

**GOVERNMENT OF ODISHA
GENERAL ADMINISTRATION & PUBLIC GRIEVANCE DEPARTMENT**

No.GAD-OE2-CONT-0137-2015- 27757 / Gen., Dated. 30.09.2019

QUOTATION CALL NOTICE

Sealed quotations in plain paper / letter pad are invited from the intending Registered Firms / Suppliers located at Bhubaneswar having valid GSTN under OGST Act 2017 and Income Tax Clearance certificate for supply of **Computer / Fax / Photocopier consumables** for official use of G.A. & P.G. Department. The details of these articles can be obtained from G.A. & P.G. (OE – II) Deptt. on any working day between 11.30 a.m. to 3.00 p.m. The quotationers should enclose earnest money of Rs. 5,000/- (Rupees five thousand) only in shape of A/C payee Bank Draft / Pay order drawn in favour of D.D.O-cum-Under Secretary to Government, General Administration & Public Grievance Department, Bhubaneswar along with the quotation which will be refunded to the quotationers whose quotations are not accepted. The quotations should reach the undersigned by **21.10.2019** up to **12.30 p.m.** at the latest and the quotations shall be opened on the same day at 3.00 p.m. The quotationers or their authorized representatives may remain present at the time of opening of the tender. The authority reserves the right to reject any or all quotations without assigning any reasons thereof. The Quotations received incomplete or after the scheduled date and time shall be summarily rejected. The quotation should be superscribed "**Computer / Fax / Photocopier consumables**". The Authorized Dealer (Canon / Ricoh) can apply for supply of Xerox Consumables.

FORMAT FOR OFFER

Name of the Firm:

(With full particulars)

Sl. No.	Item	Make / Model	Specification if any	Unit pack	Unit price (In. Rs.)	Remarks


(D. Mallick)

OSD-cum-Deputy Secretary to Government

Memo No. 27758 / Gen., Dated. 30.09.2019

Copy along with **Annexure – 'A'** forwarded to Head, State Portal Group, N.I.C., I.T. Centre, Secretariat with a request to display the Notice written in the CD enclosed on Govt. Website of G.A. & P.G. Department.



OSD-cum-Deputy Secretary to Government.

Memo No. 27759 / Gen., Dated. 30.09.2019

Copy along with **Annexure – 'A'** forwarded to All Departments with a request to display the Notice in their Notice Board for wide publicity.



OSD-cum-Deputy Secretary to Government.

Memo No. 27760 / Gen., Dated. 30.09.2019

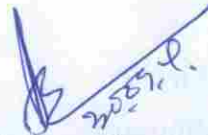
Copy along with **Annexure – 'A'** to Notice Board of General Administration & Public Grievance Department / Five (5) spare copies with **Annexure – 'A'** to O.E. – II Section for reference of Guard file.



OSD-cum-Deputy Secretary to Government.

Memo No. 27761 / Gen., Dated. 30.09.2019

Copy forwarded to Chief Receptionist, Secretariat / Sergeant, Secretariat Security for information.



OSD-cum-Deputy Secretary to Government.

ANNEXURE –‘A’

LIST OF ARTICLES (COMPUTER)

1. Computer Cartridge (HP) – 12A
2. Computer Cartridge (HP) – 13A
3. Computer Cartridge (HP) – 24A
4. Computer Cartridge (HP) – 15A
5. Computer Cartridge (HP) – 56A
6. Computer Cartridge (HP) – 57A
7. Computer Cartridge (HP) – 58A
8. Computer Cartridge (HP) – 49 A
9. Computer Cartridge (HP) – 21 A
10. Computer Cartridge (HP) – 22 A
11. Computer Cartridge (HP) – 78 A
12. Computer Cartridge (HP) – 88 A
13. Computer Cartridge (HP) – 36 A
14. Toner Cartridge (HP)-51 A
15. Computer Cartridge (HP) – 18 A
16. Computer Cartridge (HP) – LJPROM-427FDN
17. Computer Cartridge (HP) – A105810
18. Computer Cartridge (HP) – 6810L
19. Computer Cartridge MLT D1043S (Samsung)
20. Computer Ribbon (Dot Matrix & Printonix)
21. Computer Floppy (Samsung, Sony, Philips, Amketee, Moserbaer)
22. Computer Paper (per thousand) (Size–15*12*1, 15*12*2, 15*12*3, 10*12*1, 10*12*2, 10*12*3) (80 Gsm)
23. C.D. (R.W) - (Samsung, Sony, Philips, Moserbaer) (Single Pack Jewel Case)
24. C.D. (R) - (Samsung, Sony, Philips, Moserbaer) (Single Pack Jewel Case)
25. C.D. Container (100 Nos.) (Album)
26. DVD
27. Computer optical Mouse (I.Ball)
28. Cordless Keyboard
29. Cordless Mouse
30. UPS Battery (Wipro)
31. UPS(APC/ iball)
32. Computer Key Board – TVS / Astrum
33. Lezer –Z-Ink
34. Pen drive – 4.GB (Moserbaer / Transcend / HP)
35. Pen drive – 8.GB (Moserbaer / Transcend / HP)
36. Pen drive – 16.GB (Moserbaer / Transcend / HP)
37. Pen drive – 32 GB (Moserbaer / Transcend / HP)
38. CP-2025 Colour Toner – CC 530A

39. CP-2025 Colour Toner – CC 531A
40. CP-2025 Colour Toner – CC 532A
41. CP-2025 Colour Toner – CC 533A
42. Fax cartridge – SF 565 P
43. Fax cartridge – SF 371 P
44. Fax cartridge – M 43 (Samsung)
45. Fax cartridge- SCX-4521 FS(Samsung)
46. Fax cartridge (Brother- 2820)
47. SCX- 4321 (Samsung)
48. SCX- 3201 G (Samsung)
49. MLTD-203S (Samsung)
50. MLTD-704S (Samsung)
51. Computer Cartridge 3310 (Samsung)
52. Fax Roll
53. Gestener Ink for DX 2430 machine
54. Master Roll for DX 2430 machine
55. Cartridge – IS-13252 (Wipper)
56. Cartridge for Matrix Printer Lipi 6810L

XEROX CONSUMABLES

1. NPG-51 TONER FOR CANON PRINTER IR 2525
2. FIXING FILM ASS'Y UNIT FOR CANON PRINTER IR 2525 FM4-8446-000
3. NPG-50/51 DRUM UNIT FOR CANON IR 2525
4. NPG-25 TONER FOR CANON PRINTER IR 3225
5. NPG-25/26 DRUM UNIT FOR CANON IR 3225/3530
6. FIXING FILM ASS'Y UNIT FOR CANON PRINTER IR 3530 FM3-7069-000
7. NPG-26 TONER FOR CANON PRINTER IR 3530
8. FIXING FILM ASS'Y UNIT FOR CANON PRINTER IR 3530 FM2-1812-000
9. NPG-28 TONER FOR CANON PRINTER IR 2320 L
10. TONER FOR CANON PRINTER IR 4525
11. TONER FOR CANON PRINTER IR 2004N
12. NPG -73 Toner
13. FIXING FILM ASS'Y UNIT FOR CANON PRINTER IR 2320 L FM2-3353-000
14. NPG-28 DRUM UNIT FOR CANON IR 2320L
15. CARTRIDGE-328 FOR CANON FAX
16. Toner RICOH MP 5054