TENDER DOCUMENT

FOR

14th TOSHALI NATIONAL CRAFTS MELA-2019

PACKAGE-II

ORGANISED BY HANDLOOMS, TEXTILES & HANDICRAFTS DEPARTMENT, GOVERNMENT OF ODISHA

IMPLEMENTED BY STATE INSTITUTE FOR DEVELOPMENT OF ARTS & CRAFTS

(SIDAC)

AT – JANATA MAIDAN, CHANDRASEKHARPUR, BHUBANESWAR

FROM Dt.15.12.2019 TO 27.12.2019



TENDER CALL NOTICE

State Institute for Development of Arts & Crafts (SIDAC) on behalf of Handlooms, Textiless & Handicrafts Department, Govt. of Odisha is going to organise 14th TOSHALI National Crafts Mela from 15th December 2019 to 27th December 2019 at Janata Maidan, Bhubaneswar. Sealed Tenders in two bids- "Technical Bid" & "Financial Bid" are invited from reputed firms/decorators having past experiences and expertise to execute similar nature of works like construction of Stalls, Gates, P.H. Works, Electrification works. Theme Pavilion & other services in accordance with detailed design, layout & other specifications laid down in the Tender Schedule for Package I (No. 2201 dated 11.10.2019) & Package II (No. 2202 dated 11.10.2019) separately. For details of tender documents, terms & conditions etc. Please visit the websites: www.sidacodisha.org.in and www.odisha.gov.in/textiles. For further details contact: SIDAC, Handicrafts Complex, Gandamunda, Bhubaneswar, Ph: 0674-2350318.

The authority reserves the right to accept or reject any or all tender without asigning any reason thereof. _{Sd/-}

Member Secretary, SIDAC

<u>TENDER PAPERS FOR THE WORK OF</u> <u>14th TOSHALI NATIONAL CRAFTS MELA - 2019</u> <u>AT – JANATA MAIDAN, CHANDRASEKHARPUR,</u> <u>BHUBANESWAR</u>

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CONTRACT DATA SHEET

Sl No	Particulars	Details
1	Name of the Client	State Institute for Development of Arts & Crafts (SIDAC) Handlooms, Textiles & Handicrafts Deptt. Govt of Odisha
2	Method of Selection / Tender validity	Least Cost Selection Process / 30 days
3	Date of Issue of Tender	11.10.2019
4	Pre bid Meeting	22.10.2019 (11.30 AM)
5	Deadline for receipt of Tender	02.11.2019 (5.00PM)
6	Date of opening of Technical Bid	04.11.2019 (12.30PM)
7	Date of opening of Financial Bid	05.11.2019 (12.30 PM)
8	Expected date of commencement of Assignment	01.12.2019
9	Pre Bid Meeting	A pre bid meeting will be held on 22.10.2019 at 11.30 AM in the conference hall of SIDAC, Bhubaneswar. <i>The Nodal Officer for the purpose.</i> Name: Sri B.K. Pradhan Executive Engineer, SERIFED Phone No: 9438016792 E mail ID: binanda1000@gmail.com
10	Bid document Fee (Non Refundable)	Rs 7,080/- (Rupees Seven Thousand Eighty only) (Rs 6000/- + GST 18% i.e. Rs. 1080/-) in shape of DD favouring Member Secretary, SIDAC drawn in any scheduled commercial bank payable at Bhubaneswar.
11	Earnest Money Deposit (EMD) Refundable	Rs. 80,000/- (Rupees Eighty Thousand only) In shape of DD favouring Member Secretary, SIDAC drawn in any scheduled commercial bank payable at Bhubaneswar
12	Contact Person	Sri Sitikanta Sarangi Member Secretary, SIDAC Ph: 9437014724

13	Postal Address for submission of Tender	Member Secretary, State Institute for Development of Arts & Crafts Handicrafts Complex, Gandamunda Khandagiri, Bhubaneswar Odisha, 751030 Ph: 0674 2350318 E mail: <u>sidacorissa@gmail.com</u>
14	Mode of Submission of Tender	Speed Post/ Registered Post/ Courier only to the address as specified at Sl. No 13 during the office hour only. Submission of bid through any other mode and late bid will be rejected.
15	Place of opening of proposal	Conference hall, SIDAC, Bhubaneswar.
16	Websites to visit for download of bid document.	www.sidacodisha.org.in www.odisha.gov.in/textiles

Sd/-MEMBER SECRETARY, SIDAC, BHUBANESWAR

STATE INSTITUTE FOR DEVELOPMENT OF ARTS & CRAFTS

DETAILED TENDER CALL NOTICE

No.: 2202

Date: 11.10.2019

State Institute for Development of Arts Crafts (SIDAC) on behalf of Handlooms, Textiles & Handicrafts Department, Govt. of Odisha is going to organize 14th TOSHALI NATIONAL CRAFTS MELA-2019 from 15th to 27th December 2019 at Janata Maidan, Bhubaneswar. Sealed Tenders in two bids "Technical Bid" & "Financial Bid" are invited from reputed firms/decorators/contractors having past experience and expertise to execute such type works for construction of stalls, P.H., electrification works & other allied services in accordance with detailed design, layout & specifications laid down in the tender documents as follows.

1. Name of work :	Tentage work for Construction of stalls, Demo Kiosk, Gate, mini stage, food stalls, kitchens, designers gallery etc with P.H., electrification works for TNCM-2019 at Janata Maidan, Chandrasekharpur, Bhubaneswar. (Package-II)
2. Earnest money to be deposited	: Rs.80,000/- (Rupees Eighty Thousands) only In shape of D.D. from any Nationalized/Scheduled bank in favour of Member Secretary, SIDAC payable at Bhubaneswar.
3.Cost of Tender documents	: Rs. 7,080/- (Rupees Seven thousand Eighty) only (Non-refundable)
4. Availability of Tender in the website	: <u>www.sidacodisha.org.in</u> and <u>www.odisha.gov.in/textiles</u> from 12.10.2019 to 5.00PM on 02.11.2019
5. Pre-bid meeting for clarification of bidders:	Dt. 22.10.2019 at 11.30 AM in the office of SIDAC, Gandamunda, Bhubaneswar.
6. Last date of submission of sealed tender : single envelop containing two separate sealed covers (Technical bid & Financial bid) Superscripting the name of the work on the co	

7. Date of opening of tender
: The Technical bids will be opened in presence of the tenderers or their authorized representatives at 12.30 P.M. on dt 04.11.2019 and the Financial bids in respect of tenderers qualified in Technical Bids will be opened at 12.30 PM. on Dt.05.11.2019 at Conference Hall of SIDAC, Bhubaneswar.

- 8. The tenderers should visit the work site & ensure about the existing condition of the site, nature of the site, the means of access to the site, the accommodation they may required & in general shall themselves Obtain all necessary information as to risks, contingencies & other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.
- 9. The sealed tenders containing Technical bid (cover-I) and Financial bid (cover-II) in separate sealed covers to be sealed in a single envelope in conformity with DTCN & terms & conditions of the bid document should reach the office of the undersigned by scheduled date and time.

10. The **Technical bid must be accompanied with the following documents**.

- i) Cost of Tender documents in shape of Demand Draft.
- ii) EMD in shape of Demand Draft.
- iii) Self attested photocopy of GST/ GSTIN registration Certificate and up-to date return copies for the year 2018-19 upto September 2019.
- iv) Self attested photocopy of PAN and upto date return certificate of income tax for 2016-17, 2017-18 and 2018-19.
- v) Self attested copy of work order / past experience confirming execution of three similar national/international fairs or similar assignments worth of Rs. 16.00 lakhs (Rupees Sixteen Lakhs) or more in a single work order and its completion certificates in period of last five years (up to Oct 2019) in Govt. or Govt. aided organizations.

Or

Two similar completed works or similar assignments worth of Rs. 20.00 lakhs (Rupees Twenty lakhs) or more in a single work order and its completion certificates in period of last five years (up to Oct 2019) in Govt. or Govt. aided organizations.

Or

One similar completed work or similar assignment worth of Rs. 32.00 lakhs (Rupees Thirty Two lakhs) or more in single work order and its completion certificate in period of last five years (up to Oct 2019) in Govt. or Govt. aided organizations.

- vii) Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor having experience in execution of such type of works for execution of electrical work. In case of authorization from any registered electrical contractor, the self attested copy of the valid electrical license of contractor has to be submitted.
- viii) Audited statement of accounts (Balance sheet & Profit Loss account) of the firm for similar nature of business showing turnover not less than 80.00 Lakhs (Rupees Eighty lakhs) Only for each of last 3 financial years(2016-17,2017-18,2018-19) and I.T. return Acknowledgements.
- ix) The Tenderer shall have to provide services of Fire fighting personnel from a registered/duly certified/authorized fire agency with equipment and manpower along with consent letter of the agency.
- x) The Tenderer shall have to furnish the willingness of a registered cleaning & sanitation personnel from a registered/duly certified/authorized cleaning & sanitation agency along with their registration certificates and other required statutory documents and consent letter from the agency.

- xi) Undertaking that no criminal case is pending with the police at the time of submission of bid. (Annexure-I)
- xii) Undertaking in shape of affidavit for not have been blacklisted by any Central/ State Govt/ any autonomous bodies during the recent past (Annexure-II)
- xiii) Undertaking regarding trueness and correctness of the information submitted by the firm (Annexure-III)
- 11. Experience Certificates from any private organizations will not be entertained.
- 12. Experience with Joint Venture is not acceptable.
- 13. The work shall have to be executed within dt. 01-12-2019 to dt. 13-12-2019 and handover by 11.00 A.M on dt.14 .12.2019. The tenderer having necessary expertise & competency to complete the work within the stipulated time should participate in the tender process.
- 14. The **financial bid** must be submitted in the prescribed format as per the tender schedule with item wise rate in words & figures & total financial involvement for the entire work.
- 15. The Mela Authority is not bound to accept the lowest tender and reserves the right to inspect/verify the stock of materials required for this work, in Godown of tenderers by nominating a Committee to ascertain the credibility of the firm.
- 16. If the office happens to be closed on the last date of receipt of bids as scheduled, the bids will be received on the next working day at the same time & venue.
- 17. For any clarification bidders have to attend the **pre-bid meeting on Date 22.10.2019 at 11.30 AM** in the office of SIDAC, Handicrafts Complex, Gandamunda, Bhubaneswar.
- 18. The authority reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Sd/-MEMBER SECRETARY, SIDAC, BHUBANESWAR

GENERAL TERMS & CONDITIONS

1. Sealed Tenders are invited from reputed Firms/Decorators/Contractor for construction of Theme Pavilion, Stalls, Gate, Stage, PH work, Electrification work and other services for the proposed 14th Toshali National Crafts Mela - 2019 to be held from 15/12/2019 to 27/12/2019 at Janata Maidan, Chandrasekharpur, Bhubaneswar.

2. The tenderers should visit the work site & ensure about the existing condition of the site, nature of the site, the means of access to the site, the accommodation they may required & in general shall themselves Obtain all necessary information as to risks, contingencies & other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.

3. The sealed tenders containing Technical bid (cover-I) and Financial bid (cover-II) in separate sealed covers to be sealed in a single envelope in conformity with DTCN & terms & conditions of the bid document should reach the office of the undersigned by scheduled date and time.

4. If the office happens to be closed on the last date of receipt of bids as scheduled, the bids will be received on the next working day at the same time & venue.

5. The bidder must submit their proposal by **Speed Post/ Registered Post/ Courier only** to the address as specified at **Sl. No 13 of the CONTRACT DATA SHEET** during the office hour only on or before the last date and time for submission of proposal as specified at **Sl. No 5 of the CONTRACT DATA SHEET**. Submission of proposal through any other mode and late bid will be rejected. The client will not be responsible for postal delay/ any consequence in receiving of the proposals.

6. The work shall have to be executed within dt. 01-12-2019 to dt. 13-12-2019 and handover by 11.00 AM on dt. 14.12.2019. The tenderer having necessary expertise & competency to complete the work within the stipulated time should participate in the tender process.

7. The duration of the Mela shall be 13 (Thirteen) days. However, in case it is extended up to 3 (three) days, no extra payment shall be made to the Contractor / Decorator. In case the Mela extended for more than three days extra payment for each extended days(s) beyond 16 days shall be made at the rate not exceeding proportionate cost for 16(sixteen) days. On completion of the Mela, the Contractor / Decorator shall have to take away all the materials within 3 (three) days and shall have to vacate the site. He shall have to pay 25,000/- (Rupees Twenty five thousand) only per day for the days he occupies for vacating the site beyond the period allowed therefore. It is the responsibilities of the Contractor / Decorator to obtain clearance certificate from the Ground Authorities regarding clearance of the ground.

8. The Mela premises shall be formally made available to the Contractor by Mela Authority on, as is where basis is on 1st December 2019. The construction work must start immediately at site on the same day and be completed and handed over to the Mela Authority formally by 11.00 AM. on dated 14th December, 2019 positively. The progress of the work shall be checked and supervised by officers/Architect duly nominated by the Mela Authority of the Event to ensure that the work is done as per the specifications and time schedule. Tenderer shall ensure proportionate progress to complete the work as per the time schedule.

9. In case any portion of work is not completed as per laid down specifications and handed over to the Mela Authority on the due date, penalty up to 5% on the total value of

work allotted/awarded will be imposed per day by the Mela Authority till completion of the job.

10. The volume and number of works may vary at discretion of the Mela Authority up to 40% of the contracted work either way, & final payment to the contractor / decorator shall be regulated on the basis of actual work executed and on the rate(s) initially approved. For extra works (if any), the contractor/decorator will be paid separately on the basis of Mutually agreed/comparative market price/lowest tender price quoted, whichever is less duly finalised by the Mela authority/Architect of the Event.

11. The Contractor / Decorator will be responsible for up keep and maintenance of the entire work done by him till the closing of the Mela, for which, no extra payments shall be made. He shall therefore, have to ensure adequate number of carpenters/helpers to the satisfaction of the Mela Authority/Architect of the Event. Breakages and damages in any work shall immediately be settled and no extra payment will be made for any damage, breakage or loss on account of any reason or natural calamities. Lay out plans etc. of the site shall be provided by the Architect of the Event/Infrastructure committee of the Mela Authority. Mela Authority reserves the right to reject any or all tenders without assigning any reason or to accept any portion of the tender and award the remaining work to any other Contractor / Decorator.

12. Proper signages to be provided as per the requirement and as directed by mela authority without any extra cost. The design of the signages should be collected from the architect and shall be provided in the locations as directed.

13. Contract Negotiation, if required will be held at a date, time and address as intimated to the selected bidder. Representative conducting negotiations on behalf of the bidder must have written authority to negotiate and conclude a contract. Negotiation will be performed covering technical and financial aspect, if any and availability of proposed professionals etc.

14. No part of the contract will be sub-let without the prior written permission of the Mela Authority.

15. It shall be the responsibility of the successful Tenderer to obtain requisite permission for water, electricity power, and other essential connections/services at the Mela Ground for the duration of the Mela i.e. from the date the ground is handed over to the contractor / decorator for construction to the date the ground is handed over back to the Local Authority from whom it has been taken on rent. It shall also be responsibility of the contractor /decorator to liaise with the concerned authorities and arrange all the PH, electrical connection and other amenities that may be required for running of the Mela. However, security deposits, if required, shall be made by the Mela Authority. Letters to the concerned authorities shall also be addressed by the Mela Authority. Security deposits, installation charges and consumption charges for all PH and electrical connections for the duration of the Mela shall be paid by the Mela Authority, the contractor / decorator will however, have to pay all installation & consumption charges, both PH and electrical for the duration he takes over the ground to the time he formally hands over the complete work of the Mela to the Mela Authority.

16. The contractor shall execute the work confirming to the requirements of fire safety guidelines of NBC/Local fire authority and shall obtain the required clearance certificate from the fire authority for the infrastructure erected at the Mela ground at his own risk. However the required correspondences shall be provided by the Mela Authority to the contractor.

17. In regard to electrical fittings etc, the contractor shall have to engage qualified licensed Electrician / Contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.

18. In regards to sweeping and cleaning services etc. the contractor shall have to engage experienced and licensed agencies to provide such services on behalf of the contractor.

19. The contractor shall not use any materials other than those specified in tender without the prior permission of the Mela Authority/Architect of the Mela.

20. The contractor shall have to obtain the required structural stability certificate from the competent authority for the infrastructures erected at the Mela ground at his own risk. However any correspondence required from the Mela authority will be provided to the Contractor/Decorator.

21. No Advance shall be paid to the Contractor / Decorator till completion of the work and handing over to the Mela Authority. However, part payment up to 70% of the contract value of the total work may be considered for payment to the Contractor / Decorator within 5days time of the inauguration of the Mela subject to satisfactory completion of the work in due time. The balance final payment of the work will be made only after completion of the Mela and handing over of the ground to the Ground Authority (BDA).

22. All the Tenderers should fill the rate tendered in figures as well as in words. The tender form may be filled in English and all entries made by hand and written in ink. Over writings in rate is not permitted. All corrections should be attested by the tenderers with his initials as many times as corrections occur. Each page of the tender document and other related papers submitted there-with should be signed by the Tenderers along with page number. Any discrepancy in the rates written in figures and words, then rates written in word is final. Similarly discrepancy in the rates quoted for unit rate and total amount, and then the rate quoted for unit is final.

23. The Tenderers are required to **deposit an earnest money of Rs.80,000/- (Rupees Eighty Thousand)** only. The amount of earnest money will be accepted only in the form of Demand Draft drawn in favour of the SIDAC, Bhubaneswar. Only those tenderers who have necessary expertise and competency in the execution of the job within the stipulated time should submit the tenders. The tender without earnest money shall be out rightly rejected.

24. The Mela Authority is not bound to accept the lowest tender and reserves the right to inspect / verify the stock of materials required for this work, in Godown of tenderers by nominating a Committee to ascertain the credibility of the firm. Further the undersigned/Mela Authority reserves the right to reject any or all tenders without assigning any reasons. Conditional tender in any form whatsoever will not be qualified/considered and will be liable for outright rejection.

25. The successful Tenderer shall sign an agreement in Non-judicial stamp paper of appropriate value with deposit of 10% (Ten Percent) of the Contract Amount, in shape of Bank Guarantee towards performance security within 3days after intimation of acceptance of the tender. The performance security of 10% (Ten Percent) includes the amount deposited as EMD with the tender document. Failure to do so shall give the Mela Authority the right to revoke the acceptance of the tender without further notice to the Tenderer, forfeit the earnest money deposits and award the work to any other contractor / decorator.

26. The successful Tenderer shall have to arrange sanitary and water supply arrangements for his/their workers to avoid unhygienic condition inside the Mela ground.

27. The Earnest/Security Money of successful Tenderer will be retained for successful completion of the contract and shall be returned only after Mela is over.

28. The Tenderers shall have to quote their rates for hiring charges only inclusive of erection, transportation and dismantling, but **exclusive of GST**.

29. The cultural programme shall be conducted by running generator and the same is to be provided by the contractor / decorator as per requirement.

30. All the items of works shall be executed as per the direction of the Architect appointed by the Mela Authority and the decision of the Architect as regards to design concept is final and binding on the contractor / decorator. The drawings provided in the tender document are conceptual only and may vary during execution as per site condition or requirement of the Mela Authority and the contractor shall have to execute the works accordingly without any extra claims.

31. The Tenderers are required to quote their rates per unit for entire period of the Mela.

32. The contractor / decorator shall have to liaison and obtain the required clearance of Fire, Police and Structural stability etc. from competent authorities. However, required letters to the concerned authorities shall be addressed / issued by the Mela Authority.

33. The agency should not have been indicated or convicted by any court of law. No adverse orders should have been passed against the agency by any Government authorities. No investigation by any authority as stated above should be pending against the agency.

34. Income tax as applicable shall be deducted at source from all accepted payments, in accordance with the provisions of Income Tax Act, 1961 as amended from time to time.

35. No modification to the bid documents shall be allowed once it is received by the authority.

36. Experience Certificates from any private organizations will not be entertained.

37. Experience with Joint Venture is not acceptable.

38. Technical Bids

The firm have to submit the Technical Bid in the prescribed format i.e Covering letter and other information as per the "Annexure-IV" along with required documents fulfilling the eligibility Criteria as follows.

- i) Cost of Tender documents in shape of Demand Draft.
- ii) EMD in shape of Demand Draft.
- iii) Self attested photocopy of GST/ GSTIN registration Certificate and up-to date return copies for the year 2018-19 upto September 2019.
- iv) Self attested photocopy of PAN and upto date return certificate of income tax for 2016-17, 2017-18 and 2018-19.
- v) Self attested copy of work order / past experience confirming execution of three similar national/international fairs or similar assignments worth of Rs. 16.00 lakhs (Rupees Sixteen Lakhs) or more in a single work order and its completion certificates in period of last five years (up to Oct 2019) in Govt. or Govt. aided organizations.

Or

Two similar completed works or similar assignments worth of Rs. 20.00 lakhs (Rupees Twenty lakhs) or more in a single work order and its completion certificates in period of last five years (up to Oct 2019) in Govt. or Govt. aided organizations.

Or

One similar completed work or similar assignment worth of Rs. 32.00 lakhs (Rupees Thirty Two lakhs) or more in single work order and its completion certificate in period of last five years (up to Oct 2019) in Govt. or Govt. aided organizations.

vii) Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor having experience in

execution of such type of works for execution of electrical work. In case of authorization from any registered electrical contractor, the self attested copy of the valid electrical license of contractor has to be submitted.

- viii) Audited statement of accounts (Balance sheet & Profit Loss account) of the firm for similar nature of business showing turnover not less than 80.00 Lakhs (Rupees Eighty lakhs) Only for each of last 3 financial years(2016-17,2017-18,2018-19) and I.T. return Acknowledgements.
- ix) The Tenderer shall have to provide services of Fire fighting personnel from a registered/duly certified/authorized fire agency with equipment and manpower along with consent letter of the agency.
- x) The Tenderer shall have to furnish the willingness of a registered cleaning & sanitation personnel from a registered/duly certified/authorized cleaning & sanitation agency along with their registration certificates and other required statutory documents and consent letter from the agency.
- xi) Undertaking that no criminal case is pending with the police at the time of submission of bid. (Annexure-I)
- xii) Undertaking in shape of affidavit for not have been blacklisted by any Central/ State Govt/ any autonomous bodies during the recent past (Annexure-II)
- xiii) Undertaking regarding trueness and correctness of the information submitted by the firm (Annexure-III)

39. The Bidders are subject to disqualified if they have:

- i. Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements.
- ii. Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.
- iii. Participated in the previous bidding for the same work and had quoted unreasonable price and could not furnish rational justifications to the authority.
- iv. Indulged in unlawful and corrupt means in obtaining the bids.
- v. Been black listed/ suspended by the competent authority.

40. Financial Bid

The **financial bid** must be submitted in the prescribed format (As per the schedule of Quantities at Page 16 to 25) along with covering letter (Annexure-V) which will be excluding of GST. The rate per unit should be for the entire period of the mela.

41. Selection of firms for Infrastructure work.

The decorator for the event will be selected on the basis of Technical Criteria and lowest financial quote.

- 42. Any Disputes arising out of the contract, the Decision of the Commissioner-cum-Secretary to Government, Handlooms, Textiles and Handicrafts, Govt. of Odisha shall be final & binding.
- 43. The Mela Authority will read and include the Commissioner cum Secretary to Government, Handlooms, Textiles & Handicrafts Department, Government of Odisha and Chairperson, Toshali National Crafts Mela-2019.

STANDARD SPECIFICATIONS FOR THE INTERIOR AND EXTERIOR DECORATION WORK OF THE 14th TOSHALI NATIONAL CRAFTS MELA - 2019.

The structures should be steady and neatly finished. The basic structure of tentage work is to be constructed with Bali Pillars and the rafter and purlins with bamboo at a distance not less than 2' in confirmation with drawings. The roof is to be covered with good quality tarpaulin and roofing material as specified in drawings / schedule and should be without any imperfection and holes to prevent leakages of water in the advant of rains in order to protect the products of the participants. Sufficient slope is to be provided to ensure water drainage in case of rains. The bottom platform is to be made with wooden blocks provided in the grid of 1' 6" x 1' 6" of required height from the ground, top covered with 19 mm thick block board/ ply covering properly leveled and smooth finished for carpeting should be constructed with proper nailing and enough strength to withhold the anticipated load of crowd to the mela. The approved quality synthetic carpet should be laid over the platform. The gap between ground and platform should be covered with 4-mm ply/cloth with painting according to design or as directed by Mela Authority/Architect of the Event.

All visible stall backsides to be painted/designed with motifs of approved design.

The back, side walls and partition walls should be made of 4'x4' frame work of not less than 2" x 2" wooden battens properly nailed vertical and horizontal member covered with 4 mm. Ply board on both sides painted or cloth finished as per approved drawings.. The minimum height of the walls from platform should be as per drawing. The new cloth ceiling of approved shade/colour with necessary wooden frame work should be fixed at appropriate height. A step at the entrance should be provided to enable the visitors to the Mela in case it is required. The frontage and top covering should be provided in conformity to the approved designs with required POP and painting works.

Sale counter and cash counter is to be fabricated either with iron folded table or with 18 mm. Commercial block board/wooden post and shelve/similar nature of materials as per site requirement and properly painted/covered with approved shade, colour or fabric or any other approved material as per approved drawing/as directed by the Architect/Mela Authority.

Storage racks should be provided in each stall/pavilion and should be fabricated either with iron folded racks or with commercial block board/wooden post and shelves/similar material or three tier storage racks covering with cloth as specified in drawings or as directed by the Architect/Mela Authority.

The State name and Stall serial number of the stalls shall be written on vinyl snickering over sunboard both Odia and English and fixing the board to the stall fascia conforming to the design or as directed by the Architect/Mela Authority.

Adequate nos. of Fire Extinguishers as approved by Fire Authority shall have to be installed both for common and electrical fire safety. Similarly, adequate nos. of buckets (specially designed for firefighting) containing water and sand to be installed. They should be installed at places as directed by the Fire Authority. The electrical installation must conform to relevant IS Code and the work should be carried out only by the competent licensed Electrical engineer. The Contractor shall have to obtain the Fire Safety Certificate at his own risk from the concerned fire authority. Electrical light and fan fittings to be provided with necessary wiring on main line separately for (a) fan (b) light (c) night lamp, distribution and point wiring including switch, main switch etc., using ISI standard wire and light fittings complete as may be approved by the local electrical authority. All fittings should be properly focused to enable enough/proper lighting at the sales counter and general lighting at the stall/pavilion. The nos. of electrical fittings will be provided as specified in tender schedule under the items of the works or as Directed by the Architect/Mela Authority.

Contractor should provide requisite number of Inverters as stand by so as to provide connections to the number of lights as required for stage, VIPs Lounge and Control room, in the case of power failures. Cost of the inverters should be covered while quoting per sq. ft. rate for such items. The capacity of the invertors must be such as to meet the load of the above requirement.

All electrical works including fittings and fixtures and wiring must be done through a licensed Electrical Contractor borne in the current approved list of PWD (Electrical/CPWD, etc) who will submit and obtain necessary approvals and submit TEST CERTIFICATE to Executive Engineers, CESU / Electrical Inspector Govt. of Odisha for Electrical Power connections.

The Contractor shall quote rental for the following items for the duration of the Mela. The rental shall be inclusive of all wiring, trenches inclusive of all cabling from transformer to main panel, sub panels to boards, distribution boards for each cluster of shops to main switch for three phase meter for requisite power load inclusive of all equipment structures and fittings as required for the electric supply and contact from the supply terminal to and inclusive of distribution board for a cluster of shops as approved. Installation of transformer(s) shall also be the responsibility of the contractor. He shall also supply fix and maintain HRC fuses. TP switches fuse kits, DP switch fuses, porcelain Kit-kat etc., required for the distribution of power to individual shops. Complete safety measures shall be adopted and all cable joints etc., properly earthed with copper conductor and sufficient earthing pits provided under direction and approval of the Mela Authority/CESU. The rental shall include constant attendance of the qualified and experienced electrician for the maintenance and service (entirely at the cost of the contractor) as required, i.e. minimum 6 numbers of electrician in A shift (5 am to 1 pm), 15 numbers of electricians in B shift (1 pm to 9 pm) and 6 numbers of electricians in C shift (9 pm to 5 am) along with supervisors in all shift to technically guide the technicians in proper uniform bearing the logo "ELECTRICIAN OF MELA" having license / certificates to entitle to handle and maintain such electrical arrangements. The temporary electrical connection and consumption charges required for construction period shall be obtained by the contractor at his own risk and cost.

Besides the LED light, spot lights, fans etc. mentioned in the general construction, the contractor / decorator has to provide the lighting arrangements as per the requirements of the Mela ground. Providing and fixing Halogen light outdoor type water proof fittings complete the underground wiring and steel fixing brackets of 75mm x 6 mtrs high ('A' class steel poles duly painted black or as per instruction of the Mela Authority. Providing and fixing LED light etc. in the parking area.LED bulbs/ tube light should be provided to all stalls for sufficient lighting as per requirement or as directed with POS machine sucket for stall unless otherwise mentioned. Mobile charging points at different locations / stalls should be provided for the participants as directed.

All toilets and bathrooms should be properly constructed and hygienically maintained with 24 hours water supply to the units. Sufficient water storage tanks to be provided as per the requirement or as directed. The number of lights should be sufficient to avoid darkness and as per instructions given by Mela Authority. Complete public address system with a powerful (PA 60) switch over type amplifier with 2 microphones, tape player and 20 numbers loudspeakers strategically placed on the ground and parking area is to be provided. A full time operator and a full time announcer as approved by Mela Authority shall be provided by the Contractor / Decorator to operate the Sound System, play cassettes of recorded instrumental music and to announce the required information as & when required. The control, amplifier etc will be located in or near the office as specified / directed by Mela Authority/Architect of the event.

Construction of office, Logistic stalls, Institutional and other stalls and pavilions shall be executed as specified in the tender schedule and design concept etc. and as directed by the Mela Authority/Architect of the Mela. All attached toilets to the office, VIP lounge etc to be provided with all required sophisticated fittings and fixtures with tiles to wall and floors. Overhead tanks for each toilets to be provided for 24 hours water supply. Apart from the above the contractor / decorator shall have to provide one set of Computer with one Programmer-cum-Operator for full time of Mela for required Data Entry and official works. The Logistic stalls and Institutional stalls should be provided with required furniture and fixtures as specified in the tender schedule or as directed by the competent authority.

A Theme Pavilion as per specification and as per approved design with provision of minimum **4000** sft usable area for exclusive showcasing handloom of the state with a tagline "HANDLOOM OF ODISHA" and as directed by Mela Authority at Mela site. The size and specification of the structure will be as specified and as per approved design and drawing or as directed by Architect.

A Garage for fire attendees is to be provided as per tender schedule or as directed by the Fire Authority at site. Construction of First-Aid Centre shall be as per logistic requirement with provision of one medical bed, one fridge and deep green door /window cotton and as directed by the First-Aid Authority.

An exclusive stall with 15 nos. of wheel chair with two attendees shall be provided for Universal accessibility.

The above specifications are the minimum requirements. Further instructions on the spot will be given by the First-Aid/Fire/Bank/PO/Police/Different Committee Head, in case any deviation is deemed necessary. No extra payment shall be made to the contractor decorator for all such addition/alterations.

FOOD COURT: Size and specification of such stalls with kitchen as per approved design and as specified in the schedule of work. The walls and ceiling of the Kitchen to be made with GCI Sheets of steel structures required as per Fire safety norms. Electrical wirings inside the stalls should be done in such a manner so as to avoid the fire hazards. Flooring should be leveled and raised with 3" bricks or as specified in the tender schedule or as directed by the competent authority at site. Water supply to each stall should be provided through required pipe work with tap provision. Drinking water tanks to be installed near the food court area in the location as per the drawing or as directed by mela authority.

A proper stage and dais as specified in tender schedule should be provided with required furniture and fixtures. Any deviation required at site may duly attended by the Contractor / Decorator for which no extra payment shall be considered.

All the material used for construction of stalls and pavilions etc., should meet the approval of the Mela Authority/Architect/Committee Head. Notwithstanding anything contained in the aforesaid clauses and in the accompanying schedules, the Mela Authority is competent to effect change of the venue and to the schedules accordingly or even cancel the Mela before the work is formally awarded and the contractor / decorator shall not have any claim against the Mela Authority for the preliminary work(s) or any other expenses incurred by the contractor / decorator in connection with this tendering for the work and further proceedings thereon until such alternation or cancellation.

				Rate/Unit	Amount
)	Item with Specification	Quantity	Unit	(In figure & words)	INR
	Stall for Handicraft				
	Size 100 sft. Per stall(10'X10') in cluster as per design & Layout.	250	nos		
	 Platform: Platform on strong wooden base of 6" height covered with matching carpet and the border to be painted/Covered up with the fabrics to match the theme Partitions and Structure: Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing & design complete and as directed by Architect/Mela Authority. Fascia & Roofing: Framed and designed ,Slope roof decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders with Handloom or Handicraft Patterns/patch/murals/showpieces fixed over/top of it as per design. 				
	Decorative pillars as per design with wooden bullah and Required Patterns over P.O.P. finish / Patterned flex designs/ Fabric (As per designs of various clusters) The name and no. of the stall shall be written by vinyl stickering both in Odia and English over sunboard of required size as per approved design and drawing.				
	Racks & Counter:				
1 No. We cover and	1 No. Wooden counter with appropriate colour cloth cover and Required painting as per design of Size -8' X 2' X 2'6"				
	3tier Rack covered with approved clothing Water Proof Roofing:				
	Tarpaulin roofing with Cloth / Cotton cloth as interior ceiling				
	Furnishings:				
	2 Chair and Front Screen				
	Ceiling Fan including wiring and cabling- 1 No.				
	36 watt. LED including wiring and cabling - 4nos.				
	5A switch and socket including wiring and cabling -1 No.				

	1	I	I	I	I	
		1				
2	Stall for Utkalika		+	<u> </u>		
-	Size: 800 sq.ft per stall (20' X 40') in clusters as per design & layout	1	nos.			
	Platform: Platform on strong wooden base of 6" height covered with matching carpet and the border to be painted	-				
	Partitions and Structure: Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing & design complete and as directed by Architect/Mela Authority.					
	Fascia: Framed and designed ,slope roof with decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders with Patterned Flex printing/patch/murals/showpieces fixed over/top of it as per design.					
	Decorative pillars as per design with wooden bullah and Required Patterns over P.O.P. finish / Patterned flex designs/ Fabric (As per designs of various clusters) The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing.					
	Racks & Counter:	1				
	5 Nos. Wooden counter with appropriate colour cloth cover and Required painting as per design of Size –8' X 2' X 2'6" & Cash counter with furnishing.					
	3tier Rack covered with approved clothing as per requirement					
	Water proof Roofing	1				
	Tarpaulin roofing with Cloth / Cotton cloth as interior ceiling with required design pattern as per the drawing or as directed by the Architect.					
	Furnishings:	1				
	8 Chair and Front Screen	1				
	Ceiling Fan including wiring and cabling – 5 Nos.	1				
	36 watt. LED Light including wiring and cabling - 32 nos.					
	5A switch and socket including wiring and cabling – 3 No.					_
B (a)	Stall for SIDAC					
	Size: 800 sq.ft per stall (20' X 40') in clusters as per design & layout	1	nos.			

	Platform: Platform on strong wooden base of 6" height covered with matching carpet and the border to be painted				
	 Partitions and Structure: Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing & design complete and as directed by Architect/Mela Authority. Fascia: Framed and designed ,slope roof with decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders with Patterned Flex printing/patch/murals/showpieces fixed over/top of it as per design. Decorative pillars as per design with wooden bullah and Required Patterns over P.O.P. finish / Patterned flex designs/ Fabric (As per designs of various clusters) The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing. 				
	approved design and drawing.				
	Racks & Counter: 5 Nos. Wooden counter with appropriate colour cloth cover and Required painting as per design of Size –8' X 2' X 2'6" & Cash counter with furnishing.				
	3tier Rack covered with approved clothing as per requirement.				
	Water proof Roofing				
	Tarpaulin roofing with Cloth / Cotton cloth as interior ceiling with required design pattern as per the drawing or as directed by the Architect.				
	Furnishings:				
	8 Chair and Front Screen				
	Ceiling Fan including wiring and cabling – 5 Nos.				
	36 watt. LED Light including wiring and cabling - 32				
	nos. 5A switch and socket including wiring and cabling – 3 No.				
3 (b)	Stall for Odisha Craft Museum, KALABHOOMI				
	Size: 200 sq.ft per stall (20' X 10') in clusters as per design & layout Platform: Platform on strong wooden base of 6" height	1	nos.		
	covered with matching carpet and the border to be painted Partitions and Structure: Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered				
I	panets with wooden frame of required height covered	l		l	l

	Partitions and Structure: Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing & design complete and as directed by Architect/Mela Authority.			
	Platform: Stepped platform on strong wooden base covered with matching carpet			
	Size: 300 sqft per stall circular/rectangular structure as per design & layout	1	nos.	
4	Demonstration Stall: (One for Handicrafts)			
	5A switch and socket including wiring and cabling – 4 No.			
	36 watt. LED Light including wiring and cabling - 8 nos.			
	Ceiling Fan including wiring and cabling – 2 Nos.			
	8 Chair and Front Screen			
	Tarpaulin roofing with Cloth / Cotton cloth as interior ceiling with required design pattern as per the drawing or as directed by the Architect. Furnishings:			
	Water proof Roofing			
	 5 Nos. Wooden counter with appropriate colour cloth cover and Required painting as per design of Size –8' X 2' X 2'6" & Cash counter with furnishing. 3tier Rack covered with approved clothing as per requirement. 			
	The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing. Racks & Counter:			
	Decorative pillars as per design with wooden bullah and Required Patterns over P.O.P. finish / Patterned flex designs/ Fabric (As per designs of various clusters)			
	Fascia: Framed and designed ,slope roof with decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders with Patterned Flex printing/patch/murals/showpieces fixed over/top of it as per design.			
	with approved coloured fabrics as per drawing & design complete and as directed by Architect/Mela Authority.			

	 Fascia: Framed and designed ,slope roof with decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders as per theme fixed over/top of it as per design. Decorative pillars as per design with jute string rope, thermocol motif and P.O.P. followed by Metalic external weather paint to provide the asthetic look as per design. The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing. Water proof Roofing: Tarpauline roofing with metalic colour over POP Finish on hessian cloth over necessary frame work as required for the designed shape of the roof/fabric roofing with suitable border designs over it as per design and same for internal roof. 				
	Furnishings:				
	Ceiling Fan including wiring and cabling – 1 No.				
	36 watt. LED Light including wiring and cabling - 10 nos.				
	5A switch and socket including wiring and cabling – 1 No.				
5	Food Court				
а	Size: 132 sqft per stall (11' X 12') in clusters as per design & layout	38	nos.		
	Platform: Platform on strong wooden base of 6" height covered with matching carpet				
	 Partitions and Structure: Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing & design complete and as directed by Architect/Mela Authority. Fascia: Framed and designed ,Slope /flat decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders with applique/patch/murals/ showpieces fixed over/top of it as per design along with hessian cloth at ceiling. 				
	The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing.				
	Racks & Counter:				
	 1 No. Wooden counter with appropriate colour cloth cover and painting as per design of Size -8' X 2' X 2'6" 2 tier racks with cloth covering if required 				
	2 tier racks with cloth covering if required Water proof Roofing:				
I	mater proof Rooming.				I

	Tarpaulin roofing with Hessian Cloth, POP finish & Cotton cloth as interior ceiling with required design pattern as per the drawing or as directed by the Architect.				
	Furnishings:				
	Ceiling Fan including wiring and cabling – 1 No.				
	36 watt. LED Light including wiring and cabling -				
	4nos.				
	5A/15 A switch and socket including wiring and cabling –3 No.				
b	Kitchen for food court				
	Bamboo Bullah structure, tin roofing and tin walling for kitchen shed – 11'X 12'. Adequate and round the clock water supply & water connection to each stall and common washing area. Provision of 2 tables of size – 4' X2'x2'6" and 2 nos. chair	38	nos.		
	Furnishings:				
	15A switch and socket including wiring and cabling – 2 Nos.				
	36 watt. LED Light including wiring and cabling - 4 nos.				
c	Miscellaneous works in Food court area				
	Banquet chair with cover	450	nos.		
	Round table with frill & cover	90	nos.		
	Platform for eating (standing type) of 1'6" wide and 3' ht with waterproof & thick plastic cover over it for washable purpose	220	rft		
	Barricading of food court area with MS Grill with	220	m		
	fabric wrapped over it and properly finished by applying POP and weather proof colouring over it to giva a traditional look as directed by EIC or Architect				
	of 600 rft. and 3' ht.	1800	sft		
	Big Dustbins (100 ltr capacity) of bamboo		*		
	net/Designer PVC	50	nos.		
	Synthetic Green net carpeting in the entire food court				
	area	30000	sft.		
d	Drinking water kiosk Size: 80 sqft per stall (10' X 8') as per design & layout	1	nos.		
	Platform: Platform on strong wooden base of 6" height Partitions and Structure: Framed structure with good quality bamboo and bullah, partition/side walls				
	with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing & design complete and as directed by Architect/Mela Authority.				
	Roofing:				
l	Nooming.		l	l	

Tarpaulin roofing with Flex on outer side and cotton cloth in interior ceiling			
The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing.			
Furnishings:			
2 Chairs			
Ceiling Fan including wiring and cabling – 1 No.			
36 watt. LED Light including wiring and cabling - 4			
nos. 15A/5A switch and socket including wiring and cabling – 1 Nos.			
Counter Table 1No of Size 8'0" X 2'0" X 2'6" covered			
with cloth as per design & 2tier racks with cloth			
covering.			
Logistics Stalls			
Size: 150 sqft per stall (15' X 10') as per design & layout	4	nos.	
Platform: Platform on strong wooden base of 6"	4	1105.	
height covered with matching carpet and border to be			
painted or covered with matching cloth.			
Partitions and Structure: Framed structure with			
good quality bamboo and bullah, partition/side walls			
with octanorm sections fitted with 6mm thick			
ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per			
drawing & design complete and as directed by			
Architect/Mela Authority.			
Fascia: Framed and designed ,Slope roof decorative			
Flex/fabric roofing of the entire roof area with suitable			
and perfect borders with Handloom or Handicraft Patterns/patch/murals/showpieces fixed over/top of it			
as per design.			
Decorative pillars as per design with wooden bullah and Required Patterns over P.O.P. finish / Patterned			
flex designs/ Fabric (As per designs of various			
clusters)			
The name and no. of the stall shall be written by vinyl			
stickering over sunboard of required size as per approved design and drawing.			
Counter:			
1 No. Wooden counter with appropriate colour cloth cover and jhoti painting as per design of Size –8' X 2'			
X 2'6"			
Water proof Roofing:			
Tarpaulin roofing with Cloth / Cotton cloth as interior			
ceiling			
Furnishings:			
4 Chairs and Front Screen			

	Ceiling Fan including wiring and cabling – 2 No.		1	1	1
	36 watt. LED including wiring and cabling - 6 nos.				
	5A/15A switch and socket including wiring and				
	cabling – 3 Nos.				
	3 tier racks with cloth covering if required				
7	Departmental Info Stall (Handloom ,				
	Handicraft & Sericulture)				
	Size: 625 sqft per stall (25' X 25') as per design &				
	layout Platform: Platform on strong wooden base of 6"	1	nos.		
	height covered with matching carpet				
	Partitions and Structure: Framed structure with				
	good quality bamboo and bullah, partition/side walls				
	with octanorm sections fitted with 6mm thick				
	ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per				
	drawing & design complete and as directed by				
	Architect/Mela Authority.				
	Fascia: Framed and designed ,decorative Flex/fabric roofing of the entire roof area with suitable and perfect				
	borders with Patterned flex /patch/murals/showpieces				
	fixed over/top of it as per design.				
	Decorative pillars as per design with wooden bullah				
	and P.O.P. if required (As per designs of various				
	clusters) framework for fixing of flexes, keeping and				
	hanging of Handicraft/Handloom items as per requirement.				
	The name and no. of the stall shall be written by vinyl				
	stickering over sunboard of required size as per				
	approved design and drawing.				
	Racks & Counter:				
	2 Nos. Wooden counter with appropriate colour cloth cover and jhoti painting as per design of Size –8' X 2'				
	X 2'6"				
	3 tier racks with cloth covering if required				
	Water proof Roofing:				
	Tarpaulin roofing with Cloth / Cotton cloth as interior				
	ceiling with required design pattern as per the drawing or as directed by the Architect.				
	Furnishings:				
	6 Chairs and Front Screen				
	Ceiling Fan including wiring and cabling – 4 No.				
	36 watt. LED Light including wiring and cabling - 24				
	nos.				
	5A/15A switch and socket including wiring and cabling – 3 Nos.				
8	Demo Kiosks for students of SIDAC				
0	Size: 100 sqft per stall as per design & layout	4			

	 Platform: Platform on strong wooden base of 6" height covered with matching carpet Partitions and Structure: Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing & design complete and as directed by 			
	Architect/Mela Authority. Fascia (if required): Framed and designed ,slope roof with decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders as per theme fixed over/top of it as per design.			
	Decorative pillars as per design with jute string rope, thermocol motif and P.O.P. followed by Metalic external weather paint to provide the asthetic look as per design. The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing.			
	Water Proof Roofing:			
	Tarpauline roofing with metalic colour over POP Finish on hessian cloth over necessary frame work as required for the designed shape of the roof/fabric roofing with suitable border designs over it as per design and same for internal roof.			
	Racks & Counter:			
	1 Nos. Wooden counter with appropriate colour cloth cover and painting as per design of Size $-8' \times 2' \times 2'6''$			
	3 tier racks with cloth covering if required			
	Furnishings:			
	4 Chairs and Front Screen			
	Ceiling Fan including wiring and cabling -2 No.			
	36 watt. LED including wiring and cabling - 6 nos.			
	5A/15A switch and socket including wiring and cabling $- 2$ Nos.			
9	Designer's collection Gallery			
	Size: 600 sqft per stall (30' X 20') as per design & layout Platform: Platform on strong wooden base of 6" height covered with matching carpet	1	nos.	
	Partitions and Structure: Framed structure with good quality bamboo and bullah, partition/side walls with octanorm sections fitted with 6mm thick ply/vinyl panels with wooden frame of required height covered with approved coloured fabrics as per drawing & design complete and as directed by Architect/Mela Authority.			

	Fascia: Framed and designed ,Slope roof with decorative Flex/fabric roofing of the entire roof area with suitable and perfect borders with Patterned flex/murals/showpieces fixed over/top of it as per design. Decorative pillars as per design with wooden bullah and P.O.P. if required (As per designs of various clusters) The name and no. of the stall shall be written by vinyl stickering over sunboard of required size as per approved design and drawing.			
	Racks & Counter:			
	6 Nos. Wooden counter with appropriate colour cloth cover and painting as per design of Size –8' X 2' X 2'6" or as per requirement.			
	2 tier racks with cloth covering as per requirement.			
	Roofing:			
	Tarpaulin roofing with Cloth / Cotton cloth as interior ceiling			
	Furnishings:			
	8 Chairs and Front Screen			
	Ceiling Fan including wiring and cabling – 6 Nos.			
	36 watt. LED light including wiring and cabling - 24 nos. (Besides Special lights as per requirement)			
	5A/15A switch and socket including wiring and cabling $- 4$ Nos.			
10	Mini stage Platform: Size 25'X25'X3'0" with risers on both side to be erected with fabricated structure and 19mm ply mounting also including solid letterings, both in English and Odia written over complete.	1	200	
	To be made as per design and direction of Architect.	1	nos.	
	Backdrop: Wooden frame, Plaster of Paris, Plywood, cloth, Thermocol, handloom designed fabric, coloured, threads, yarns,/coconut fibre painted with appropriate paint wherever required and with colour highlighting as per approved drawing and design or as directed by architect/Mela authority.			
11	Vending Zone			
	6000 sft. (as per design) to be well demarcated with 6' ht. rear and side walling with bamboo frame and coloured fabric, partition walls upto 3 ' ht., separate passage and to be numbered serially.	6000	sft	
12	Food Court Side Exit Gate	5000		
	Size: As per Drawing, design and direction of Architect.	1	nos.	

13 a	 Structures of bamboo , plywood and wood batten. Covered with designed flex also including solid letterings, both in english and Odia written over complete Dining Hall for Artisans : (25' X 20') Framed structure with good quality bamboo and bullah, Cloth walling with tarpaulin roofing, cloth ceiling and provision of 5 wash basins, service counters for buffet service for participants. 30Nos chairs Ceiling Fan with wiring and cabling – 6 No. 36 watt. LED light with wiring and cabling - 12 nos. 5A/15A switch and socket with wiring and cabling – 5 Nos. Dustbins 4 Nos Dining Table 2 Nos 	1	No		
b	Kitchen : tarpaulin roofing & tin walling provision for water & P.H. connection & light (25' X 20')	1	No		
14	Open Kitchen for Artisans Kitchen (50'x20'): Tin walling of 3'0" height along with provision for water & P.H. connection & light.	1	No		

GRAND TOTAL

(In words:)

Annexure-I

UNDERTAKING

(On the Bidder's Letter Head regarding not have any pending judicial proceedings for any criminal offence)

I, hereby undertake that there is no criminal case pending in any Court of Law against our company or against the Proprietor/Director/Persons to be deployed by our company.

I/we further certify that Proprietor/Director/Persons to be deployed by our company /of my company have not been convicted of any offence in any Court in India during the recent past. I understand that I am fully responsible for the contents of this undertaking and its truthfulness.

Authorised Signature (in full and initials)

Name and Designation of the Signatory Name of the Bidder and Address:

Annexure-II

UNDERTAKING

(on the Stamp Paper of appropriate value in shape of affidavit from the Notary regarding non-blacklisting)

I, hereby undertake that, our organisation has not been blacklisted/debarred by any of the Central/State Government Department/Office or by any Public Sector undertaking (PSUs) and not blacklisted by any authority during the recent past.

Yours sincerely,

Authorised Signature

(in full and initials)

Name and Designation of the Signatory Name of the Bidder and Address:

Annexure-III

UNDERTAKING

(On the Bidder's Letter Head regarding trueness of the submitted information)

I hereby declare that all the information and statements provided in the technical proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal.

Authorised Signature (in full and initials)

Name and Designation of the Signatory Name of the Bidder and Address:

Annexure-IV

TECHNICAL BID COVERING LETTER (ON BIDDER LETTER HEAD)

[Location & Date]

То

[Name and Designation of Tender Inviting Authority] (Office Address and Location]

Sub:- Tender for Tentage Work (Package II) for 14th Toshali National Crafts Mela 2019 to be organised from 15th to 27th December 2019 at Janata Maidan, Bhubaneswar (Technical Proposal)

Dear Sir,

I, the undersigned, offer to participate in the tender process to provide services for "Tentage work for Construction of stalls, Demo Kiosk, Gate, mini stage, food stalls, kitchens, designers gallery etc with P.H., electrification works for TNCM-2019 at Janata Maidan, Chandrasekharpur, Bhubaneswar. (Package-II)" in accordance with your Tender Notice No.:2202 Dated 11.10.2019. We are hereby submitting our tender, which includes Technical bid and Financial bid sealed in separate envelopes.

I, hereby declare that all the information and statements provided in the technical proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. Our proposal will be valid for acceptance up to 30 days and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the Tender document. In case any provision of this tender are found violated, then your office shall have the rights to reject our proposal including forfeiture of the earnest money deposit absolutely.

I remain,

Yours faithfully,

Authorised Signatory with Date and Seal

Name and Designation:_____

Address of the Bidder:_____

Accepted by Contractor/Decorator

1	Name of the Bidder	
2	Details of Tender document Cost	DD No:
	(Demand Draft Details)	Date:
		Amount(Rs.)
		Drawn on Bank.
3	Details of EMD: (Demand Draft Details)	DD No:
		Date:
		Amount(Rs.)
		Drawn on Bank.
4	Name of the Director/Proprietor	
5	Full Address of Registered Office	Postal Address:
		Telephone No.
		FAX No.
		E-Mail Address
6	Name & telephone number of the authorised person	
	signing the bid	
7	Bank Name	Account Number:
		Bank and Branch Name:
		IFSC Code
8	PAN No.	
	(Attach staff attested copy)	
9	GSTIN (Attach self attested copy)	
10	Acceptance to all the terms & conditions of the	
11	tender(Yes/No)	
11	Power of Attorney/authorisation letter for signing of the	
10	bid documents (submitted/ not submitted)	
12	Undertaking that no criminal case is pending with the	
	police at the time of submission of bid. (submitted/ not submitted)	
13	Kindly mention the total number of pages in the tender	
13	document.	
	document.	

14. Financial Turnover of the bidder for the last 3 financial years.

Financial Year	Turn over Amount(in INR)	Average Turnover (in INR)
FY1		
FY2		
FY3		

Sl.	Period	Name of	Name of the Work	Contract	Duratio	on
No		Authority with		Amount	From	То
		complete address		(in INR)		
		& Phone No.				

15. Details of the similar type service provided by the bidder in last 5 years:

16. Declaration

I, ShriSon/Daughter/Wife of Shri_____, Proprietor/Director/Authorised signatory of ______(Name of the Service Provider), competent to sign this declaration and execute this tender.

I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

The information and documents furnished along with the tender are true and authentic to the best of my knowledge and belief. I am well aware of the fact that, furnishing of any false information/fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.

(Signature of Authorised Representative with seal)

Place:_____
Date____

Enclosures:

- i. Tender document Fee in the form of Demand Draft in original.
- ii. EMD in the form of Demand Draft in original.
- iii. Copy of tender document (each page must be signed and sealed)
- iv. Duly filled Technical Bid.
- v. List of Documents as applicable.

Annexure-V

FINANCIAL BID COVERING LETTER (ON BIDDER LETTER HEAD)

[Location & Date]

То

[Name and Designation of Tender Inviting Authority] (Office Address and Location]

Sub:- Tender for Tentage work (Package II) for 14th Toshali National Crafts Mela 2019 to be organised from 15th to 27th December 2019 at Janata Maidan, Bhubaneswar [Financial Proposal]

Sir,

I, the undersigned, offer to provide the services for "Tentage work for Construction of stalls, Demo Kiosk, Gate, mini stage, food stalls, kitchens, designers gallery etc with P.H., electrification works for TNCM-2019 at Janata Maidan, Chandrasekharpur, Bhubaneswar. (Package-II)" in accordance with your Tender Call Notice No.:2202 Dated 11.10.2019. Our attached financial price is {insert amount(s) in words and figures} for the proposed service}. This amount is exclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the tender document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of **30 days** I have carefully read and understood the terms and conditions of the tender to provide the services accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,

Authorised Signatory (in full and initials)

Name and Designation of Signatory with Date and Seal:_____

Address of the Bidder:_____

Annexure-VI

BID SUBMISSION CHECK LIST

SL.NO	Description	Submitted (Yes/No)	Page No.		
	TECHNICAL BID (ORIGINAL)				
1	Covering letter along with information in Bidders Letter Head.				
2	Tender Document Cost (Demand Draft)				
3	EMD (Demand Draft)				
4	Self attested photocopy of PAN and upto date return certificate of income tax for 2016-17, 2017-18 and 2018-19				
5	Self attested photocopy of GST/ GSTIN registration Certificate and up-to date return copies for the year 2018-19 upto September 2019				
6	Audited statement of accounts (Balance sheet & Profit Loss account) of the firm for similar nature of business showing turnover not less than 80.00 Lakhs (Rupees Eighty Lakhs Only) for each of last 3 financial years (2016-17,2017-18,2018-19) and I.T. return Acknowledgements				
7	Power of Attorney in favour of the person signing the bid on behalf of the bidder.				
8	List of completed assignments of similar nature (Past Experience Details) along with the copies of work orders/ completion Certificate for the respective assignments from the authorities.				
9	Fire fighting MOU from a registered/duly certified/authorized fire agency with equipment and manpower along with consent letter of the agency				
10	Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor.				
11	willingness of a registered cleaning & sanitation personnel from a registered/duly certified/authorized cleaning & sanitation agency				
12	Undertaking for not have been black-listed by any Central/State Govt/any Autonomous bodies during recent past				
13	Undertaking for not having any police case pending against the bidder.				
14	Undertaking regarding trueness of information submitted.				
	FINANCIAL BID (ORIGINAL)	•			
1	Covering Letter in Bidders Letter Head				
2	Duly filled in Financial Bid				

It is to be ensured that:

All information has been submitted as per the prescribed format only.

Each part has been separately bound with no loose sheets and each page are page numbered along with Index Page.

All pages of the proposal needs to be sealed and signed by the authorised representative.

Authorised Signatory (in full and initials):_____

Name and Designation with Date and Seal:_____

DRAWINGS AND DESIGNS WITH SPECIFICATIONS













