

**PROVERTY AND HUMAN DEVELOPMENT MONITORING (PHDMA)
PLANNING AND CONVERGENCE DEPARTMENT
GOVERNMENT OF ODISHA**


Letter No. 461 /PH, Bhubaneswar

Dated the th15 April, 2021

ADVERTISEMENT

Poverty and Human Development Monitoring Agency (PHDMA) invites applications for the position of **Consultant – Education for Empowerment (E4E)**. Applicants may visit Government of Odisha Portal: www.odisha.gov.in and PHDMA website: www.phdma.odisha.gov.in for detail *Terms of Reference (ToR)* for the positions and Application Form.

The applications along with the relevant documents must reach at the Office of PHDMA, Room No. A2-032, North Annex Building, Lokaseva Bhavan, Bhubaneswar-751001 within **15 days** from the date of publication of this advertisement in a **sealed envelope** through **speed / registered post**. The undersigned reserves the right to accept / reject any or all of the applications without assigning any reason thereof.


15/4/2021
OSD, PHDMA

Memo No. 462 /PH, Bhubaneswar,

dated the th15/4/2021

Copy forwarded to Head, State Portal Group, IT Centre, Lokaseva Bhavan along with the soft copy of this *Advertisement, ToR and Prescribed Application Form* with a request to host the same in the Government of Odisha Portal.


15/4/2021
OSD, PHDMA

Terms of Reference (ToR)

for

Consultant – Education for Empowerment (E4E),
Project Monitoring Unit (PMU)

**Poverty & Human Development
Monitoring Agency**

P & C Department, Lokaseva Bhavan Bhubaneswar, Odisha

Terms of Reference (ToR)

1.0 Background

Poverty & Human Development Monitoring Agency, an autonomous agency under administrative control of Planning & Convergence Department, Government of Odisha. **PHDMA** aims at tracking the progress of poverty alleviation, monitoring and improving human development indicators, undertaking policy analysis, developing appropriate development strategies and programmes and evaluating their impacts on the poor. For tracking the progress of poverty alleviation, **PHDMA** has prepared / published District Human Development Reports(DHDRs), State Human development Report (SHDR) discussing *Multidimensional Poverty Index (MPI)*, Report on State of Food Security and Nutrition in Odisha, State and District Profile of Odisha. Further, **PHDMA** is envisioning some new initiatives on documentation for branding best of practices in the field of sustainable development and livelihood transformation in the State. A compilation of all such initiatives that will serve as a reference point for pro-people governance and repositories of policies and schemes that have impacted peoples live and envision the goal of transformation. Besides, PHDMA, has also ideated to roll out an innovative intervention on “*Education for Empowerment (E4E)*” in order to increase the confidence level of school students through knowledge, skills, values and sensitivity essential for successful citizenship and to provided opportunity to those who are unable to pursue higher education in the conventional mode.

In view of “*Education for Empowerment (E4E)*” intervention, PHDMA is setting up one Project Monitoring Unit (PMU) in collaboration with ‘*Mo School Abhiyan*’ under CSR support fund. Accordingly, the ToR is designed for hiring of a **Consultant – Education for Empowerment (E4E)**, for providing hand holding technical support to the PMU for an initial period of *three (3) years*. Based on requirement and performance of the Consultant, the contract may be extended with the same terms and conditions.

2.0 Objective

1. Establish new models for imparting education.
2. Mainstreaming technology enhanced education learning experience.
3. Redefining priorities in education for the future.
4. Provide strategic guidance and technical support to various Government Initiatives in the Education Sector.
5. Innovate & facilitate in establishing a system of effective implementation & monitoring of schemes / programmes related to education sector.
6. Explore new technologies suitable to adapt the changing methodologies with formulation of new strategies.

7. Provide qualitative inputs in the school Education Sector and relevant themes of Government.
8. And other interventions to catch up the Government Initiatives in the education sector in time to time.

Name of the Position: *Consultant – Education for Empowerment (E4E)*

Scope of Work: The Consultant shall be responsible for providing technical support to PMU. This will include:

- a. Uncover effectiveness of current academic systems in the Upper Primary and Higher Secondary Schools of the State.
- b. Formulate implementation strategies for adoption of innovative models to improve educational qualities in the Schools.
- c. Facilitate in designing of new training programs / workshops for school teachers.
- d. Access learning environment, education programmes, online education system and explore new technologies suitable for Upper Primary and Higher Secondary level.
- e. Managing dataset including collection, curation, tabulation and computation.
- f. Provide technical handholding support for preparation reports PPTs and Factsheets etc.
- g. Provide required guidance to the districts and blocks in implementation of district specific initiatives on “*Education for Empowerment (E4E)*”.
- h. Liaison with Government Departments for mainstreaming “*Education for Empowerment (E4E)*”.

3.0 Deliverables

1. Report on effectiveness of current academic systems in the Upper Primary and Higher Secondary Schools of the State.
2. Report on innovative models to improve educational qualities in the Schools.
3. Training modules for school teachers.
4. Datasets, PPTs and Factsheets on “Education for Empowerment (E4E).”
5. Develop Plan of Action for the activities to be implemented under “*Education for Empowerment (E4E)*”.
6. Progress tracking report towards achievement of the objective and plan of action.
7. Coordinate and document all relevant information that is important for development of innovative proposals under “*Education for Empowerment (E4E)*”.

8. Work in coordination with *Mo School Abhiyan Team* for overall implementation of “Education for Empowerment (E4E).
9. Manage the project compliances and reports.
10. Any other job as assigned by the Member Secretary, PHDMA from time to time as per requirement.

2.0 Essential Qualification and work experience

1. Master degree in Education / Sociology / Economics / Finance & Policy / Management Sciences.
2. Minimum 5 years of experience working in the field of Education and Livelihood.
3. Candidates with working experience in Odisha and knowing Odia language will be preferred.
4. The age limit is 45 years as on 31.03.2021.

4.0 Contract Period

The contract will be for a period of *three (3)* years from the date of signing. The contract may be further extended based on the performance of the Consultant and requirement of the project. The contract may be terminated by either party by giving a prior notice of one month.

5.0 Consultation fees:

- Consolidated Remuneration of Rs 75,000/- per month (including all benefits & statutory taxes) will be made on the basis of work accomplishment chart (time sheet)
- TA/DA will be provided as per norms.
- Any absence during the year will be treated as leave without pay except Government holidays.

6.0 Reporting

- The Consultant will report to Member Secretary, PHDMA / OSD, PHDMA from time to time.
- The consultant will submit work done report on monthly basis by last week of every month.
- The consultancy fee to the Consultant will be paid on monthly basis.
- The payment will be made within 7 days of submission of work done report by Consultant.

7.0 Other Terms & Conditions

- During the period of this assignment in PHDMA / in future, the Consultant shall not divulge the Official Secrets / Studies / Project Documents / Articles undertaken pertaining to PHDMA or P & C Department to any outside person or publish elsewhere.
- The place of work for the Consultant will be in the PMU at the Office of PHDMA, P & C Department, Bhubaneswar, but during the course of this assignment, the Consultant is liable travel to other offices and make field visits as per requirement.

Annexure-I

Poverty & Human Development Monitoring Agency
P & C Department, Lokaseva Bhavan Bhubaneswar, Odisha

Application for Consultant – Education for Empowerment (E4E),
Project Monitoring Unit (PMU)

1. Name of the Applicants :
2. Father's Name :
3. Age as on :
4. Highest Qualification :
5. Permanent Address :

(Affix a recent
passport size
photograph)

6. Address for Communication :

7. Telephone No :

Mobile No:

8. Email Address :

9. Educational Qualification :

Sl.No	Class/UG/PG	Institute	University	%Marks

10. Work Experience:

Sl.No	Name of Organization	Name of the Post	No of Years	Place of Posting (National/State /District/Block level)	Job Responsibility

11. Training attended/conducted on relevant field:

N.B: Attached All educational & Experience Certificate, fresh Resume and Cover Letter

I hereby declare that the information furnished above are true and correct to the best of my knowledge.

Date:

Place:

Signature of Applicant