

GOVERNMENT OF ODISHA  
HEALTH & FAMILY WELFARE DEPARTMENT

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TENDER CALL NOTICE

No. HFW-OE-EST3C-0004-2019 24320 /H Dated 27-10-2020

Sealed Tenders/ Quotations in plain paper/letter pad are invited from the intending registered Firms/ Suppliers who are authorized dealers for the products having their own Office/Shop at Bhubaneswar and having valid GST Number with up to date GST clearance certificate for supply of Office Articles/ Stationeries/Computer Consumables for Official use in the Health & Family Welfare Department. The details of the articles to be purchased is at Annexure-A. The details can be downloaded from the website of the Department [www.odishagov.in/health\\_portal](http://www.odishagov.in/health_portal). The Tenderers/quotationers shall have to furnish their offer/price of the articles including GST thereon in the following format along with terms and conditions, if any. The Tenderers/quotationers shall deposit the Earnest money of Rs.2,000/- (Rupees Two thousand) only in shape of A/C payee Bank Draft in favour of D.D.O-cum-Under Secretary to Government, Health & Family Welfare Department payable at Bhubaneswar. The E.M.D. will be refunded to the Tenderers/quotationers in the event of non-acceptance of the quotations. The tenders should reach the undersigned latest by 3.00PM on 10.11.2020 and the tenders will be opened on the last day at 04.00 P.M. in presence of the Tenderers or their authorized representatives

The authority reserves the right to reject all or any tender/Quotation without assigning any reasons thereof. The Tenders received incomplete or after the scheduled date & time shall be rejected.

The accepted Tender will remain valid up to one year.

FORMAT FOR OFFER/PRICE

Name of the Firm:  
(with full particulars)

Sl. No.	Name of the items	Name of the Brand/Make	Specification if any	Unit Price including GST (in Rs.)	Remarks
1	2	3	4	5	6

*Sudhakar*  
27/10/2020  
Joint Secretary to Government

Memo No. 24321 /H,

Dated: 27-10-2020

Copy forwarded to Information and Public Relation Department with a request to take necessary steps for publication of the "Tender Call Notice" in one widely circulated Odia Daily for one day at the earliest.

A copy of the publication may please be sent to this Department for needful.

*Suchakabata*  
27/10/2020  
Joint Secretary to Government

Memo No. 24322 /H,

Dated: 27-10-2020

Copy along with "Annexure-A" forwarded to all Departments with a request to display the notice in their Notice Board for wide publicity.

*Suchakabata*  
27/10/2020  
Joint Secretary to Government

Memo No. 24323 /H,

Dated: 27-10-2020

Copy forwarded to the Head of Odisha State Portal Group, I.T. Center, Odisha Secretariat with a request to display the notice in Government Website.

*Suchakabata*  
27/10/2020  
Joint Secretary to Government

Memo No. 24324 /H,

Dated: 27-10-2020

Copy to Special Secretary (OE)/ F.A-cum-Addl Secretary/ Notice Board of Health & Family Welfare Department for information and necessary action.

*Suchakabata*  
27/10/2020  
Joint Secretary to Government

Memo No. 24325 /H,

Dated: 27-10-2020

Copy forwarded to Chief Receptionist, Secretariat / Sergeant, Secretariat Security for information.

*Suchakabata*  
27/10/2020  
Joint Secretary to Government



CONTINGENT ITEMS REQUIRED FOR 2021-22Health & F.W. Department

SI No	Name of the item	Remarks
01	Hand Sanitizer -100* ml (Detol/Lifebuoy)	
02	Sanitizer -5lts	
03	Disinfectant spray (Detol/Savlon)	
04	132 col Pay bill paper ( Double carbon)	
05	80 col Schedule paper( Double carbon)	
06	80 col pay slip paper ( without carbon)	
07	Register (No 30) (Rajdhani)	
08	Register (No 20) (Rajdhani)	
09	Register (No 10) (Rajdhani)	
10	Stapler (Big) Kangaroo HP-45	
11	Stapler (Big) Kangaroo HP-45P	
12	Stapler (small) No-10	
13	Stapler pin (big)	
14	Stapler pin ( small)	
15	Stamp pad (Big)	
16	Stamp Pad ( small)	
17	Calulator 12D	
18	Nylon Tag (8")	
19	Flag( Multi color) 1x4, 1x3	
20	Punching machine small (Single hole) Kangaroo	
21	Punching machine big (Single hole) Kangaroo	
22	Once used pen	
23	Gel Pen (Blue/red/black)	
24	Linc Meeting pen	
25	Red cloth for file binding (per meter)	
26	Pencil / Pkt.	
27	Pencil cutter/ Pc.	
28	Whitener Pen	
29	Fevi stick	
30	Gum 700 ml. (Camel)	
31	Gum- 150 ml (Camel)	
32	Tissue paper ( Round)	
33	Dak pad Cloth coating	
34	Dak pad leathe rcoating	
35	Executive Writing pad	
36	Colour highlighter pen	
37	Pen stand ( 4 pen holder )	

38	Pen stand ( 4 pen holder ) Kebica	
39	Holder pen ( Blue)	
40	Holder pen ( Red)	
41	Phenyl 1 ltr Nymile/ sanital)	
42	Dettol/Lifebuoy hand wash (200 ml)	
43	Room Freshener ( Rose and Jasmine)	
44	Hit spray	
45	All out Liquid	
46	All out machine	
47	Car perfume	
48	Cup & plate set (Bone China Oasis)	
49	Cup & plate set (Bone China)	
50	Thermo flask 1 ltr/ ½ Ltr. (Milton, Plastic)	
51	Thermo flask 1 ltr/ ½ Ltr. (Milton , Steel))	
52	Chair Towel (Lower quality)	
53	Chair Towel (Medium quality)	
54	Chair Towel (High quality)	
55	Vehicle towel	
56	Handkerchief towel	
57	Wall clock (Ajanta)	
58	Remote battery	
60	Pencil battery	
61	Transparent folder/Colour	
62	Programme stand	
63	Lizol ( Floral/Lemon) 975 ml./500 ml.	
64	Gem clip (Plain)	
65	Gems clip (Plastic coated)	
66	Stamp pad ink (Red/blue)	
67	Cello Tape	
68	Scissors	
69	Vim bar	
70	Broom ( phuljhadu)	
71	Colin	
72	Cloth for cleaning floor/table	
73	Kinley water bottle (1 ltr)	
74	Lifebuoy Soap (Rs 10/-)	
75	Writometer pen	
76	Pendrive 16GB ( HP)	
77	Net cord -5mtrs	
78	Keyboard- Dell	
79	Mouse- Dell	
80	Blank CD (100 Pcs)	
81	Plan Telephone (1+1) Betel	
82	Telephone Set ( single) Betel	