

Expression of Interest

State Institute for Development of Arts & Crafts(SIDAC) on behalf of Handloom,textiles & Handicrafts Department, Govt. of Odisha invites **Expression of Interest for Operating Canteen Service in the premises of Odisha Crafts Museum** at pokhariput ,Bhubaneswar. The Eoi should be submitted only in "Financial bid". The last date of submission of sealed offers in the office at SIDAC is up to **1.00 P.M on 22.10.2018**.

The bid document may be collected from the office of SIDAC, Handicraft Complex, Gandamunda, Bhubaneswar-751030, Tel.No.0674-2350318 or may be downloaded from the website www.sidacodisha.org.in/ www.odishacraftsmuseum.com.

SIDAC reserves the right to reject the Eoi or alter the date of opening of the bids without any reason whatsoever.

Member Secretary.



State Institute for Development of Arts & Crafts

Handlooms, Textiles & Handicrafts Department, Government of Odisha
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EXPRESSION OF INTEREST FOR OPERATING CANTEEN SERVICE IN THE PREMISES OF ODISHA CRAFTS MUSEUM, POKHARIPUT, BHUBANESWAR

1. Kala-Bhoomi, Odisha Crafts Museum under Handlooms, Textiles & Handicrafts Department, Govt. of Odisha proposes to open a canteen (inside the museum campus) to provide Tea, Snacks, Beverages to officials/ participants/ visitors on working days at a reasonable price.
2. Expression of Interest in “Financial Bid” in sealed cover is invited from interested Hoteliers/Restaurants/Organisations for running the canteen throughout the year on Museum working days only. The list of holidays is available on the website “odishacraftsmuseum.com”.
3. “Financial Bid” containing the quotation of rate in the prescribed format should reach on or before **1:00 PM** on Dt.-22/10/2018 in office of SIDAC, Handicrafts Complex, Gandamunda, Bhubaneswar - 751030, Ph: 0674-2350318.

4. Financial Bid

- i. The financial bid will be the annual maintenance cost of the café which is excluding the electricity charges. The selected agency has to deposit the annual maintenance cost at the start of each year. The electricity charges will be collected on monthly basis as per meter reading. The annual maintenance cost will be revised from time to time basing upon the market rate by the authority.
- ii. Minimum annual maintenance cost for the canteen is Rs 15,000/- per year (exclusive of Tax). This rate is exclusive of electricity charges which will be charged separately. The bidder with highest rate of quote above maintenance cost of Rs. 15,000/- will be selected.

5. Documents to be submitted

The bidder should submit the following documents to be considered

- i. EMD of Rs 2,000/- (Rupees two Thousand only) in shape of DD favouring “State Institute for Development of Arts & Crafts”, Bhubaneswar is mandatory.
- ii. Valid food licence from competent authority is mandatory.

6. General Terms & Condition

1. The agency will have to abide to the rules and Regulation of the Odisha Crafts Museum.
2. Activities of the selected agency should be confined only to the premises allotted.
3. For running the cafe the establishment will provide
 - (i) Built up space
 - (ii) Table & chair
 - (iii) Water supply
 - (iv) Electricity
4. The agency will have to make necessary arrangement to deploy staffs, kitchen equipment/ utensil & drinking water to run the cafe.

5. Adequate number of Fire extinguishers needs to be installed in the kitchen and dining area or as recommended by the Fire Officer, Govt. of Odisha.
6. The firm shall lift the waste generated from the cafe and deposit the same in the earmarked area/ container and then out of the campus to the earmarked area of BMC.
7. The firm shall maintain hygienic condition of the kitchen and the dining area.
8. The firm shall sell the food & beverage items as per the approved rate, quantity and menu inclusive of all taxes following all food safety guidelines – list attached.
9. Rate can be revised with prior permission of the competent authority.
10. The firm shall have to maintain the quality of the food & beverages.
11. The canteen premises will be plastic free area where only eco friendly products will be utilized.
12. Tea/ coffee will be served in kulhad (earthen pot) or paper cup only. Paper Straw and paper bags will be utilized only.
13. The agency has to supply refreshments on priority basis during any programme inside the museum campus with prior order.
14. Extra decoration/ Signage/Flex may not be allowed in the museum canteen premises but if it necessary this may be done with prior permission of the competent authority.
15. The agency has to follow all Govt laws and regulations.
16. The firm shall be solely responsible for all liabilities for running the café in the museum premises.
17. No addition/ alteration are allowed to the building provided for the canteen.
18. No child labour is allowed in the campus of Kalabhoomi.
19. The canteen should be operational by 1st November 2018.
20. Bidders has to abide by any other condition as imposed by the authority.
21. Any dispute on the matter, the decision of the Commissioner-cum-Secretary, Handlooms, Textiles & Handicrafts Deptt, Govt of Odisha shall be final & binding.
22. The authority reserves the right to accept or reject any or all the EOIs without assigning any reason thereof.



Member Secretary, SIDAC

Rate Chart

Expression of Interest for Operating Exclusive Cafe Service in the premises of Odisha Crafts Museum

Type of Food Service	Menu	Quantity per Plate/ per items	Rate per Plate/ per items (Rs) (Inclusive of Tax)
1 Tea, Snacks, Beverages etc	2	3	4
	Tea: Normal milk Tea (including kulhad)	1 cup/ 150 ml	10.00
	Coffee : Normal Coffee	1 cup/ 150 ml	15.00
	Ice Cream (Only branded)		As per MRP
	Juice (Fresh Fruit Juice with paper straw)	200 ml/ 1 glass	25.00
	Snacks (only branded packaged items)		As per MRP
	Branded Water Bottle (Kinley/ Bailey/ Bisleri) 1 ltr/ 500 ml/ 200 ml		As per MRP
	Fresh Coconut water with paper straw	1 no	30.00
	Vada/ Singada/ Alu chop/ Pakoda	Per Piece	7.00
	Rasagolla/Pedda/ ChhenaGajja and similar sweets	Per Piece	15.00
Meals	Special Odia VegThali (Rice, Dalma, Mix vegetable Bhaja,/ Rice, Dal, Seasonal Mix Veg., Saga Bhaja, BadiChura)	Limited Thali	70.00
	Special Odia Non Veg Thali (Rice, Dal, Mix Veg, Mix vegetable Bhaja, & Chicken Curry/ Fish Curry)	Limited Thali	85.00

* Menu for the next month can be changed on mutual discussion with the authority in the last week of every month.

Undertaking

I agree to abide by all the service stipulations, quarantine, terms & conditions with respect to food quality & sanitation, environmental sanitation and safety condition prescribed/ to be prescribed by the organizer without any objection. I will deploy the staff to run the cafe and shall be solely responsible for all the liabilities.

Signature with address of the applicant