

**GOVERNMENT OF ODISHA**

**COMMERCE & TRANSPORT (TRANSPORT) DEPARTMENT**

**REQUEST FOR PROPOSAL**

**HIRING OF TWIN ENGINE TURBO PROP AIRCRAFT ON WET LEASE BASIS**

Government of Odisha, Commerce & Transport (Transport) Department desires to hire a twin engine turbo prop aircraft (2 pilots + 6 passengers) for a period of 1 year i.e. from **23.05.2021 to 22.04.2022** complying to all safety norms as prescribed by the DGCA from time to time for flying of VIPs like Governor, Chief Minister, Ministers and other dignitaries. The hired aircraft will be stationed at Bhubaneswar.

Eligible and interested aircraft operators may download the Request for Proposal (RFP) document which contains the details of the requirement from the Government of Odisha website <http://www.odisha.gov.in/tender> and submit their offer.

The last date of submission of tender documents was 26.04.2021 which has been extended till 03.00 PM dt. 03.05.2021 due to COVID restrictions

**Sd/-**

**Joint Secretary to Govt. & Director of Aviation,  
Commerce & Transport (Transport) Department  
Government of Odisha**

## **TENDER FOR HIRING OF TWIN ENGINE TURBO PROP AIRCRAFT ON WET LEASE BASIS**

Government of Odisha, Commerce & Transport (Transport) Department desires to hire a twin engine IFR turbo prop aircraft (2 pilots + 6 passengers) compliant with all safety norms as prescribed by the Director General of Civil Aviation (DGCA) from time to time for flying of VIPs like Governor, Chief Minister, Ministers & other dignitaries.

Government of Odisha, Commerce & Transport (Transport) Department invites Requests for Proposal under dual bid system for hiring of the aircraft on Wet Lease. The specifications and terms & conditions are as mentioned below:

**2.** Not more than one bid shall be submitted by a bidder. Not more than one concern in which an individual is interested as proprietor and/or partner shall participate in the tender. If they do so, all such tenders shall be liable to be rejected. The tenderer before participating in the tender may ensure that he has the eligibility, capability and financial strength to sustain the operations.

### **3. SPECIFICATION AND SAFETY REQUIREMENT OF THE AIRCRAFT:**

The aircraft offered must be with twin engine along with seating capacity for at least 2 pilots and 6 passengers in VIP configuration. The aircraft must be well equipped with executive AC cabin and aristocratic interior fittings. It should have all required other mandatory features for VIP operation. Normally safety, comfort, speed and hourly flying charge will be the guiding factors to decide which type of aircraft will be hired.

**4. USE OF THE AIRCRAFT:** The Government of Odisha desires to hire the Turbo Prop aircraft with minimum commitment of **240 flying hours for a period of 1 year w.e.f. 23.05.2021 to 22.05.2022.** For the purpose of hiring of aircraft, an “occasion” means using the aircraft from Bhubaneswar to any airstrip within the State of Odisha for carrying VVIPs. In addition, whenever the aircraft is used for carrying VVIPs to any place outside the Odisha it will also be considered as an “occasion”. In case the aircraft is used for less than **240 hours** during the period of contract, payment will be made for the minimum **240 hours**. If it is used for more than **240 hours**, then payment will be made for the additional flying hours at the quoted rate. The aircraft should be able to land and take off in different airstrips having minimum runway length of 3000 feet. For any interpretation on the above aspect the decision of competent authority of Government of Odisha will be final and binding on the operator.

**5. STATION:** The Operator/Bidder should have the capability to position and operationalize the Aircraft at BPI Airport, Bhubaneswar within 15 days of the

award of the contract. The operator shall ensure that the offered aircraft shall fly to any destination as per the direction of State Government.

**6. NON-AVIALABILTY OF THE AIRCRAFT:** The operator shall ensure that the aircraft offered is available on all days in a month for VIP operation. In case the aircraft is not available for any day, an alternative aircraft of similar operational capability shall be provided by the operator on that day for VIP operation. If the operator fails to make such arrangement, the proportionate amount of hiring charges will be deducted for the days the operator fails to provide the aircraft for operation or reimburse the cost of hiring any other aircraft by the State Government whichever is higher.

**7. TRANSPORTATION OF VIPs INSIDE THE AIRPORT:** The operator shall provide a vehicle suitable for VIP use inside Biju Patnaik International Airport at his own cost for the transport of the passengers or Government officers on duty from boarding gate up to the aircraft and back to the Arrival hall of the Airport and extend necessary courtesies to them.

**8. TERMINATION OF LEASE:** Either party i.e. the State Government or the operator can terminate the lease agreement at any time by giving one month's notice or payment of 1 month's monthly charges to the other party in lieu of such notice.

**9. ELIGIBILITY CRITERIA:** In order to be eligible for consideration, the bidder should be fulfilling all the requirements as indicated below:

- Should be an aircraft operator with valid Non Scheduled Operator's Permit (NSOP). Preference will be given to operator/bidder having NSOP business for at least 10 years or more with DGCA certification.
- Preference will be given to operators having at least one serviceable twin engine turbo prop aircraft in its fleet of similar operational capability.
- The aircraft offered should not be more than 10 years old. If none of the bidders satisfies the same, the offers beyond 10 years old aircraft can be taken into consideration.
- Should have experience of operating aircrafts for at least 3 years. Preference will be given to the bidder having past experience of providing similar type of Aircraft to State Government. Participating firms have to provide documents in support of this.
- Preference will be given to the operator having no records of major accidents in last 10 years.

- Preference will be given to the operator having own maintenance organization (DGCA-CAR-145 Approval) as a proof of his maintenance of Aircraft.
- The Operator/Bidder should have turnover of at least Rs. 20.00 crores/annum and the Net-worth should be positive during the FY 2018-19 & FY 2019-20. In case the turn-over is indicated through Partnership firm/Joint Venture, valid documents needs to be submitted in this regard.
- Should have pilots qualified for flying VIPs as per DGCA norms.
- Should have PAN of Income Tax.
- Should have GST registration number (GSTIN).

**10. PILOT:** The aircraft must be flown by two experienced pilots having the required qualifications, rating and experience as prescribed by DGCA from time to time.

**11. SAFETY NORMS:** The operator shall abide by all safety norms as prescribed for VIP operations by the DGCA from time to time.

**12. PAYMENT:** Payment shall be made on submission of Bills with user certificate and supporting documents on monthly basis.

**13. CONSEQUENCES OF DEFAULT IN SERVICE:** Any default in service as indicated in this document and / or the lease agreement shall enable the State Government to terminate the lease upon which the operator shall not be entitled to full reimbursement of its dues apart from taking other penal actions as per the lease agreement.

**14. ACCOMODATION FOR PILOTS:** When the aircraft will be required to be parked/ stationed at places other than Bhubaneswar within the State of Odisha in the course of official tour of VIPs, the pilots and other crew members will be provided Government accommodation that is available on payment of charges prescribed for Government officers. In case the Government accommodation is not available or if the accommodation provided by the Government is not acceptable to them then they have to make their own arrangement of staying in private hotel at the cost of the operator.

**15.** Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and responsibility he has to shoulder

**16.** The contract will normally be awarded to the qualified and responsive bidder offering lowest evaluated bid in conformity with the requirements and specifications. The Accepting Authority shall be the sole judge in this regard.

Government Reserves the right to cancel the Tender without assigning any reason thereof.

**17.** Notification of award of contract will be made in writing to the successful bidder by the Accepting Authority or his representative. The contract will normally be awarded to the qualified and responsive bidder offering lowest evaluated bid in conformity with the requirements and the specifications.

**18.** Tender documents can be downloaded **w.e.f. 10.04.2021** from the website of Government of Odisha as well as Commerce & Transport Department and submit in the office of Director of Aviation, Government of Odisha, Old Terminal Building, B.P.I. Airport, Bhubaneswar between 10 AM and 4 PM on all working days except Sundays and public holidays along with Demand Draft of Rs. 1,500.00 (Rupees one thousand five hundred only) towards tender fee payable at Bhubaneswar in favour of the Director of Aviation, Government of Odisha either in person or through speed post/registered post. The last date of receipt of sealed tender by the Director of Civil Aviation, Government of Odisha is up to **03:00 PM on 03.05.2021**. Offer received after the due date and time will not be entertained.

**19.** The tender will be in two parts i.e. **Part-I (Technical Bid) and Part II (Financial Bid)**.

(i) **Part-I (Technical Bid)** should be submitted in a separate sealed envelope marked "Part-I Technical Bid" which should contain the following,

- Demand Draft of Rs.1500/- towards tender fee as mentioned at Point No 18.
- Power of Attorney/ Authorization with seal of the company, of person signing the bid documents.
- Profile of the Company.
- Detailed technical specification of the aircraft to be offered for hiring. (also indicate the Regd. No., Year of manufacture, Manufacturer's name, total flying hours completed in respect of the aircraft to be offered on hire).
- Details technical specification of other twin-engine turbo prop aircrafts available at the disposal of the operator (also indicate the Regd. No., Year of manufacture, Manufacturer's name, total flying hours completed in respect of the aircraft to be offered on hire).
- Current Certificate of Airworthiness for the aircraft offered with all mandatory modifications complied with.
- Proof that aircraft offered is equipped with dual radio communication and navigation equipment.

- Proof that aircrafts offered are equipped with Instrument Landing System (ILS), Weather Radar, Transponder, CVR/FDR, ELT, GPS, Autopilot, Radio/Radar Altimeter, TCAS/ACAS, GPWS/EGPWS etc. for safe flying and landing of aircraft.
- Proof of the operator holding valid (NSOP) Non Schedule Operator Permit issued by DGCA, Govt. of India.
- Copy of Certificate of incorporation issued by Registrar of Company.
- Details of company strength relating to
  - a) No. of qualified Pilots for flying VIPs as per DGCA norms and
  - b) No. of Licensed Aircraft Maintenance Engineers.
- Details of past performance in providing similar aircraft services on hire during the last three years (Provide the details like name & address of the Organization to which such hiring services have been provided, date of assignment, value of the assignment etc. with copies of the work orders/agreements in support of the past performance).
- Copy of PAN.
- Copy of GST registration certificate.

**(ii) Part-II (Financial Bid)** should be submitted in a separate sealed envelope marked "Part-II –Financial Bid" in the following format:

- Fixed Monthly Charges (inclusive of service & other taxes, mobilisation and demobilisation charges, ground handling and all other allied expenses including fuel) for minimum commitment flying hours of **240 hours** for a period of 1 (one) year
- Total cost for the **period of 1 (one) year** (inclusive of service & other taxes, mobilisation and demobilisation charges, ground handling and all other allied expenses including fuel for minimum commitment flying hours of **240 hours**).
- Hourly flying charges beyond the minimum commitment flying hours (inclusive of service & other taxes, ground handling and all other allied expenses including fuel)

**20.** Both the sealed covers (Part I & II) mentioned above will be enclosed in a common sealed cover and should contain the following inscriptions on top of it: **“TENDER FOR HIRING OF AIRCRAFT ON WET LEASE BASIS”**

**21.** Canvassing in any form in connection with the tenders is strictly prohibited and the tenders submitted by the operators who resort to canvassing are liable for rejection.

**22.** Part-I containing technical Bid of the offer will be opened by the competent authority at **03:30 PM on 03.05.2021** in the office chamber of Director of Aviation near Old Terminal Building of B.P.I. Airport, Bhubaneswar in the presence of the tenderers or their authorized representatives who present themselves at the time of opening of the tender and wish to attend. Part-I of the tenders accompanied with requisite earnest money shall be scrutinized and processed to ensure whether the same are in conformity with the technical requirements. The competent authority will decide who are the bidders whose technical bids are in order and his decision cannot be questioned.

**23.** The envelope containing financial bid will be kept duly sealed and opened only of the technically acceptable tenderers. Normally opening of the financial bid will be done within one week of opening of the Technical Bid for which time and venue of opening the financial bid shall be intimated to the qualifying tenderers through FAX/ letter/ telephone/ email and they may remain present at the time of opening of the Financial Bid.

**24.** The acceptance of the tender will be intimated to the successful tenderer by Government of Odisha and he will be asked to sign the contract/ MoU with the competent authority and should be in readiness to provide aircraft service.

**25.** The bidders has to submit financial bid in clear unambiguous terms and send offer in INR in each and every items.

**26.** The aircraft of the successful bidder should be available round the calendar at the sole disposal of Government of Odisha during the period of contract.

**27.** All completed bid documents and enquiries regarding clarification/ interpretation in connection with this tender should be addressed to:

**DIRECTORATE OF AVIATION,  
GOVERNMENT OF ODISHA  
OLD TERMINAL BUILDING,  
B.P.INTERNATIONAL AIRPORT,  
BHUBANESWAR**

**28.** The competent authority at his discretion may negotiate with the successful/lowest tenderer regarding lowering of the rates or on any other such matters and this action of the competent authority cannot be questioned.

**29.** The authority reserves the right to reject any or all offers without assigning any reason thereof.

**30.** Any dispute arising out of this bid shall be limited to the jurisdiction of Bhubaneswar Court.

S/d

Joint Secretary to Government  
Commerce & Transport Department  
Government of Odisha



## Annexure

Sl. No.	Technical Specification
1	Name of the Manufacturer with Regd. No. Type of Aircraft & Year of making
2	All up Weight (AUW)
3	Name of the Owner with address
4	Name of the Operator with address
5	NSOP License No. & validity from _____ to _____ (copy to be attached)
6	Certificate of Airworthiness validity from _____ to _____ (copy to be attached)
7	Aircraft total hours flown
8	Dual Engine with year of manufacture & total hours flown
9	Power of Each Engine
10	Cruising speed
11	Air conditioned (A.C.) or Non-A.C.
12	Maximum Altitude
13	Seating capacity & arrangement
14	Endurance with all seats occupied
15	VHF (Very High Frequency) Communication [DUAL/SINGLE]
16	VOR (VHF Omni Range) Navigation Single or Dual
17	ADF (Automatic Direction Finder) Single or Dual
18	DME (Distance Measuring Equipment) Single or Dual
19	Radio / Radar Altimeter
20	Weather Radar
21	G.P.S. (Global Positioning System)
22	ELT (Emergency Locator Transmitter)
23	Transponder
24	FDR/ CVR( Flight Data Recorder/ Cockpit voice Recorder)
25	Auto Pilot System (Automatic Flight Control System)
26	ILS (Instrument Landing System)
27	Remarks, if any

## **PROFILE OF PILOTS**

1. Description
2. Name of the pilot with license No., validity & Date of Birth (Pilot should fulfil the DGCA requirement for VIP flight operation)
3. Total Hour Flown
4. Total Hour Flown in type of aircraft
5. Total Hour Flown since last six months in type of aircraft
6. Total Hour Flown since last one month in type of aircraft
7. Total Hour Flown as PIC (Pilot in command in type of aircraft)
8. Total Hours on night flying in type of aircraft
9. Remarks

## **PROFILE OF ENGINEERS**

1. Name of the Engineer with License No., validity & Category
2. Total Year of Experience
3. Total Year of Experience in type of aircraft

