

Government of Odisha
Parliamentary Affairs Department

No. 6061 /PAD, Dated. 07-12-2020

File no. : 29321800102020 (ME-4-08/2020)

TENDER CALL NOTICE

Sealed quotations / tenders are invited from GST and Govt. Registered Travel Agencies / Tour Operators or private individuals for providing (02) two nos of BS-IV compliant Petrol Vehicles of Zest/Tigor/Swift Dzire/ Xcent / Etios (Petrol) category including driver on monthly hire basis, which shall confirm to the terms and conditions (**Annexure-1**) for official use in the office of Government Deputy Chief Whip and Leader of Opposition.

- 1) The vehicle must be in road worthiness condition, shall not be more than 3 years of old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Pollution Under Control Certificate, Tax Clearance Certificate etc. which are mandatory for plying of vehicle.
- 2) The driver of the vehicle must have valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of **Rs.5000/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of Joint Secretary to Government, Parliamentary Affairs Department and submitted along with the tender as security deposit. After completion of the tender process the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants).
- 6) The vehicle must achieve fuel efficiency of **17 Kms. per litre** .
- 7) The details of the make and year of manufacture of the vehicle, registration no. mileage (Kms. covered per litre) and name of the driver with Driving License no. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Annexure-III).
- 8) The quotation completed in all respect should reach the undersigned on or before **21.12.2020 by 12.00 Noon** and shall be opened on the same day at 12.30 P.M. in the presence of the bidders or their authorized representatives.
- 9) The application form of quotation / tender containing General Bid Information & Terms and Conditions for Hiring of vehicles etc. will be available with Parliamentary Affairs Department on **payment of Rs.100/- from 09.12.2020 to 17.12.2020** during the office hours.

Keeping in view of the Covid-19 pandemic , the tender documents may also be downloaded from the website of Parliamentary Affairs Department i.e www.pa.odisha.gov.in by submitting a Bank Draft of Rs.100/-(One Hundred) done in favour of Joint Secretary to Government, P.A Department. The bidder while submitting the Bank Draft through registered post/ speed post must mention their complete mailing address in order to forward

10) The application received without receipt towards payment of General Bid Information will not be entertained.

11) Any doubt regarding the hiring process may be clarified by contacting the P.A Department Office Telephone No- **0674-2322614** during the office hour.

12) The Authority reserves the right to dismiss or reject any application received incomplete without citing the reason thereof.


(Manamohan Barik)

Joint Secretary to Government
Parliamentary Affairs Department

Memo No. 6062 /PAD, Dated. 07.12.2020

Copy forwarded to the Head State Portal Group, IT Centre, Secretariat with a request to display the Notice in the State Government website for wide publicity/ All Departments/ A.D.M., Bhubaneswar/ Commissioner, B.M.C. with a request to display the Notice in their Notice Board for widely publicity.


Joint Secretary to Government

Memo No. 6063 /PAD, Dated. 07.12.2020

Copy forwarded to the Information and Public Relations Department with a request to take necessary steps for early publication of this Tender Call Notice in a single issue of a **widely circulated Odia daily on or before 10.12.2020**. A copy of the publication along with Bills in triplicate may please be sent to this Department for needful.


Joint Secretary to Government

Memo No. 6064 /PAD, Dated. 07.12.2020

Copy forwarded to the Chief Receptionist, Secretariat/ A.C.P., Secretariat Security/ Additional Secretary to Government, Home Department with a request to facilitate the Tenderors to collect the form of quotation / tender from Parliamentary Affairs Department on any working day from **10.12.2020** and to participate in the Tender process on **20.12.2020** / Copy to Notice Board, Parliamentary Affairs Department/ 5 (five) spare copies to P.A., O.E-II Section.


Joint Secretary to Government

Annexure - IIIGENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture : -
- 4) Model : -
- 5) Date of registration:-
- 6) Name & complete address of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)
Mobile Telephone.....

“ Certified that the information submitted above is true to the best of my knowledge and belief .”

Seal & Signature of the
Quotationer/Tenderer