

OFFICE OF THE EXECUTIVE ENGINEER  
ADDITIONAL SPILLWAY DIVISION, HIRAKUD,  
Camp Office-Burla  
Phone No.: 0663-2430080  
'e' mail ID: [eeasdhirakud@gmail.com](mailto:eeasdhirakud@gmail.com)


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No.

Date.

**Corrigendum to Quotation Call Notice No.04/2019-20 dt.06.09.2019**

The last date of submission of the sealed Quotations from the reputed Travel agencies/ Tour Operators or Private individuals may be read as 23.09.2019 up to 04.00 P.M. instead of dt.21.09.2019. All other terms and conditions remains same.

  
Executive Engineer  
Additional Spillway Division  
Burla, HIRAKUD



(GOVERNMENT OF ODISHA)  
**DEPARTMENT OF WATER RESOURCES**  
**ADDITIONAL SPILLWAY DIVISION**

QUOTATION CALL NOTICE

No. ASD-04/ 2019-20

**Name of Works:**

1. Hire and running charges of Private Inspection vehicle for official use of the Executive Engineer, Additional Spillway Division, Hirakud for the period from 01.10.2019 to 31.03.2020.
2. Hire and running charges of Private Inspection vehicle for official use of the Sub Divisional Officer, Additional Spillway Sub Division No.-I, of Additional Spillway Division, Hirakud for the period from 01.10.2019 to 31.03.2020
3. Hire of Private Inspection vehicle for official use of the Sub Divisional Officer, Additional Spillway Sub Division No.-II of Addl. Spillway Division, Hirakud for the period from 01.10.2019 to 31.03.2020

EXECUTIVE ENGINEER  
ADDITIONAL SPILLWAY DIVISION  
HIRAKUD

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**QUOTATION CALL NOTICE**

No. 04/2019-20

Dt. 06.09.2019

Sealed quotations in plain paper/ letter pad are invited from reputed Travel agencies/ Tour operators or Private individuals having valid GST/ TIN/ SRIN registration number under the OGST Act-2017, Income Tax clearance certificate, Pan card etc. for providing Non AC/ AC diesel driven vehicle (Bolero/ Marshal/ Tata Sumo/ Mahindra Max) for office use, having seating capacity as mentioned below so that it should reach office of the undersigned or Liaison office of the Chief Engineer & Basin Manager, Upper Mahanadi Basin, in o/o the Engineer-in-Chief, Water Resources, Odisha, Secha Sadan, Bhubaneswar on or before dt. **21.09.2019** up to **04.00 P.M.** through Registered post/ Speed post or in person.

The details are available in office of the undersigned as well as in the Liaison Office of the Chief Engineer and Basin Manager, Upper Mahanadi Basin, in o/o the Engineer-in-Chief, Water Resources, Odisha, Secha Sadan, Bhubaneswar during office hours or they may visit the websites <http://dowrodisha.gov.in> or <http://tendersodisha.gov.in> or <https://sambalpur.nic.in>.

Sl. No.	Name of Work	No.	Seating Capacity including Driver not more than
1	Hire and running charges of Private Inspection vehicle for official use of the Executive Engineer, Additional Spillway Division, Hirakud for the period from 01.10.2019 to 31.03.2020.	01 (One)	07
2	Hire and running charges of Private Inspection vehicle for official use of the Sub Divisional Officer, Additional Spillway Sub Division No.-I, of Additional Spillway Division, Hirakud for the period from 01.10.2019 to 31.03.2020	01 (One)	10
3	Hire of Private Inspection vehicle for official use of the Sub Divisional Officer, Additional Spillway Sub Division No.-II of Addl. Spillway Division, Hirakud for the period from 01.10.2019 to 31.03.2020	01 (One)	10

- The Bid Papers are available in the office of the Executive Engineer, Additional Spillway Division, Hirakud, Camp office - Burla as well as in the Liaison office of the Chief Engineer and Basin Manager, Upper Mahanadi Basin, o/o the Engineer-in-Chief, Water Resources, Odisha, Secha Sadan, Bhubaneswar on payment of **Rs.100/ (Rupees one hundred)** only in shape of **Demand Draft** from any Nationalised Bank from dt. **12.09.2019** to **21.09.19** during office hours except Govt. Holidays or can be down loaded from Govt. Web sites <https://www.dowrodisha.gov.in> or **Error! Hyperlink reference not valid.** or <https://sambalpur.nic.in> furnishing a Demand draft for Rs. **Rs.100/- (Rupees one hundred)** only towards the cost of Bid Paper cost along with the application.

Bidder

Sd/-  
Executive Engineer

The filled up Bid Papers are to be submitted along with Security Deposit of **Rs.5000/-** in shape of Deposit Receipt from Nationalised Bank/ NSC/ KVP duly pledged in favour of **the Executive Engineer, Additional Spillway Division, Hirakud, Camp office-Burla** should reach on or before dt.**23.09.2019** up to **4.00** P.M. through Regd. Post/ Speed Post or in person to the Executive Engineer, Additional Spillway Division, Hirakud, Camp office, Burla or to Liaison office of the Chief Engineer and Basin Manager, Upper Mahanadi Basin, in o/o the Engineer-in-Chief, Water Resources, Odisha, Secha Sadan, Bhubaneswar. The original documents should be produced for verification at the time of issue of work order. The office will not bear responsibility for any postal delay or network failure.

The bidders can compete in one or all the work, but in that case the bidder has to purchase Bid papers for each work separately depositing the Bid cost of Rs. **100/-** for each work. The Name of work for which rates are quoted must be clearly mentioned on the sealed Envelope.

The quotations received in incomplete shape or after the schedule date and time shall be summarily rejected. The under signed reserves the right to reject any or all the quotations without assigning any reason thereof. The quotations will be opened on dt.**26.09.2019** at **11.00 A.M.** in the office of **the Executive Engineer, Addl. Spillway Division, Hirakud, Camp office-Burla** in presence of the Bidders or their authorised representatives. If the last date of submission of quotation happens to be a holiday or remains closed, the next working day will be treated as the last date of submission of quotation up to **04.00 P.M.**

1. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment Pollution under Control Certificate etc. which are mandatory for plying of the vehicle.
2. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of **Rs.5,000/-** shall be deposited by the intending bidders in shape of Deposit Receipt from Nationalised Bank/ NSC/ KVP duly pledged in favour of **the Executive Engineer, Additional Spillway Division, Hirakud, Camp office-Burla** and submitted along with the quotation as Security Deposit. After completion of quotation process, the amount will be refunded to the un-successful bidders.
5. The **monthly/ per day** rate of hire charges should be quoted separately in the general bid information (excluding fuel, lubricants and GST) in Annexure-III.
6. The vehicle must achieve a fuel efficiency of not less than **10 Kms. per litre.**
7. The details of the make and year of manufacture of the vehicle, Registration No., mileage (Kms. covered per litre) and name of the driver with Driving License No. and period of validity should be specifically provided in the General Bid Information to be furnished in the quotation/ quotations (Annexure-III).
8. The application form of quotation containing General Bid Information & Terms and Conditions for hiring of vehicle etc. will be available in the office of the **Executive Engineer, Additional Spillway Division, Hirakud, Camp Office- Burla as well as Liaison office of the Chief Engineer & Basin Manager, Upper Mahanadi Basin, o/o the Engineer-in-Chief, Water Resources, Odisha, Secha Sadan, Bhubaneswar** on payment of **Rs.100/- (Rupees one hundred)** only in shape of **Demand Draft** from any Nationalised Bank from dt.**12.09.2019** to **21.09.19** during office hours except Govt. Holidays or can be down loaded from Govt. Web sites **<https://www.dowrodisha.gov.in>** or **Error! Hyperlink reference not valid.** or **<http://sambalpur.nic.in>** furnishing a Demand Draft for Rs. **Rs.100/- (Rupees one hundred)** only towards the cost of down loaded Bid Paper cost along with the application.
9. The quotation completed in all respect should reach office of the **undersigned or Liaison office of the Chief Engineer and Basin Manager, Upper Mahanadi Basin, o/o the Engineer-in-Chief, Water Resources, Odisha, Secha Sadan, Bhubaneswar** on or before dt.**23.09.19** by **04.00 PM** and shall be opened on dt.**26.09.2019** at **11.00 A.M.** in the office of the undersigned in presence of the bidders or their authorised representatives.
10. The authority reserves the right to accept or reject the quotation(s) without assigning any reason thereof.
11. Tax: Tax to be deducted as per prevailing rate time to time as applicable.

Sd/-06.09.19  
Executive Engineer  
Additional Spillway Division  
Hirakud

Bidder

Sd/-  
Executive Engineer

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid M.V. documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Proof of up-to-date tax payment, Pollution under Control Certificate etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner what so ever. The bidder shall be responsible for all such litigations.
2. The hire charges to be paid for **monthly/ per day** basis is final, but does not include cost of diesel, which is to be paid separately basing on actual consumption, if supplied by the agency and lubricants as per existing Government norms at prevailing rates. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, gear box & different coolants, tyres & tubes, battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of break down for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly, the authority will be at the liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum 25 days in a month. The duty of the vehicle owner is to provide the vehicle every day without hindrances. If vehicle will not report for duty on any day the under signed will be forced to deduct proportionate hire charges for that day. The vehicle will be allowed for servicing or other repair works as per convenience of the officer.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded. Further as the works are in progress, vehicle may be required in the night shift also.
8. The vehicle may be required to be stationed at Bhubaneswar whenever necessary on Govt. Duty.
9. No advance payment against hire charges will be made **Monthly/ Per day** basis hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of the selected bidder will be paid in every succeeding month, subject to production of bill in time and availability of fund.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall be given one month notice before termination of contract.
12. In case service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. Any violation of the terms of contract shall lead to forfeiture of the entire amount of security deposit.

**Executive Engineer  
Additional Spillway Division, Hirakud**

Bidder

Sd/-  
Executive Engineer

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :
2. Type of Vehicle (AC/ Non AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address of the Owner of Vehicle :
7. Fitness Certificate Validity :
8. Permit Validity :
9. Proof of Up to date Tax paid with validity :
10. Insurance Validity :
11. Pollution under Control Certificate :
12. Name/Address of the Driver :
13. D.L. No. & Validity of the D.L. of the Driver :
14. a) Proposed hire charges of the vehicle **per month** excluding cost of fuel, lubricants :  
b) Proposed hire charges of the vehicle **per day** excluding cost of fuel, lubricants :
15. Rate of fuel consumption/ mileage per litre :
16. Contact details of the service provider (Quotation)  
Mobile\_\_\_\_\_Telephone\_\_\_\_\_Mail ID:\_\_\_\_\_

Certified that the information submitted above is true to the best of my knowledge and belief.

Signature of the Bidder

Bidder

Sd/-  
Executive Engineer

**CERTIFICATE OF NO-RELATIONSHIP**

I/ We hereby certify that I/ We am/ are not related to any officer of P.W.D. in the rank of Asst. Engineer and above and any officer of the rank of Asst. Secretary and above in the W/R Deptt. I/ We am/ are aware that if the facts subsequently proved to be false my/ our contract will be rescinded with forfeiture of Security Deposit and I/ We shall be liable to make good the loss or damage resulting from such cancellation.

**Signature of Bidder**

Bidder

Sd/-  
Executive Engineer