

CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR

TENDER BOOK

**INVITATION FOR BID
FOR
PROCUREMENT OF 20 KVA ONLINE UPS**

CONTROLLER OF ACCOUNTS, ODISHA, BHUBANESWAR

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CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR

Letter No. 167

Date : 09/02/2021

TENDER CALL NOTICE

Sealed Tenders are invited from the Manufacturer/ Authorized Agent/ Authorized Dealers, registered under the GSA ACT for supply of 20 KVA online UPS and other items as per **Section-III** for the official use in the office of the Controller of Accounts, Odisha, Bhubaneswar. The Tender Paper along with details specification will be available in the official website and hard copy in the office of the Controller of Accounts, Treasury and Account Bhawan, Bhubaneswar, Odisha-751001.

The tender paper can be downloaded from our website <http://caodisha.nic.in>. The downloaded tender documents duly filled in with tender document cost of tender paper for Rs.1000/ in shape of Banker's Cheque / Demand Draft in favour of "CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR" drawn in any scheduled commercial bank payable at Bhubaneswar will be accepted during office hour 11.00 AM. To 5.30 PM from 11.02.2021 to 03.03.2021. The last date for submission of Bids is dt.03.03.2021 (5.30 PM) and the same will be opened on dt.04.03.2021 at 11.30A.M. Controller of Accounts Odisha, Bhubaneswar reserves the right to cancel the Tender wholly or partially without assigning any reason thereof.

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**CONTROLLER OF ACCOUNTS ODISHA,
BHUBANESWAR**

BIDDER DATA SHEET

Sl. No.	Particular	Details
1.	Name of the Client	CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR
2.	Method of Selection	L1 Selection Method (Least Cost Based)
3.	Joint Venture/Consortium	Not Allowed
4.	Date of Issue of Bid Document	11.02.2021
5.	Last Date and Time for submission of Bid	03.03.2021 at 5.30P.M
6.	Date of opening of Technical Proposal	04.03.2021 at 11.30A.M
7.	Date of opening of Financial Proposal	04.03.2021 at 3.30P.M
8.	Bid Processing Fee (Non-Refundable)	1,000/-INR in shape of Banker's Cheque / Demand Draft in favour of "CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR" drawn in any scheduled commercial bank payable at Bhubaneswar.
9.	Earnest Money Deposit (EMD) (Refundable)	Rs.12,000/- in shape of Banker's Cheque/Demand Draft in favour of "CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR" drawn in any scheduled commercial bank payable at Bhubaneswar
10.	Address for Submission of Proposal	CONTROLLER OF ACCOUNTS ODISHA, TREASURY AND ACCOUNTS BHAWAN, BHUBANESWAR-01.
11.	Mode of Submission of Bid	Speed Post / Registered Post / Dropped in the Tender Box at "CONTROLLER OF ACCOUNTS ODISHA, TREASURY AND ACCOUNTS BHAWAN, BHUBANESWAR-01" office only to the address as specified above during the office hour only. Submission of bid through other mode and late bid will be out rightly rejected.
12.	Place of Opening of Technical & Financial Proposal:	Conference Hall of "CONTROLLER OF ACCOUNTS ODISHA, TREASURY AND ACCOUNTS BHAWAN, 3 RD . FLOOR, BHUBANESWAR-01"
13.	20 KVA online UPS	15 days from the date of issue of Purchase Order.
14.	Warranty of 20 KVA online UPS	For a period of 5 years onsite warranty on 20 KVA online UPS and other articles as per Section-II point No.5

For details, please visit: <http://caodisha.nic.in>

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SECTION: I

LETTER OF INVITATION

RFPNo: _____

Dated: _____

Name of the Assignment: Purchase of 20KVA online UPS.

1. **CONTROLLER OF ACCOUNTS ODISHA, TREASURY AND ACCOUNTS BHAWAN, BHUBANESWAR-01** (The Client) invites sealed bids from eligible bidders for purchase of 20KVA online UPS for official use. More details on the proposed assignment are provided at Section – III - Technical Specification of this Bid Document.
2. An Agency will be selected under L1 Basis (Least Cost Based).
3. The bid complete in all respect as specified in the Bid Document must be accompanied with a Non- refundable amount of Rs.1,000/- (Rupees one Thousand only) towards Bid Processing Fee in shape of Banker's Cheque / Demand Draft in favour of "**CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR**" drawn in any scheduled commercial bank payable at Bhubaneswar, Odisha failing which the bid will not be accepted.
4. The bid must be delivered at the specified address as per the Bidder Data Sheet by **Speed post/ Registered Post/ Dropped in the Tender Box** only. The Client shall not be responsible for postal delay or any other consequence. Submission of proposal through any other mode will not be accepted.
5. All the rates and amounts shall be quoted in Indian Rupees (IR) and shall be presumed to be in Indian Rupees unless specifically permitted to be quoted otherwise in this tender document.
6. The last date and time for submission of proposal complete in all respects is 03.03.2021 at 5.30P.M and the date of opening of the technical & financial bid is dt.04.03.2021 at 11.30A.M and 3.30P.M respectively in the presence of the bidder/ bidder's representative at the specified address as mentioned in the "Bidder Data Sheet (Sl. No.10)". Representative of the bidder may attend the meeting with due authorization letter on behalf of the bidder. If any one will come forward to attend the above meeting he/she must submit the original authorization letter from the competent authority of the respective bidders. Only one person against one bid is to be allowed to sit at the time of opening of the bid.
7. This Bid includes following sections:
 - a. Letter of Invitation [Section – I]
 - b. Terms and Conditions [Section – II]
 - c. Technical Specification [Section – III]
 - d. Self Declaration Form – [Annexure – A]
 - e. Evaluation Form – [Annexure – B]
 - f. Price Quotation Form – [Annexure – C]
 - g. Performance Guarantee – [Annexure – D]
8. While all information/ data given in the Bid are accurate within the consideration of scope of the proposed assignment to the best of the Client's knowledge, the Client holds no responsibility for accuracy of information and it is the responsibility of the bidder to check the validity of information/ specifications/ narrations included in this document. The Client reserves the right to accept / reject any/ all proposals / cancel the entire selection process at any stage without assigning any reason thereof. But one can be selected as L1 bidder he/she must accept the price and no withdrawal will be accepted at that time. If that, the EMD of the bidder is to be forfeited without assigning any reason thereof and the L2 bidder is to be requested to supply the items on the rates of L1 bidder.

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CONTROLLER OF ACCOUNTS,
ODISHA, BHUBANESWAR

SECTION – II

TERMS AND CONDITIONS

The bidders are requested to submit the tender as per the Terms and Conditions given below. The tenders not prepared as per our terms and conditions detailed below are liable for rejection.

- 1) The bidders who are black listed by any of the State Government organization/Central Government organization/Public Sector undertaking need not be participated in the tender, If noticed their bid will be out rightly rejected.
- 2) **Bid Price:-** The rate and total price should be entered both in figures and words and any correction should be attested under the Seals of the Firm. No revision of rates from that originally quoted will be allowed within the validity period. The rate should be quoted at work site inclusive of all taxes and duties as per enclosed Price bid format. The prices should be quoted in Indian Rupees only.
- 3) **Bid Processing Fee (Non-Refundable):-** Rs.1,000/- (Rupees one Thousand) only in the form of Demand Draft/ Banker's Cheque in favour of CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR, drawn in any scheduled commercial bank and payable at Bhubaneswar, Odisha failing which the bid shall be rejected. The bid processing fee will be required in all cases either documents collected from CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR Office by paying fee or downloaded from website and submitted to CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR.
- 4) **Bid Security (E.M.D):-** The tender document shall accompany with a Earnest Money Deposit (EMD) Rs.12,000/- without which the tender shall be rejected. The Earnest Money Deposit should be made available in the form of DD/ Banker's Cheque in favour of "CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR," drawn in any scheduled commercial bank and payable at Bhubaneswar, Odisha along with the sealed covers of bids.
 - a) Unsuccessful bidder's E.M.D shall be refunded as promptly as possible on written application without interest, but not later than thirty (30) days after the expiry of the period of bid validity. The successful bidder's E.M.D shall be discharged upon furnishing of the Performance Guarantee on written application.
 - b) The E.M.D may be forfeited due to following reasons:
 1. If the bidder withdraws bid during the period of bid validity specified by the bidder in the bid form.
 2. In case the successful bidder fails to sign the contract in specified time and / or fails to submit the requisite Performance Bank Guarantee.
 3. In case of failure to supply the materials / equipment during the contractual delivery period.
- 5) **Quantity:** - Sealed bids in this tender document have been invited for the supply of the item mentioned below. The approximate quantity required has also been mentioned below.

Sl. No.	Name of the Item	Approximate Quantity	Technical Specification	Warrantee period	Remarks
1	20 KVA online UPS	01	As per Section-III	5 years	-
2	10 KVA online UPS (Numeric make)	01	Do	5 years	All the above items are to be purchased on Buy Back process
03	10 KVA online UPS (AVO make)	01	Do	5 years	
04	5 KVA online UPS (Numeric make)	02	Do	5 years	
05	12v 65ah Battery of make Exide Power Safe	40	Do	5 years	
06	12v 42ah Battery of make Exide Power Safe	16	DO	5 years	
07	12v 26ah Battery of make Exide Power Safe	16	Do	5 years	

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The quantities mentioned above are subject to variations. The rates quoted by the firms shall continue to be valid even if the quantities of items mentioned above are varied. Further, the bidder (s) should certify that the rates quoted by it for the item listed above shall remain valid for one year from the approval of the Purchase Committee.

- 6) **The Purchaser's Right to vary Quantities:** The Purchaser reserves the right to vary the quantity i.e. increase or decrease the number of materials without any change in terms and conditions at the time of placing the orders or during the execution of the Contract.
- 7) Each page of this tender document should be signed by the bidder with seal in token of having read, understood and accepted the terms and conditions of this contract.
- 8) **Taxes & Duties:**
 - a. The bidder will be entirely responsible for quoting the correct taxes & duties, other local taxes or levies if any, license fees, etc, he has to incur until completion of the contract. For the purpose of evaluation the bidder should clearly indicate the cost of the item, GST and any other taxes & levies payable in the respective columns.
 - b. If the rates of statutory levies assumed by the bidder are less than the actual rates prevailing at the time of bidding, the purchaser will not be responsible for such errors. If the rates of statutory levies assumed by the bidder are later proved to be higher than the actual/ correct rates prevailing at the time of bidding, the difference will be passed on to the credit of the purchaser.
- 9) **Eligibility:** The Bidder should give the following details along with the bid documents :
 - a) GST (GST registration copy to be attached)
 - b) Single price for each item.
 - c) Alternative price/ conditional offer shall not be accepted.
 - d) All products must be ISI certified.
 - e) Self Declaration (As per **Annexure – A**)
 - f) The rates should be inclusive of the cost of the product, transportation, delivery at the FOR destination and installation, etc. No extra cost is to be given to the L1 bidder for the above charges.
- 10) **Financial bid:** The financial bid be submitted in a separate sealed envelope super scribed as "Financial bid". All the papers in the documents should be signed by the Authorised signatory with seal. The rates of each items to be quoted on the base price (per unit) as per **Annexure-C**. If any financial bid is submitted in open document, that should not be accepted and the bid is to be rejected. The price quoted once that shall not be changed during the validity of the tender.
- 11) **Mode of submission of Technical bid and Financial bid:** The Technical bid and the Financial bid should be sealed by the bidder in separate cover and duly superscripted as "Technical bid" and "Financial bid" respectively and both the sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed on the top of the outside cover as Tender document for supply of 20 KVA online UPS & other articles. The name and address of the bidder should be written clearly on left bottom of the outer cover.
- 12) **Evaluation of Bid:**

The purchaser will evaluate and compare the bid determined to be substantially responsive as per **Annexure –B** and the requirement of which are as follows:

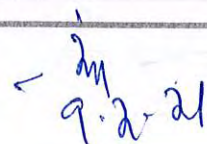
 - a) Are properly signed and
 - b) Confirmed to the terms and conditions and specifications.
 - c) Quoted as per the format
 - d) The bids would be evaluated for all the items together.
- 13) **Freight:-** The rate quoted to be of inclusive of Freight charges and other incidental charges, if any.
- 14) **Packing & Forwarding:-** The rates quoted to be inclusive of packing & forwarding charges.
- 15) **Manner of Execution:** All materials to be supplied under the contract shall confirm to the relevant Specifications.
- 16) **Delivery:** - The materials should be delivered within 15 (Fifteen) days from the date of issue of the letter of Award or purchase order.

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Section - III

Technical specification of 20 KVA online UPS (Easy UPS 3S) for one hour backup.

Rated Power (kVA/kW)					
Easy UPS 3-1		20/20			
Normal AC supply input					
Input voltage (V)	380/400/415 V (Three-phase + Neutral)				
Frequency (Hz)	45 – 65 Hz				
Input power factor	>0.99				
THDI	<3% for 10 kVA UPS, <4% for 15-40 kVA UPS				
Input voltage range	304 V to 477 V at full load				
Dual mains input	Yes (default: single mains input)				
Output					
Nominal output voltage (V)	3:1 – 220/230/240 V				
Efficiency: Double conversion mode	Up to 96%				
Efficiency: ECO mode	Up to 99%				
Overload capacity in normal operation	130% for 10 minutes and 130-150% for one minute				
Output voltage tolerance	+/-1%				
Communication and management					
Communication interface	RS232, RS485, USB, dry contact, Modbus TCP/IP, optional network card				
Control panel	Multi-function LCD, status and display console				
Weights and dimensions					
UPS for external batteries, unpackaged/ shipping dimensions (H x W x D, mm)	530 x 250 x 700 mm/ 772 x 400 x 857 mm	530 x 250 x 700 mm/ 772 x 400 x 857 mm	770 x 250 x 800 mm/ 1015 x 400 x 982 mm	770 x 250 x 800 mm/ 1015 x 400 x 982 mm	770 x 250 x 900 mm/ 1015 x 400 x 1050 mm
UPS for internal batteries, without batteries, unpackaged, shipping dimensions (H x W x D, mm)	1400 x 380 x 928 mm/ 1640 x 563 x 1014 mm	1400 x 380 x 928 mm/ 1640 x 563 x 1014 mm	1400 x 380 x 928 mm/ 1640 x 563 x 1014 mm	1400 x 500 x 969 mm/ 1640 x 683 x 1114 mm	1400 x 500 x 969 mm/ 1640 x 683 x 1114 mm
UPS for external batteries, unpackaged/shipping weight (kg)	36/50	36/50	58/75	60/77	70/86
UPS for internal batteries, without batteries, unpackaged/shipping weight (kg)	112/145	112/145	122/158	152/190	158/195
Battery string (1 string/4 modules), unpackaged/shipping weight (kg)	27 kg per module/28 kg per module				
Regulatory					
Safety	IEC/EN62040-1-1		Performance	IEC 62040-3	
EMC/EMI/RFI	IEC 62040-2		Environmental	IEC 62040-4	
Markings	CE,RCM, EAC, WEEE				
Battery type					
Battery type	VRLA				
Nominal DC bus (100% load)	+/-192 to +/-240				
Charging power in % of output power (selectable)	1-20%				
Environmental					
Operating temperature	0°C to 40°C				
Relative humidity	0 to 95% non-condensing				
Operating elevation	0 to 1,000 m at 100% load				
Audible noise at 1 m from unit	10-20 kVA: 60 dBA at 100% load; 30-40 kVA: 63 dBA at 100% load				
Protection class	IP20				
Warranty	One year with Schneider Electric-certified Field Service Representative or Certified Service Partner Start-up Service (sold separately)				
	* Extended warranty for four years on UPS to be added.				
	* Battery should be Amaron Quanta with four years Guaranty.				



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The following items are to be buyback against the procurement of 20 KVA online UPS (Easy UPS 3S) for one hour backup.

Sl. No.	Items	Quantity	Date of Purchase	Remarks
1	10 KVA online UPS of Numeric make	1	13.07.2004	Working condition
2	10 KVA online UPS of AVO make	1	16.01.2010	Working condition
3	5 KVA online UPS of Numeric make	2	25.02.2008	Working condition
4	12v 65ah Battery of make Excide Power safe	40	13.03.2015	Working condition
5	12v 42ah Battery of make Excide Power safe	16	16.05.2014	Working condition
6	12v 26ah Battery of make Excide Power safe	16	16.05.2014	Working condition

- 17) **Payment:** No advance payment shall be made to the selected bidder. 100% value of each consignment will be paid within 45 days of receipt of materials in good conditions at desired destination and successful installation of the items subject to receipt of Test Certificates.
- 18) **Inspection:-** The Competent authority will depute any authorized person for pre-despatch inspection for which Bidder has to provide necessary assistance and facilities at its work site. Physical inspection of the materials shall be carried out at destination after receipt of materials. The materials not found suitable during inspection, will be rejected. The supplier shall issue a certificate conforming the supply of item with specification indicated in the tender document.
- 19) **Free Replacement:-** Free replacement for loss or damage of materials during transit shall be made good by the bidder immediately on receipt of information from the consignee/purchase without waiting for settlement of your claim with the Carriers and Insurers. The Tender Inviting authority is no way responsible for any damage of the materials during transportation.
- 20) **Validity:-** Price should be firm and offer should be valid for a period of 12 (twelve) months from the date of opening of the tenders / placement of work order. Bid with lesser validity period will be rejected outrightly at the time of opening of the tender. Bid with conditional validity or rates will be rejected outrightly at the time of opening of the tender.
- 21) **Performance Guarantee:** Seller shall give a Performance Bank Guarantee to the tune of 10% of the total contract value of the purchase order in shape of Bank Guarantee as per Annexure-D from any Nationalized Bank or scheduled Bank in favour of "CONTROLLER OF ACCOUNTS, BHUBANESWAR on a non- judicial stamp paper of worth Rs. 100/- (Rupees One hundred) only strictly as per enclosed Annexure - D should be furnished to this office within 10 days of receipt of the work order. The Bank Guarantee if furnished towards performance security should be enforceable and payable at Bhubaneswar and shall be valid for the period of warranty.

If the successful bidder is a MSME/MSE /Khadi Village, Cottage & Hand Craft Industries, OSIC & NSIC registered bidder, no relaxation is to be given in Cost of Tender Paper/EMD/ Performance Security


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21. **Penalties:**

If any document or information furnished by the bidder in the tender during procurement process is found to be misleading or incorrect at any stage the tender of the relevant bidder shall be cancelled and the concerned bidder shall be black listed for participating in tender for at least subsequent 2 years of similar nature in coming years.

22. **Resolution and dispute:**

i) Further, if any legal complicacy arises that shall be under the jurisdiction of the Hon'ble High Court of Odisha.


**CONTROLLER OF ACCOUNTS,
ODISHA, BHUBANESWAR.**

SELF DECLARATION FORM

From

To

Sir,

1. I / we, the undersigned do hereby declare that, I / we have never ever been blacklisted and / or there were no debaring actions against us for any default in supply of material / equipments or in the performance of the contract entrusted to us in any of the Government Offices /Central Government offices / Private Organizations of India.

2. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the quotation stage, my quotation/contract shall be liable for cancellation / termination without any notice at the sole discretion of the purchaser.

Yours faithfully,

Place:

Date:



Signature of the Bidder
(with seal)

(This form shall be duly filled-up and signed by the Bidder & submitted along with the original copy of the Bid.)

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EVALUATION FORM

Sl. No.	Particulars	Yes/ No
1	Hard copy of the downloaded tender book with seal and signature of the authorized signatory of the bidder in each page of the book	
2	Covering letter to the Tender Inviting Authority with a certificate of acceptance of the terms and conditions of the tender as per format ----- -----	
3	Name of the bidder	
4	Detail address, Tel No/ Mobile No. of the bidder	
5	The bidder is a Manufacturer / Authorized Agent/ Authorized Dealers, furnished relevant documents.	
8	Required Cost of Tender paper furnished.	
9	Required EMD in DD/ Bankers Cheque.	
10	Inspection/ Test Certificates by user, enclosed with the bid.	
11	Copy of the GST registration Certificate.	
12	Self Declaration.	
13	Evaluation Form.	
14	Copy of Pan Card	
15	Non-conviction certificate------(As per annexure-A)	
16	Undertaking in the letter pad of the bidder to the effect that it is the responsibility of the bidder for any damage arising because of delay in supply/supply of poor quality and non-supply of items as per annexure.	

I do hereby certify that the above mentioned particulars are true and correct.

Full Name and Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I have signed and submitted the bid personally/under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the terms and conditions of the tender. This is also certified that our manufacturing firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Signature :

Date :

Name :

Address :

Designation :

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PRICE QUOTATION FORM

SL No.	Description of Goods	Qty.	Make	Model	Quoted Rate (per unit) in INR	Quoted Rate for buyback (per unit) in INR	GST	Total
1								
2								
3								
4								
5								
6								
7								
	Total							

Gross Total quoted amount (including all taxes & charges):

Rs. _____ (In Figures) Rupees _____ (In Words)

Note:

1. The Price to be quoted by the bidder shall include all the cost and taxes.
2. Bidders are required to submit all certifications of equipment as mentioned above at the time of submission of the bid only. Any submission of certification after Bid Opening process will not be entertained.

Signature of the Bidder

Name of the Firm/Agencies

Address

Date

Seal

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**PROFORMA FOR COMPOSITE BANK GUARANTEE FOR SECURITY DEPOSIT,
PAYMENT AND PERFORMANCE**

To
The **CONTROLLER OF ACCOUNTS ODISHA,
BHUBANESWAR**

This Guarantee Bond is executed this day of _____ by us the _____ bank at
_____ Po _____ P.S. _____ Dist _____ State _____

Whereas CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR (here in after called "the Purchaser") has placed Purchase order No _____ Date _____ (hereinafter called "the Agreement") with M/S _____ (hereinafter called "the Bidder") for supply of (name of the material) and whereas CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR has agreed (1) to exempt the Contractor from making payment of security deposit, (2) to release 100% payment of the cost of materials as per the said agreement and (3) to exempt from performance guarantee on furnishing by the Bidder to the CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR a composite Bank Guarantee of the value of 05% (five percent) of the bidding price of the said Agreement.

1. Now, therefore, in consideration of CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR having agreed (1) to exempt the bidder for making payment of security deposit, (2) to release 100% payment to the Contractor and (3) to exempt from furnishing performance guarantee in terms of the said Agreement as aforesaid, we the Bank, _____ Address _____ (code No. _____) (hereinafter referred to as "the Bank") do hereby undertake to pay to the CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR an amount not exceeding Rs. _____ (Rupees _____) only against any loss or damage caused to or suffered by CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR by reason of any breach by the said Bidders(s) of any of the terms or conditions contained in the said Agreement.
2. We, the Bank do hereby undertake to pay the amounts due and payable under the guarantee without any demur, merely on a demand CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR stating that the amount claimed is due by way of loss or damage caused to or suffered by CONTROLLER OF ACCOUNTS, BHUBANESWAR by reason of any breach by the said Bidder(s) of any of the terms or conditions contained in the said Agreement or by the reason of any breach by the said Bidder's failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____ (Rupees _____) only.
3. We, the Bank also undertake to pay to CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR any money so demanded not withstanding any dispute or dispute raised by the Bidder(s) in any suit or proceeding instituted/ pending before any court or Tribunal relating thereto our liability under this Agreement being absolute and un-revocable.

The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the Contractor(s) shall have no claim against us for making such payment.

4. We, _____ the Bank further agree that the guarantee herein contain shall remain in full force and affect during the period that would be taken for the performance of the said Agreement and it shall continue to remain in force endorsable till all the dues of CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR under by virtue of the said Agreement have been fully paid and its claim satisfied or discharged or till CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Bidder(s) and accordingly discharge this guarantee and will not be revoked by us during the validity of the guarantee period.

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Unless a demandor claim under this guarantee is made on us or with _____ (Local Bank, Name, address and code No.) _____ Bhubaneswar in writing on or before _____ (date) we shall be discharged from all liability under this guarantee thereafter.

5. We, _____ the Bank further agree that CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said Bidder(s) and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said Contractor(s) or for any forbearance act or omission on part of CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR or any indulgence by CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR to the said Bidder(s) or by any such matter or thing whatsoever which under the law relating to sureties would but for this provisions have effect of so relieving us.
6. The Guarantee will not be discharged due to change in the name, style and constitution of the Bank and or Contractor(s).
7. We, _____ the Bank lastly undertake not to revoke this Guarantee during its currency except with the previous consent of CONTROLLER OF ACCOUNTS ODISHA, BHUBANESWAR in writing.

Dated _____ the day of Two Thousand _____

Notwithstanding anything contained herein above.

Our liability under this Bank Guarantee shall not exceed Rs. _____ (Rupees _____) only.

The Bank Guarantee shall be valid up to _____ only.

We or our Bank at Bhubaneswar (Name & Address of the Local Bank) are liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us or our local Bank at Bhubaneswar a written claim or demand and received by us or by Local Branch at Bhubaneswar on or before Dt. _____ otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

For _____
(Indicate the name of the Bank)

N.B.:

1. Name of the Bidder:
2. No. & date of the Purchase order / agreement:
3. Amount of P.O.:
4. Name of Materials:
5. Name of the Bank:
6. Amount of the Bank Guarantee:
7. Name, Address and Code No. of the Local Branch:
8. Validity period or date up to which the agreement is valid:
9. Signature of the Constituent Authority of the Bank with seal:
10. The Bank Guarantee shall be accepted only after getting confirmation from the respective Banks.

Name & addresses of the Witnesses with signature:

Tender Paper for Purchase of Desktop, Laptop, Tablet and Printer

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