



GOVERNMENT OF ODISHA
OFFICE OF THE EXECUTIVE ENGINEER, BALLIGUDA (R&B) DIVISION
E-mail:- eepwd_balliguda@yahoo.com

QUOTATION NOTICE NO. EE (R&B) BLG- 01 /2018-19
Date: 11.06.2018

Sealed quotation/ tender are invited from interested reputed Travel Agencies / Tour Operators or Private individuals for providing **Non. A/C Diesel driven vehicles i.e. Mahindra Max / Bolero / Tata Sumo having seating capacity not less than 6 (Six) excluding driver**, which shall conform to the Terms and conditions (**Annexure-I**) for "To be engaged under **Tumudibandha (R&B) Sub-division under Balliguda (R&B) Division** for inspection of works under the Subdivision with head quarters at Tumudibandha." on monthly rent basis 1 (one) for each case.

The cost of hire charges for engagement of one year is **Rs.2,40,000/-** per vehicle which is the base price for cost comparison.

Details regarding the terms and condition and quotation paper will be available on **Odisha Govt. website www.orissa.gov.in** which can be downloaded from **12.06.2018 to 22.06.2018**. The interested quotationer has to pay **Rs. 500.00 (Five hundred) only** towards the cost of quotation paper in shape of Demand Draft/Crossed Cheque drawn in favour of **Executive Engineer, Balliguda (R&B) Division, Balliguda payable at Balliguda**. The filled quotation papers with cost of quotation paper should be delivered/dropped in the office of the undersigned by **22.06.2018 till 4.00 PM** along with all relevant documents. The quotation will be opened on same day at **5.00 PM** in presence of the quotationers or their authorized representatives. The undersigned reserves the right to reject or cancel any or all the tender without assigning any reason thereof.

Sd/-

EXECUTIVE ENGINEER
BALLIGUDA(R&B) DIVISION

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1. The application form of quotation containing General information & term and conditions for Hiring of Vehicles etc. will be available on **Odisha Govt. website www.orissa.gov.in** which can be downloaded from **12.06.2018 to 22.06.2018** and **Rs. 500.00 (Five hundred) only** towards the cost of quotation paper in shape of Demand Draft/Crossed A/c payee Cheque drawn in favour of **Executive Engineer, Balliguda (R&B) Division, Balliguda payable at Balliguda** is to be dropped along with the quotation. .
2. The vehicle must be in Road worthy condition, shall not be more than **two years** old from the date of initial registration and must have valid registration Certificate Insurance Certificate, Fitness Certificate, Valid contract carriage Permit proof up to date tax payments etc which are mandatory for plying of vehicle. The condition may be relaxed if suitable offers are not available after the opening of the quotation.
3. The Driver of the vehicle must have a valid Driving licenses for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. The selected quotationer shall provide a Security Deposit amounts to **Rs.10000/-** in shape of Account payee Bank Draft drawn in favour of the Executive Engineer, Balliguda (R&B) Division, Balliguda or Term Deposit Advise of above amount for the period minimum validity of one year within one month from the issue of the engagement order.
6. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants). The total travel of the vehicle in the month shall be up to 4000 km.
7. The Vehicle must achieve a fuel efficiency of 12.00 Kms per liter minimum.

8. The details of the make, year of manufacture of the vehicle, registration number, Mileage (Kms covered per liter) **and name of the Driver** with Driving license Number and period of validity should be specify provided in general bid information to be furnished with quotation/tender(**Annexure-II**).
9. The quotation completed in all respect should be delivered in quotation box having identification QCN No. EE (R&B) BLG 01/2018-19 in the Office of the undersigned on or before 22.06.2018 by 4.00 P.M. The Quotation will be opened on same day at 5.00 PM. In the Office of the undersigned in presence of the quotationers or their authorized representatives.
10. The undersigned reserves the right to reject or cancelled any or all the tender without assigning any reason thereof.

Sd/-
Executive Engineer
Balliguda (R&B) Division

Memo No. 1420 Dt. 11.06.2018

Copy submitted to Deputy Director (Adv) & Deputy Secretary to Govt. I & P.R Deptt, Bhubaneswar with a request to get it published in two nos. of leading Oriya Daily News Paper at an early date for wide circulation of the quotation call notice. The soft copy containing the above quotation call notice (QCN) is enclosed herewith for the purpose.

Sd/-
Executive Engineer
Balliguda (R&B) Division

Memo No. 1421 Dt. 11.06.2018

Copy submitted to the Head, State Portal Group, I.T. Center, Odisha, Bhubaneswar with a request to display the Tender Call Notice in the Web-site of Government of Odisha till 22.06.2018 up to 4.00 PM. The soft copy containing the above quotation call notice (QCN) is enclosed herewith for the purpose.

Sd/-
Executive Engineer
Balliguda (R&B) Division

Memo No. 1422 Dt. 11.06.2018

Copy submitted to Superintending Engineer, Phulbani (R&B) Circle, Phulbani Executive Engineer, R&B Division, Phulbani // Bhanjanagar // Ganjam (R&B) Division, No. I // II, Berhampur // Paralakhemundi // Boudh // E.E., RW Division, Phulbani // Balliguda for information and necessary action for kind information and necessary action.

Sd/-
Executive Engineer
Balliguda (R&B) Division

Quotation Paper-ANNEXURE-I
TERMS & CONDITION FOR PROVIDING VEHICLES

The following terms and conditions must be fulfilled by the successful quotationer for providing a vehicle on hire monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to date tax payment etc. and D.L. of the Driver available all the times. The Department/Office hiring vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis as Rs.20,000/- or less than this. The quotationer can also reduce its rate on a percentage basis if desires so. The above price does not include cost of diesel, which is to be paid separately based on actual consumption or can be a Departmental supply with direct payment by the user. No payment shall be made for lubricants separately at any point of time during the engagement of the vehicle and it is the responsibility of the owner of the vehicle. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricant oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the quotationer/owner of the vehicle.
Percentage Rate (Less/Excess/No change) Tick for your Offer.
3. It shall be the responsibility of the quotation to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/quotation.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 26 days in a month and maximum holidays allowed is four days in a month.
7. In case of emergency, the driver will have to report for duty to the officer using it as per the requirement. No extra payment shall be demanded.
8. Monthly hire charges of selected vehicle will be paid in every succeeding month, within fifteen days of the submission of bills by the service provider and no advance payment will be made and reimbursements towards cost of diesel (if supplied by the vehicle owner) also will be paid along with it as per the standard mileage.
9. The vehicle shall not be more than One year old from the initial registration at the time of engagement and the period of engagement shall be one year initially and **can be extended with same rate for another two years on the basis of repeat order** if found in good running condition as per the satisfaction of the officer using it.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the quotationer violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

13. The vehicle will cover at least 4000 km up to maximum 5000 km in a month in all types of roads. In case of total coverage is less than 4000 km in any month, no deduction shall be made on hire charges. But if the vehicle reports less than 26 days in any month, then the hire charges will be proportionately paid considering 30 days as fullmonth.
14. The selected quotationer shall provide a Security Deposit amounts to Rs.10000/- in shape of Account payee Bank Draft drawn in favour of the Executive Engineer, Balliguda (R&B) Division, Balliguda or Term Deposit Advise of above amount for the period minimum validity of one year within one month from the issue of the engagement order.
15. The intended quotationer must apply separately for both the vehicles with separate applications in closed envelopes.
16. The undersigned reserves the right to reject any or all quotation without assigning anyreason thereof.

The Rate has been quoted in the box of Sl.-2.

**Sd/-
Executive Engineer
Balliguda (R&B) Division**

Signature of quotationer

Quotation Paper-ANNEXURE-II
GENERAL INFORMATION FOR PROVIDING VEHICLES

1. Name of the (R&B) Sub-Division to which the quotation is dropped for supply of the vehicle (Tumundibandha (R&B) Sub- Division).....
2. Registration No.of Vehicle :-
3. Type of Vehicle (Ac/Non-Ac) :-
4. Year of Manufacture :-
5. Model :-
6. Date of Registration :-
7. Name & complete address of the
Owner of vehicle :-
8. Fitness Certificate validity :-
9. Permit validity :-
10. Insurance validity :-
11. Name & Address of the Driver :-
12. D.L. No & Validity of the D.L. of the Driver :-
13. Proposed hire Charge of the vehicle per month
Excluding fuel cost (Rs.20,000/- per month) Give
your rate of percentage deduction over it:-
14. Mileage per liter (minimum 12 liter per km)
Give your mileage as per actual if higher by 1 or 2 or 3 km over it :-
15. Contact Number of the Service provider (Tender/Quotationer)
Mobile
E-mail.id
Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief” also certified that I agree to the term of conditions supplying of vehicles as per Annexure-I.

Seal & Signature of the
Quotationer/Tender