

Directorate of
Sch. Castes & Sch. Tribes Research and Training Institute (SCSTRTI)
CRPF Square, Bhubaneswar-751003
(Telephone No.0674-2563649/ Fax No. 0674-2561635, Email Id- scstrti@yahoo.co.in)

No.1835/S & S-4/18

Date:17.07.2018

Quotation Call Notice for hiring of Vehicles

Sealed Quotations are hereby invited from interested reputed local Travel Agencies for hiring of vehicles-i.e **Tata Indigo, Tata Indica, Tata Sumo, Bolero, Qualis, Travera, Scropio, Innova, Desire, Etios and Bus etc, (Big & Small with number of seats) under Non-AC & AC** for use in the office of **Sch. Castes & Sch. Tribes Research & Training Institute, CRP Square, Bhubaneswar-751003** on daily basis both for local use and outside tour as and when required. The interested Agencies are requested to submit their rates along with the required documents on the Terms and conditions as enclosed on or before **30.07.2018 at 1:00 PM**. The quotations will be opened on the same day at **4:00 PM** in presence of the Internal Committee. The bidder firm or their authorized representative may remain present at the time of opening of the quotations. The authority reserves the right to reject any or all quotations without assigning any reason thereof.

Sd/-
Director & Special Secretary to Govt.

Memo No.1836 **Dated. 17.07.2018**

Copy to Notice Board of ST / SC Development Department / SCSTRTI / ATLC.

Sd/-
Asst. Director (Admn.)

Memo No.1837 **Dated.17.07.2018**

Copy to the Head Portal Group Secretariat IT Center, Bhubaneswar and M/s Luminous for wide circulation of the notice through Govt. website & website of SCSTRTI respectively.

Sd/-
Asst. Director (Admn.)

Terms and Conditions for Supply of Vehicle

1. The vehicle must be in Road Worthy condition and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution free Certificate, valid Contract Carriage Permit, up to date tax payment document etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The firm/agency are requested to submit their price offer along with necessary documents such as signed with sealed photo copies of their TIN/PAN & GST Registration No. and up to date GST submission report & IT clearance certificate.
5. The rates should be excluding of all Taxes. The price offer or the rate must be in the prescribed format at Annexure- "A".
6. The undersigned will not be responsible for late / non-receipt of the quotations sent by post / courier.
7. The envelop should be superscribed on the top "QUOTATION FOR HIRING OF VEHICLES."
8. The travel agency of the vehicles has to execute an agreement in a stamped paper before the vehicle is engaged on hire.
9. The travel agency cannot demand any advance during the period of engagement of the vehicle.
10. The experienced firms shall be given preference. The bidder needs to show experience on providing vehicles to Govt. Offices at least for three years.
11. The authority reserves the right to accept or reject any / all quotations without assigning any reason thereof.

Price offer Format

Sl. No.	Type of Vehicles (Car & Other Light Vehicles)	A/c & Non-A/c	Local per Hr	Long per KM	Long Detention per Hr	Night Halt	Remarks
1							
2							

Hiring rate on Bus

Heavy Vehicles	AC & Non-AC	Local Trip (Up to 100 km)	Local Trip (up to 200 km)	Long Trip (above 200 km)	
				Km	Detention
Small Bus (32 seater)					
Big Bus (52 seater)					

1. Contact Number of the Service Provider (Tenderer / Quotationer)

Mobile _____ Telephone _____

“Certified that the information submitted above is true to the best of my knowledge and belief”.

**Seal & Signature of the
Quotationer / Tenderer**