NSC/ KVP duly pledged in favour of the Superintending Engineer, Additional Spillway Division, Burla and submitted along with the quotation as Security Deposit. After completion of quotation process, the amount will be refunded to the unsuccessful bidders.
2. The quotation completed in all respect along with **Security Deposit** of **Rs.5000/-** should reach the office of the Superintending Engineer, Additional Spillway Division, Burla, through Regd. Post/ Speed Post or in person **on or before dt 06.09.2021 by 3.30 PM** and shall be **opened on the same day at 04.00PM** in the presence of bidders or their authorized representatives. If the last date of submission of quotation happens to be a holiday or remains closed, the next working day will be treated as the last date of submission of quotation up to **03.30 P.M.** and the quotations shall be opened on the same day at **04.00PM** in the presence of bidders or their authorized representatives.
3. The quotations received in incomplete shape or after the schedule date and time shall be summarily rejected.
4. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment pollution certificate up-to-date etc. which are mandatory for plying of the vehicle.

Bidder

Superintending Engineer

5. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving passenger vehicle.
6. The driver should be well behaved, gentle and obedient in nature.
7. The monthly rate of hire charges should be quoted separately in the general bid information (excluding fuel, lubricants and GST).
8. The vehicle must achieve a fuel efficiency of not less than **10Kms. per liter**.
9. The details of the make and year of manufacture of the vehicle, Registration No., mileage (Kms. covered per liter) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished in the quotation/ quotations (Annexure-III). BS-IV compliant Petrol Vehicles are preferable.
10. The undersigned reserves the right to accept or reject the quotation(s) without assigning any reason thereof.
11. Tax to be deducted as per prevailing rate from time to time as applicable.

Superintending Engineer
Additional Spillway Division,
Burla

ANNEXURE-II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid M.V. documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Proof of up-to-date tax payment, Pollution under Control Certificate etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner what so ever. The bidder shall be responsible for all such litigations.
2. The hire charges to be paid for monthly basis is final, but does not include cost of diesel/ petrol, which is to be paid separately basing on actual consumption, if supplied by the agency and lubricants as per existing Government norms at prevailing rates. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, gear box & different coolants, tyres & tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of break down for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly, the authority will be at the liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum 25 days in a month. The duty of the vehicle owner is to provide the vehicle every day without hindrances. If vehicle will not report for duty on any day the undersigned reserves the right to deduct proportionate hire charges for that day. The vehicle will be allowed for servicing or other repair works as per convenience of the officer.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded. Further as the works are in progress, vehicle may be required in the night shift also.
8. Monthly hire charges and reimbursements towards cost of diesel/ petrol (as per actual) and lubricants (as per Govt. norms) of the selected bidder will be paid in every succeeding month, subject to production of bill in time and availability of fund. No advance payment against hire charges will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall be given one month notice before termination of contract.
11. In case service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. Any violation of the terms of contract it shall lead to forfeiture of the entire amount of security deposit.

Superintending Engineer
Additional Spillway Division
Burla

Bidder

Superintending Engineer

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Type of Vehicle (AC/ Non AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address of the Owner of Vehicle :
7. Fitness Certificate Validity :
8. Permit Validity :
9. Insurance Validity :
10. Name/Address of the Driver :
11. D.L. No. & Validity of the D.L. of the Driver :
12. Proposed hire charges of the vehicle :
per month excluding cost of fuel, lubricants & GST:
13. Rate of fuel consumption/ mileage per liter :
14. Contact No. of the service provider (Quotationer)
Mobile_____Telephone_____

Certified that the information submitted above is true to the best of my knowledge and belief.

Signature of owner of the Vehicle

Bidder

Superintending Engineer

CERTIFICATE OF NO-RELATIONSHIP

I/We hereby certify that I/We am/ are not related to any officer in the rank of Asst. Engineer and above and any officer of the rank of Asst. Secretary and above in the Water Resources Deptt. I/ We am/ are aware that if the facts subsequently proved to be false my/ our contract will be rescinded with forfeiture of Security Deposit and I/ We shall be liable to make good the loss or damage resulting from such cancellation.

Signature of Quotationer

Bidder

Superintending Engineer