

ODISHA FARM MACHINERY RESEARCH & DEVELOPMENT CENTRE(OFMRDC)
SATYANAGAR, BHUBANESWAR-751007
Phone No.0674-2571860, Fax No.0674-2572710, Email:ofmrdc.dag@nic.in

Lr. No. _____/Agril., dated the _____ th

To

The Deputy Director(Advertisement)
O/o the Director, I &PR,
Odisha, Bhubaneswar.

Sub:- Publication of Advertisement.

Sir,

Enclosed, please find herewith the advertisement inviting Tenders from reputed manufacturers/MSME Units/Authorised Dealers for supply of Agril. Machinery to this office in both hard & soft copy. The same may please be published in two local Odia Dailies and one National English Dailies at the earliest. I am to request you to kindly take necessary steps for publication of the same at the earliest, as the sale of tender paper starts from 02.03.2021. The copy of news paper may please be sent to the undersigned for record.


Yours faithfully,

Encl:- As above.

Development Engineer,
OFMRDC, Bhubaneswar

Memo.No. 326 /Dt. 01-03-2021

Copy alongwith a soft copy of the advertisement forwarded to the head Portal Group, I.T. Department, Bhubaneswar for information & necessary action with a request to display the advertisement in the Govt. Portal upto 08.03.2021.


Development Engineer,
OFMRDC, Bhubaneswar

Memo.No. _____/Dt.

Copy submitted to the Chief Engineer(Agril.), O/o the D.A. & F.P.(O), Bhubaneswar for favour of kind information & necessary action.

Development Engineer,
OFMRDC, Bhubaneswar

**ODISHA FARM MACHINERY RESEARCH & DEVELOPMENT CENTRE(OFMRDC)
SATYANAGAR, BHUBANESWAR-751007**

Phone No.0674-2571860, Fax No.0674-2572710, Email:ofmrdc.dag@nic.in

Notice No.DE-AGR /325/ 20-21


dt.01.03.2021

SHORT TENDER CALL NOTICE FOR PURCHASE OF AGRIL. MACHINERIES

Sealed tenders are invited in two bid system i.e. Technical bid & Financial bid from reputed manufacturers/ MSME/Authorised dealers for supply of different Agricultural machinery/ implements as detailed in the following table .

Sl.No.	Name of the Machinery Implements	Approximate value (in Rs.)	Cost of tender documents (in Rs.)Bank Draft No./date
1.	Groundnut digger-shaker(Tractor operated)-10 nos.	Rs.40 lakh	Rs.6000/-
2.	Pulse Reaper (Self propelled/tractor operated)-10 nos.		
3.	Patato Planter(Tractor operated)-10 nos.		
4.	Patato Digger(Tractor operated)-10 nos.		

The tender documents may be downloaded from the website of Government of Odisha(www.odisha.gov.in) from 02.03.2021 to 08.03.2021 . The appropriate tender paper cost of Rs.6000/- in shape of Bank Draft drawn in favour of "Development Engineer, OFMRDC, Bhubaneswar" payable at Bhubaneswar must be given while submitting the tender documents.The tender paper may also be obtained from the office of the Development Engineer, OFMRDC, Bhubaneswar from the 02.03.2021 to 08.03.2021 during the office hour between 11 A.M. to 5 P.M. by depositing Rs.6000/- in shape of D.D. drawn in favour of "Development Engineer, OFMRDC, Bhubaneswar" payable at Bhubaneswar. The tender papers may be sent by registered post/speed post/courier addressed to the Development Engineer, OFMRDC, Satyanagar, Bhubaneswar. The last date of receipt of the tender is 08.03.2021 upto 5.30 P.M. The tenders shall be opened on next working day i.e. on 09.03.2021 at 10.30 A.M.. in presence of the tenderers or their authorized representatives. Any clarification may be obtained from the office of the Development Engineer(Phone No.0674-2571860) on working days only from 02.03.2021 to 08.03.2021 during office hours between 11A.M.to 2 P.M. The undersigned reserves the right to cancel any or all tenders without assigning any reason and without incurring any liabilities thereof.


Development Engineer,
OFMRDC, Bhubaneswar

contd--2

SUBMISSION OF TENDER

For all items, the tenderer has to submit the tender in two parts i.e. Technical bid and Financial bid

2. ELIGIBILITY OF TENDER

2.1 Eligibility:

Those who fulfill the following criteria are eligible to participate in the tender.

1. The tenderer must be a reputed Manufacturer/Authorised Dealers of the Groundnut digger Shaker , Pulse Reaper, Potato Planter & Potato digger of different model and capacity.
2. The tenderer shall have experience in field of above mentioned machinery.
3. The tenderer shall submit chartered accountant audited report of his financial transaction for last 3(three) years showing an annual turn over of minimum of Rs.50.00 lakhs (fifty lakh).
4. The tenderer shall have up to date EPF and ESI for his employees. Documents relating to the EPF and ESI registration certificate shall be enclosed in the technical bid.
5. The tenderer shall abide by the design & specification of the Development Engineer, OFMRDC .
6. All after sales support shall be provided directly by the Tenderer.
7. The tenderer shall submit his willingness for providing comprehensive maintenance support of the Machinery & Equipment supplied by him.
8. The tenderer must provide evidence of successful execution of supply orders of Agril. machinery in reputed organizations.
9. The tenderer with experience in supplying the machines in the Government programmes/Govt. institutions will be preferred.

2.2. The tenderer must have up-to-date registration certificate under GST Act & Income Tax Act. Attested copies of GST Registration Certificate & return, Income Tax Return from the Competent authority and PAN Number must be enclosed alongwith the Tender documents.

2.3 GENERAL INSTRUCTIONS:

1. The tenderer has to submit the tender under "Two BID" system i.e. Technical bid and Financial bid in two separate sealed covers mentioning the name of Bid on top of the covers. Both the sealed covers are to be packed in third sealed cover super scribed as

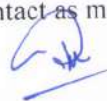
"Tender for supply of Groundnut digger shaker, Pulse Reaper, Potato Planter and Potato Digger" shall be sent to the Development Engineer, OFMRDC, Satyanagar, Bhubaneswar, Dist Khurda, Odisha 751007.

2. The tenders will be opened on 09.03.2021 at 10.30A.M. in presence of the tenderers or their authorised representatives. Authorised representatives will be required to produce their authorization letter before opening of the bid, failing which they will not be allowed to be present.
3. Submission of more than one bid by a particular tenderer under different names is strictly prohibited. In case it is discovered later on that, this condition is violated, all the tenders submitted by such tenderer/s would be rejected or contract cancelled and earnest money deposited will be forfeited.



4. All offers shall be typed or printed clearly in English and the price quoted for each item shall be firm, both in letters and figures and in form of Indian currency.
5. Warranty period, Delivery period and After-Sale-Service conditions, etc. are also to be clearly indicated.
6. The rates and the conditions of the offer will remain valid for 1(one) year from the date of placing order of the tender and no change or alteration of the rate will be acceptable on any account during this period .
7. Submitted tender forms with overwriting or erased or illegible specifications and rate will be rejected.
8. Request from tenderer in respect of additions, alterations, modifications, corrections, etc. of either terms and conditions or rate after opening of the bid will not be considered. However, negotiation may be made before finalization.
9. Tenderers shall carefully examine their bid documents and fully aware of themselves regarding all the conditions, which may in anyway affect the cost thereof.
10. If a tenderer find discrepancies or omissions from the specification or other documents and any doubt as to their meaning, he should at once clarify the same from Development Engineer OFMRDC, Bhubaneswar.

This, however, does not entitle the tenderer to ask for time beyond the due date fixed for receipt of tenders.
11. The bidder should attach self attested photo copies of up- to- date valid GST, up-to-date IT return and PAN documents, the original of which is to be produced at the time of opening of Tech. bid or financial bids or later as required by authority.
12. The Bidders should specify minimum time and maximum time to repair/replace in the event of a failure of a machine.
13. Verbal clarification and/or information given by the purchaser or its employees or representatives shall not be binding on the purchaser.
14. Submission of sealed bid will carry with the implication that the Bidders agrees to abide by the conditions laid down in the detailed particulars of the bid notice.
15. While tenders are under consideration, Bidder and their representatives or other interested parties are advised to refrain from contacting by any means, to the purchaser's personnel or representatives on matter relating to the tenders under consideration.
16. The purchaser, if necessary, will obtain clarification on tenders by requesting such information from any or all the Bidders either in writing or through personal contact as may be necessary.



17. The Bidders will not be permitted to change the substance of his offer after the tenders have been opened. In the event of non-compliance with this provision, the Bidders is liable to be disqualified.
18. The technical/purchase committee is not bound to accept the lowest tender, reserves the right to accept full or part of any tender at its discretion in case of irrational quoted value.
19. The Bidder should supply the full order placed with him within 45 days from the date of placement of order.

3. RESERVATION OF AUTHORITY

1. Purchase committee reserves the right of negotiation of the lowest quoted price of the Bidders.
2. Authority reserves the right to revise the quantity for purchase as and when required.

4. BID SYSTEM

4.1 Part-I: Technical Bid:

Technical Specification along with EMD and original DD towards cost of tender paper

- (i) The Technical bid should contain detail technical description & specification of the machinery/equipment, its indispensable/optional accessories, and the extent to which it conforms to the published specifications along with original printed literature in accordance with as per Annexure-IV & original DD towards cost of tender paper.
- (ii) The firm should be registered and should possess valid and up to date certificate of proof of Income Tax, GST, and Import license. The copy of registration for GST and income Tax should be attached with the offer. Upto date GST and I.T. clearance certificate should be enclosed by the manufacturing firms.

II. Earnest Money Deposit (EMD):

Bidders shall have to deposit earnest money @ 5% of the bid value for the supply of machinery/implements and shall enclose with Technical Bid in shape of DD/**Bank Guarantee** in favour of the "**Development Engineer OFMRDC, Bhubaneswar**", from any of the commercial Bank as specified in Annexure-I failing which no tender offer will be considered at the time of opening of the tender. No request for adjustment of claims outstanding on date, if any, in this respect will be accepted.

(Model Bank Guarantee Forms is to be attached with the Tender Document as Annexure-1).

Exemption from payment of Earnest Money and concessional payment of Performance Security :- As per clause no 4(i) of Finance Department Office Memorandum No 21926/F, Dated 12.08.2015 of Govt. of Odisha:

- i. Notwithstanding the provisions of Para 21 (ii) and paragraph 22 of Finance Department Office Memorandum No. Codes-27/2011-4939/F, dated 13.2.2012, the local MSEs registered with respective DICs, Khadi, Village, Cottage and Handicraft Industries, OSIC & NSIC while participating in tenders of Government Departments and Agencies under its control, shall be exempted from payment of Earnest Money.

- ii. Bid securities of the unsuccessful bidders shall be returned to them at the earliest after expiry of the final bid validity period and latest by the 30th day after the award of the contract. Bid security shall be refunded to the successful bidders on receipt of performance security. Bid security shall be refunded to the successful bidders on receipt of performance security.
- III. The firms offering for supply of Machinery/equipment should submit the Test certificate from the designated Government of India/State Government recognized Institutes/National Level Testing Organisation/Institutes/Government recognised SAUs/ Research & Academic Institutes/Agencies at the time of submission of tender.
- iv. The selected firms should demonstrate the machinery/equipment at their own cost at the place decided by the authority.
- v. The operational manual containing all the specification, capacity and performance of the machinery/ equipment, detail technical literature, CD, Video Clips, etc., should be provided to facilitate the evaluation. Besides, the acceptability of the farmers of the above machinery/ equipment and the demonstration result if available should also be provided with the offers.
- vi. The credential of the firm in respect of selling of offered product in different States may also be provided as documentary proof.
- vii. The manufacturing firms/MSME/Authorised Dealer shall furnish an undertaking in support of their claims and information/ documents submitted. Anything found false/incorrect in course of verification, at any point of time after approval shall be blacklisted and debarred from future transactions with Agriculture Department and also liable for payment/ compensate any loss that may arise due to false undertaking.
- viii. Manufacturing firms/MSME Units/Authorised dealer have to fill up the check list and enclose it with the Technical Bid.
- ix. The manufacturing firms/MSME Units/Authorised dealer willing to undertake to do free service of the machinery & replacement of the defective parts free of cost if required during the guarantee/warranty period will be given preference.
- x. The Manufacturing firms/ MSME Units/Authorised dealer should submit all the documents as per Terms & Conditions in a spiral binding form mentioning the page numbers and contents. No loose sheets will be entertained.
- xi. It should also contain mandatory accessories and prerequisite parts/accessories or facility that are required but not mentioned in the tender. Paper for smooth operation of the machinery with justification.
- xii. The undersigned reserves the right to reject any on the basis of Technical Bid or accept any EoI for a better Technical specification than published in the tender document. In case any tender is rejected on the basis of technical bid, the financial bid corresponding to that tender will not be considered by the tender committee.
- Xiii. The tenderer should submit cost of valid license alongwith the technical bid failing which the offer will be summarily rejected. The certificate so furnished should clearly incorporate the period for which such authorization is valid and the firm name and address



from where after sales services shall be rendered. The applicant should submit a list of individual /firms/ institution to which it had sold the machinery.

xiv. The tenderer shall have to enclose chartered Accountant audit report of last 3 years relating to financial transaction.

xv. Authorised Dealer should attach certified documentary evidence of authorization along with technical bid.

4.3 Part-II: FINANCIAL BID:

The Tender containing the financial bid should show in detail the cost of machinery/implements. The financial bid should show the cost of Machinery/implements discount if any, training for the operators, CMC for 2 years beyond 1 year warranty, packing, transportation, installation, insurance and all taxes (rate and amount) FOR destination. Destination means, at the concerned installation points.

Technical specifications make,model, number, additional or deficiency informs, guarantee/Warranty period , delivery period and post sales service conditions, etc. have also to be categorically indicated in the Technical Bid and Financial Bid.

5. SUBMISSION OF TENDER

- 5.1 The sealed envelope as mentioned in general instruction must show the name of the Bidders and his address and should be super scribed as **"Tender for Supply of Agricultural Machinery/ Implements"** on the top of the envelope. All the documents submitted must be in the papers showing signature of the applicant and printed office name of the Bidders on official seal. All the documents must be submitted in a sequential manner with separator/flags to help in quick scanning of the topics. Wherever possible, data in tabular form should be given.
- 5.2 The tender papers should be sent by Registered post/speed post/Courier and addressed to the Development Engineer OFMRDC, Satyanagar, Bhubaneswar-751007.
- 5.3 The authority will not be held responsible for any postal delay or non receipt of the same. If the office happens to be closed on the last date of receipt or opening of the tender as specified then the tenders will be received /opened on the next working day at the same time and venue unless otherwise notified.
- 5.4 . The tender committee has the right to do independent assessment of the firm's past performance with reference to supply, delivery and after sales service provided if necessary, to verify the authenticity of the firm's credentials.
- 5.5 Even if qualifying criteria are met, the bidders can be disqualified for the following reasons, if enquired and convinced by the Tender Committee as to :
- i. Making a false statement or declaration
 - ii. Past record of poor performance, like supply of substandard machinery/implements, dishonoring terms of warranty/AMC etc.
 - iii. Past record of non –supply or in-ordinate delay in supply of items
 - iv. Past history of any other litigation which is considered a fit ground for such disqualification by the Tender Committee.



v. Any attempt to produce wrong information/false documents shall lead to rejection of the EOI in the present case and shall debar the firm from participating in future tenders.

6. REQUIREMENTS BY BIDDER FOR VALID ORDER PLACEMENT

The successful Bidders will make all necessary arrangements to submit the following documents

6.1 The purchase order shall be valid only after execution of agreement on Rs. 100/- Non Judicial Stamp Paper duly signed before the Notary at Bhubaneswar is signed and authenticated by the two parties.

6.2 10% performance security deposit in shape of D.D./Bankers' guarantee from any Nationalised Bank on the ordered value be made in favour of Development Engineer, OFMRDC, Bhubaneswar as security deposit, without which supply order shall not be released to the concerned firms. The security deposit should valid for the entire warranty period and it shall be returned to the firms after expiry of warranty without interest.

7. REQUIREMENTS BY APPLICANT AT THE TIME OF SUPPLY:

The applicant has to fulfill the following conditions unless specifically mentioned.

7.1 RATING PLATE/ NAME PLATE

Each machinery/implements must have permanently engraved / embossed Sl. No., month & year with the manufacturer's name as sample such as e.g. 001 – 10/19 – OFMRDC.

7.2 PACKING

All the machinery/implements are to be suitably protected as required to prevent damage or deterioration during transit and storage till the time of installation/ supply. The Bidders shall be responsible for any loss or damage in course of transportation, handling or storage due to improper packing till successful installation. The Bidders shall have to replace the damaged machinery/ implements during transit within a week. Failing which the cost of the consignment will not be released.

7.3 DISCOUNT

The rate of discount if any on each machinery/equipment may also be indicated in the Tender specifically.

8 REQUIREMENTS BY BIDDERS AT THE TIME OF SUPPLY AND AFTER SUPPLY.

8.1 Supply:

- a. The material would be delivered by the manufacturer/firm at the OFMRDC, Satyanagar, Bhubaneswar within stipulated period.
- b. Any components, fittings etc. which may has not been specifically mentioned in the specifications but are necessary for the equipments, shall be supplied by the Bidder free of Cost.
- c. The Authority reserves the right to cancel the order or a part, if the supply period delayed more than 7 days, forfeit the E.M.D./ security deposit and also reserves the right to procure the machine from alternative sources giving 7 days notice to the defaulter.
- d. As it is a time bound supply in no case the escalation of cost will be entertained.
- e. In case of delay in delivery or successful installation, a penalty of 0.5 % (Half Percent) of tender value per week shall be levied.
- f. In case the items supplied by the manufacturer/firm are found not up to the specification or rejected for any other reason, no payment will be effected. The manufacturer/firm will be

intimated to take back the stocks at his own cost within a week from the date of rejection and to replace the same within 7 days, failing which the EMD/security deposit will be forfeited.

- g. A selected supplier, if fails to act in accordance with the terms and conditions of supply order or knowingly violates any condition specifically laid down in the EoI or other such document, risks the chance of being black listed by the purchaser for such erratic action.
- h. Supplied manuals/handbooks must cover detailed technical specifications and installation, operation, maintenance and system safety procedures.

8.2 After Sales Service:

During the warranty period & subsequently, after signing of agreement for CMC the applicant shall attend to the problems reported by the users on priority basis. For any problem reported, the tender shall attend and rectify the problem within 7 days. The concerned tenderer will be fully responsible to provide maintenance service.

9 FINANCIAL TERMS :

Performance Security: To ensure due performance of the contract, performance security will be obtained from the successful bidder awarded the contract. Performance security shall be for an amount of 10% of the value of the contract during the time of execution of agreement.

Exemption of concessional payment of Performance Security: As per clause No. 2 of Finance Deptt. Office Memorandum No.13681/F dtd.19.04.2018 & F.D. O.M. No.27928 dtd.16.10.2020 of Govt. of Odisha:

All local MSME and local start ups, if selected through bidding process, would be required to make payment of performance security i.e. @25% of the prescribed security deposit to ensure due performance of the contract.

9.3 PRICES:

- i) Price quoted should be FOR at OFMRDC, Satyanagar, Bhubaneswar, which includes fitting fixing of machineries with trial production.
- ii) The trial run test report of machineries shall be duly certified by the departmental officer-in-charge and Asst. Agril. Engineer in OFMRDC.
- iii) Price should be quoted for unit item in term of Indian currency.
- iv) Purchase order will be placed as a single lot for each type of item or for all the items together, as the case may be.

9.4 DISCOUNT:

The discount offer on each item shall also be indicated in the bid specifically.

10 PAYMENT

Before payment against supply the manufacturer/firm MSME /Authorised Dealer shall have to submit following documents to the paying authority as given below.

10.1 the firm shall have to submit the Invoice in triplicate alongwith delivery challan if any(in triplicate) of the supply to the OFMRDC.

10.2 Payment will be made subject to stock entry certificate and quality check certificate given by the concerned officials of OFMRDC on the body of bill.

11. PENALTY: If delivery is not carried out in time as specified in other part of the tender documents, the applicant /manufacturer will be charged a penalty @ ½% (half percent) per week of the total value of the concerned machinery/ equipment

In the event, the complaints are not attended to and rectified within prescribed time under clause “after sales service” the applicant will be liable to a additional penalty @ Rs.500/- per day of the invoiced value of the tools, inserts and accessories per day from the 15th day of complain till the agricultural machinery/ implements is brought to functional condition which shall be deducted from the EMD /Security Deposit submitted by the applicant.

12. RIGHT TO ACCEPT AND REJECTION OF TENDER:

The right of acceptance of tender and/or awarding contracts rests with the purchase committee. The Purchase committee shall also reserves the right either to reject or accept any/or all tenders, split the orders between different Bidders and place orders for a part of the tender with holding the rest. The purchaser will have exclusive right to alter the quantities of machinery/ Implements at the time of placing the final purchase order.

13. SOLVING DISPUTES:

The Authority & the applicant shall make all efforts to resolve amicably by direct informal negotiation on any disagreement or dispute arising between them under or in connection with this contract.

All disputes arising out of the contract shall be referred to courts under the jurisdiction of the Bhubaneswar Court only.


Development Engineer, OFMRDC, BBSR

DECLARATION

I/We M/s. _____ represented by its proprietor/Managing Partner/ Managing Director having its Registered Office at _____ and its Factory premises at _____ do declare that I/We have carefully read all the conditions of bid in Ref. No. _____ for supply of machinery and other items from the date of publication and will abide by all the terms & conditions of the Bid.

Place:

Signature of the Bidder

Date:

Official Seal: