

GOVERNMENT OF ODISHA
HANDLOOMS, TEXTILES & HANDICRAFTS DEPARTMENT

QUOTATION CALL NOTICE

No. IIOE-13/2018/2936 /HTH, Bhubaneswar, dated the 02/05/2018

Sealed Quotation in Plain Paper/letter Pad is invited from intending registered, authorized dealers and suppliers located at Bhubaneswar only having valid TIN/Latest GST clearance certificate/Income Tax clearance certificate for supply of **Office Stationery Articles** for official use of HT&H Department. The details of these articles can be obtained from H,T&H (OE-II) Deptt on any working day between 11.30 a.m. to 3.00p.m. The quotationer should enclose earnest money of Rs.5000/- (Rupees Five thousand) only in shape of A/C payee Bank Draft / Pay order drawn in favour of D.D.O-Cum-Desk Officer, HT&H Department, Bhubaneswar along with the quotation which will be refunded to the quotationers whose quotations are not accepted. The quotations should reach the undersigned by **10.05.2018** up to **12.30 p.m** at the latest and the quotations shall be opened on the same day at **4.00 p.m.** in presence of quotationers or their authorized representatives. The details can also be obtained from the Government website i.e www.odisha.gov.in. The authority reserves the right to reject any or all quotations without assigning any reasons thereof. The Quotations received incomplete or after the scheduled date and time shall be summarily rejected without assigning any reason thereof. The quotation should be super scribed "**Quotations for Office Stationery Articles**". The accepted quotations will remain valid up to 31.03.2019 unless and until a decision to the contrary is taken by this Department.

FORMAT FOR OFFER

Name of the Firm:
(With full particulars)

Sl.No.	Item	Make/Model	Specification If any	Unit price (In Rs.)	Remarks

[Signature]
02/05/18

Under Secretary to Government.

Memo No. 2937 /HT&H, dated. 02/05/2018

Copy along with (Annexure-'A') hard & soft copy of the Quotation Call Notice forwarded to Head State Portal Group, I.T. Centre, Secretariat with a request to hoist the Notice in the Govt. Website of H,T&H Deptt/Smt. Anita Tripathy, DEO with a request to ensure upload the same in the Government website.

[Signature]
02/05/18

Under Secretary to Government.

Cont..

[Handwritten mark]

Memo No. 2938 /HT&H, dated. 02/05/2018
Copy along with Annexure-'A' forwarded to Notice Board, Handlooms,
Textiles & Handicrafts Department/ All Departments of Govt. with a request to display
the same in their respective notice board for wide publicity.


02-05-18
Under Secretary to Government.

Memo No. 2939 /HT&H, dated. 02/05/2018
Copy forwarded to Chief Receptionist, Secretariat, Bhubaneswar for
information and necessary action.

He/She is requested to allow the suppliers / dealers till 10.05.2018 to
submit their quotations in H,T&H Department.


02-05-18
Under Secretary to Government.

ANNEXURE-'A'
LIST OF ARTICLES

1. Agarbati (Bharat Darshan)
2. Alpin
3. All out machine with liquid
4. Arch File Big Size (Transparent)
5. Battery (Eveready all size) (A, AA, AAA)
6. Bucket (Plastic) (Ankur size 18")
7. Bulb (PLC) 11wt (Philips)
8. Calculator (12 Digit) (Bistec, No. BS-786)
9. Car freshner (Ambi pur)(Lavendar Spa)
10. Calling Bell (Plain & with Remote) (Cona)
11. Cash Book per Number
12. Cello Tape (1", 2") (Miracle)
13. CFL Bulb (11 wt.)
14. Chair Cushion (Kurl-on)
15. Clip Board File (Solo)
16. Coloured Flag Slip (Oddy)
17. Correction Fluid/ Pen (Kores)
18. Cup & Saucer, Bone China (OASIS) –Good Quality
19. Clip Board India
20. Dak Bag (Good Quality)
21. Dak Pad (Ordinary & Superior) (Master),(Elephant)
22. Desk Calendar Stand (Omega)
23. Dettol Hand Wash (Liquid)
24. Dinner Plate, Bone China (OASIS)
25. Door Mat (Plastic with Rubber Ground per Sq/Ft)
26. Door Mat (Plastic for Latrine use)
27. Dot Pen (both side) (Link, Steel body)
28. Dustbin, Plastic (Big)
29. Duster Cloth (1 Mtr.)
30. Duster Cloth – Yellow/White
31. Emergency Light (BPL)
32. Envelope (11"*5") (Good quality)
33. Envelope (6"*4") (Good quality)
34. Envelope (9"*4") (Good quality)
35. Envelope (A4 size)
36. Eraser (Plain) (Non-Dust)
37. Extension cord (Cona 5 Mtrs.)
38. Fan Capacitor 60wat/80wat
39. F.S. (Full Scape) Paper (JK Copier) (Good Quality with red cover)
40. Glass Cover (Diamond)

41. Glass Pad (6 mm) Sq. Ft.)
42. Glass Tumbler (Ordinary, Superior) (Era)
43. Guard File (Plastic)
44. Gum Bottle (750 ml.) (Kores)
45. Gum Bottle (100 ml.) (Kores)
46. Highlighter Pen (Fabercastella)
47. James Clip (Bell)
48. James Clip (Plastic Coated) (Bell)
49. Jute Thread (Per Kg.)
50. Key Pad
51. Key Purse (Leather)
52. Knives, Paper cutting (Flair)
53. Liquid Soap (250 ml.) (Dettol)
54. Lock (Godrej-7 levers, 6 levers & Mobaj-No. 41)
55. Marker Pen Permanent (Fabercastella)
56. Mat -persqr. Feet synthetic (Green)
57. Measuring Tape (Big)
58. Movement Register
59. Mug (Plastic) (Medium, Cello)
60. Note Book, Ordinary (Page-40)
61. Note Book, Spiral Super quality (Page-100)
62. Odonil
63. Programme Stand (Fiver)
64. Basin & floor wash liquid (Harpic/Lizel)
65. Plastic Folder(4 folds) Glory
66. Plastic Bucket (12ltr/16Ltr) Ankur
67. Plastic Mug (1ltr/2Ltr) Ankur
68. Paper Clip (Small, medium & big)
69. Paper Weight, Big size make-Crocodile (Egg Type)
70. Pay Bill Paper Part-I 80GSM
71. Pay Bill Paper Part-I 80GSM
72. Pay Bill Paper Part-II 80GSM
73. Pay Bill Paper Part-III 80GSM
74. Phynile (Sanitol)
75. Pen (Gel, Add Achiever)
76. Pen Ball Point (Cello Griper)
77. Pen Ball Point (Cello Topball)
78. Pen Uni-ball eye
79. Pen for pen Stand
80. Pen (Use & throw)
81. Pen Stand with pen, Paper roll (4 pen holder) (Make-Kebica Bo. 1493)
82. Pen Stand with pen, Paper roll (2 pen holder) (Make-Kebica Bo. 202)

83. Pencil (Natraj) (Apsara)
84. Pencil Sharpener (Natraj) (Apsara)
85. Plastic (L) Folder with pocket (No. 503)
86. Plastic Chair (Ankur) without Cushion
87. Plastic Chair (Ankur) with Cushion
88. Punching Machine (Single & Double) Kangaroo
89. Red Cloth (with sample)/ per mtr.
90. Refill (Add Gel)
91. Refill (Cello Gripper)
92. Refill (Cello Topball)
93. Refill (Jotter) (Link)
94. Refill Plain (Big & Small) (Link) Per 100 Pc.
95. Rolling Register (No. 36,20,16) (Sweta/ Bharat)
96. Roneo Paper
97. Room Freshener (Riya) (Rajanigandha/ Sandal/Champa/Sonnet)
98. Room Freshener (200 ml. (Rian)
99. Room Freshener (Lovin)
100. Scale (Plastic) (Executive)
101. Scissors (Make-Crystal, Small,medium &big)
102. Sealing Wax (Per Box)
103. Short Hand Note Book (Ashwani)
104. Sketch pen (Luxure)
105. Soap (Lux International)
106. Soap (Small size) Dettol)
107. Soap Case (Cello)
108. Spoon (Good Quality) Small & big
109. Stamp Pad (Medium) Faber Castella (110 mm.X69 mm)
110. Stamp Pad (Kores)
111. Stamp Pad Ink (Kores)
112. Stapler (Big) Kangaroo-HP-45
113. Stapler (Big) Kangaroo-HP-10D
114. Stapler (Medium) Kangaroo
115. Stapler Pin (Big) Kangaroo
116. Stapler Pin (Small) Kangaroo
117. Stapler Pin(Medium) Kangaroo
118. Table Lamp (Philips)
119. Tag (White) (per 500 nos.) (Good Quality)
120. Tea Tray Plastic (Medium) Cello
121. Thermo Flask (Size-1 Ltr) Milton /Eagle(Steel body).
122. Thread Ball
123. Torch (2 Cell & 3 Cell, Eveready) with battery

Cont..

124. Towel (Big size for Car) (Size-36" X72") Atex,Bombay dying/Haryana HL/Priyanka
125. Towel (Medium Size for Chair (Size -30" X 60") Atex,Bombay dying/Haryana HL/Priyanka Good Quality
126. Towel (Small Size for Bathroom) (Size -27" X 54") Atex
127. Towel Bombay Dyeing (for Officers) (all Size)
128. Tracing Paper
129. Tub (Plastic, Medium) (Cello)
130. Tube Light (Philips)
131. Tube Light Choke (20 Watt Copper/ Philips)
132. Tube Light Fittings (Philips, Crompton)
133. Tube Light Starter (Philips)
134. Umbrella (Big, K.C.Paul)
135. Umbrell folding 2 fold (Mediume, K.C.Paul)
136. Vim Powder per Kg.
137. Wall Clock (Ajanta) with battery (No. 1547)
138. Water bottle (Milton/Rose) 1 Ltr.
139. Waste Paper Basket 12" /16" Cello
140. Writing Pad-Plain/Spiral (Prince/Sweta)
141. Xerox Paper, JK Copier (A3/A4) & full Scape Good Quality with red Cover
142. Xerox Paper, JK Copier (A3/A4) Good Quality with green Cover