



Directorate of Horticulture, Odisha
Department of Agriculture & Farmers' Empowerment,
Krushi Bhawan, Bhubaneswar-751001

Empanelment of
Producers/Supplier for Supply of QPM of
Lemon Grass During the Year 2021-22


No. *DHO-SECJ-FARM-0006-2021 -44-*

Date. *03-08-2021*

Expression of Interest

The Director of Horticulture & Secretary, OHDS invites Expression of Interest in sealed cover from intending Private Entrepreneurs/Agencies / NGOs engaged in producing Planting Materials of Lemon Grass intending to supply the same to the farmers of Odisha under Govt. programme for the year 2021-22. The sealed Expression of Interest should be submitted to this Directorate on or before 23.08.21 by 5.00 P.M. by Registered/ Speed Post (P&T Deptt.) only. The Technical Bid will be opened on 24.08.21 at 11.00 A.M. and the Financial Bid will be opened on 24.08.21 at 3.30 P.M. in the Ground Floor Training Hall of Krushi Bhawan. The sealed envelope should be superscripted with "**EOI for Empanelment of producers/suppliers for supply of Planting Material of Lemon Grass for 2021-22**" The detail terms and conditions of the Expression of Interest is available in the website.

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Director of Horticulture
& Secretary, OHDS

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**TERMS OF REFERENCE FOR EMPANELMENT OF PRODUCERS/SUPPLIERS
FOR SUPPLY OF QUALITY PLANTING MATERIALS OF LEMONGRASS
DURING THE YEAR 2021-22**

During the year 2021-22 Directorate of Horticulture have plantation programme of Lemon grass for which the criteria's of Quality Planting Materials is mentioned below. The quantity of planting materials mentioned is tentative and may increase or decrease depending on actual plantation programme.

Type of Planting materials	Tentative requirement (No)	Variety	Quality Parameter		
			Age	Height from plant base	Others
Lemon grass slip	41562500	Krishna or any High Yielding commercial variety suitable for Odisha condition	>6 months	9"-12"	The slips should have 2 to 3 tillers & devoid of older roots and lower leaf sheath. True to the type slips. Healthy & disease free

1. The last date for submission of the Expression of Interest (EOI) is on 23.08.2021 at 5.00 P.M .The technical bid will be opened on 24.08.2021 at 11.00 A.M in the Ground Floor Training Hall of the Krushi Bhawan and the financial bid will be opened on 24.08.2021 at 3.30 P.M. at the same venue of those who qualifies the technical bid.
2. The interested agencies may download the EOI documents including format of Technical Bid and Financial Bid from the department website www.odihort.nic.in and also from www.odisha.gov.in.
3. The EOI will be valid up to the end of the financial year i.e. 31st March, 2022.
4. The bidder or authorized representative shall be present at the time of opening of the EOI. In case of absence of the bidders or their representative the Committee has the right to open the EOI.
5. Only the Producer / suppliers of Lemongrass slip shall take part in the process.
6. The Financial offer should be FOR farmers point.
7. The rate offered by the successful bidders and subsequent approval by the State Level Seed Pricing Committee will be valid till 31.03.2022.
8. *The Producer/Supplier will have its own responsibility to sale the QPMs to farmer at approved rate. The supplier has also to furnish valid receipt to farmer in support of sale. Government is proposing to provide subsidy to the farmers who cultivate by procuring from the empanelled suppliers on crop coverage basis.*
9. Quality of the Planting Material is the sole responsibility of the producer / supplier.

10. The technical parameters of the Quality Planting Materials should be adhered to.
11. Any dispute arising on quality of the planting material in the field will be verified by the scientists from OUAT/ KVK/ CHES /RRTTS & Dept. officials.
12. There should not be any precondition of advance payment or time limit, what so ever. The bid submitted will be taken as absolute without any precondition.
13. In case of procurement by Government agencies, procurement should be from the L1 producers/suppliers out of the empanelled producers/suppliers.
14. Successful empaneled producer / supplier will have to produce the bank guarantee with validity up to March- 2022 from a commercial bank towards **performance security** equal to 3% of the value of the quantity of QPM proposed to be purchased by concerned Govt. agency at their level.
15. Producer /Supplier will be empanelled for sale throughout the State.
16. During supply of planting material, the empaneled Producer /Supplier has to submit the source certificate from OUAT or KVK of the source area.
17. The source verification i.e. Quality Planting Materials, production requirement, mother plant, production capacity, technical manpower etc. may be verified by the expert team constituted by Director of Horticulture.
18. The QPMs will also be verified after arrival before delivery to the farmers by concerned officer and KVK scientist.
19. The cost of verification at all level and cost of other testing if required will be borne by the supplying agency.
20. The Director of Horticulture & Secretary, OHDS reserves the right to reject the bid quoted by any organization / agency, if not satisfied with concerned organization / agency's credibility and past experience. Further the Director of Horticulture & Secretary, OHDS also reserves the right to accept/ reject/ modify any or all clauses of EOI without assigning any reason thereof.
21. The bidder shall fill up the Financial Bid as well as Technical bid and submit in separate sealed cover along with necessary documents. The Technical Bid & Financial Bid should be put in separate envelope and superscripted as Technical Bid / Financial Bid. Both technical and financial bids should also be put inside another sealed envelope and superscripted with "**EOI for empanelment of producer / supplier for supply of Lemon grass slip for 2021-22**". The same should be sent through P & T Department by Registered Post / Speed Post only to the Office of the Director of Horticulture, Odisha, Krushi Bhawan, Gopabandhu Marg, Keshari Nagar, Bhubaneswar-01 without any precondition and should have to reach before the date & time fixed for this purpose.



- 22. The technical bids will be evaluated by a committee constituted for the purpose and the findings of the committee will be final and binding. The same cannot be challenged at any forum thereafter. Intending bidder will have to submit undertaking in this regard.
- 23. No communication shall be entertained over Telephone, FAX, E-mail or in person.
- 24. The supplier shall abide by the stipulated date for sale of the Planting Materials to the farmers fixed by the ADH / DDH / Director of Horticulture & Secretary, OHDS.
- 25. An undertaking in a Rs.10/- Non-Judicial stamp paper stating the following has to be attached with the technical bid:
 - I (Name and address of the Producer / Supplier) will be responsible for quality of the planting materials.
 - If the planting Materials quality is found to be substandard, I will refund the cost of planting materials and pay compensation as decided by the technical committee constituted for this purpose.
 - I agree to supply planting materials to the famers of the State at the offered price irrespective of the places.
 - If I will fail to supply / withdraw or modify the bid during period of validity/disagree for source verification after selection for empanelment, then I will not to be entertained to supply for next two years for Govt. purchase.
 - I (Name and address of the Producer / Supplier) have not been blacklisted for supply of QPM to any Govt. agencies for the Year 2021-22.
 - I will abide by the decision of the evaluation committee and will not challenge at any forum.
- 26. The producers/suppliers have to submit one bid.
- 28. Empanelment of producer / supplier does not necessarily guarantee upon procurement of planting materials by the department.
- 29. Any compicacy arises regarding these above points of the ToR will be settled mutually.


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Directorate of Horticulture, Odisha
Department of Agriculture & Farmers' Empowerment,
Krushi Bhawan, Bhubaneswar-751001
Expression of Interest for empanelment of Producers/suppliers of
Lemongrass slip for the year 2021-22
Last Date: 23.08.2021

Technical Bid

Sl. No	Item	Details
1.	Name of the Producers/suppliers with details of address with E-mail ID, Phone, & FAX number	
2.	Documents to be furnished	
	a). Past experience in supply of Lemongrass slip (year wise for last 3 years)	
	b). Source certificate (Location, variety, Area under cultivation)	
	c). Quantity of Planting material willing to supply (Variety, nos)	
	d) GST certificate	
	e) PAN no.	
	f) An undertaking in a Rs.10/- Non-Judicial stamp paper stating the following has to be attached with the technical bid: ➤ I (Name and address of the Producer / Supplier) will be responsible for quality of the planting materials. ➤ If the planting Materials quality is found to be substandard, I will refund the cost of planting materials and pay compensation as decided by the technical committee constituted for this purpose. ➤ I agree to supply planting materials to the famers of the State at the offered price irrespective of the places. ➤ If I will fail to supply / withdraw or modify the bid during period of validity/disagree for source verification after selection for empanelment, then I will not to be entertained to supply for next two years for Govt. purchase. ➤ I(Name and address of the Producer/Supplier) have not been blacklisted for supply of QPM to any Govt. agencies for the year 2021-22. ➤ I will abide by the decision of the evaluation committee and will not challenge at any forum.	

Date:

Authorized Signatory of the Organization
(seal)



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Last Date: 23.08.2021

Financial Bid

Sl. No	Item	Details		
1.	Name of the Producers/suppliers with details of address with E-mail ID, Phone, & FAX number			
2.	Rate offered. (Per QPM FOR at farmer point)	Variety	Nos. want to supply	Rate per slip (Rs.)

Date:

Authorized Signatory of the Organization
(seal)