

Government of Odisha
Forest & Environment Department

No.1F-Estt. 35/2019 10690 F&E, Dt. 17.06.21

QUOTATION CALL NOTICE

Sealed quotations/ Tender having valid GST Registration Certificate are invited in the prescribed Format (given in Annexure-III) from interested reputed Travel Agencies/ Tour Operator / private individuals for providing one number of Dzire vehicle (Preferably Petrol) with minimum mileage 17Km/Ltr.

The following terms and conditions shall be fulfilled by the bidders as per Annexure-II of the Finance Department Office Memorandum No. 34085/F dt. 29.09.2012 and No.30464/F dt. 06.09.2019 for official use in Forest & Environment Department on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and docile in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of D.D.O-cum-Under Secretary to Government, Forest & Env. Department, and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants).
6. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender.



7. The Quotation completed in all respect should reach the undersigned on or before 05/07/2021 by 04.00 P.M. and shall be opened on the same day at 4.30 P.M. in presence of the bidders or their authorized representatives of the firm may remain present during the opening of the quotation, if they desire.
8. The application form of quotation /tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with the Under Secretary to Govt., Forest & Environment Department on payment of ₹100/- (Rupees One Hundred) only towards the cost of application.

Keeping in view of the Covid-19 pandemic, the tender documents may also be downloaded from the website of Forest & Environment Department i.e <https://forest.odisha.gov.in/> by submitting a Bank Draft of Rs.100/-(One Hundred) done in favour of DDO-cum-Under Secretary to Government, Forest & Environment Department. The bidder while submitting the Bank Draft through registered post/ speed post must mention their complete mailing address in order to forward the receipt of the General Bid Information Form.


Joint Secretary to Government.

Memo No. 10691 /F&E, dtd. 17.06.21

Copy forwarded to all Department of Govt./ head State portal, I.T. Center/ Chief Receptionist/ Sergeant, Secretariat Security for information and necessary action.

I.T Center is requested to hosting the notice on the State Government website for wide publicity of the notice. The Chief Receptionist is requested for issue of Secretariat entry pass to the intending bidders to enable them to submit their bid to the Department.


Joint Secretary to Government.