

**POVERTY AND HUMAN DEVELOPMENT MONITORING AGENCY  
PLANNING AND CONVERGENCE DEPARTMENT  
GOVERNMENT OF ODISHA**

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No. 573 /PH, Bhubaneswar  
PHDMA-4/20

Dated the 04<sup>th</sup> November, 2020.

**Invitation for Expression of Interest (EOI)**

Poverty and Human Development Monitoring Agency, (PHDMA), Bhubaneswar, Odisha is an autonomous agency under administrative control of Planning & Convergence Department, Government of Odisha. The Agency is registered under Society Registration Act 1860 and aims at monitoring human development indicators, assessing the impact of various developmental programmes, documentation for branding best practices in the field of sustainable development and livelihood transformation in the State. Besides, the Agency is undertaking research projects on poverty, human development, food security & nutrition and evaluation of various socio-economic development programmes.

PHDMA invites **Expression of Interest** from the interested Organization/ Individual (*i.e., Consultancy Firm / Educational Institution / NGOs*) to be **empanelled** for undertaking documentation work such as preparation of *Advocacy Document, Human Interest Stories, Case Study, Policy Paper, Impact Analysis*. The Individual / Organization interested to take up the documentation work need to satisfy following criteria for being eligible for consideration. They must have:

- i. an experience of at least 3 years in aforementioned field in Government or in Organization of National and International repute, or independent with a body of work.
- ii. to submit their Application as per the prescribed format (as at **Annexure-I**).

Interested Organization/ Individual can apply for **empanelment** by indicating their details including previous experience. Organization / individual who have presence in the state / residents / bi-lingual (Odia and English) shall be given preference over others for this purpose. Organization/ Individual will be empanelled for the purpose of documentation in the following templates:-

1. Human Interest Stories
2. Case Study
3. Policy Paper
4. Impact Analysis
5. Outcome-Output Analysis
6. Success Stories

The above are standardize documentation instruments. The rate and time lines are as follows:

1.	Human Interest Stories (15-30 days)	<i>not more than Rs.1500 per story</i>
2.	Case Study (30-45days )	<i>not more than Rs. 2500 per case study</i>
3.	Policy Paper (30-60 days )	<i>not more than Rs. 4500 per paper</i>
4.	Impact Analysis (90days -1year )	<i>not more than Rs. 25000-50000 for one scheme / initiative / programme</i>
5.	Outcome-Output Analysis (90days - 1year )	<i>not more than Rs. 25000-50000 for one scheme / initiative / programme</i>
6.	Success Stories (15-30 days)	<i>not more than Rs.1500 per story</i>

Interested organization / individual may contact **PHDMA** (Telephone No:- Office: 0674-2391075/2391176) for detail scope of the assignment before submission of their proposal. The EOI is published in the website of PHDMA ([www.phdmaodisha.nic.in](http://www.phdmaodisha.nic.in)). The applications along with the supporting documents must reach at the Office of PHDMA, Room No. A2-032, North Annex Building, Lokaseva Bhavan, Bhubaneswar-751001 within 15 days from the date of publication of this advertisement in a sealed envelope through speed / registered post or mail to PHDMA E-mail ([phdmaodisha@gmail.com](mailto:phdmaodisha@gmail.com)). The undersigned reserves the right to accept / reject any or all of the proposals without assigning any reason thereof.

  
4/11/2020  
OSD, PHDMA

**By order of Member Secretary, PHDMA**



# APPLICATION FORM

For Empanelment of Documentation work of PHDMA

Affix  
Passport  
Size  
Photo

Full Name (in block letters): \_\_\_\_\_

Age \_\_\_\_\_ Gender \_\_\_\_\_ Place of birth \_\_\_\_\_

Place of work \_\_\_\_\_ Present place of stay \_\_\_\_\_

Educational Qualifications: \_\_\_\_\_

Email Id: \_\_\_\_\_ Telephone/ Mobile: \_\_\_\_\_

AADHAAR Card No/ EPIC No: \_\_\_\_\_

Brief self introduction (250 words): *what you would like us at PHDMA to know about you*

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\_\_\_\_\_  
\_\_\_\_\_

Place of Residence: \_\_\_\_\_

\_\_\_\_\_

## PLEASE CHOOSE

### SECTORS

- Farm
- Learning
- Health and Nutrition
- Life and Livelihood
- Water and Sanitation
- Labour

### THEMES

- Sustainable Development
- Inclusion and Diversity
- Gender
- Empowerment
- Transformation

## SECTORS

- Human Interest Stories (15-30 days)  
*budget not more than Rs.1500 per story*
- Case Study (30-45days )  
*budget not more than Rs. 2500 per case study*
- Policy Paper (30-60 days )  
*budget not more than Rs. 4500 per paper*
- Impact Analysis (90days -1year )  
*budget not more than Rs. 25000-50000 for one scheme /initiative /programme*
- Audio-visuals (15-30 days)  
*as per I & PR Department Rate*
- Pictures (15-30 days)  
*as per I & PR Department Rate*

Please articulate the core idea of the work in not more than 100 words

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Please articulate the core idea of the work in not more than 100 words

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Full Signature of Applicant