

## STATE CO-OPERATIVE ELECTION COMMISSION, ODISHA

Plot No. 1800(P), OSAM Building, 1<sup>st</sup> floor, Baramunda, Post- Khandagiri, Near Indian oil Petrol Pump,  
Bhubaneswar, Ph. No.- 0674-2351510, Email: [oscec5@yahoo.com](mailto:oscec5@yahoo.com)

Letter No. \_\_\_\_\_ / SCEC / Store - 10/2014 (Pt.)

Dated \_\_\_\_\_

### QUOTATION CALL NOTICE

Sealed quotations in plain paper/Letter pad are invited from the intending Local authorised firms / suppliers /dealers having valid TIN/SRIN number with GST and Income-Tax clearance certificate for supply of following articles/items for official use only (separate sheet attached).

- i) The intending firms/suppliers should quote the rate of articles/items.
- ii) The intending firms/suppliers should be registered under VAT/ST should quote the brand and rate of the articles/items.
- iii) The intending firms/suppliers should indicate the availability of facilities for after sale maintenance of the articles/items.
- iv) The intending firms/supplier should indicate their TIN in quotation.
- v) The sealed quotations should reach the undersigned by 15.01.2018 up to 1.00 P.M. at the latest and the quotations shall be opened on the same day at 1.30 P.M. The quotationers or their authorised representatives may remain present if so desires.
- vi) The authority reserves the right to reject any or all quotations without assigning any reason thereof.
- vii) The quotations received incomplete or after the scheduled date and time shall be summarily rejected.

*sd*  
Secretary

Memo No \_\_\_\_\_ / Dated \_\_\_\_\_

Copy forwarded to the Deputy Secretary to Government of Odisha in Cooperation Department for information and necessary action.

*sd*  
Secretary

Memo No 23 / Dated 04-01-18

Copy forwarded to Head Portal Group IT Centre, Odisha Secretariate, Bhubaneswar/Manager (Tech.) NIC, Bhubaneswar for information and necessary action.

*sd*  
Secretary

Copy to Office Notice Board.

## REQUIREMENT OF OFFICE STATIONERIES

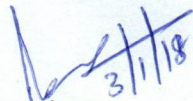
Sl. No.	Name of the Articles	Name of the Brand	Requirements
1	Xerox Paper	JK Easy Copier	20 pkts
2	Pen (Blue)	Cello	06 pkts
3	Pen (Red)	Cello	02 pkts
4	Blue Pen Refill	Cello	05 pkts
5	Room Freshener	Ria	25 nos.
6	Car Freshener	Ambipure	25 nos.
7	Samsung-Fax-cum-Printer Cartridge	4521A Model	01 nos.
8	Canon Xerox (NPG- 51) Toner	NPG-51	01 nos.
9	Jotter Pen (Blue & Red)	Link	01 packet each
10	Knife big size		02 nos.
11	Seizer		02 nos.
12	Calling Bell & Wall Clock Battery AA	Eveready	12 nos.
13	Note Pad	Luxure	02 nos.
14	Pen	Parker	02 nos.
15	Pencil	Essar	01 Packet
16	Jettra Metalix Pen (Blue)	Rorito (Tiptop pen)	20 nos.

## REQUIREMENT OF COMPUTER CONSUMABLES

Sl. No.	Name of the Items	Brand	Amount per Article
1	12-A H.P. Printer Cartridge	H.P	02 nos.
2	UPS Battery		04 nos.
3	Antivirus	Quick Heal Total Security	02 nos.
4	Keyboard & Mouse Battery AAA	Eveready	12 nos.

## REQUIREMENT OF SANITARY ITEMS

Sl. No.	Name of the Items	Brand	Amount per Article
1	Harpic		05 nos.
2	Colin		05 nos.
3	Soap		04 nos.
4	Detergent		01 kg.
5	Odonil		12 nos.

  
3/1/18  
**Secretary**  
State Co-operative Election Commission  
Odisha, Bhubaneswar