

Government of Odisha
Industries Department

QUOTATION CALL NOTICE

IV-OE-03/2020 1748 /I. Bhubaneswar, dated the 18/2/2021

Sealed Quotations in plain paper/letter pad are invited from the intending Registered Firms/Suppliers located at Bhubaneswar having valid GST Registration Certificate/ Income Tax Clearance Certificate and PAN Card for supply of Computer consumables and refilling of Printer Toner Cartridges for official use in Industries Department. The details of these articles are enclosed herewith for reference. The Quotationer shall have to furnish their offer/price of the articles including taxes there on in the following format, along with terms and conditions if any. The prices quoted should remain valid for one year as need based orders will be placed from time to time. The Quotationers should deposit **earnest money of Rs.2000/- (Rupees Two Thousand)** only in shape of A/C Payee Bank Draft/Pay Order payable to the DDO-cum-Under Secretary to Government, Industries Department which will be refunded to the Quotationers those quotations are not accepted. The EMD of the successful Bidder /Quotationer will be converted to Security Deposit to be reserved with this Department for a period of one year. In case of failure to supply the consumables in time or to maintain quality of the items the EMD will be forfeited.

The quotations should reach the undersigned by **01.03.2021 up to 5.00 P.M.** at the latest and quotations shall be opened on the same day at **5.00 P.M.** in the presence of Quotationers or their authorized Representatives if they so desire. The short list shall be made basing on the lowest rate as well as basing on quality of the articles offered by the quotationers. The authority reserves the right to reject all or any quotation/quotationers without assigning any reason thereof. The quotations received incomplete or after the scheduled date and time shall be summarily rejected.

The accepted Quotation will be valid for a period of one year from the date of acceptance or a decision to the contrary is taken by the Industries Department.

FORMAT FOR OFFER

Name of the firm
(with full particulars)

Sl. No.	Item	Make/ Brand	Unit Pack	Unit Price (In Rs.)	Tax GST	Total price	Remarks.
1	2	3	5	6	7	8	9

* The Bidders Should submit separate quotations for New original Printer Toner Cartridges and refilling of the same Printer Toner Cartridges

Kbahu
18.02.21
Under Secretary to Government

Memo No. 1749 /I. Bhubaneswar, dated the 18/2/2021

Copy forwarded to all Departments with a request to display the notice in their Notice Board for wide publicity.

Klehw
18-02-21

Under Secretary to Government

Memo No. 1750 /I. Bhubaneswar, dated the 18/2/2021

Copy forwarded to the Notice Board of Industries Department / 5 (five) spare copies to O.E. Section.

Klehw
18-02-21

Under Secretary to Government

Memo No. 1751 /I. Bhubaneswar, dated the 18/2/2021

Copy forwarded to the Chief Receptionist, Lokseva Bhawan / Receptionist, Kharavel Bhawan for information and necessary action.

They are requested to issue necessary entry Pass for Kharavela Bhawan to the intending bidders to submit their quotations in Industries Department.

Klehw
18-02-21

Under Secretary to Government

Memo No. 1752 /I. Bhubaneswar, dated the 18/2/2021

Copy with copy of the enclosure forwarded to the Head, State Portal Group, IT Centre, Lokseva Bhawan, Bhubaneswar(E-mail- tendersorissa@gmail.com) for hoisting the Quotation Call Notice on the Government of Odisha Website for wide publicity of the Notice.

Klehw
18-02-21

Under Secretary to Government

List of Computer Consumables

SI No.	Name of the Articles	Remarks
1	Toner Cartridge (HP) 36 A	The Bidders Should submit separate quotations for Original Printer Toner Cartridges and refilling of the same Printer Toner Cartridges
2	Toner Cartridge (HP) 12 A	
3	Toner Cartridge (HP) 88 A	
4	Toner Cartridge (Canon) 103/303/703	
5	Toner Cartridge (Canon) 925	
6	Canon Toner Cartridge (050)	
7	Canon Drum Cartridge (050)	
8	Toner Cartridge for Samsung Printer ML-2161 (101S)	
9	Toner Cartridge for Samsung Printer SCX-4521/ SCX 4021S (119S)	
10	Toner Cartridge for Samsung Printer Pro Xpress-M3320ND (203S)	
11	Toner Cartridge for Samsung Printer ML-3310ND (205S)	
12	Toner Cartridge for Samsung Printer Xpress-M-2876 ND (116 L)	
13	Ribbon Cartridge EPSON-LQ-1310	
14	External Hard disk	
15	Computer Extension Cord	
16	Computer Key Board	
17	Computer Mouse	
18	Mouse Pad	
19	Computer Vacuum Cleaner(Dust throwing)	
20	Computer Key Board Cleaner Brush	