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**MINUTES OF THE MEETING OF THE TENDER COMMITTEE FOR SELECTION OF SERVICE PROVIDER TO PROVIDE 4(Four) DEOs FOR A PERIOD OF ONE YEAR HELD ON 02.11.2020 UNDER THE CHAIRMANSHIP OF PRINCIPAL SECRETARY, LAW.**

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The Tender Committee Meeting was held on 02.11.2020 under the Chairmanship of Principal Secretary to Govt., Law Department for selection of a service provider to provide the service of Four DEOs for a period of one year w.e.f.09.11.2020.

The following Members of the Committee were present:-

1. Sri Bhagaban Prasad Sahoo, Joint Secretary, Law
2. Sri Tarakanta Bhakta, Deputy Secretary, Finance
3. Sri Dileswar Majhi, AFA-cum-Deputy Secretary, Law

In response to the Tender Call Notice issued on 09.10.2020, 11 (Eleven) bids were received within the stipulated date i.e. 28.10.2020 (5.00 PM) in this office. The bidders were asked to remain present during opening of the bids. The technical bids were opened on 02.11.2020 at 5 PM in the presence of 11 (Eleven) bidders (their representatives) in the conference hall of Revenue & DM. Department.

Bids were received from the following firms:

- 1.M/S Shree Solutions & Services
- 2.M/S Nirakar Security & Consultancy
- 3.M/S Premier Security
- 4.M/S Group N-5 Security
- 5.M/S R.R. Enterprises
- 6.M/S E-1 Security Services
- 7.M/S Samari Empowerment Services
- 8.M/S Odisha
- 9.M/S Sumit Security
- 10.M/S Blaze Security
- 11.M/S Dash Suppliers

As agreed by the Members of the Committee as well as representatives of the bidders present, all the 11(Eleven) bids were opened and necessary compliance with regard to the essential requirements such as furnishing of

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EMD, Registration Certificate, PAN Number, IT Returns, EPF Registration Number, ESI Registration Number, GST Registration Number, Bank Statements, Turnover and Experience were scrutinized and necessary entries were made as per check-list on which, the representatives of Eleven bidders present endorsed their signatures. The representatives of the bidders duly noted the observations as per the check-list. All the Eleven firms have furnished their bids as per the terms and conditions of the tender call notice.

The financial bids were then opened in presence of the Committee Members as well as the representatives of bidders. While considering the financial bids, the Committee Members took into account the observation of Finance Deptt. vide their UOR No.109/SEST dated 07.01.2013 addressed to Home Department that bids with 'Nil' or very 'low' service charge can be treated as non-responsive bids, and hence, are liable to be rejected. The Members further took into account the fact that the bids must confirm to all statutory requirements such as EPF, ESI and GST etc. As per the prevailing rate, the rate of deduction of EPF contribution is 13 %, that of ESI at 3.25 % ( w.e.f.01.07.2019) and GST at 18 %. As per Finance Deptt. Circular No.28090 dated 22.09.2017 the minimum take-home remuneration for a DEO is Rs.8880/- per month. But inadvertently the same was mentioned in the tender notice as Rs-8800/-. Hence, the bids were examined in detail by taking into account Take Home remuneration as Rs.8800/- with EPF-13% , ESI-3.25% along with their quoted service charges.

In such premises, the financial bids of the eligible bidders were found to be as follows:-

Sl.No.	Name of Service Provider	Take Home Remuneration	EPF (13%)	ESI (3.25%)	SC	GST (18%)	Total	Price Quoted by the Service Provider
1	Shree Solution	8800	1144	286	69	1853.82	12152.82	12152.82
2	Nirakar Security	8800	1144	286	227.10	1882.28	12339.38	12449.11 (THR as Rs.8880/-)
3	Blaze Security	8800	1144	286	7.01	1842.66	12079.67	12079.67
4	Premier Security	8800	1144	286	50	1850.40	12130.40	12240.14 (THR as Rs.8880/-)

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5	Group N-5	8800	1144	286	49	1850.22	12129.22	12129.22
6	Dash Supplier	8800	1144	286	1.00	1841.58	12072.58	12087.57
7	E-1 Security	8800	1144	286	1.00	1841.58	12072.58	12072.58 (THR as Rs.8880/-)
8	R.R Enterprise	8800	1144	286	34.50	1847.61	12112.11	12112.11
9	Samari Empowerment	8800	1144	286	205.62	1878.41	12314.03	12314.04
10	Sumit Security	8800	1144	286	1	1841.58	12072.58	12072.58
11	Odisha	8800	1144	286	132	1865.16	12227.16	12123

From a cursory glance at the above table, it is seen that the bids of M/S Blaze Security & Services, M/S E-1 Security, M/S Dash Suppliers & M/S Sumit Security Services are liable for rejection being non-responsive since the service charge quoted by them is too low. That apart M/S Odisha has quoted EPF @11% instead of @13% and hence, is liable for rejection.

Out of the remaining Six bids, M/S R R Enterprises, Bhubaneswar has quoted the lowest price i.e. Rs 12,112.11 ( rounded off to Rs 12,112/-) and hence, is to be treated as L-1 among the eligible bidders.

Therefore, considering the nature of work for which the tender has been floated, the Committee Members unanimously decided to select M/S R R Enterprises as the most eligible among the Six.

The Committee resolved accordingly.

The meeting ended with vote of thanks to and from the Chair.

**( Sashikanta Mishra )**  
Principal Secretary  
Law Department

**( Dileswar Majhi )**  
AFA-cum-Dy.Secretary  
Law Department

**( Tarakanta Bhakta )**  
Deputy Secretary  
Finance Department

**(Bhagaban Prasad Sahoo)**  
Joint Secretary  
Law Department